

# BOARD OF TECHNICAL PROFESSIONS

## FY 2021 – FY 2023 BUDGET ANALYSIS

FIGURE 1  
**BUDGET OVERVIEW, FY 2021 – FY 2023**

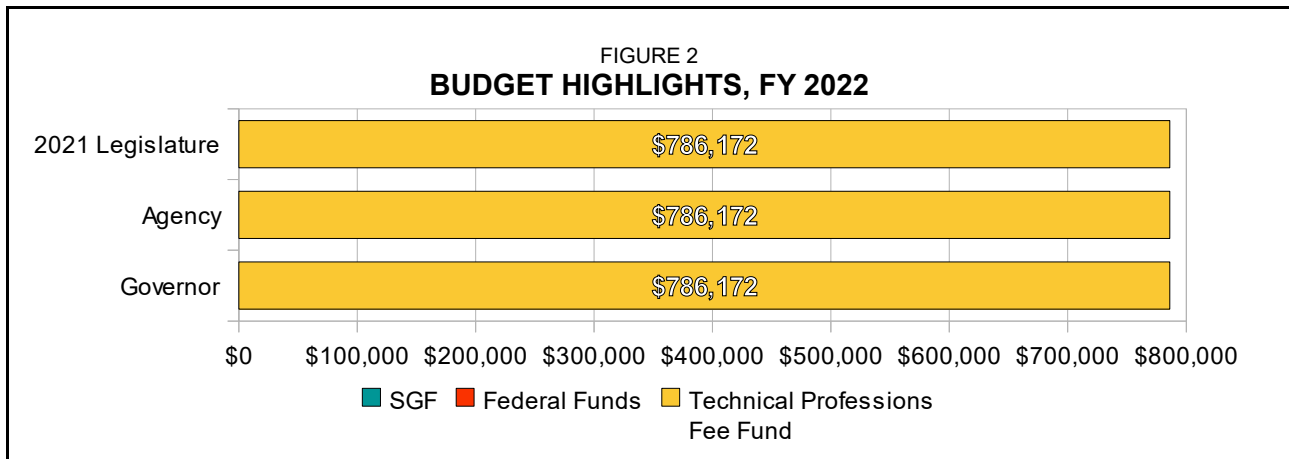
	Actual FY 2021	Agency FY 2022	Governor FY 2022	Agency FY 2023	Governor FY 2023
<b>Operating Expenditures:</b>					
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	59	-	-	-	-
All Other Funds	622,473	786,172	786,172	792,091	792,091
<i>Subtotal</i>	<i>\$ 622,532</i>	<i>\$ 786,172</i>	<i>\$ 786,172</i>	<i>\$ 792,091</i>	<i>\$ 792,091</i>
<b>Capital Improvements:</b>					
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	-	-	-	-	-
All Other Funds	-	-	-	-	-
<i>Subtotal</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
<b>TOTAL</b>	<b>\$ 622,532</b>	<b>\$ 786,172</b>	<b>\$ 786,172</b>	<b>\$ 792,091</b>	<b>\$ 792,091</b>
<b>Percentage Change:</b>					
State General Fund	-- %	-- %	-- %	-- %	-- %
All Funds	(0.3) %	26.3 %	26.3 %	0.8 %	0.8 %
FTE Positions	5.0	5.0	5.0	5.0	5.0

For purposes of this analysis, full-time equivalent (FTE) positions include non-FTE permanent unclassified positions but continue to exclude temporary employees. FTE positions reflect permanent state positions equating to a 40-hour work week.

The purpose of the Board of Technical Professions is to establish and maintain a high standard of integrity, skills, and practice in the technical professions and to safeguard the life, health, property, and welfare of the public. The Board exists to protect the interests of the people of Kansas by assuring the practices of engineering, architecture, land surveying, landscape architecture, and geology are carried out only by those persons proven to be qualified as prescribed by statutes and the Board's rules and regulations.

### EXECUTIVE SUMMARY

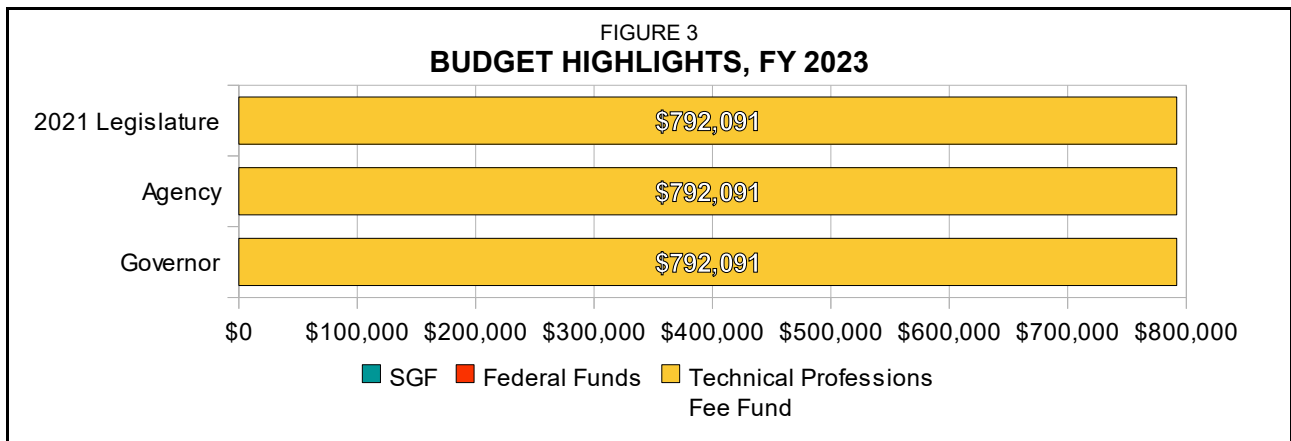
The 2021 Legislature approved a budget of \$786,172, all from the Technical Professions Fee Fund, for the Board of Technical Professions for FY 2022.



The **agency** estimates revised operating expenditures of \$786,172 in FY 2022, all from the Technical Professions Fee Fund. This is the same as the amount approved by the 2021 Legislature.

The agency increased its estimate for membership dues and subscriptions by \$5,000. This increase reflects the subscription fees for national associations of the five disciplines that the agency regulates. The agency increased its estimate for attorney fees by \$5,000 per contract with the Attorney General's office. The agency decreased its estimate for salaries and wages by \$2,024 due to reduced fringe benefits costs. The agency decreased its estimate for computer equipment and programming by \$13,000. The agency used to provide testing equipment and software for the geology license exam, but vendors now provide these to the applicants directly. The agency also increased its estimate for the state building capital charge by \$6,000.

The **Governor** concurs with the agency's FY 2022 revised estimate.



The **agency** requests operating expenditures of \$792,091, all from Technical Professions Fee Fund, for FY 2023. This is the same as the amount approved by the Legislature for FY 2023.

The agency increased its estimate for membership dues and subscriptions by \$5,000. This increase reflects the subscriptions fees for national associations of the five disciplines that the agency regulates. The agency increased its estimate for attorney fees by \$5,000 per contract with the Attorney General's office. The agency decreased its estimate for computer equipment and programming by \$13,000. The agency used to provide testing equipment and software for the geology license exam, but vendors now provide these to the applicants directly. The agency also increased its estimate for the state building capital charge by \$6,000.

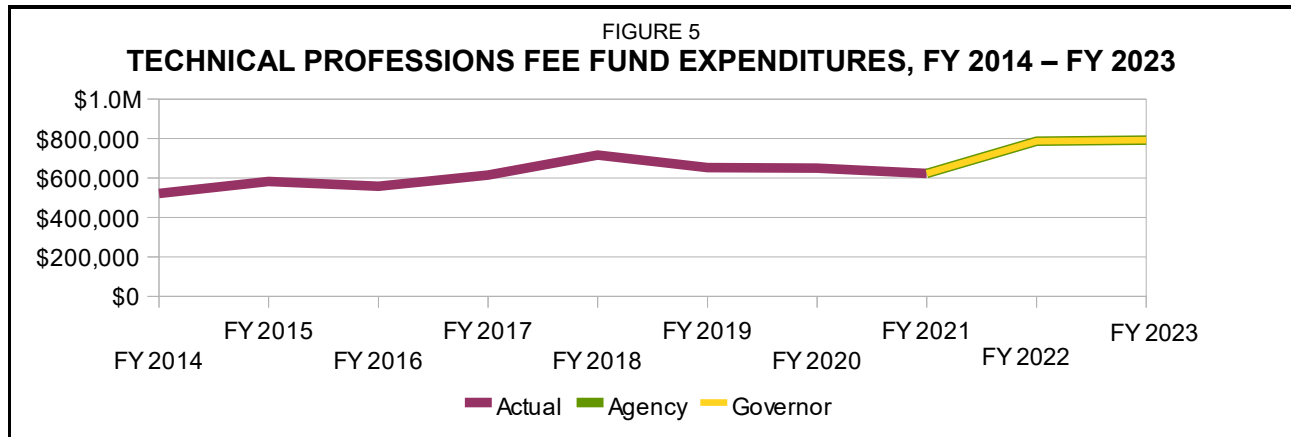
The **Governor** concurs with the agency's FY 2023 revised estimate.

# EXPENDITURES AND FINANCING

FIGURE 4  
**BUDGET SUMMARY BY CATEGORY OF EXPENDITURE, FY 2021 – FY 2023**

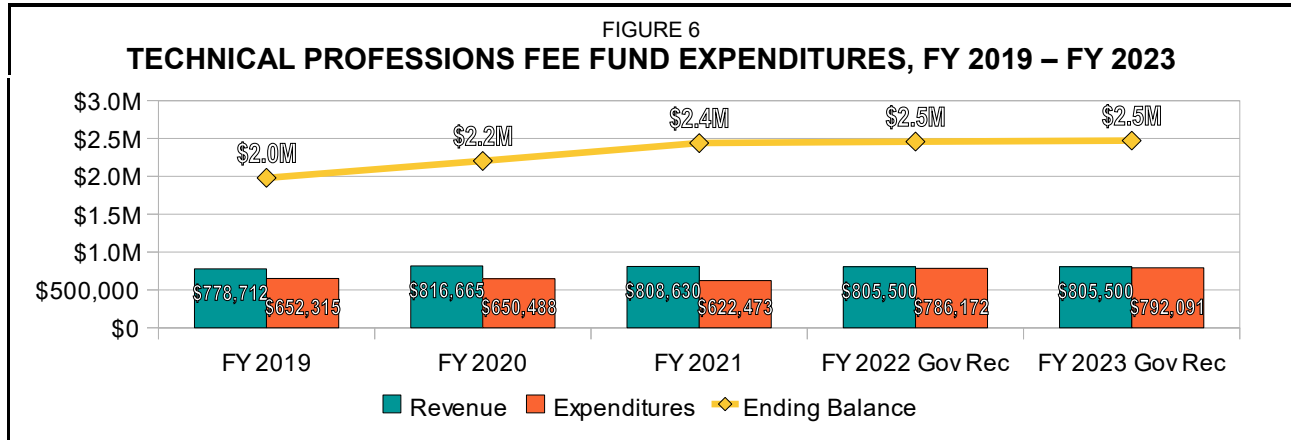
Category of Expenditure:	Actual FY 2021	Agency FY 2022	Governor FY 2022	Agency FY 2023	Governor FY 2023
Salaries and Wages	\$ 298,116	\$ 341,398	\$ 341,398	\$ 346,152	\$ 346,152
Contractual Services	319,743	435,274	435,274	436,439	436,439
Commodities	2,728	5,500	5,500	5,500	5,500
Capital Outlay	1,945	4,000	4,000	4,000	4,000
Debt Service Interest	-	-	-	-	-
<i>Subtotal</i>	<u>\$ 622,532</u>	<u>\$ 786,172</u>	<u>\$ 786,172</u>	<u>\$ 792,091</u>	<u>\$ 792,091</u>
Aid to Local Units	-	-	-	-	-
Other Assistance	-	-	-	-	-
<i>Subtotal—Operating</i>	<u>\$ 622,532</u>	<u>\$ 786,172</u>	<u>\$ 786,172</u>	<u>\$ 792,091</u>	<u>\$ 792,091</u>
Capital Improvements	-	-	-	-	-
Debt Service Principal	-	-	-	-	-
<b>TOTAL</b>	<u><b>\$ 622,532</b></u>	<u><b>\$ 786,172</b></u>	<u><b>\$ 786,172</b></u>	<u><b>\$ 792,091</b></u>	<u><b>\$ 792,091</b></u>
<b>Financing:</b>					
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	59	-	-	-	-
Tech. Professions FF	622,473	786,172	786,172	792,091	792,091
<b>TOTAL</b>	<u><b>\$ 622,532</b></u>	<u><b>\$ 786,172</b></u>	<u><b>\$ 786,172</b></u>	<u><b>\$ 792,091</b></u>	<u><b>\$ 792,091</b></u>
FTE Positions	5.0	5.0	5.0	5.0	5.0

## TECHNICAL PROFESSIONS FEE FUND



The Technical Professions Fee Fund is funded from new and renewal license fees for individuals and businesses, as well as from license reinstatement and replacement fees and reciprocity license fees. The revenue received provides financing for all operations, with 90.0 percent being retained by the agency and 10.0 percent being deposited in the State General Fund. KSA 75-3170a(a) provides that 90.0 percent of incoming revenues are retained by the agency and 10.0 percent are deposited into the SGF, up to a maximum of \$100,000 per fiscal year per fund.

## TECHNICAL PROFESSIONS FEE FUND



\* For FY 2023, the lowest month ending balance for the Technical Professions Fee Fund will occur in October, with a balance of \$2.1 million.

Lowered expenditures in FY 2019 through FY 2021 drove higher balances in the Technical Professions Fee Fund. The agency anticipates higher expenditures in FY 2022 and FY 2023 will eliminate that growth.

FIGURE 7  
**LICENSE FEES, FY 2022**

License	Current Fee	Statutory Limit	Authority
Individual License	\$ 60	\$ 200	KSA 74-7009
Biennial Individual License	70	200	KSA 74-7009
Individual License Reinstatement	100	200	KSA 74-7009
Business Entity License (original)	170	300	KSA 74-7009
Biennial Business License (renewal)	95	300	KSA 74-7009
Business Entity License Reinstatement	150	200	KSA 74-7009
Individual License Reciprocity	250	500	KSA 74-7009
Replacement License Certificate	20	20	KSA 74-7009

# FY 2022 ANALYSIS

FIGURE 8  
SUMMARY OF BUDGET REQUEST, FY 2022

	SGF	Special Revenue Funds	All Funds	FTE
<b>Legislative Approved:</b>				
Amount Approved by 2021 Legislature	\$ -	\$ 786,172	\$ 786,172	5.0
1. No Changes	-	-	-	--
<i>Subtotal—Legislative Approved</i>	\$ -	\$ 786,172	\$ 786,172	5.0
<b>Agency Revised Estimate:</b>				
2. Salaries and Wages Adjustments	\$ -	\$ (2,024)	\$ (2,024)	--
3. Membership Dues and Subscriptions	-	5,000	5,000	--
4. Attorney Fees	-	5,000	5,000	--
5. Monumental Building Surcharge	-	6,000	6,000	--
6. Computer Equipment/ Programming	-	(13,000)	(13,000)	--
7. OITS Domain and Computer Lease	-	4,500	4,500	--
8. All Other Adjustments	-	(5,476)	(5,476)	--
<i>Subtotal—Agency Revised Estimate</i>	\$ -	\$ 786,172	\$ 786,172	5.0
<b>Governor's Recommendation:</b>				
9. No Changes	\$ -	\$ -	\$ -	--
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 786,172</b>	<b>\$ 786,172</b>	<b>5.0</b>

## LEGISLATIVE APPROVED

- NO CHANGES.** No adjustments were made to the \$786,172, all from the Technical Professions Fee Fund, approved by the 2021 Legislature.

## AGENCY ESTIMATE

The **agency** estimates revised operating expenditures of \$786,172, all from Technical Professions Fee Fund, in FY 2022. This is the same as the amount approved by the 2021 Legislature.

The **agency** estimate includes the following adjustments:

- SALARIES AND WAGES ADJUSTMENTS.** The agency decreased its salaries and wages estimate by \$2,024 below the 2021 Legislature approved estimate due to reduced fringe benefit costs.
- MEMBERSHIP DUES AND SUBSCRIPTIONS.** The agency increased the estimate for membership dues and subscriptions by \$5,000. This increase reflects changes in subscription fees for the national associations of the five disciplines that the agency regulates.
- ATTORNEY FEES.** The agency increased its estimate for assigned counsel fees from \$40,000 to \$45,000. This change is per direction from the Office of the Attorney General.
- MONUMENTAL BUILDING SURCHARGE.** The agency increased its estimate for the state building capital charge from \$6,000 to \$12,000.
- COMPUTER EQUIPMENT AND PROGRAMMING.** The agency decreased its estimate for computer equipment and programming by \$13,000. The agency used to provide

testing equipment and software for the geology license exam, but vendors now provide these to the applicants directly.

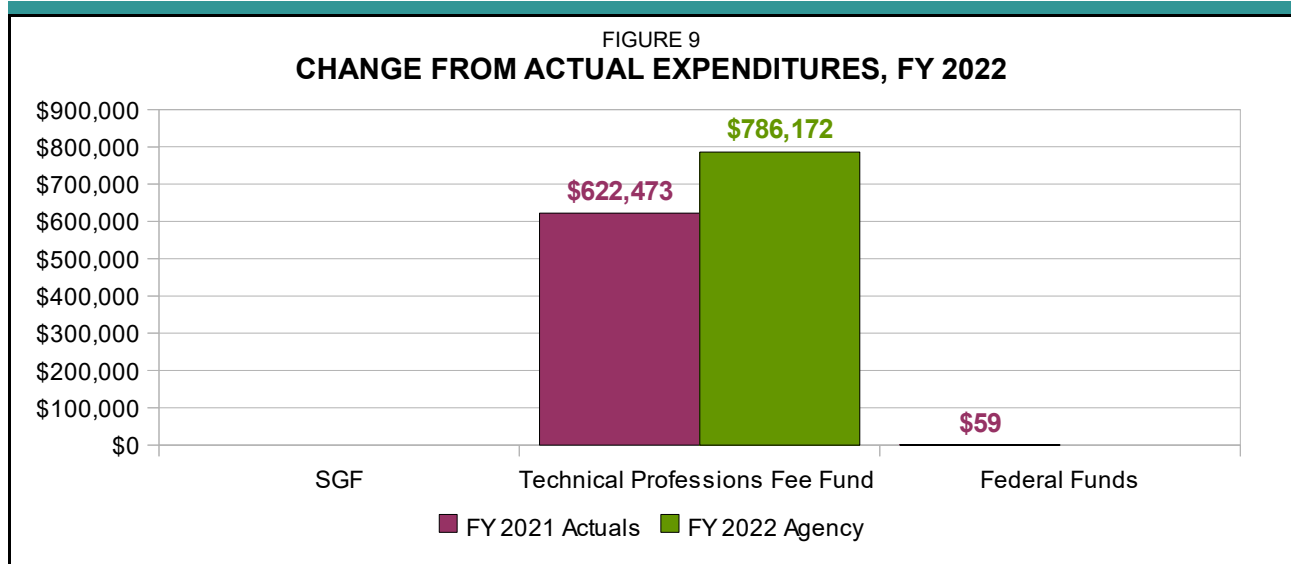
7. **OFFICE OF INFORMATION TECHNOLOGY SERVICES FEES.** The agency increased its estimate for Office of Technology Services (OITS ) domain access and computer lease fees by \$4,500
8. **OTHER OPERATING ADJUSTMENTS.** The agency made various other adjustments, which decreased the expenditure estimate by \$5,476.

#### **GOVERNOR'S RECOMMENDATION**

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9. **NO CHANGES.** The **Governor** concurs with the agency's revised estimate in FY 2022.

## FY 2022 CHANGE FROM ACTUAL EXPENDITURES



The agency estimates revised FY 2022 expenditures of \$786,172, which is an increase of \$163,640, or 26.3 percent, above FY 2021 actual expenditures. The biggest increases are in salaries and wages, and contractual services. In salaries and wages, an increase of \$43,282 from the FY 2021 actual expenditures is due to an increase in staff salary and fringe benefits. In contractual services, private vehicle miles increased from \$78 in FY 2021 to \$8,000 in FY 2022. This is due to little to no travel reimbursement for board members during FY 2021 due to the COVID-19 pandemic.

Further, there is an increase of \$12,644 for other fees under contractual services from FY 2021 to FY 2022. The agency used these funds to contract private investigators. Assigned council-contract lawyer and dues and subscriptions line items under the contractual services categories saw an increase of \$8,000 and \$4,240 respectively. The fees for assigned council went up per direction from the Office of the Attorney General. The dues and subscriptions line item refers to the membership fees for national associations for the five disciplines that the agency regulates, and those fees are set to increase per those associations.

# FY 2023 ANALYSIS

FIGURE 10  
**SUMMARY OF BUDGET REQUEST, FY 2023**

	SGF	Special Revenue Funds	All Funds	FTE
<b>Legislature Approved:</b>				
Amount Approved by 2021 Legislature	\$ -	\$ 792,091	\$ 792,091	5.0
1. No Changes	-	-	-	--
<i>Subtotal—Legislative Approved</i>	<i>\$ -</i>	<i>\$ 792,091</i>	<i>\$ 792,091</i>	<i>5.0</i>
<b>Agency Request:</b>				
2. Attorney Fees	\$ -	\$ 5,000	\$ 5,000	--
3. Salaries and Wages Adjustments	-	811	811	--
4. Membership Dues and Subscriptions	-	5,000	5,000	--
5. Monumental Building Surcharge	-	6,000	6,000	--
6. Computer Equipment / Programming	-	(13,000)	(13,000)	--
7. OITS domain and computer lease	-	4,500	4,500	--
8. All Other Adjustments	-	(8,311)	(8,311)	--
<i>Subtotal—Agency Request</i>	<i>\$ -</i>	<i>\$ 792,091</i>	<i>\$ 792,091</i>	<i>5.0</i>
<b>Governor’s Recommendation:</b>				
9. No Changes	-	-	-	--
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 792,091</b>	<b>\$ 792,091</b>	<b>5.0</b>

## LEGISLATIVE APPROVED

- NO CHANGES.** No adjustments were made to the \$792,091, all from the Technical Professions Fee Fund, approved by the 2021 Legislature.

## AGENCY REQUEST

The **agency** requests operating expenditures of \$792,091, all from the Technical Professions Fee Fund, for FY 2023. This is the same as the amount approved by the 2021 Legislature for FY 2023.

The **agency** request includes the following adjustments:

- ATTORNEY FEES.** The agency increased its estimate for assigned counsel fees from \$40,000 to \$45,000 for FY 2023. This change is per direction from the Office of the Attorney General.
- SALARIES AND WAGES ADJUSTMENTS.** The agency increased its salaries and wages expenditures by \$811 above the FY 2023 approved amount.
- MEMBERSHIP DUES AND SUBSCRIPTIONS.** The agency increased the estimate for dues and subscriptions expenditures by \$5,000 above the approved amount for FY 2023. This increase reflects changes in subscription fees for the national associations of the five disciplines that the agency regulates.
- MONUMENTAL BUILDING SURCHARGE.** The agency increased its estimate for the state building capital charge from \$6,000 to \$12,000 for FY 2023.
- COMPUTER EQUIPMENT AND PROGRAMMING FEES.** The agency decreased its estimate for computer equipment and programming by \$13,000. The agency used to provide testing equipment and software for the geology license exam, but vendors now provide these to the applicants directly.



7. **OITS FEES.** The agency increased its estimate for OITS domain access and computer lease fees by \$4,500.
8. **OTHER OPERATING ADJUSTMENTS.** The agency made various other adjustments, which decreased the expenditure estimate by \$8,311.

#### **GOVERNOR'S RECOMMENDATION**

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9. **NO CHANGES.** The **Governor** concurs with the agency's FY 2023 revised estimate.

## PROGRAM AND PERFORMANCE MEASURES OVERVIEW

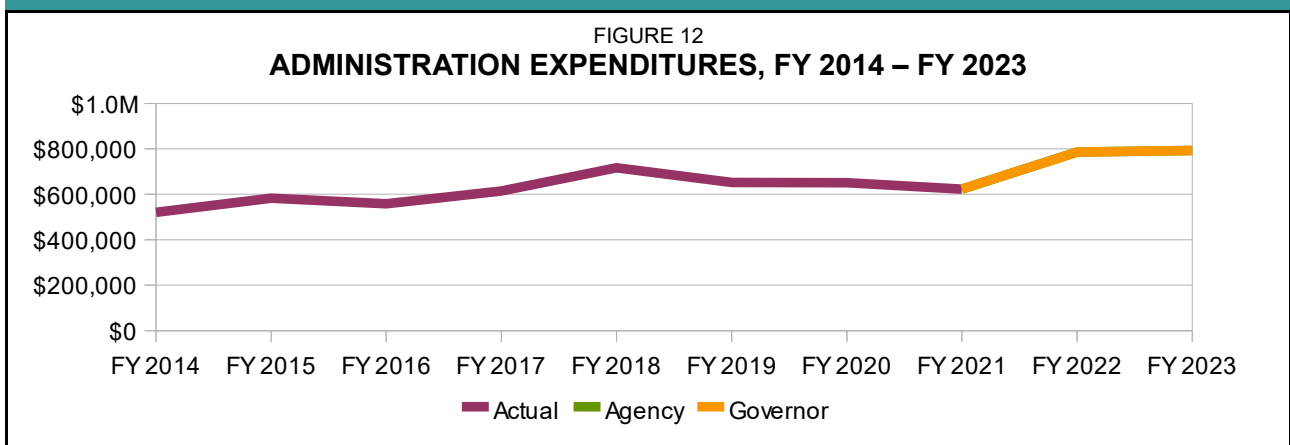
FIGURE 11  
**EXPENDITURES AND FTE POSITIONS BY PROGRAM, FY 2021 – FY 2023**

Programs	Actual FY 2021	Agency FY 2022	Governor FY 2022	Agency FY 2023	Governor FY 2023
<b>Expenditures:</b>					
Administration	\$ 622,532	\$ 786,172	\$ 786,172	\$ 792,091	\$ 792,091
<b>FTE Positions:</b>					
Administration	5.0	5.0	5.0	5.0	5.0

### PERFORMANCE MEASURES

The 2016 Legislature passed HB 2739, which outlined a three-year process for state agencies to develop and implement a system of performance budgeting using outcome measures to evaluate program effectiveness. Measures to evaluate agency-wide performance are presented below.

# ADMINISTRATION



**STATUTORY BASIS:** • KSA 74-7001

**PROGRAM GOALS:**

- Ensure only qualified individuals become licensed as architects, engineers, surveyors, landscape architects, and geologists.
- Ensure all business entities obtain a certificate of authorization to legally practice a technical profession.
- Ensure only qualified persons and businesses continue to be licensed in Kansas by licensure renewals.

FIGURE 13  
**ADMINISTRATION, PERFORMANCE MEASURES**

	Actual FY 2020	Actual FY 2021	Actual 3-Year Avg.	Target FY 2022	Target FY 2023
<b>Outcome Measure:</b>					
1. Number of intern and by exam applications for all disciplines*	356	387	404	430	430
2. Number of reciprocity applications for all disciplines*	696	728	695	675	675
3. Number of new business applications*	166	204	193	170	170
4. Number of individual license renewals for all disciplines	8,447	7,291	7,674	7,460	7,460
5. Number of business license renewals	1,087	1,459	1,345	1,300	1,300
6. Number of individual licenses	16,638	16,682	16,565	16,325	16,325
7. Number of business licenses	2,809	2,825	2,824	2,800	2,800
<b>Output Measure:</b>					
8. Reciprocity application fee \$250*	\$ 174,000	\$ 182,000	\$ 173,667	\$ 168,750	\$ 168,750
9. Business Application fee \$170*	28,220	34,680	32,753	28,900	28,900
10. Individual license renewal fee \$70*	591,290	510,370	537,180	522,200	522,200
11. Business license renewal fee \$95*	103,265	138,605	127,807	123,500	123,500

FIGURE 13  
**ADMINISTRATION, PERFORMANCE MEASURES**

	Actual FY 2020	Actual FY 2021	Actual 3-Year Avg.	Target FY 2022	Target FY 2023
Financing	Actual FY 2020	Actual FY 2021		Governor FY 2022	Governor FY 2023
SGF	\$ -	\$ -		\$ -	\$ -
Federal Funds	94	59		-	-
All Other Funds	650,488	622,473		786,172	792,091
<b>TOTAL</b>	<u>\$ 650,582</u>	<u>\$ 622,532</u>		<u>\$ 786,172</u>	<u>\$ 792,091</u>
<b>Percentage Change:</b>					
SGF	-- %	-- %		-- %	-- %
All Funds	(0.3) %	(4.3) %		26.3 %	0.8 %
FTE Positions	5.0	5.0		5.0	5.0

\* The Governor's Office does not utilize this measure for evaluation purposes.