

Insurance and Pensions – Conferee Testimony Cover Letter/Rules - 2022

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- Fill the information out in this cover letter. Email a copy of this cover letter along with your testimony. This is so I can get the conferee added to the agenda. Please email the Cover Letter and Testimony as two separate documents.
- I will need both documents as an electronic copy 24 business hours in advance of the hearing.
- Hard copies are no longer necessary, but if bringing copies please bring 30. All testimony will be uploaded to the Legislative website to the House Corrections & Juvenile Justice Committee page prior to the hearing. Usually about 2 hours in advance.
- **If you are testifying via WEBEX, be sure your email is provided in this cover letter so I can email the link to you prior to the meeting.**

THE PDF MUST FOLLOW YOUR VERBAL TESTIMONY IF APPEARING IN PERSON.

COMMITTEE TESTIMONY COVER LETTER

Please use this as a separate cover letter when submitting your PDF testimony.

BILL #: _____

Date of Testimony: _____

Person & Title for individual Testifying _____

If written testimony is on behalf of, please indicate.

Agency Represented: _____

Phone Number: _____

Email: _____

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Please check one: Proponent _____ Opponent _____ Neutral _____

Please check one: Speaking _____ Written Only _____

Please check one: In person at committee _____ Virtually via Webex _____