

**KANSAS DEPARTMENT
OF CORRECTIONS:
JUVENILE FACILITIES STUDY**

Scope 1: New Regional Youth
Facilities Study

Scope 2: Renovation Study of the
Existing KJCC for Adult Use

JUNE 2022

CLARK & ENERSEN



TABLE OF CONTENTS

\ HISTORY	A.7
\ DESIGN PROCESS & EXECUTIVE SUMMARY	B.11
OWNER AND USER REQUIREMENTS	B.13
ENVIRONMENT AND SUSTAINABILITY PRACTICES	B.16
\ SCOPE 1 - NEW REGIONAL YOUTH FACILITIES STUDY (3-4 LOCATIONS)	C.21
DATA	C.22
SITES	C.26
SPACE PROGRAM	C.29
FURNITURE/SECURITY RECOMMENDATIONS	C.59
YOUTH FACILITY OPERATIONS	C.62
APPLICABLE CODES	C.64
PROBABLE COST ESTIMATE & FACILITY OPERATIONS	C.65
SCHEDULE	C.67
\ SCOPE 2 - RENOVATE KJCC FOR ADULT USE	D.69
ADULT MEN'S A&D AND RDU ALTERNATIVE - REPURPOSING OF KJCC	D.70
ADULT WOMEN'S A&D, RDU, MAX ALTERNATIVE - REPURPOSING OF KJCC	D.75
FURNITURE/SECURITY EQUIPMENT RECOMMENDATIONS	D.81
ADULT FACILITY OPERATIONS	D.84
APPLICABLE CODES	D.86
PROBABLE COST ESTIMATE AND FACILITY OPERATIONS	D.87
SCHEDULE	D.89
\ APPENDIX	E.91
MEETING MINUTES	E.92

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PROJECT PARTICIPANTS

Kansas Department of Corrections

Mike Gaito, Director of Capital Improvements
Hope Cooper, Deputy Secretary for Community and Field Services

Kansas Juvenile Correctional Complex

Megan Milner, Superintendent
Candice Byrd, Deputy Superintendent
Major Davis Bissell, Major
Marissa Reinbold, Program Director
Mike Monaghan, Deputy Principal
Justin Gillom, Tech Support Consult III
April McCollum, Prog Services Manager I
Mary Johnston, Business Manager
Brandon Lee, HR Manager

Centurion

Soliel Wall, Health Services Administrator

El Dorado Correctional Facility (EDCF)

Tommy Williams, Warden
Dale Call, Deputy Director

Topeka Correctional Facility (TCF)

Gloria Geither, Warden

DESIGN AND CONSULTANT TEAM

Clark & Enersen

Rick Wise, AIA, Principal in Charge, Project Manager

Dewberry

Brad Hall, AIA, Senior Corrections Architect
Bruce Omtvedt, AIA, Corrections Subject Matter Expert
Brooke Martin, AIA, Juvenile Corrections Subject Matter Expert
Rosalie Howell, Associate AIA

CLARK & ENERSEN



A

HISTORY

HISTORY

The Topeka Juvenile Correctional Facility was established in 1879 as the State Reform School and as the state's first institution for juvenile rehabilitation in the state. In 1901, the school was renamed the State Industrial School for Boys. In 1971, younger juvenile offenders who had been adjudicated delinquent or miscreant were transferred to the Atchison facility. In 1974, the name of the institution was changed to the Youth Center at Topeka. The former name, Topeka Juvenile Correctional Facility, was established during the 1997 Legislative Session. On July 1, 1997, responsibility for the juvenile correctional facilities in Kansas was transferred from the Department of Social and Rehabilitation Services to the Juvenile Justice Authority. In the spring of 2005 operations of Topeka Juvenile Correctional Facility and the new Kansas Juvenile Correctional Complex were merged under the Kansas Juvenile Correctional Complex name.

Topeka is located in Shawnee County, which is the northeast region, middle right corner of Kansas. Shawnee County is bordered by Pottawatomie, Jackson, Jefferson, Douglas, Osage, Wabaunsee counties. The county covers 556 square miles with Topeka being the county seat.

Located on approximately 60 acres in northwest Topeka, the Kansas Juvenile Correctional Complex (KJCC) is designed as a medium- and maximum-security facility for male juvenile offenders and is the only State facility currently housing all security levels and both male and female juveniles offenders.

Residents are adjudicated of offenses that would be considered a felony if committed by an adult and are traditionally the state's most violent juvenile offenders. Placement is determined by a specific matrix for adults, which was first implemented on July 1, 1999. Since 1999, they have used an equality and equity matrix that keeps the assessment the same for each person evaluated with one exception: past felonies. This eliminated bias in the court process and provided just outcomes. The matrix was designed to place serious and violent juvenile offenders in a juvenile correctional facility and nonviolent juvenile offenders in community-based programs.

KJCC also houses the reception and diagnostic unit (RDU) where all male and female offenders enter the juvenile correctional facility system. A 21-day assessment is undertaken to determine appropriate treatment classification and programming within the facility.

The KJCC facility is divided into an east campus for male residents and a west campus for female residents. The complex is composed of five areas: the diagnostic/classification area, maximum and medium-security housing for male residents, secure housing for female residents in the stand-alone Q/R/S/T building on the east campus, central programs areas and administrative/support areas. All areas are located within a secure perimeter fence, with the exception of administration and some general service areas. The facility is currently funded to operate 235 beds. The facility came to house females through a variety of changes over the years. In the 1950's juvenile females were housed at Beloit Juvenile Correctional Facility (also called Juvenile Center for Girls) for many years following. Then the Department of Corrections (DOC) began closing facilities, starting with Atchison first, followed by Beloit second. The juvenile females were moved to KJCC and housed outside the fence in the old housing units with their programs in the old school on the southwest part of the campus. Juvenile females had outdoor and indoor recreation in the old gymnasium of the old administration building. The only part of KJCC that was shared with male juveniles was the infirmary - all other areas and activities were separated by gender. Other DOC facilities closed and more youth were moved to KJCC until the population was

at its maximum. Once the overall juvenile population began and continued to drop, female juveniles were moved from outside the fence to be housed and escorted inside the main KJCC facilities and remain there today.

The KJCC provides secure housing for youth who identify as Male, Female, or Other.

B

DESIGN PROCESS & EXECUTIVE SUMMARY

DESIGN PROCESS

On July 29th, 2021, the State of Kansas issued a request for architectural services for a Study of Juvenile Facility Options for the Department of Correction.

The scope of this study is threefold, however this portion of the study will focus on Scope 1 and Scope 2 listed below:

- ▶ To establish three or more smaller, regional juvenile facilities (Scope 1) - shown in this report
- ▶ To review the repurposing of the Kansas Juvenile Correctional Complex for Adults (Scope 2) - shown in this report
- ▶ To study the repurposing of the Kansas Juvenile Correctional Complex (Scope 3) - this portion of the study is documented separately and not included

Repurposing of the Kansas Juvenile Correctional Facility was requested to *"include use by an adult population as appropriate based upon the capacity and design of current adult facilities as well as a remodel of softening for use for youth that emphasizes best practice. Regions for consideration should include south-central, northeast, and western Kansas, with a preference toward utilizing existing state and county facilities rather than new construction. The regional facilities should have a capacity of no more than 50 youths in one location and should recommend either a specialized facility design or a full-service facility like the current facility. A regional approach should outline a centralized Reception and Diagnostic Unit (RDU) and consider the need to provide full separation and full services for female youths. The study should consider the need to secured facilities versus staff secure. Designs should include ample space for on-site education with a full-time high school, vocational, programming, and recreational space."*

The study must be complete by June 1, 2022 and will be submitted to legislators by July 1, 2022.

EXECUTIVE SUMMARY

Scope 1: The primary purpose of these regional facilities are to continue to serve youth populations ranging between 10 - 22.5 years of age in smaller regionally sized facilities (3-4 total). When examining 50-year county population projections, the largest populations growth area is in Sedgwick County showing the greatest needs in the Southeast and Northeast. Ten detention facilities across the state currently bring youth into the existing Topeka KJCC as required by their court process. The largest populations being brought to KJCC are from the Southeast and Northeast side of the state near Sedgwick and Johnson Counties. The four counties with the highest number of youth being transported to KJCC are: 1) Sedgwick County with 35 youth in 2021, 2) Wyandotte County with 22 youth in 2021, 3) Johnson County with 18 youth in 2021, and 4) Shawnee County with 13 youth in 2021. These four counties are the best options for 3-4 regional facilities based on the largest number of youth coming from these four counties, the high growth rate 50-year population projections for Johnson County, and the highest population density in Sedgwick and Johnson counties. The comprehensive cost for four new regional 50-bed facilities being bid in 2025 is \$662.5 million, refer to the Scope 1 probable cost estimate for additional detail. There is an option to increase the number of beds per facility to 64-bed facilities and eliminate one of the four regional facilities therefore reducing the total cost to bid in 2025, totalling \$568.6 million.

Scope 2: The primary purpose of the adult medium and maximum female classifications moving to this facility is to continue to serve higher risk female populations in the appropriate built environment supporting robust program spaces available.

- ▶ El Dorado is the current location of Adult Male Reception and Diagnostic Unit (Men's RDU) for KDOC system. The RDU of adult male admissions for medical & mental health (MH) diagnostic assessments establishes classification needs and individual programming plans for each inmate before transfer to other receiving facilities in the state of Kansas. There is no initial apparent path of benefit to relocate the Men's Adult RDU to Topeka KJCC. El Dorado advantages of turnpike access; location in state with proximity to counties with heavy intake numbers of adult males sentenced to prison; the availability of medical and MH staff; and staff efficient housing unit sizes – are all efficiencies that may not be possible to replicate if Men's RDU moves to Topeka KJCC. RDU consists of 512 beds, which cannot be accommodated at the KJCC campus due to KJCC being substantially smaller in its capacity and central support functions. KJCC will not meet long-term RDU department needs for adult male offender processing. Further consideration of repurposing KJCC as the location for an adult male RDU is not recommended.
- ▶ Topeka Correctional Facility (TCF) is the current and only facility housing women in the correctional system. The scope of the Juvenile system master planning is not to program or design the women's solutions, but to define a phased scenario for potential repurposing KJCC for women, as an alternative, if the juvenile system were to be removed from KJCC to the new Regional Centers. There are two options: 1) KJCC's 225 cells will become a 360-bed maximum security women's KWCC (by partial double-bunking), to replace TCF cellhouse Unit "J" with its 203-beds to be razed, and the TCF Unit "I" 157-beds to be renovated and re-purposed as women's Special Needs Housing Units (SNU), and 2) Leave KJCC as a juvenile facility, build a new Unit J maximum security housing building on the TCF site, to replace the 203 beds that are decommissioned when Unit J is razed. This is a key cost difference for the juvenile system comparison. The scope of a new maximum security women's housing facility has not been programmed at this time. Estimates of probable cost herein, are only for cost magnitude consideration related to the juvenile system decisions. Refer to the Scope 2 probable cost estimate for additional detail.

OWNER AND USER REQUIREMENTS

This section describes the overall requirements for the facility in a brief overview.

PRIMARY FACILITY PURPOSE, PROGRAM, AND USE

Scope 1: The primary purpose of these regional facilities is to continue to serve youth populations ranging between 10 - 22.5 years of age in smaller regionally sized facilities (3-4 total).

Scope 2: The primary purpose of the adult medium and maximum female classifications moving to this facility is to continue to serve higher risk female populations in the appropriate built environment supporting robust program spaces available.

OWNER

Kansas Department of Corrections

GENERAL SCOPE OF JUVENILE FACILITIES STUDY FOR ADULT WOMEN AT KJCC

Project Name	Kansas Juvenile Correctional Complex
Project Address	1420 NW 25 th Street, Topeka, KS 66618
Hard Cost Budget	See Probable Cost Estimates for Scope 1 & 2
Primary Space Use	Regional Secure Youth Correctional Facilities (Scope 1); Repurposing the Existing KJCC Secure Youth Correctional Facility for Adult Female Maximum and Minimum Security Offenders (Scope 2)
New Const. Building Useful Life	New Facilities: Long-term, 50 years Renovation of existing KJCC: 25 years

PERTINENT PROJECT HISTORY AND REFERENCE DOCUMENTS

Existing KJCC Campus plans
Existing KJCC Floor plans
Existing Men's RDU El Dorado Floor plans
Existing Women's TDF Topeka Floor plans

Juvenile Data:

- ▶ KDOC Annual Reports
- ▶ Agency Organization Chart
- ▶ Operation Staffing Plan
- ▶ Average Daily Population
- ▶ Mental Health Classifications
- ▶ FY2023-2027 Capital Improvement Plan
- ▶ PBS Performance Profiles
- ▶ NCCHC Audits

Refer to page C.64 for Applicable Codes

PROGRAMMATIC ELEMENTS TO BE ACCOMMODATED

Minimum to Maximum Security needs within each program element depend on the assessment of each youth in Scope 1 or adult females in Scope 2. Basic program needs range from a place to sleep, to relax, to learn, to gain skills, to have fun, and to heal. Program elements must prepare a young person for reentry into their communities. Connection to nature with access to and view of greenspaces is critical to maintaining wellness.

BUILDING SPACE AND ADJACENCY REQUIREMENTS DRIVEN BY PROGRAM NEEDS

At the highest Security Levels, program areas such as living units, education/food service, and recreation/administration can still be considered for a campus-style planning approach.

The new Space Program identifies site and programmed building spaces and adjacencies. Keeping the campus buildings one-story allows efficiency and maintains a normative environment while being safer for mental health populations.

BROAD GOALS RELATIVE TO FLEXIBILITY

New buildings or the renovation of existing buildings should be as flexible as possible: flexible in terms of designing buildings with the ability to be repurposed in the future; flexible in terms of security level, cognitive age appropriateness, and how easy it is for staff to change the function of a multipurpose space.

BROAD GOALS RELATIVE TO FUTURE BUILDING AESTHETICS (EXTERIOR/INTERIOR)

Ensure spaces are energizing, not energy draining. Space must be appropriate in terms of scale and material to fit into the surrounding context (neighborhood and region) and must destigmatize the site, space, youth/adult's view of staff, staff's view of youth/adults, and visitors.

Consider including art both on the interior and exterior, showcasing the incarcerated individual's art. Include greenspace, stormwater gardens, and bio-swales where appropriate and maintainable.

BROAD GOALS RELATIVE TO QUALITY OF MATERIALS

Material must be durable, safe, and normative to provide a "less institutional" environment. Provide color and art within interior design. Use of stainless-steel or institutional materials shall be kept to a minimum where applicable.

BROAD GOALS RELATIVE TO OPERATIONAL COSTS

For the purpose of this facilities study, in 8-bed Housing Units shall have 1 direct supervision staff person during daytime program in each unit and at night 1 direct supervision staff person shall monitor 2 units for a shared control space. For units with more than 8 beds, additional staff resources would be required to meet PREA.

STANDARDS FOR SPACE ALLOCATION AND FURNITURE

Varies per program function but should be normative with emphasis on color and textures. High Security areas may require some detention furniture.

SPECIAL CONSIDERATIONS: SAFETY

Safety is paramount and should be considered in terms of building environment and varying security level perimeters within the separation of housing units, recreation yards, and the secure perimeter (i.e. building façade or fencing). It should be unseen, normative with ligature-resistant furnishings, with high visibility to reduce assault/abuse, and meet PREA (Prison Rape Elimination Act of 2003). Designing for safety should also promote required privacy of children, youth, and adults in specific areas or programs to maintain their dignity.

Resources and Best Practices:

- ▶ https://www.prearesourcecenter.org/sites/default/files/content/instructions_for_prea_audit_tour_juveniles_final.pdf
- ▶ https://www.prearesourcecenter.org/sites/default/files/content/juvenile_auditor_compliance_tool_fillable_reader_extended.pdf
- ▶ <https://nicic.gov/prea-offender-sexual-abuse>
- ▶ Incorporate applicable ACA (American Correctional Association) and NCCHC (National Commission on Correctional Health Care) best practices.

ENVIRONMENT AND SUSTAINABILITY BEST PRACTICES

This section describes environmental or sustainability goals relative to local energy code or ASHRAE Standard, LEED or WELL. It also describes any goals or requirements for building siting, landscaping, facade, fenestration, envelope and roof features.

GENERAL BEST PRACTICES

- ▶ **Access to Natural Light** – Place a very high priority on creating a facility that has high amounts of natural light throughout the facility including youth (Scope 1) and women's (Scope 2) bedrooms, residential areas, educational areas, corridors and general operational spaces throughout the facility. Direct views to nature or suburban surroundings should be reviewed to ensure privacy as needed and appropriate sightlines.
- ▶ **Outdoor Recreation** – Site dependent; provide basketball court, track, and other applicable programs
- ▶ **Connection to Nature** – Site dependent: Provide outdoor gardens, park area, as applicable. Views from interior spaces are to provide critical connection to outdoors.
- ▶ **Emergency Access** – Easy access to the facility by staff and first-responders is critical. Also critical is increasing internal safe zones that allow the staff to respond to emergencies by moving youth (Scope 1) and women (Scope 2) to areas without releasing them from the building.
- ▶ **Contrasting Security-Level Housing with Normative Environments** – The security of housing areas has distinctly different characteristics, the security is “unseen” in order to provide a more normative environment. The architecture, space, and equipment amenities can incentive good behavior, and disincentive poor behavior. Consistent with this notion is the idea of creating the living space or dayrooms for these areas to be more spacious with more privileges allowed in this visible area. Provide space for youth (Scope 1) and women (Scope 2) sufficiently attractive yet safe to produce a learning environment that is both secure and restorative.
- ▶ **Core Support** – Ensure that the initial facility design has adequate capacities for core support services (mechanical, electrical, data, technology systems/locations in addition to Core Program spaces such as Admissions/Intake, Food Prep/Storage, Medical Exam/Infirmary Rooms) to accommodate future populations. Emphasis on safeguarding core support services, which have been lacking in the past, are sufficiently provided in the detailed spatial program.
- ▶ **Staff Recruitment, Retention, and Satisfaction** – Ensure that the environment and spaces for staff are sufficiently attractive and safe so that various staff positions are more desirable. Such accommodations would help attract and retain staff, improve staff performance, reduces training needs and expenses, and provide continuity for the youth (Scope 1) and women (Scope 2) in their care. Provide adequate daylighting to all staff and adult spaces to the extent possible.
- ▶ **Civil Sustainability and Environmental Issues** – Create a site that does not simply meet code requirements. Through appropriate vegetation and natural elements selections, reduce water consumption, landscape maintenance and unnecessary construction of impervious surfaces, creating unique spaces and an overall site that integrate greenspace suitable for facility and program activities.

- ▶ **American Correctional Association (ACA) / National Commission on Correctional Health Care (NCCHC) Standards** – Best practice is to follow ACA and NCCHC best practices even if the Owner/Client does not require ACA or NCCHC accreditation.
- ▶ **Leadership in Energy and Environmental Design (LEED) / Green Globes / WELL Building Standards** – There are many programs for best environmental practices and certifications. This facility may apply sustainable principles and approaches identified in WELL, Green Globes, LEED, or other standards and not seek certification. WELL wellness standards support and prioritize the wellness of all facility occupants while LEED and Green Globes sustainable standards support long-term facility energy and cost efficiencies.

C

**SCOPE 1:
NEW REGIONAL YOUTH
FACILITIES STUDY
(3-4 LOCATIONS)**

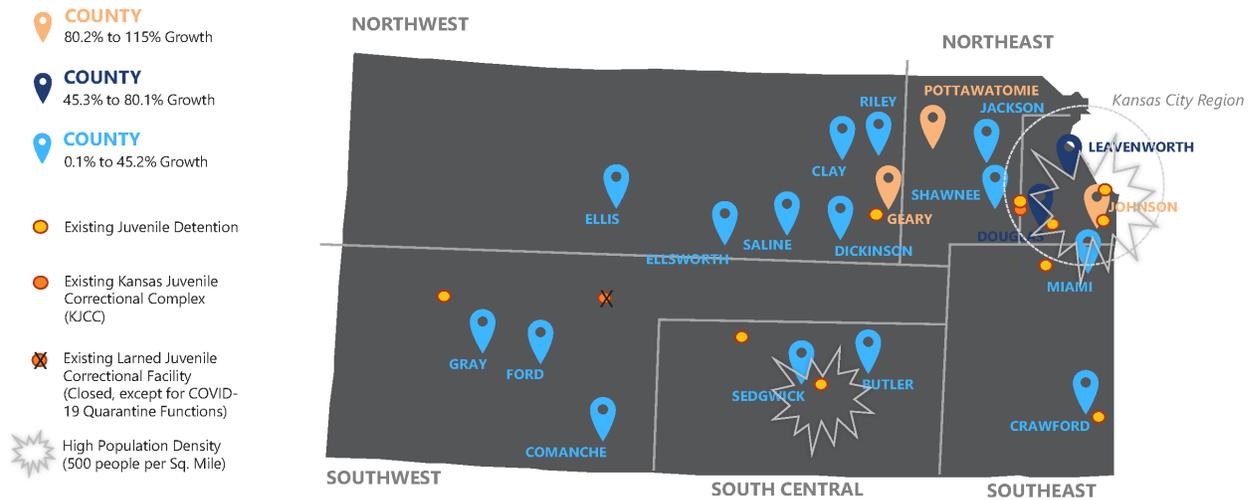
DATA

Kansas Department of Corrections Provided the following data for review:

- ▶ Current rated housing capacity of each housing unit used for juveniles and current use by gender and population (classification, program type, or other grouping), plus and any limiting factors (ADA compliance, proximity to services, direct observation, etc.)
- ▶ Original design capacity and intended use of each unit
- ▶ Current juvenile correctional facility staff organizational chart and staffing plan
- ▶ Juvenile correctional center capital investment record – plus future major expansions/upgrades
- ▶ Review Juvenile Populations data
- ▶ Juvenile Correctional Programs and Services Information
- ▶ Review programs and activities offered (or future offering) to the youth and staff:
 - Educational
 - Vocational
 - Rehabilitative
 - Dietary
 - Healthcare (medical, mental health, behavioral health)
 - Transitional
- ▶ Mission or goal / vision of certain program
- ▶ KJCC Annual Reports
- ▶ Mental Health Classification System
- ▶ Scaled floor plans and partial CAD files of KJCC
- ▶ KJCC PbS Performance Profile Report
- ▶ NCCHC Reaccreditation Audit

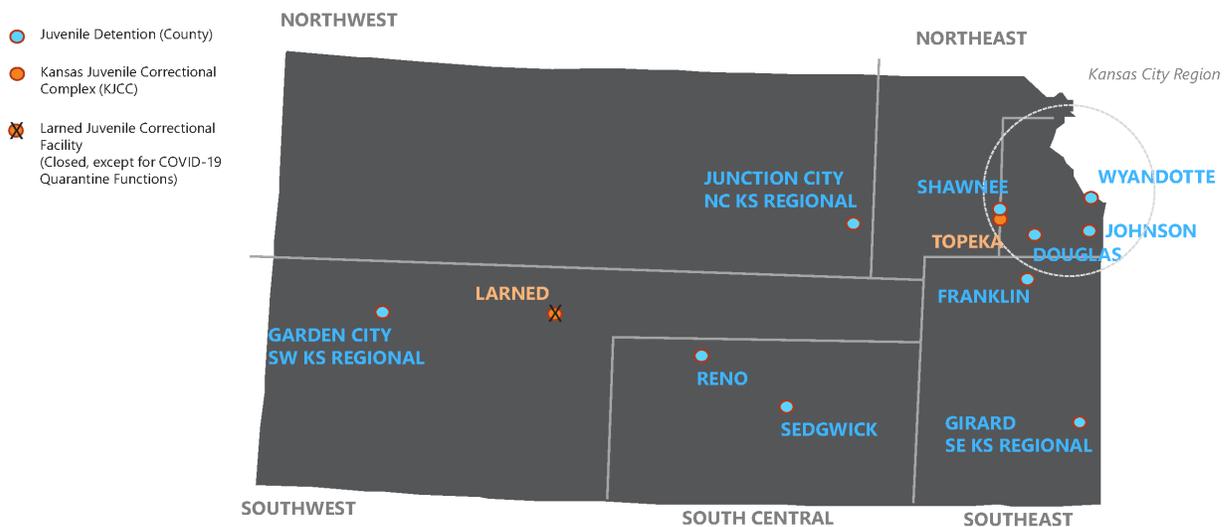
50-YEAR COUNTY POPULATION PROJECTIONS

This data graphic shows the 50-year county population (2014-2064) projects according to CEDBR (Center for Economic Development and Business Research). The largest populations growth area is in Sedgwick County showing the greatest needs in the Southeast and Northeast.



EXISTING DETENTION AND CORRECTIONAL FACILITY LOCATIONS

This data graphic shows detention facilities (noted by blue circles) that feed into the Topeka KJCC (noted by an orange circle). The largest populations are on the Southeast and Northeast side of the state near Sedgwick and Johnson County.



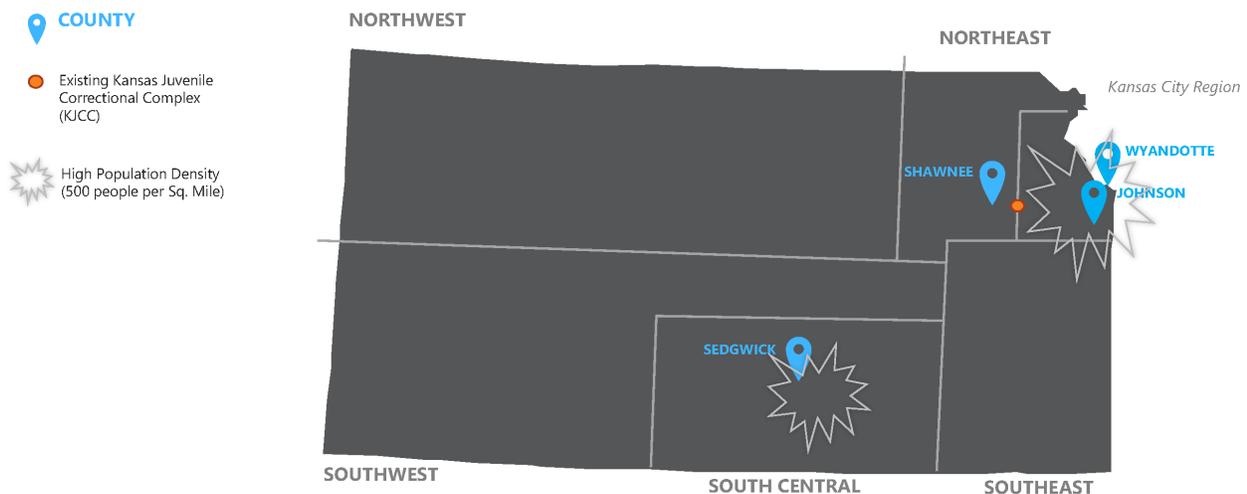
COUNTIES WITH HIGHEST YOUTH RESIDENT POPULATIONS TO KJCC

This data graphic shows per data provided by the Department of Corrections, there are four counties with the highest number of youth being transported to KJCC shown in blue:

- ▶ Sedgwick County with 35 youth in 2021
- ▶ Wyandotte County with 22 youth in 2021
- ▶ Johnson County with 18 youth in 2021
- ▶ Shawnee County with 13 youth in 2021

These four counties are the best options for 3-4 regional facilities based on the largest number of youth coming from these four counties, the high growth rate 50-year population projections for Johnson County, and the highest population density in Sedgwick and Johnson counties.

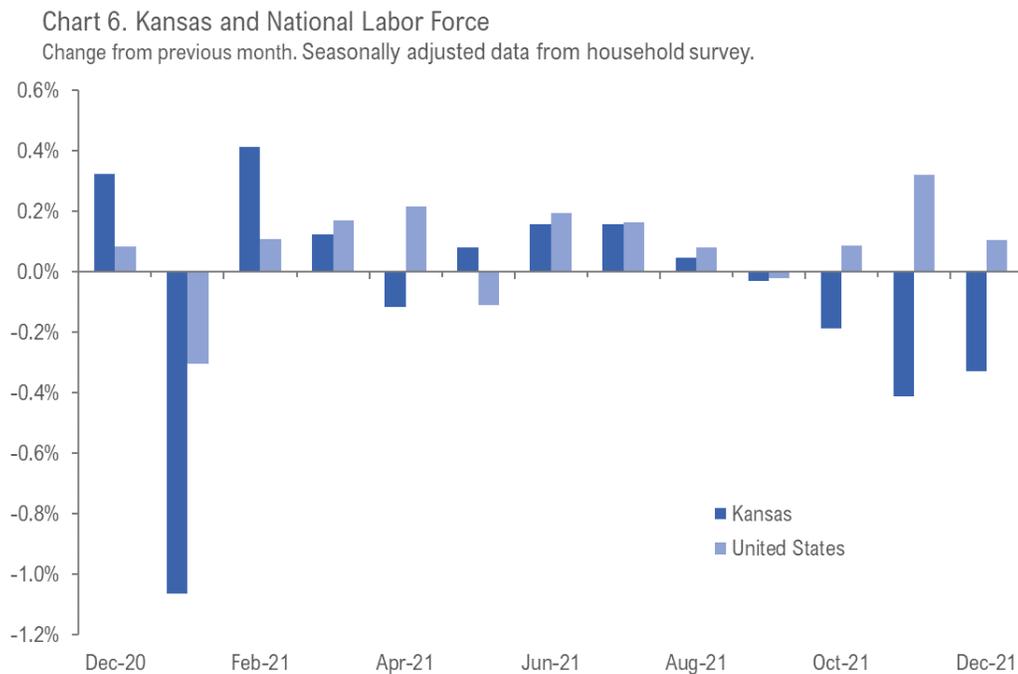
- ▶ Close-to-Home: It is best practice, based on New York State's Close-to-Home initiative, to keep youth as close to home to keep family relationships, visits, educational, and community support nearby. With these four Kansas counties having the largest number of youth (2021 range is 13-35 youth for each of these four counties) this maintains a best practice. While having youth on the western side of the state held in custody close-to-home is important, there are not enough youth coming from western counties (2021 range is 0-1 youth per county for the majority of the western half of the state) to have a western regional correctional facility location. Per the Pew Charitable Trusts, "Keeping delinquent youth out of state juvenile detention centers and confined in smaller facilities closer to home reduces crime and helps young offenders turn their lives around, according to a new report by the Columbia University Justice Lab."



Staffing Recruiting and Retention: Due to increases in more violent and chronic populations, staffing has become a challenge for most justice facilities nationwide. Currently, many facilities are only staffed at 60-75% of the needed operational workforce. The most efficient and safe staffing ratios and plans can only be supported by an active workforce. Staffing one KJCC is amenable while staffing 3-4 regional locations may be a challenge. According to the Bureau of Labor Statistics, in Kansas, over the last year (December 2020 to December 2021), the Kansas labor force fell by 17,678 people (1.2 percent) using seasonally adjusted data from the household survey, with a decline of 4,949 (0.3 percent) over the last month of December 2021. This chart shows Kansas' labor force as a whole has increased and decreased over the last year. Conversely, in the 4 counties listed, with the larger pool of employee potential have all increased positively in employment over the last year:

- ▶ Sedgwick County at 7.1% employment in 2021
- ▶ Johnson County at 4.0% employment in 2021
- ▶ Shawnee County at 3.5% employment in 2021
- ▶ Wyandotte County at 0.8% employment in 2021

It is critical to build regional facilities where there is specialized workforce and health professionals to staff the operational staffing plan.



CREDIT: IMAGE BY WICHITALIBERTY.ORG - CHART 6. KANSAS AND NATIONAL LABOR FORCE

Regional Costs may differ: Currently, the current cost for housing a juvenile is a \$504.66 daily cost per resident while the current cost for adults inmates varies per location averaging a \$96.00 daily cost per resident – the adult corrections budget also carries the infrastructure cost for juvenile medical and food service. If this central facility is broken into regional facilities, the cost impact will need to be tracked and reviewed.

SITES

With projected population growth across the Northeast of the state, while taking into account the highest population density near Sedgwick County, and overlaid with the highest juvenile offender resident populations coming from Sedgwick, Shawnee, Wyandotte, and Johnson Counties – it is reasonable to expect the potential for three to four 50-bed regional facilities to be near these four counties.

If the potential for regional facilities were approved, it would be reasonable to then list needed site criteria that would meet the future juvenile functions and operations. There are pros and cons to locating a potential facility based on its urban or rural location, site size, proximity to transportation, resilience and sustainable needs, greenspace, and a host of other factors. Below is a simplistic list and example diagram from which to build a detailed site selection criteria matrix.

- ▶ Site Selection Criteria matrix
 - Existing underutilized state/county facility/site
 - Size and shape of site
 - Character of site
 - Site proximities and location (South Central, Northeast, Western KS)
 - Accessibility (Public Transit/Sensitivity/NIMBY)
 - Topography
 - Floodplain
 - Environmental
 - Utility services/infrastructure
 - Integration with community planning
 - Greenspace
 - Costs

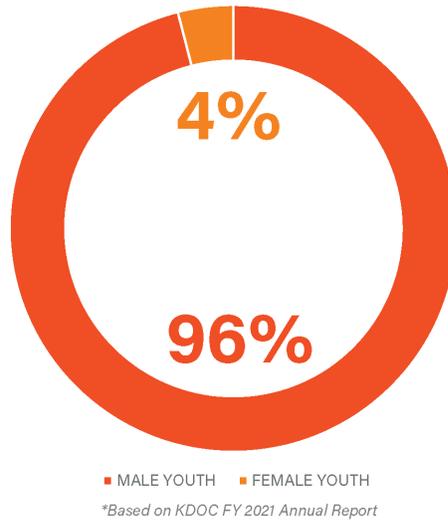
Example of a Site Scorecard below:

	N. Elm & E. 26th St.	E. 12th St. & N.6th	E. 7th St.	4th & Hastings	W. 33rd & Lake Park	Baltimore & N. Shore
1 Existing Environment						
a. Nature of present surroundings						
1. Character of adjacent land use	100	100	50	100	100	100
2. Freedom from noise, odors, dust, industry traffic	25	25	0	25	25	25
3. Remoteness from railroads: Self-explanatory.	25	20	25	25	25	20
2 Future Environment						
a. Prospect for future surroundings						
1. Preservation of site assured	90	90	50	110	110	90
3 Integration with community planning						
a. Acceptability with comp plan and HPS boundaries						
1. Meets zoning requirements.	50	50	50	50	50	50
2. Within or contiguous with HPS district boundary.	50	50	50	50	50	50
b. Noninterference with other community uses						
1. Sufficiently remote from other community zones	25	25	25	15	25	25
c. Value for extensive community use						
1. Accessible for multiple uses	25	25	25	25	25	25

YOUTH POPULATION

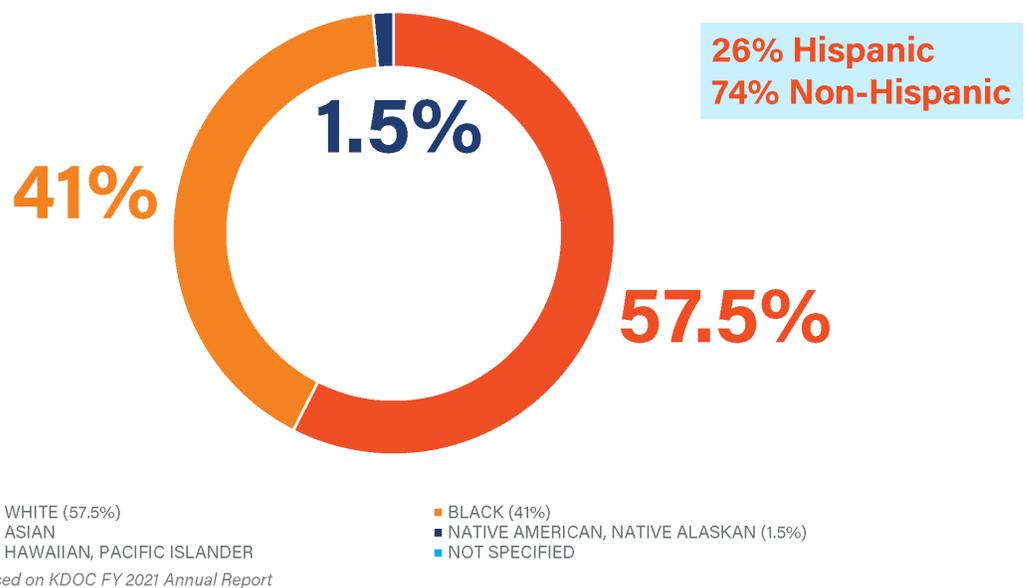
KJCC's gender breakdown data, provided by the Department of Corrections, is 4% female youth and 96% male youth.

JUVENILE OFFENDER GENDER BREAKDOWN*



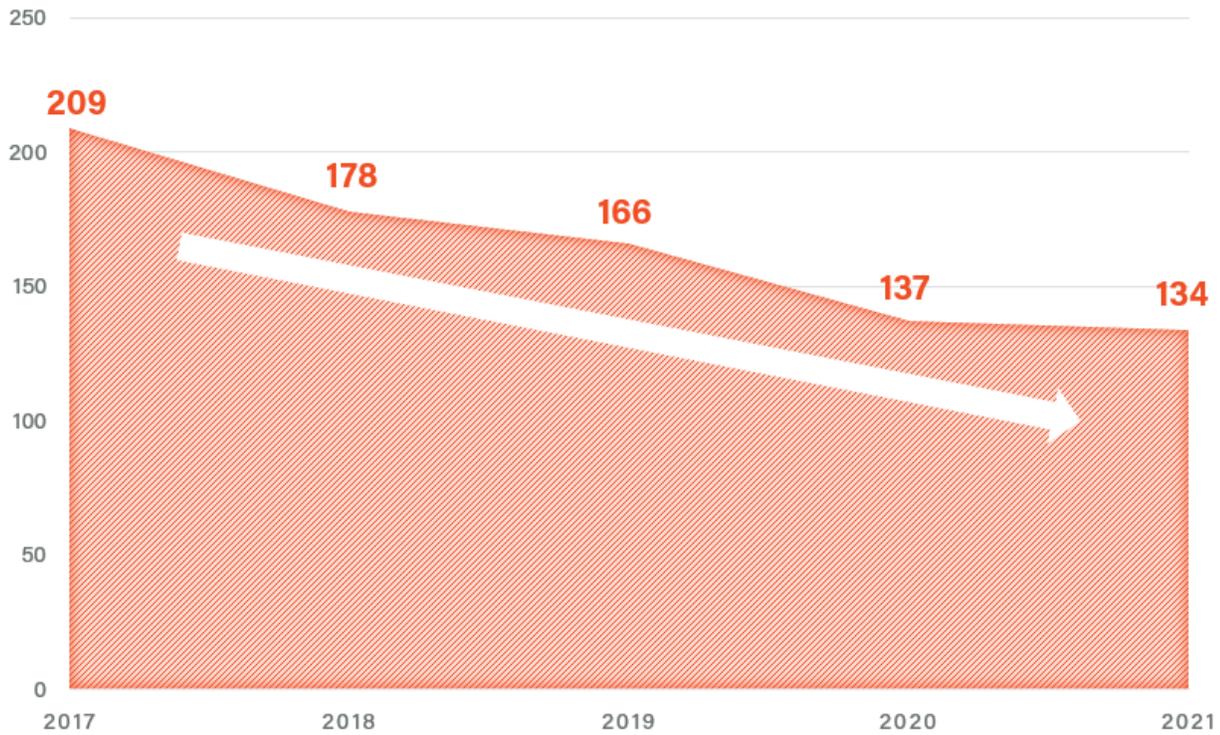
KJCC's racial and ethnic group data, provided by the Department of Corrections, is shown in the follow graph with the largest ethnicity being white youth (74%).

JUVENILE OFFENDER RACIAL / ETHNIC GROUPS*



The standardized and specialty programming with the intersection of alternative sentencing and changing legislation has continued a decreasing population trend over the last five years per the data provided by the Department of Corrections.

KJCC 5-YEAR POPULATION TREND



**Based on KDOC FY 2021 Annual Report*

SPACE PROGRAM

The following data and information in the Space Program were created in order to develop a juvenile correctional facility space needs and adjacencies. The Space Program create the total amount of space needed for the future regional facility allowing a space adjacency relationship diagram to be created to then see how these spaces will interact with each other. Ultimately the space program created the total gross square footage needed which can be applied to a square foot cost to develop a project probable cost estimate for funding, legislative review, and creates a master plan that guides unbuilt projects down the design and construction path.

SUMMARY SPACE ALLOCATION (50 New Regional Beds) Kansas Juvenile Corrections				Date 6/1/2022
Comp. #	Facility Component	Total NSF Component	Departmental Grossing Factor	Total DGSF
0.0	Welcome Center	2,020	606	2,626
1.0	Administration	13,650	4,095	17,745
2.0	Housing	21,750	9,788	31,538
3.0	Admissions/Release	3,045	1,370	4,415
4.0	Health Center	5,770	2,597	8,367
5.0	Behavioral Health	2,590	1,166	3,756
6.0	Food Service & Laundry	4,705	2,117	6,822
7.0	Security and Contro	1,270	381	1,651
8.0	Visitation	3,600	1,080	4,680
9.0	Education	11,520	5,184	16,704
10.0	Recreation	12,530	3,759	16,289
11.0	Core/ Facility Maintenance	7,360	2,208	9,568
	Subtotal DGSF			124,160
	Building Gross Square Footage (10%)			12,416
	Total BGSF			136,576

Abbreviation Key:

NSF = Net Square Feet (Basic Program Space Requirements)

DGSF = Department Gross Square Feet (Usable or Rentable Building Space; Internal Circulation; Grossing factor: required for Program to function)

BGSF = Building Gross Square Feet (Total Building Space within the Building Envelope)

Building Gross Square Footage includes circulation and back-of-house spaces (electrical, mechanical, plumbing, fire riser, data, IT, security electronic closets).

Leadership team of 11 people per facility

Program

Kansas Juvenile Corrections

Component: WELCOME CENTER (Public - Min. Security)

Component No: 0.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
	0.001	Entry Vestibule/Main Entrance (Public)	200	1	200	One set of double doors
1	0.002	Security Screening	200	1	200	with magnetometer, package scan; ADA walkaround
	0.003	Conference Room (pre-secure barrier)	240	1	240	Door in entrance vestibule (16 ppl min)
1	0.004	Reception Desk/Information Booth	120	1	120	Durable finishes
	0.005	Public Locker Area	60	1	60	1SF lockers, 6' high
	0.006	Queuing Area/Add'l Lobby Space				Within Visitation/Admin Area 1.0
	0.007	Security Screening				Within Visitation/Admin Area 1.0
	0.008	Lobby Seating Area	600	1	600	Includes vending and fixed seating, water fountain desires space for large groups and potential queuing (COVID)
	0.009	Public Restroom (1 male/1 female)	80	2	160	May be sized up or down in final version (Review Shift Changes / Plumbing Code)
	0.010	Public/Non-Secure Staff Mothers Room (non secure perimeter)	80	1	80	Counter, sink, undercounter fridge, chair, lockable lockers (keep it on the non-secure side; locked room)
	0.011	Staff Separate Restrooms	80	2	160	
	0.012	Family Restroom (1 male/1 female)	100	2	200	May be sized up or down in final version

Building Support Subtotal	2,020
30% Department Grossing Factor (DGSF)	606
REQUIRED BUILDING SUPPORT SPACE	2,626

Staff:2

Program

Kansas Juvenile Corrections

Component: ADMINISTRATION (Non-Secure Side)

Component No: 1.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
	1.001	Queuing Area/Add'l Lobby space	200	1	200	Room for individual search, for 1 adult + 2 children; curtain for pat search if needed
	1.002	Facility Superintendent Office	180	1	180	Desk area, seating for 3-4 around table
	1.003	Facility Deputy Superintendent Office	120	1	120	Private Office
	1.004	Admin. Ass't	120	1	120	Private Office
	1.005	Business Manager Office (2 Accountants)	120	3	360	Private Office (Accountant in a lockable room)
	1.006	HR Office (3 total)	120	3	360	Private Office (Payroll, Recruiter, HR Director)
	1.007	IT Supervisor Office	120	1	120	Private Office
	1.008	IT Staff Office	120	2	240	Private Office
	1.009	Program Director Office (Classification)	120	1	120	Private Office
	1.010	Public Service Executive Office	120	1	120	Private Office
	1.011	Health & Safety Specialist Office	120	1	120	Private Office
	1.012	Mailroom with Mail Administrator Office	180	1	180	Private Office
	1.013	EAI (Enfor. Apreh. Invest.) Office	120	2	240	Private Office
	1.014	EAI Evidence Storage Room	100	1	100	Shelving
	1.015	EAI Interview Room	120	1	120	Table, Chairs
	1.016	Enclosed Workstation	60	2	120	Cubicle
	1.017	Open Touch Down Workstation	60	2	120	Open workstation
	1.018	Records Room (Staff inside records room)	400	1	400	Records, file cabinets, 2 workstations
	1.019	Dead Records Room (Staff & Youth)	600	1	600	15yrs kept of long-term records storage separate in the room; scanned files; High Density Storage
	1.020	Conference Room	500	1	500	Sized for use; inside security. 16 seats
	1.021	Small Conference Room (e.g. HR/Interview)	200	2	400	
	1.022	Work / Copy Room	200	1	200	Photocopier, supply cabinets, shelving
	1.023	IT Workroom	200	1	200	Photocopier, Tables, chairs, supply cabinets, shelving; adjacent to IT offices; Counters; heavy outlet quantities
	1.024	Non-Secure Break Room (adm-8)	400	1	400	Refrigerator, table, chairs, dishwasher (In Administration); vending
	1.025	Staff Decompressions Room	100	1	100	Area for staff to decompress, meditate
	1.026	Storage Room / Secure Equipment Storage	120	1	120	Lockable Storage within Storage Room
	1.027	Janitor Closet	40	1	40	Floor drain, mop faucet, shelving and wall sink

Component: ADMINISTRATION (Separate Training & Wellness Center)

Component No: 1.3

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
	1.300	Entry Vestibule/Wayfinding	240	1	240	One set of double doors
	1.301	Reception Desk/Information Booth	120	1	120	Durable finishes
	1.302	Lobby	400	1	400	Durable finishes
	1.303	Training Room (Divisible)	1,000	1	1,000	modular tables and chairs; monitors; remote learning A/V; wifi; coffee area; divisible with partitions
	1.304	Training Director & Support Staff Office	120	2	240	Private Office (Director and 1 support staff)
	1.305	Conference Rooms	250	3	750	Door in entrance vestibule (16 ppl min)
	1.306	Staff Wellness/Fitness Room	800	1	800	Exercise and wellness equipment / activities
	1.307	Unisex Locker Room (develop for flexibility) - Individual changing rooms/showers/lts/sinks adjacent	600	1	600	(2) 30SF ADA shower; bench; toilet/urinal (male only)/lavs - May be sized up or down in final version; lockable lockers (Shower req'd for Snowed-In condition); Both places - keep at main facility and at Training Center with Fitness / Wellness
	1.308	Self-Defense Training Room	600	1	600	Padded walls
	1.309	Staff-only Mothers Room (within secure perimeter)	80	1	80	Counter, sink, undercounter fridge, chair, lockable lockers
	1.310	Staff Restroom	80	2	160	
	1.311	Janitor Closet	80	1	80	Refrigerator, table, chairs, dishwasher (inside secure perimeter); vending
	1.312	Kitchen	500	1	500	Refrigerator, table, chairs, dishwasher (inside secure perimeter); vending

Component: ADMINISTRATION (Secure Side)

Component No: 1.5

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
	1.501	Operations (Major) Office	120	1	120	Private Office
	1.502	Shift Command Office	360	1	360	3 shift supervisors desk areas in rotation
	1.503	Admin Captain Office	120	3	360	Private Office
	1.504	Mentoring Coordinator	120	1	120	Private Office
	1.505	Volunteer/PREA Coordinator	120	1	120	Private Office
	1.506	Maintenance Manager	120	1	120	Private Office
	1.507	Staff-only Mothers Room (within secure perimeter)	80	1	80	Counter, sink, undercounter fridge, chair, lockable lockers (keep it on the secure side; locked room)
	1.508	Tactical Response Storage Room	300	1	300	operations equipment (protective helmets, vests, pads, surge equipment, etc); Equipment cubbies with bench for fast response times - 5 for single incidents - 10 for multiple/large incidents
	1.509	Staff Restroom				
20	1.510	Secure Break Room (staff-20)	600	1	600	Refrigerator, table, chairs, dishwasher (inside secure perimeter); vending

Administration Space Subtotal	13,650
30% Department Grossing Factor (DGFSF)	4,095
TOTAL ADMINISTRATION SPACE	17,745

Staff: 56

Program

Kansas Juvenile Corrections

Component: HOUSING FOR 50 YOUTH - Recommend 10 youth max per Housing Pod; Male and Female are Segregated (5 Units)

Component No: 2.0 Range of tiered security + Additional housing unit for flexibility (1 Unit)

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
	2.001	Bedroom	80	54	4,320	(Provide 1 ADA Sleeping Room per Pod - See 2.002); Wet Cell with Tilt./Lav.; Keep flexible to become future ADA room
	2.002	Bedroom (ADA Compliant)	80	6	480	Wet Cell with Tilt./Lav.
	2.003	Shower Room/Toilet Area	120	6	720	Off Dayroom
	2.004	Dayroom (Living)/Group Activity Room	1,500	6	9,000	For 8 juveniles a minimum of 750 SF recommended as best practice for personal space and activities; included TV and kitchenette area; chairs, table, desk
	2.005	Multipurpose / Program Room	750	3	2,250	For 8 juveniles; included TV and kitchenette area; chairs, table, desk; controlled electrical outlets
	2.006	Video Visiting/Phone	65	6	390	recommend minimum 1 per dayroom area; privacy from Dayroom
	2.007	Reading and Writing Center	100	6	600	Fixed? chairs, table, desk; recommend minimum 1 per housing area; controlled electrical outlets
	2.008	Youth Calm/Sensory Room	120	6	720	calming, comfortable environment to help youth calm down in a healthy way; recommend 1 per housing area
	2.009	Laundry Room / Clean Utility Room	65	6	390	recommend minimum 1 per housing area
12	2.010	Direct Supervision: Officer Station	40	6	240	recommend minimum 1 per housing area; controlled electrical outlets
	2.011	Control Station/Staff Toilet	140	3	420	recommend shared between housing units; Restroom (toilet/sink) for staff; casework for staff microwave and lockable supplies; controlled electrical outlets
5						
6	2.012	Behavioral Health Office/Conf. Room.	100	3	300	Fixed? chairs, table, desk; shared between housing areas
	2.013	Sergeant Office	100	3	300	Fixed? chairs, table, desk; shared between housing areas; electrical outlets; shared between units currently in existing facility
5						
	2.014	Corrections Counselors Office	100	6	600	Fixed? chairs, table, desk; shared between housing areas; electrical outlets; 1 counselor to 15 youth; no staffing ratio for case managers; prefer 1 counselor per unit
5						
	2.015	Discharge Planner Office	100	1	100	Fixed? chairs, table, desk; shared between housing areas; electrical outlets; it can be where the reentry offices - near housing/program space
1						
	2.016	Program Providers Office	100	2	200	Fixed? chairs, table, desk; shared between housing areas; electrical outlets; it can be where the discharge office - near housing/program space
2						

Program

Kansas Juvenile Corrections

Component: HOUSING FOR 50 YOUTH - Recommend 10 youth max per Housing Pod; Male and Female are Segregated (5 Units)

Component No: 2.0 Range of tiered security + Additional housing unit for flexibility (1 Unit)

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
1	2.018	Unit Team Manager (UTM) Office	100	1	100	Fixed? chairs, table, desk; shared between housing areas; electrical outlets; supervise - work with captains/majors - place near the captains/majors offices - may not stay in housing
	2.019	Secure Adjacent Outdoor Recreation / Patio	750	6		Exterior; recommend minimum 1 per housing area; must include greenspace; cannot be entirely concrete; consider patio area
	2.020	Janitor Closet	40	3	120	Shared between 2 housing areas; Floor drain, mop faucet, shelving and wall sink
	2.021	Storage Area	100	3	300	recommend minimum 1 per housing area

Housing Unit Space Subtotal	21,750
45% Department Grossing Factor (DGSF)	9,788
TOTAL HOUSING SPACE	31,538

Note: Swing Doors are recommended; doors shall be electronically controlled with key access.

Staff: 39

Program

Kansas Juvenile Corrections

Component: ADMISSIONS/RELEASE (Secure) & RDU

Component No: 3.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
	3.001	Bathroom/Search Room (ADA Compliant)	120	1	120	ADA-compliant shower with vestibule area; toilet and lav
	3.002	Open Seating Area	100	2	200	Used only for youth leaving the facility
	3.003	Holding Cells	80	5	400	Wet cells (toilet, Lav); bench; may be divided as needed for M/F population; all single holding cells; RDU - 5 youth a day; one will need to be central - not every facility will have this RDU - then be transported; needed transport staff/offices/etc
1	3.004	Admissions/Release Office/Counter	120	1	120	Two workstations behind counter for paperwork
2	3.005	Transport Offices / EIA personal carries	120	2	240	Two workstations behind counter or office space for paperwork
	3.006	Photo/ID/DNA Area	100	0	-	ID machine (50SF Photo ID Camera and backdrop (wall) for ID photos); open layout
	3.007	Interview/Meeting Room	120	1	120	
	3.007	Youth Shower Room/Toilet Room	120	2	240	Shower, Toilet, Sink
	3.008	Staff Restroom - (Unisex)	65	1	65	Toilet, Sink
	3.009	Medical Exam	150	1	150	Room with exam table (with stirrups), cabinets, sink; X-ray, LABs; wound care; EKGs, doctor exam; desk and computer station; Is 2 required? (1 F&M or can this space be shared?)
	3.010	Youth Property Storage Room	450	1	450	5 sf x 90 youth; youth may be able to wear own clothes
	3.011	Janitor Closet	40	1	40	Floor drain, mop faucet, shelving and wall sink
	3.012	Soiled utility Room / Laundry Room	120	0	0	
	3.013	Secure Vestibule				Within Visitation/Admin Area 1.0
	3.014	Secure Equipmt. Storage	120	0	0	Lockable, with shelving
	3.015	Pedestrian Sally Port	80	0	0	Between vehicular sallyport and intake area
	3.016	Covered Vehicle Sally Port Garage	900	1	900	Interior space; completely enclosed; enclosure doors

Admissions/Release Space Subtotal	3,045
45% Department Grossing Factor (DGSF)	1,370
TOTAL ADMISSIONS/RELEASE SPACE	4,415

Staff: 3

Program

Kansas Juvenile Corrections

Component: HEALTH CENTER (Secure)

Component No: 4.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
1	4.001	Receptionist	100	1	100	Workstation w/ counter, open to waiting area
	4.002	Youth Waiting Room	100	2	100	Chairs, open area, M/F
Clinical Spaces - 4.100 Series						
	4.101	Exam Room	120	3	360	Room with exam table (with stirrups), cabinets, sink; wound care; EKGs, doctor exam; desk and computer station
1	4.102	Optometry Exam Room	200	1	200	Room with exam chair, cabinets, sink; optometry equipment; desk and computer station; Basic eye examine; optomologist needs are transferred out of facility; office can be within same room
1	4.103	Lab	120	1	120	Room with cabinets, sink; fridge; freezer; desk and computer station; lab draw area in room; State policy to send off the samples - basic blood draw
1	4.104	Vaccine Room (for Children's Program)	100	1	100	Room with cabinets, sink; fridge; freezer; desk and computer station; charting
	4.105	X-ray Room	600	1	600	Room with full-body x-ray table; x-ray machine; control station; desk and computer station; Dental Stat x-ray is brought in. Machines are currently fixed but would like mobile option
	4.106	Youth Restroom - (Unisex)	65	2	130	Connected to Nurse Exam Room; ADA Compliant Restroom; Must include non-slip Tub Shower Combo
	4.107	Staff Restroom with Shower - (Unisex)	100	1	100	Toilet, Sink, Shower; All staff would come to Medical something is thrown on them
2	4.108	Nurse Station	110	2	220	include first aid; Eye wash, shower, wall supply cabinet
1	4.109	HSA Office	120	1	120	Private Office
1	4.110	Nursing Supervisor Office	120	1	120	
1	4.111	Administrative Support Office	150	1	150	
	4.112	Supply Storage Room	50	1	50	
	4.113	Medical Records Room	100	1	100	
	4.114	Medical Supplies/Storeroom	100	1	100	
	4.115	Secure Medication Room	50	1	50	
1	4.116	Dental Exam / Suite	150	1	150	One chair with divider, counter, x-ray - multiple functional space, sink; supply storage, medical waste, sterilization of equipment
	4.117	Dental Digital Imaging Room		1	-	included in Suite
	4.118	Compressor Room		1	-	included in Suite
	4.119	Staff Restroom (Unisex)	50	1	50	

Kansas Juvenile Corrections

Component: HEALTH CENTER (Secure)

Component No: 4.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
1	4.120	Physician Office	150	1	150	Review Comment: depends some on final decisions on how mental health services are provided, but might be small for physician and psychiatrist to share - even assuming psychiatrist might not be full time.
1	4.121	Psychiatrist Office	150	1	150	Review Comment: depends some on final decisions on how mental health services are provided, but might be small for physician and psychiatrist to share - even assuming psychiatrist might not be full time.
	4.122	Equipment Storage	150	1	150	Storage Room for wheelchairs, crutches, IV carts; clean medical supplies; office supplies; biohazardous waste
	4.123	Staff Break Room	150	1	150	Wall lockers, small refrigerator, table, chairs
	4.124	Janitor Closet	50	1	50	Floor drain, mop faucet, shelving and wall sink
Infirmiry Spaces - 4.200 Series						
	4.201	Educational Services/Multi-purpose Room	300	1	300	Table, Chairs, TV
	4.202	Infirmiry Bedroom (Isolation)(ADA)	145	4	580	Neg. Pressure; NCCHC reqs call light system or located within sight and sound of nurse at all times; sink; electrical outlet in at least one of the infirmiry rooms which can be turned off by custody, but can be used in the case of a patient needing continuous oxygen or a CPAP machine.
	4.203	Ante Room (with sink)	40	2	80	
	4.204	Infirmiry Bedroom (ADA Compliant)	145	2	290	Neg. Pressure not needed; NCCHC reqs call light system or located within sight and sound of nurse at all times; sink; electrical outlet in at least one of the infirmiry rooms which can be turned off by custody, but can be used in the case of a patient needing continuous oxygen or a CPAP machine.
	4.205	Dayroom (Living)/Group Activity Room	500	1	500	Activities; included TV and kitchenette area; chairs, table, desk
	4.206	Video Visiting/Phone	65	2	130	
	4.207	Close-Watch Holding Cells	80	2	160	Single cells: Crisis/Suicide Watch/Holding; Quantity? 3-4x a month; checked 10-15 min rounds; assessed every 24 hrs by medical; KDOC prefers placement of these cells in a restrictive housing area vs. in medical
	4.208	Clean Utility Room	60	1	60	Cart Storage?
	4.209	Soiled Utility Room	60	1	60	Cart Storage?
	4.210	Janitor Closet	40	1	40	Floor drain, mop faucet, shelving and wall sink

Support/Shared Space Subtotal 5,770

45% Department Grossing Factor (DGSF) 2,597

TOTAL SUPPORT SPACE 8,367

Staff: 12

Program

Kansas Juvenile Corrections

Component: BEHAVIORAL HEALTH (Secure)

Component No: 5.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
1	5.001	Psychologist Office	120	1	120	Private Office, Near Medical
3	5.002	Clinician Office	120	3	360	Private Office, Near Medical
1	5.003	Substance Abuse (SA) Office	120	1	120	Private Office, Near Medical
1	5.004	SOT (Sex-Offender Treatment) Office	120	1	120	Private Office, Near Medical
1	5.005	AT (Activity Therapist) Office	120	1	120	Private Office, Near Medical; (This is different than rec staff through their medical vendor)
1	5.006	Family Therapist Office	120	1	120	Private Office, Near Medical
	5.007	Youth Restroom - (Unisex)	65	1	65	ADA Compliant Restroom
	5.008	Staff Restroom - (Unisex)	65	1	65	Toilet, Sink
	5.009	Small Meeting/Counseling/Assessment Room	150	5	750	Table and chairs
	5.010	Group Assessment/Intervention Room	200	2	400	12-persons + moderator; Adj. to housing.
	5.011	Acoustical Room (Musical Therapy)	200	1	200	(Design acoustically for sound containment)
	5.012	Storage Room for Activity Therapy	150	1	150	Art supplies, instruments (music), file cabinets

Support/Shared Space Subtotal	2,590
45% Department Grossing Factor (DGSF)	1,166
TOTAL BEHAVIORAL HEALTH SPACE	3,756

Staff: 8

Program

Kansas Juvenile Corrections

Component: FOOD SERVICE (Secure)

Component No: 6.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
3	6.001	Food Service Area	750	1	750	Review Comment: a lot will depend on how the decision is made re: food services; e.g. if there are 6 units in the end, may need more of these spaces - doesn't have to be 6 but will one be enough?
	6.002	Special Diets Prep Area	150	1	150	Food Prep, Storage; Keep for Kosher
2	6.003	Classroom space for 12 youth	300	1	300	vocational training
	6.004	Warming Kitchen/ Serving Line	100	1	100	Serving Line 5' w. x 20' long
1	6.005	Beverage Station	40	1	40	Central Multi-Purpose Area; Secured tables/chairs; Male and Female Dining separated by scheduled times
	6.006	Trash/Tray Return	40	1	40	Slide-through to kitchen
	6.007	Receiving	100	1	100	Near Loading Dock / Secure Receiving
	6.008	Dry Storage Room	200	1	200	With internal Secured Dry Storage; Near Loading Dock / Secure Receiving
	6.009	Refrigerated Storage	200	1	200	Near Loading Dock / Secure Receiving
	6.010	Freezer Storage	200	1	200	Near Loading Dock / Secure Receiving
	6.011	Dish/Pot Wash Station	300	1	300	
	6.012	Cart Wash	100	1	100	
	6.013	Trashcan Store/Wash	60	1	60	
	6.014	First Aid/Emerg. Eye Wash/Shower	10	1	10	
6.015	Staff Toilet (Unisex)	50	1	50	ADA	
6.016	Youth Restroom - 1 M/ 1 F (ADA)	65	2	130	ADA	
6.017	Kitchen Office	120	1	120	Private Office	
6.018	Tool Control/Crib	20	1	20	Sharp Lockable Storage; Cabinet with Wire Door (Floor to Ceiling)	
6.019	Janitor Closet	40	1	40	Floor drain, mop faucet, shelving and wall sink	
6.020	Dining Room	450	1	450	20-50 youth/staff depending on furniture & scheduling; ACA prefers 3-4 shifts, male and female together or scheduled at different times; Currently fed on unit	

Component: LAUNDRY (Secure)

Component No: 6.5

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
1	6.001	Laundry	600	1	600	Laundry Equipment (Washers/Dryers)
	6.002	Laundry Carts / Storage	150	1	150	
	6.003	Folding Area / Clean Linen	300	1	300	Tables
	6.004	Laundry Manager Office	100	1	100	Private Office
	6.005	Custodial/Chemical Storage	80	1	80	Central Multi-Purpose Area; Secured tables/chairs; Male and Female Dining separated by scheduled times
	6.005	Staff Toilet	50	1	50	ADA
6.006	Inmate Toilet	65	1	65	ADA	

Support/Shared Space Subtotal	4,705
45% Department Crossing Factor (DGSF)	2,117
TOTAL SUPPORT SPACE	6,822

Staff: 7

Program

Kansas Juvenile Corrections

Component: SECURITY & CONTROL (Secure)

Component No: 7.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
1	7.001	Master Control Room	300	1	300	Include 50 SF Toilet Room; Restraints and Radio storage/organization
	7.002	Debrief Meeting Room	250	1	250	
	7.003	Security Electronic Closet	200	2	400	room for future growth in IT
2	7.004	Open Touch Down Workstation	60	2	120	Open workstation; timesheet, officer logs, etc; Adjacent to Break Area
	7.005	Staff Break Room	200	1	200	Place staff restrooms near Break Area
	7.006	Secure Vestibule		1	-	
	7.007	Secure Perimeter	linear foot	1	-	If security fence is required do not use barbed wire. Source something similar to this that has climbing protection/restrictions. Will be dependent upon site and site lighting.

Support/Shared Space Subtotal	1,270
30% Department Grossing Factor (DGSF)	381
TOTAL SUPPORT SPACE	1,651

Staff: 3+

Program

Kansas Juvenile Corrections

Component: VISITATION (Public Access - Medium Security)

Component No: 8.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
		Security Screening				Within Visitation/Admin Area 1.0
	8.001	Child's Play Area	100	1	100	
1	8.002	Direct Supervision: Officer Station	40	5	200	Desk; Monitors; Controlled electrical outlets
	8.003	No-Contact Visitation Room	120	2	240	1 male/1 female; use during pandemics and classification restrictions (120 SF is split into 60 SF areas on either side of no-contact glass wall)
	8.004	Family Room	250	1	250	8-10 people; include kitchenette for family meals
	8.005	Family Conference Room	200	4	800	4-6 people
	8.006	Small Conference/Counseling Room	100	2	200	1-3 people; private visits; attorneys
2	8.007	Public Visitation /Multi-purpose Room	700	1	700	Vending
	8.008	Exterior Visitation Space	700	1	700	Vending
	8.009	Youth Search Area	80	1	80	
	8.010	Youth Restroom (1 M / 1 F)	65	2	130	
	8.011	Public/Staff Restroom (1 M / 1 F)	50	2	100	
	8.012	Storage	100	1	100	

Support/Shared Space Subtotal	3,600
30% Department Grossing Factor (DGSF)	1,080
TOTAL SUPPORT SPACE	4,680

Staff: 3

Program

Kansas Juvenile Corrections

Component: EDUCATION (Secure)

Component No: 9.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
12	9.001	Classroom (50 NASF per Youth)	800	5	4,000	Room for 12 youth ea., technologically equipped; 1 educator, 1 staff member (Para); includes Art classroom; lockable storage cabinets; desk area in classroom or separate office
1	9.002	Computer Lab (50 NASF per Youth)	650	0	-	Locate Computer Area inside Media Center
4	9.003	Vocational Training Room	3,500	1	3,500	Divide square footage as needed as programs are identified
1	9.004	Media Center / Conference Room	800	1	800	Stacks for book storage, incl. law library station; computers; Potential to combine to have media and library together
1	9.005	Library	800	1	800	Stacks for book storage, incl. law library station; computers; Potential to combine to have media and library together
	9.006	Special Education Testing Room	100	1	100	computer and table/chair
	9.007	Hearing Testing Room	100	1	100	computer and table/chair
	9.008	Assessment Office	100	2	200	computer and table/chair
	9.009	Youth Restroom (1 M / 1 F)	65	2	130	ADA Compliant
	9.010	Youth Calm/Sensory Room	120	2	240	calming, comfortable environment to help youth calm down in a healthy way
	9.011	Teacher / Staff Work Room	300	1	300	Copier, large storage, bulk supply storage
	9.012	Teacher / Staff Break Room	300	1	300	Copier, large storage, bulk supply storage
	9.013	Teacher / Staff Restroom	50	2	100	
	9.014	General Storage Room	100	1	100	Racks; Treatment and educational materials, books
1	9.015	Principal Office	150	1	150	Private Office
1	9.016	Vice Principal Office	120	1	120	Private Office
1	9.017	School Psychologist Office	120	1	120	Private Office
1	9.018	School Social Worker Office	120	1	120	Private Office
1	9.019	Administrative Support Office	150	2	300	Open office
	9.020	Janitor Closet	40	1	40	Floor drain, mop faucet, shelving and wall sink
Support/Shared Space Subtotal					11,520	
45% Department Grossing Factor (DGSF)					5,184	
TOTAL SUPPORT SPACE					16,704	
Staff: 23						

Some youth may be taught on Housing Pods. Majority of youth have special education needs.

Program

Kansas Juvenile Corrections

Component: RECREATION (Secure)

Component No: 10.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
1	10.001	Barber Shop/Salon	200	1	200	One chairs, wet sink; Locable Storage
1	10.002	Walk-In Store	200	1	200	youth have the ability to shop and work at
1	10.003	Gymnasium	6,000	1	6,000	also acts as Multipurpose Room; look at dimensions and include bleachers; makes sure it is full size in every way (HS Bball); theater/stage/concert area
1	10.004	Multipurpose / Program Room	750	2	1,500	For 8 juveniles; included TV and kitchenette area; chairs, table, desk; controlled electrical outlets; for inclement weather
1	10.005	Recreation Director Office	120	1	120	
2	10.006	Recreation Staff Office	120	2	240	1st & 2nd shift
	10.007	Recreation Equipment Storage Room	100	1	100	
	10.008	School PE Class Storage Room	100	1	100	
	10.009	Fitness Room	400	1	400	
	10.010	Youth Restroom (1 M / 1 F)	65	2	130	
	10.011	Indoor Multipurpose Storage Room	50	1	50	
	10.012	Staff Restroom (Unisex)	50	1	50	ADA Compliant
	10.013	Common Outdoor Rec Area (passive)	1,000		-	exterior; with built in fitness equipment
	10.014	Greenspace	2,000		-	exterior; walking paths and tracks
	10.015	Ball field	26,000		-	exterior
	10.016	Exterior Basketball Court	4,500		-	exterior; 84x50 + circulation
	10.017	Turf Field	100,000		-	Soccer/Football; football, soccer, bball - larger field area - potential to include in future
	10.018	Gardens	1,000		-	exterior; include place for compost
	10.019	Greenhouse	500	1	-	raised beds
	10.020	Janitor Closet	40	1	40	Floor drain, mop faucet, shelving and wall sink

Component: Spiritual Life Center (Secure)

Component No: 10.5

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
	10.501	Chapel/Spiritual Room	1,000	1	1,000	
	10.502	Spiritual Study Groups	180	3	540	Add smaller rooms for breakouts (e.g. bible studies)
2	10.503	Spiritual Life Offices	120	2	240	
	10.504	Library/Resource Room	600	1	600	For 8 juveniles; included TV and kitchenette area; chairs, table, desk; controlled electrical outlets; for inclement weather
	10.505	Storage Room	100	1	100	
	10.506	Conference Room	400	1	400	
	10.507	Youth Restroom (1 M / 1 F)	65	2	130	
	10.508	Staff Restroom (Unisex)	50	1	50	ADA Compliant
	10.509	Common Outdoor Area	500		-	exterior
	10.510	Kitchen/Meal Prep	300	1	300	
	10.511	Janitor Closet	40	1	40	Floor drain, mop faucet, shelving and wall sink

Support/Shared Space Subtotal 12,530

30% Department Grossing Factor (DGSF) 3,759

TOTAL SUPPORT SPACE 16,289

Staff: 8

Program

Kansas Juvenile Corrections

Component: CORE/MAINTENANCE (Secure)

Component No: 11.0

Staff	Space No.	Support Area/Equip. Description	Net Area (s.f.)	Number of Units	Subtotal Net Area (s.f.)	Comments
	11.001	Loading Dock	120	1	120	One bay (panel truck); raised dock for State Body or Box Trucks
1	11.002	Staging Area	150	1	150	Open area for unloaded materials
	11.003	First Aid Station	10	0	-	Eye wash, shower, wall supply cabinet
	11.004	Building Workshop & Storage	250	1	250	Workbench; Storage of furnishings, surplus or bulky materials
	11.005	Maint. Fac. Equip and Vehicle Storage	1,000	1	1,000	MEP equipment/supplies, tool cribs
1	11.006	Purchasing Office/Inventory Workstation	60	1	60	Workstation with computer
1	11.007	Custodial Supervisor Office	120	1	120	Workstation with computer
2	11.008	Maintenance Supervisor Office	120	2	240	Workstation with computer
1	11.009	Security Electronics Office	120	1	120	Workstation with computer; near Security Electronics/IT/ Server/Control Room
	11.010	Dumpster Area	300	0	-	Near loading dock (exterior space)
	11.011	Recycling Area	150	0	-	Near loading dock, glass, paper, plastic
	11.012	Chemical Bulk Storage	200	1	200	Bulk chemical Storage Closet for paints and solvents;
	11.013	Laundry Room	150	1	150	1 washer, 1 dryer
	11.014	Key/Lock Shop	150	1	150	
	11.015	Warehouse	2,500	1	2,500	mattresses, toilet paper
1	11.016	Commissary Office	120	1	120	Workstation with computer
	11.017	Commissary	300	1	300	
	11.018	Plumbing Workspace	150	1	150	
	11.019	Welding Shop	150	1	150	
	11.020	Mechanical Room	250	1	250	may be sized up or down based based on design; locate on exterior walls
	11.021	Fire Pump Room	150	1	150	may be sized up or down based based on design; locate on exterior walls
	11.022	Electrical Room	120	1	120	may be sized up or down based based on design; locate on exterior walls
	11.023	Security Electronics (s)	120	1	120	may be sized up or down based based on design; locate on exterior walls; minimum 10'x12' dimensions
	11.024	Data Room (s)	100	1	100	may be sized up or down based based on design
	11.025	On-Site Generator	120	1	-	Sized for entire building. In Utility Yard, diesel
	11.026	Lawn Equipment Storage	800	1	800	lawn mower, etc.
	11.027	Janitor Closet	40	1	40	Floor drain, mop faucet, shelving and wall sink

Support/Shared Space Subtotal 7,360

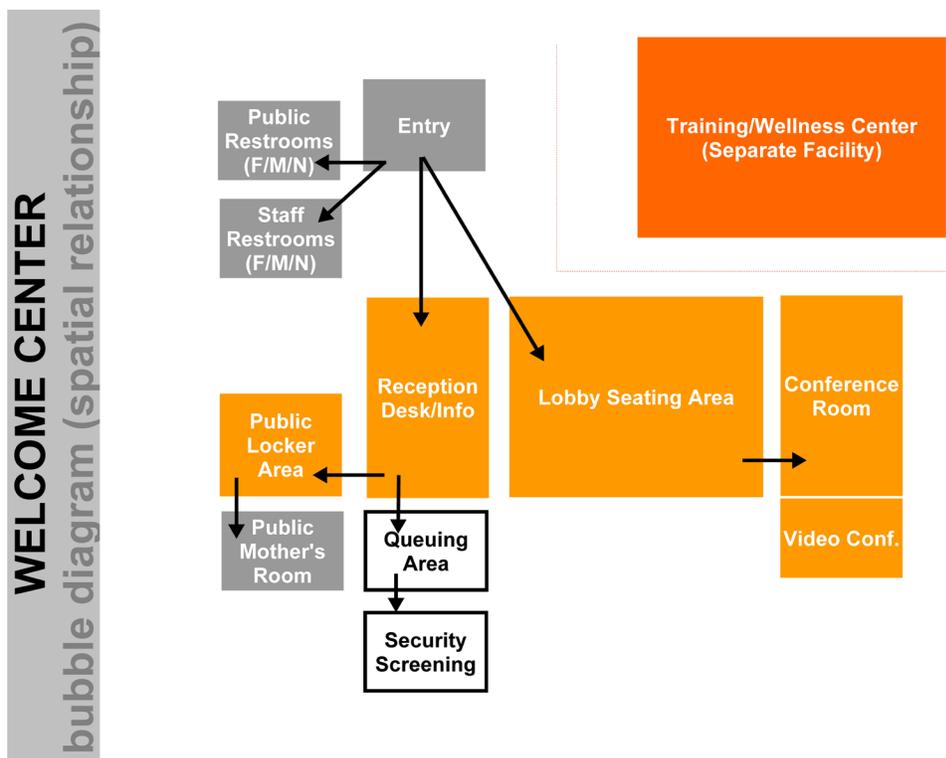
30% Department Grossing Factor (DGSF) 2,208

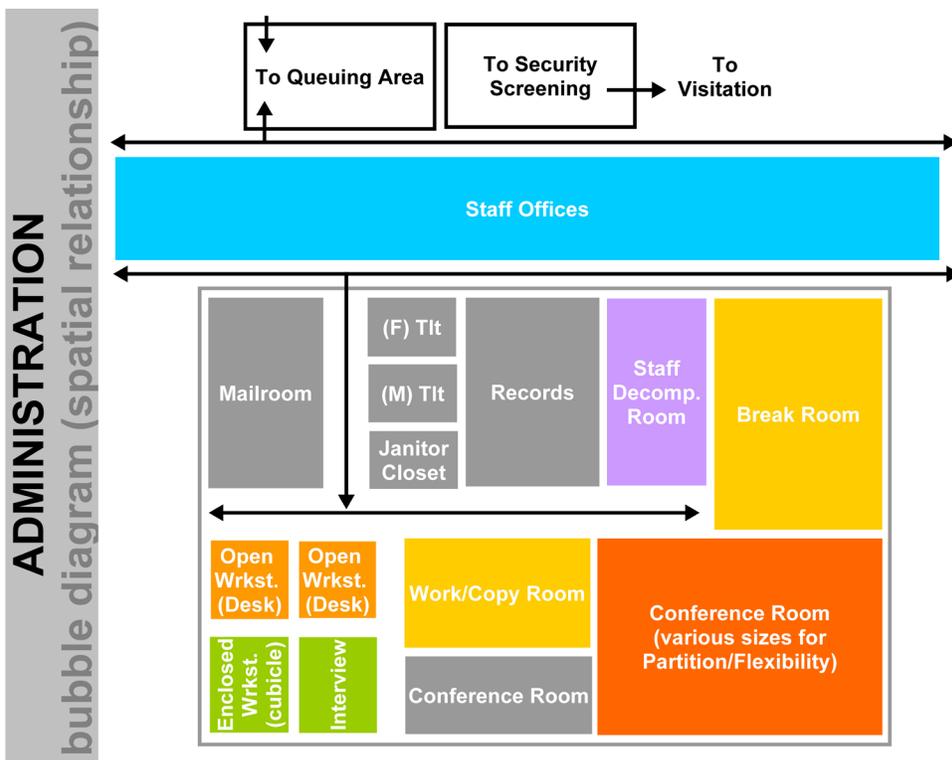
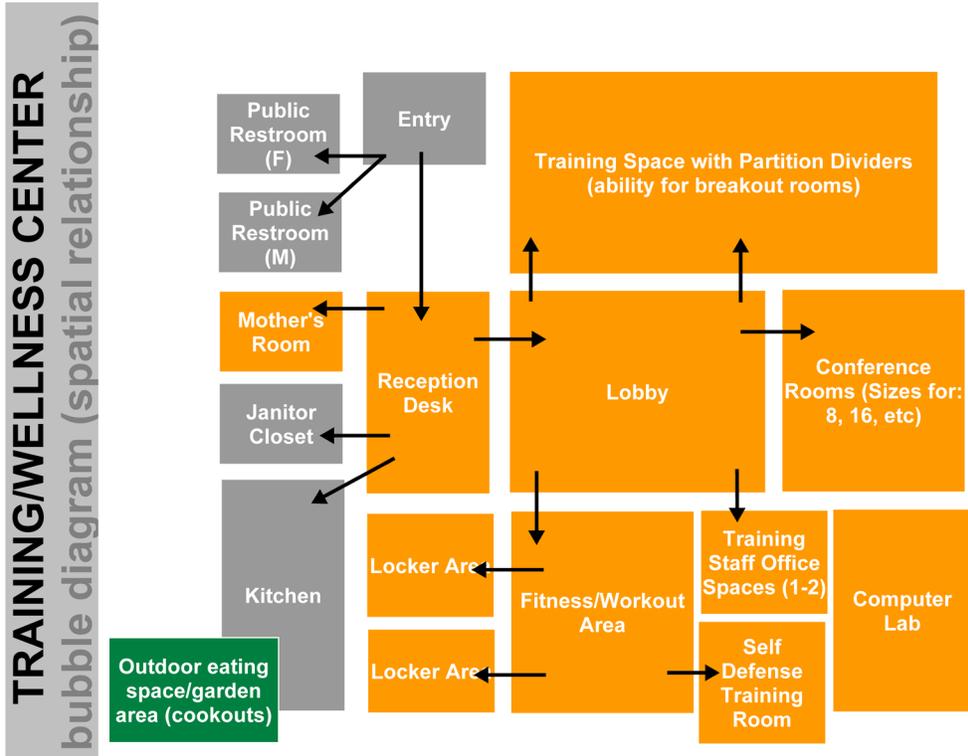
TOTAL SUPPORT SPACE 9,568

Staff: 10

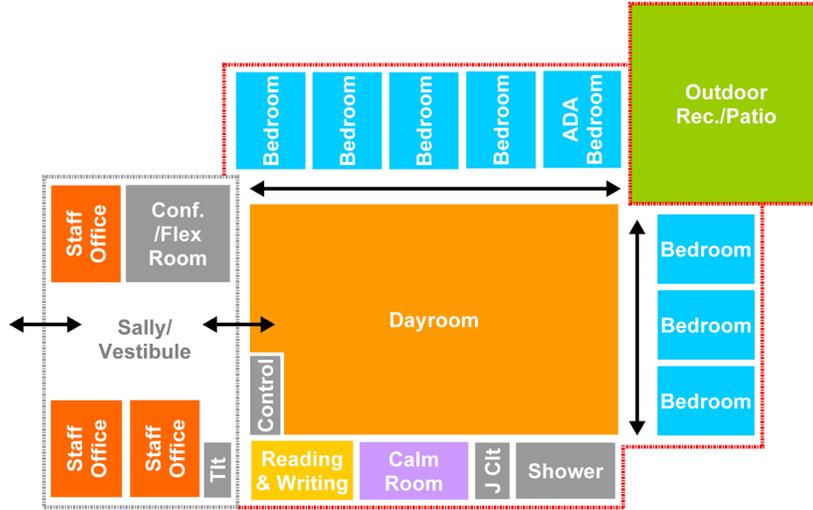
The space program was then taken through two more steps:

- ▶ Step One: Space adjacency relationship diagrams were created for each program area:
 - Welcome Center
 - Training / Wellness Center - it is a KDOC standard to have a standalone Training Facility outside the security perimeter.
 - Administration
 - Housing
 - Intake/Admissions/Release
 - Medical and Behavioral Health
 - Food Service
 - Security & Control
 - Visitation
 - Education
 - Recreation
 - Core/Maintenance

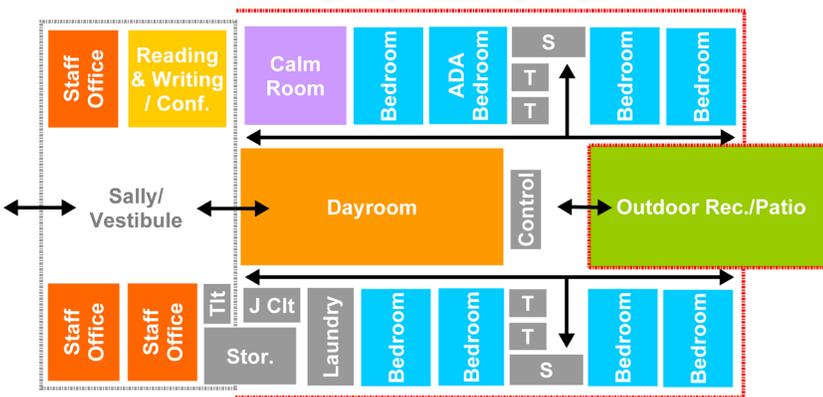




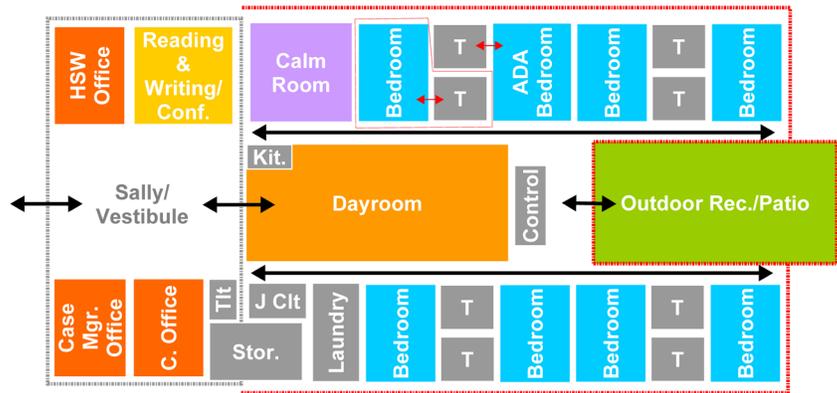
HOUSING (Highest Security)
bubble diagram (spatial relationship)



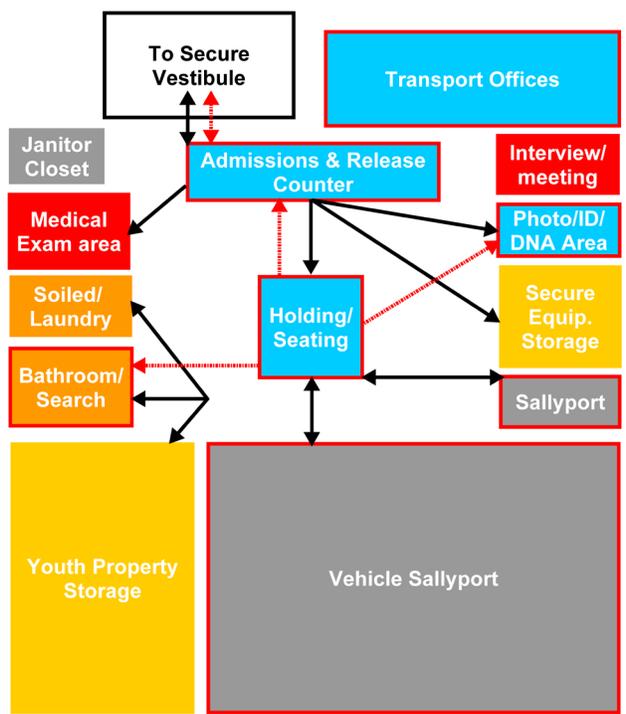
HOUSING (MINIMUM/MEDIUM)
bubble diagram (spatial relationship)



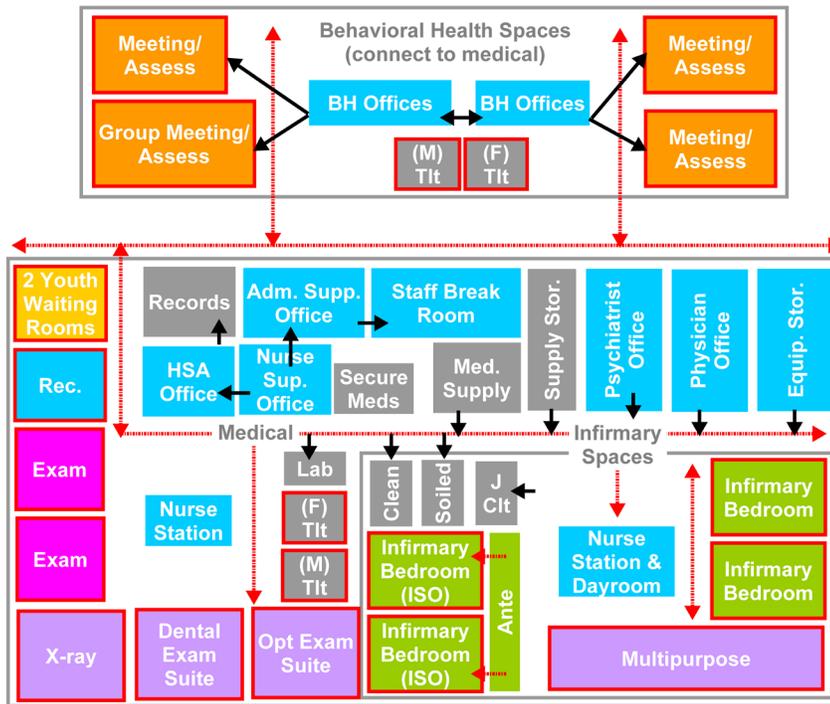
HOUSING (HONORS/REENTRY)
bubble diagram (spatial relationship)



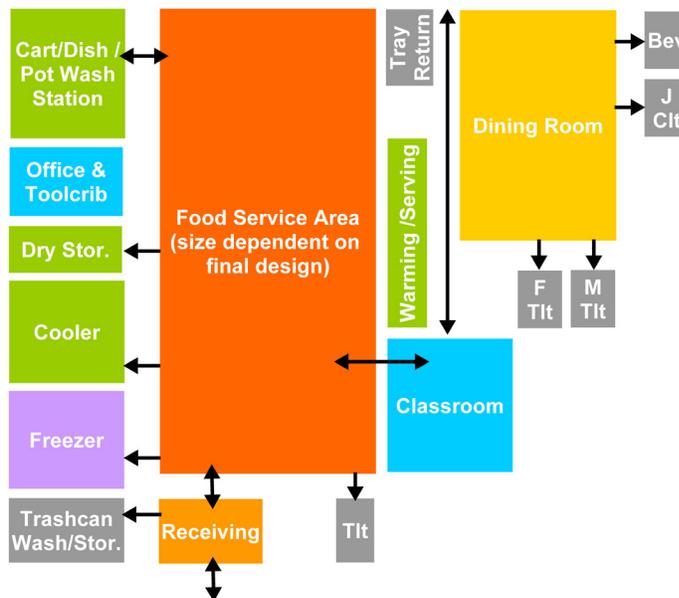
ADMISSIONS/RELEASE
bubble diagram (spatial relationship)



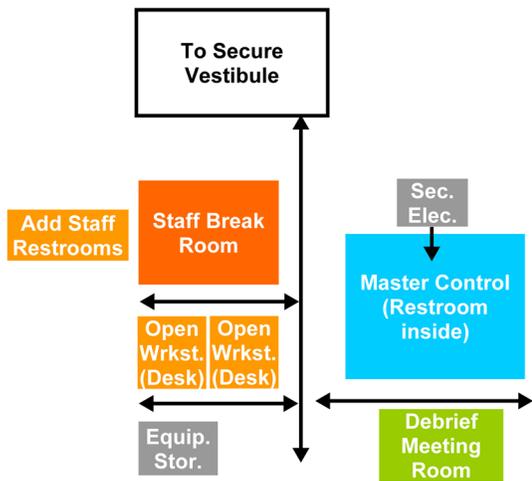
MEDICAL & BEHAVIORAL HEALTH
bubble diagram (spatial relationship)



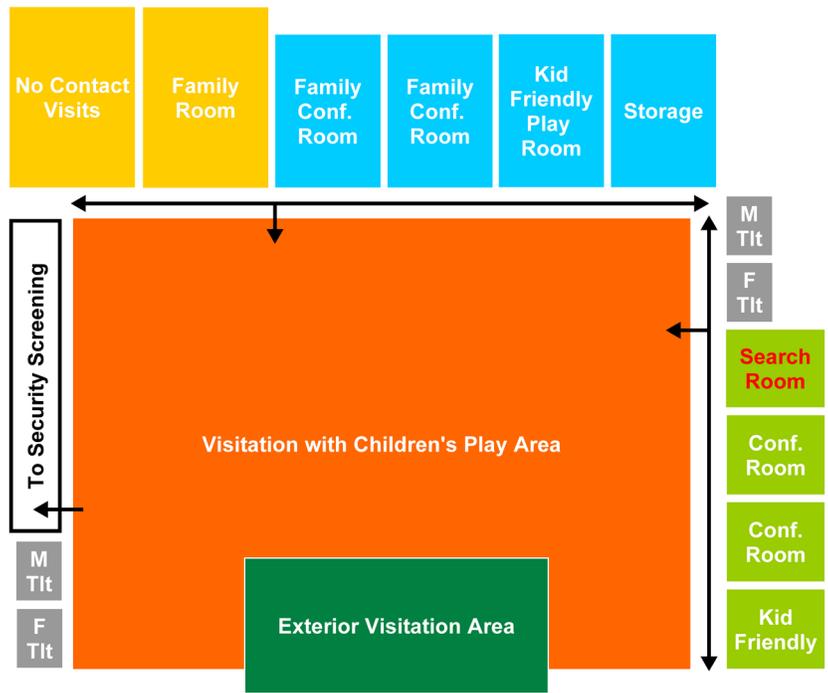
FOOD SERVICE
bubble diagram (spatial relationship)

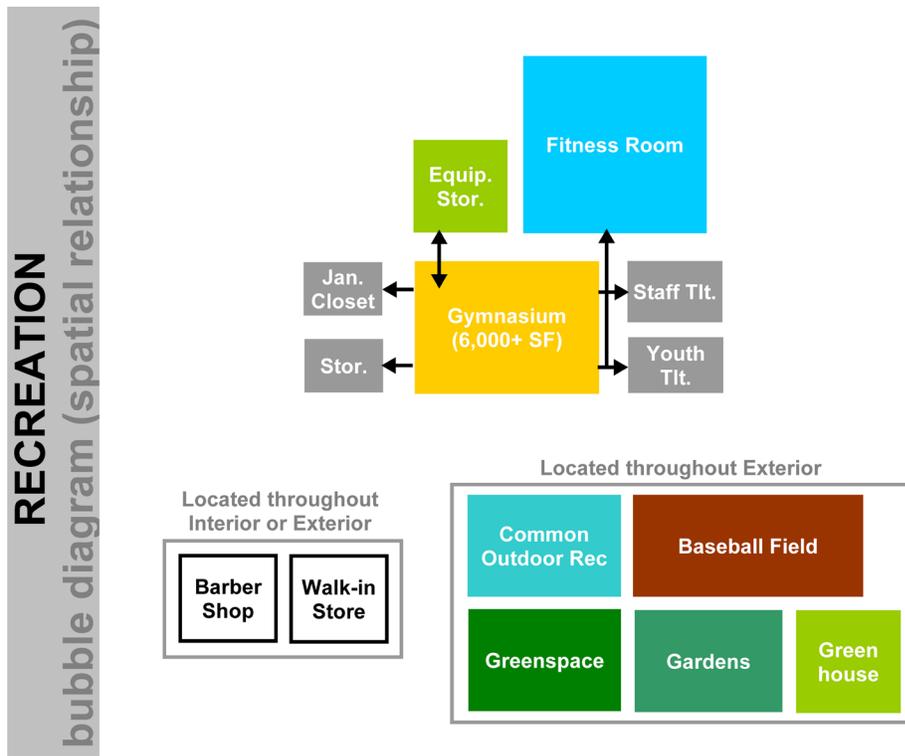
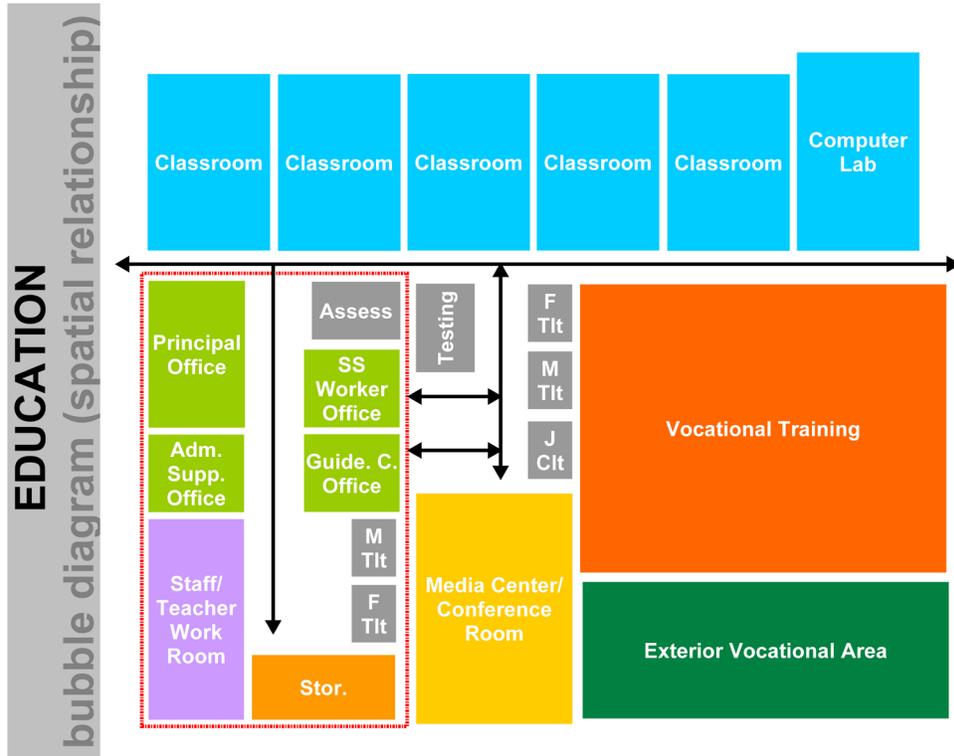


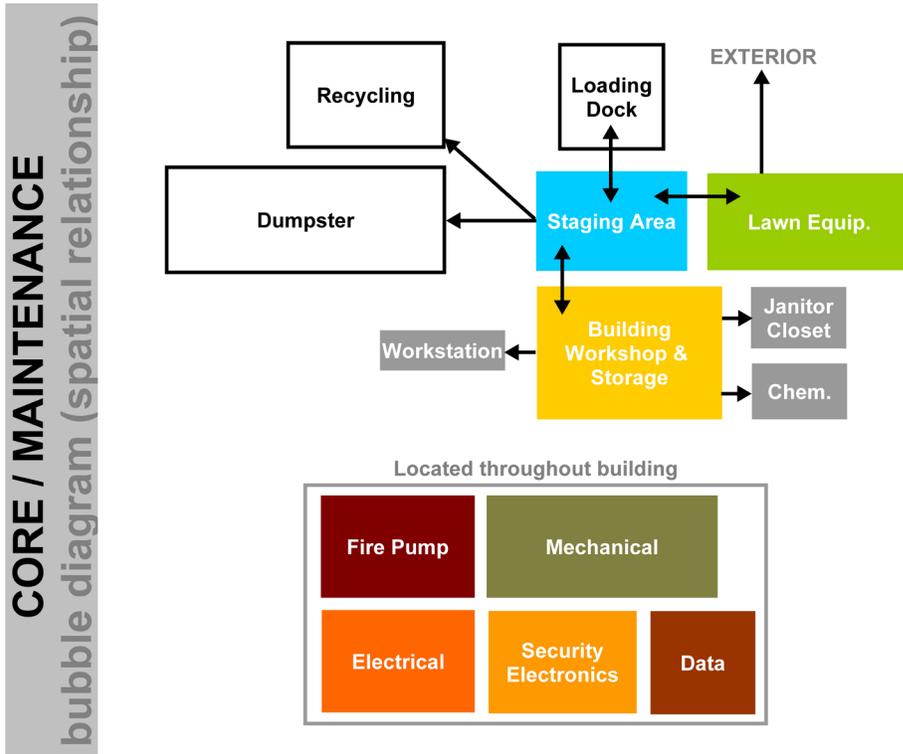
SECURITY & CONTROL
bubble diagram (spatial relationship)



VISITATION
bubble diagram (spatial relationship)







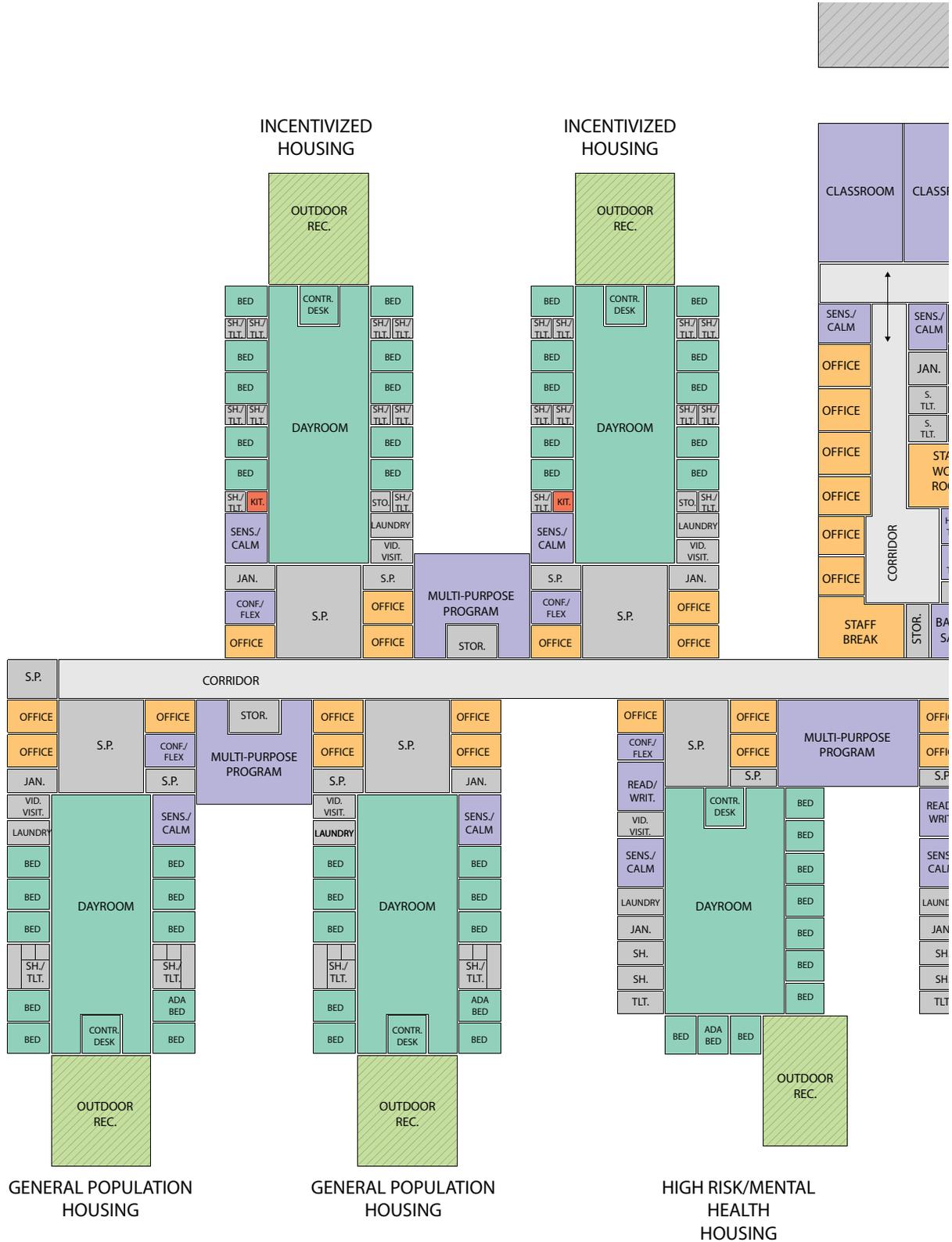
▶ Step Two:

- The creation of a conceptual space adjacency plan for the Regional Correctional Facility.
- This plan labels the program areas within, but the spaces area colored by function.

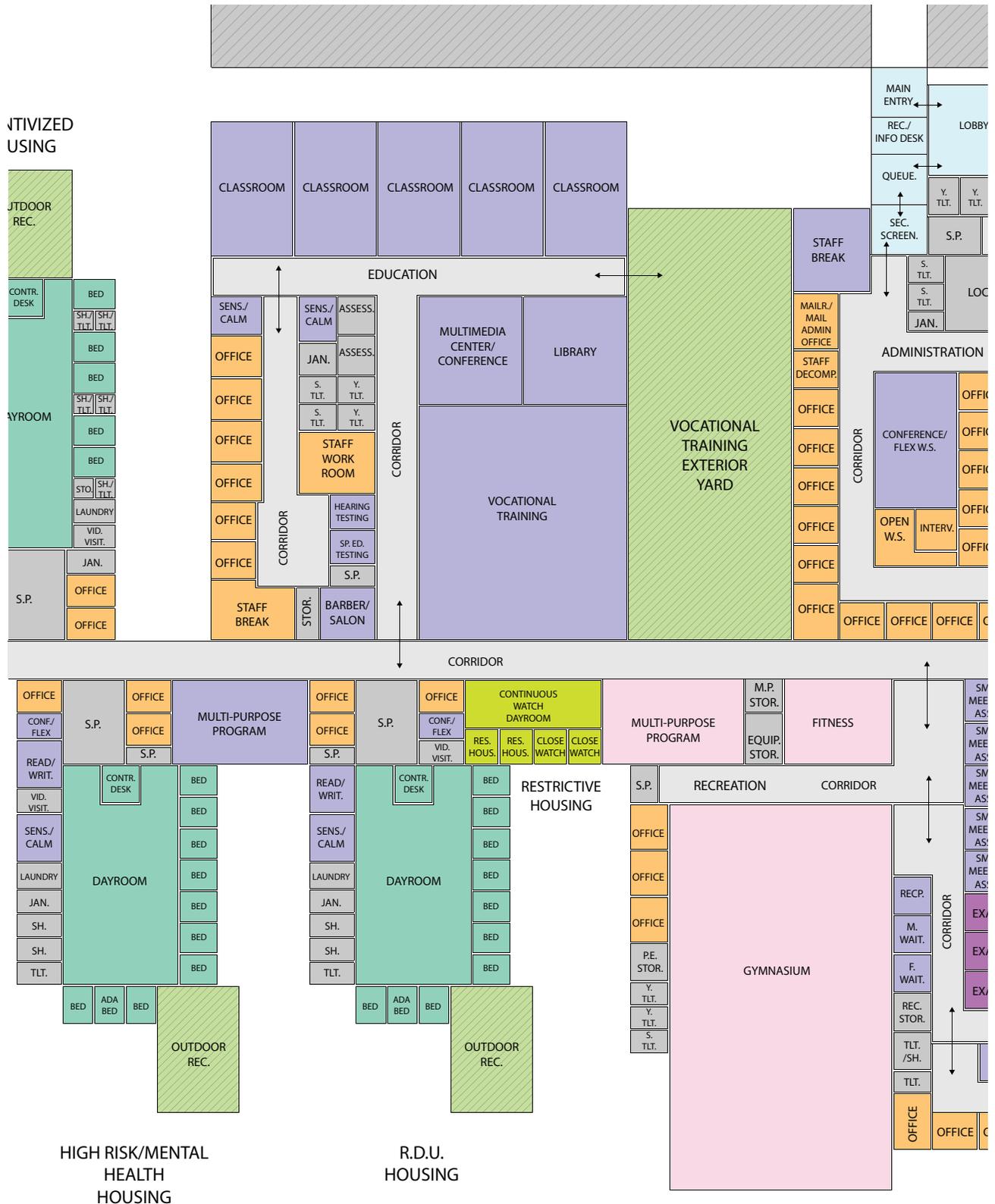
CONCEPTUAL SPACE ADJACENCY REGIONAL CORRECTIONAL FACILITY PLAN - OVERALL



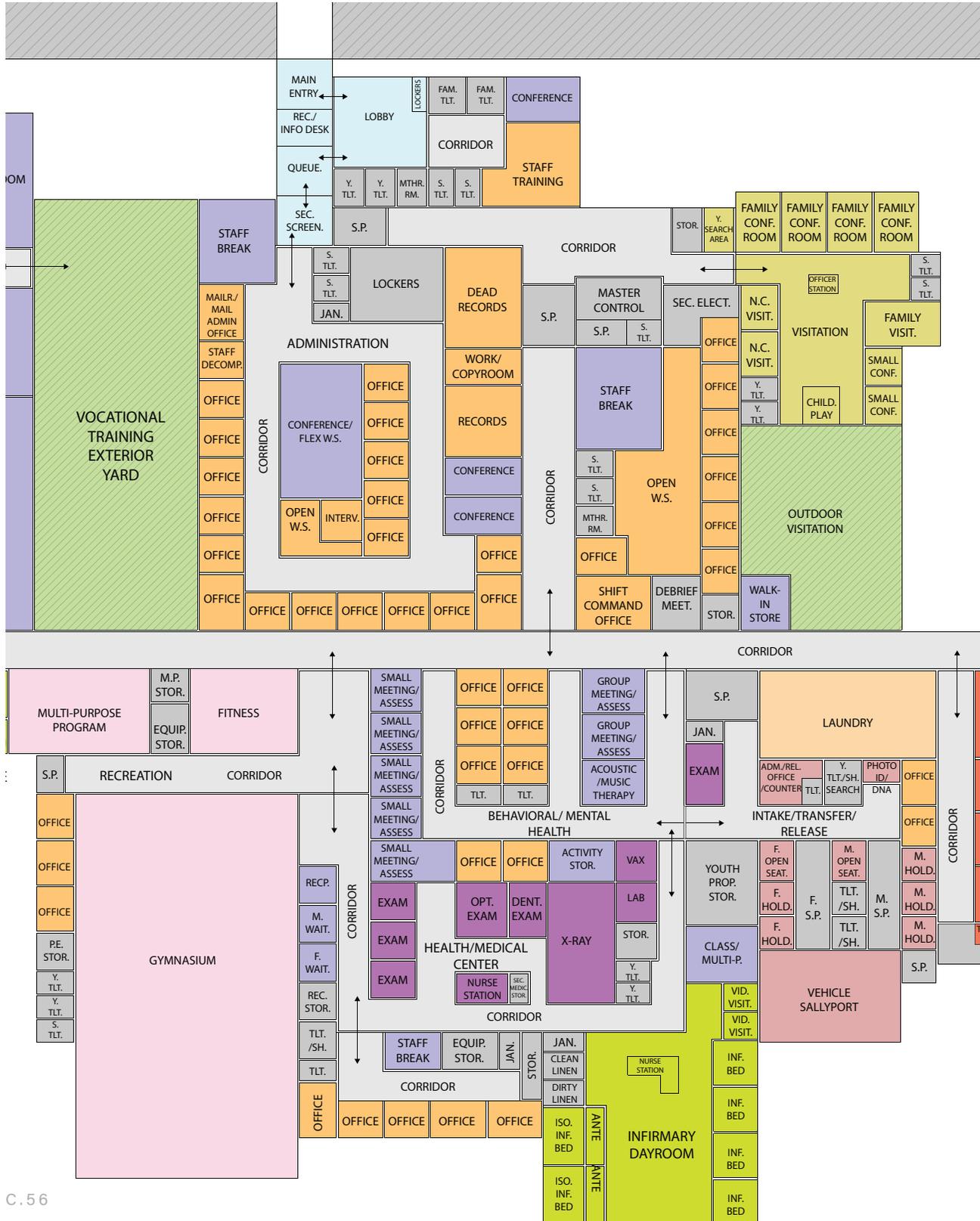
CONCEPTUAL SPACE ADJACENCY REGIONAL CORRECTIONAL FACILITY PLAN - AREA A



CONCEPTUAL SPACE ADJACENCY REGIONAL CORRECTIONAL FACILITY PLAN - AREA B



CONCEPTUAL SPACE ADJACENCY REGIONAL CORRECTIONAL FACILITY PLAN - AREA C



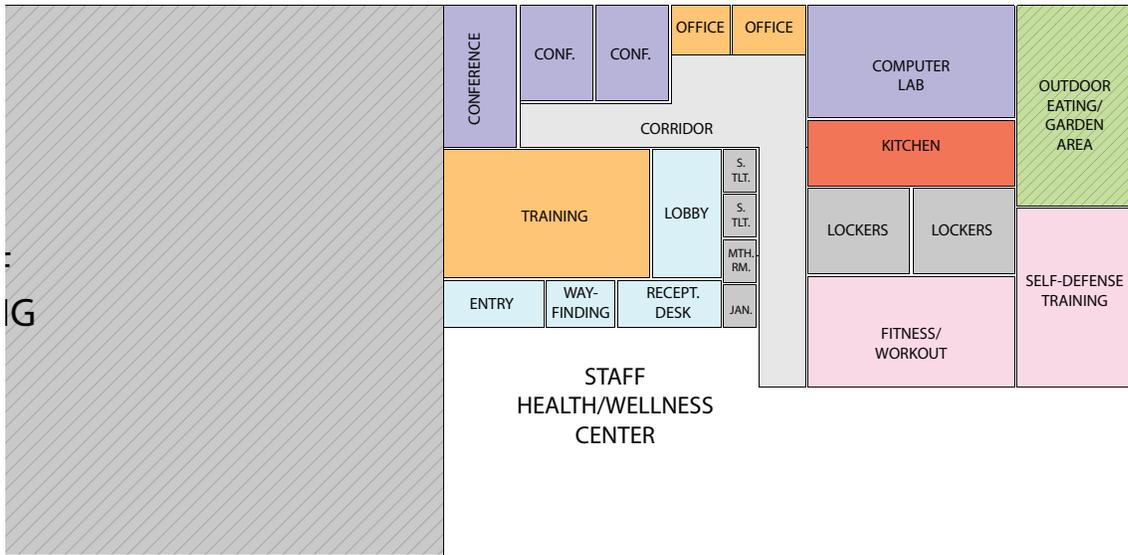
CONCEPTUAL SPACE ADJACENCY REGIONAL CORRECTIONAL FACILITY PLAN - AREA D



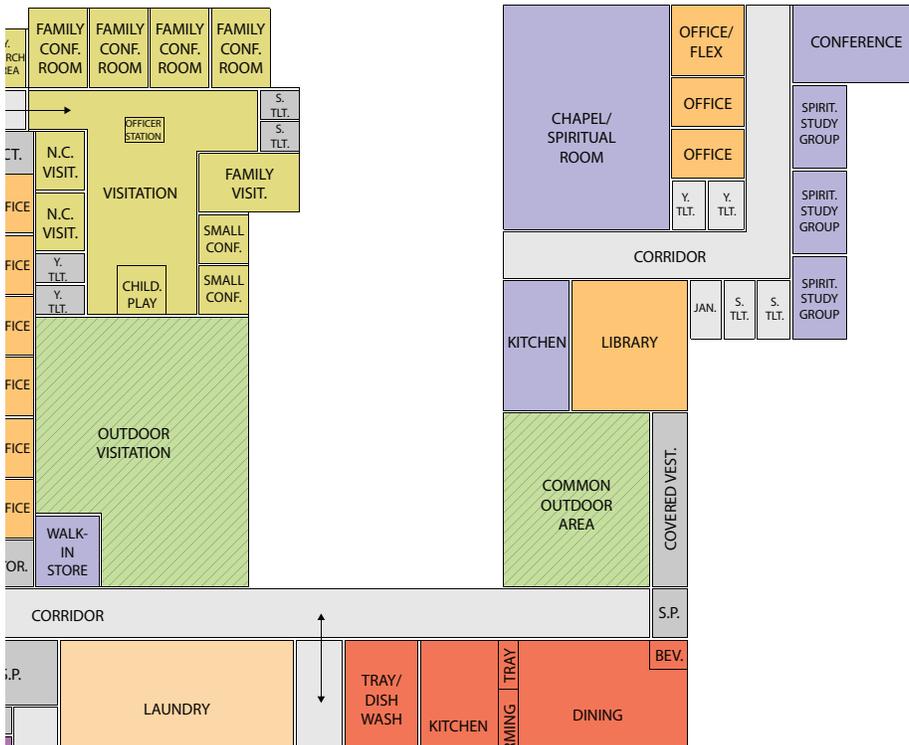
SPIRITUAL LIFE CENTER



CONCEPTUAL SPACE ADJACENCY REGIONAL CORRECTIONAL FACILITY PLAN - AREA E



SPIRITUAL LIFE CENTER



FURNITURE/SECURITY EQUIPMENT RECOMMENDATIONS

Furniture makes a difference in the build environment. These are the suggested types of furniture classifications:

- ▶ Honors: Durable furniture but normative as possible (best behavior)
- ▶ High Risk: Behavioral Health furniture (ligature resistant); Weighted moveable furniture
- ▶ RDU/Restrictive Housing: Most durable furniture, most abuse resistant, limit the stainless steel implemented, may be fixed to floor
- ▶ Noted that furniture needs to be durable even for Honors level.

Detailed list of furniture for the following population groups:

BEST BEHAVIOR (HONORS) FURNITURE:

- ▶ Beds: <https://norix.com/product/prodigy-bed-3/>
- ▶ Nightstand: <https://norix.com/product/prodigy-nightstand-2/>
- ▶ Locker/Wardrobe: <https://norix.com/product/prodigy-wardrobe/>
- ▶ Desk: <https://norix.com/product/prodigy-desk/>
- ▶ Desk Chair: <https://norix.com/product/forte-guest-armless-chairs/>
- ▶ Tables:
 - <https://norix.com/products/tables/tabla/>
 - <https://norix.com/product/forte-cafe/>
- ▶ Chairs:
 - <https://norix.com/product/rocksmart-rocker/>
 - <https://norix.com/product/forte-lounge-arm-chairs/>
 - <https://norix.com/product/hondo-nuevo-high-back/>
 - <https://norix.com/product/wink-lounge-arm-chair/>
 - <https://norix.com/product/hondo-nuevo-round-ottoman/>
 - <https://norix.com/products/seating/mix-up/>
 - <https://norix.com/product/forte-guest-armless-chairs/>
- ▶ Outdoor Furniture:
 - <https://norix.com/product/kube-armless/>
 - <https://norix.com/product/kube-bench/>
 - <https://norix.com/product/riptide-bench/>

BEHAVIORAL HEALTH (LIGATURE RESISTANT) FURNITURE:

- ▶ Beds:
 - <https://norix.com/product/prodigy-bed-3/>
 - <https://norix.com/product/attenda-platform-bed/>
- ▶ Locker/Wardrobe:
 - <https://norix.com/product/prodigy-open-chest/>
 - <https://norix.com/product/attenda-three-shelf-storage-unit/>
- ▶ Desk: <https://norix.com/product/attenda-wall-mounted-desk/>
- ▶ Desk Chair: <https://norix.com/product/attenda-floor-mount-stool/>
- ▶ Tables:
 - <https://norix.com/product/forte-occasional-table/> (molded base)
 - <https://norix.com/product/forte-cafe/>
- ▶ Chairs:
 - <https://norix.com/product/hondo-nuevo-thirty-inch-armless/>
 - <https://norix.com/product/vesta-guest-seating-arm-chair/>
 - <https://norix.com/product/hondo-nuevo-footstool/>
 - <https://norix.com/products/seating/mix-up/>
- ▶ Outdoor Furniture:
 - <https://norix.com/product/goby-lounge-chair/>
 - <https://norix.com/product/goby-love-seat/>

RDU/RESTRICTIVE HOUSING FURNITURE:

- ▶ Beds: <https://norix.com/product/attenda-platform-space-saver-bed/> or steel / concrete bunk.
- ▶ Locker/Wardrobe: <https://norix.com/product/attenda-bookshelf/> or steel shelf and clothing tub
- ▶ Desk: <https://norix.com/product/attenda-wall-mounted-desk/> or steel wall-mounted desk
- ▶ Desk Chair: <https://norix.com/product/attenda-floor-mount-stool/> or attached to steel wall-mounted desk
- ▶ Tables: <https://norix.com/product/max-master/>
- ▶ Chairs: <https://norix.com/product/vesta-lounge-armless/>
- ▶ Outdoor Furniture: Steel bench

GEN POP FURNITURE:

- ▶ Beds: <https://norix.com/product/attenda-space-saving-beds-with-storage/>
- ▶ Locker/Wardrobe: located under bed in tub or <https://norix.com/product/attenda-open-chest/>

- ▶ Desk: <https://norix.com/product/attenda-floor-mount-desk/>
- ▶ Desk Chair: <https://norix.com/product/integra-stacking-armless-chair/>
- ▶ Tables: <https://norix.com/product/oasis/> (swivel seats)
- ▶ Chairs:
 - <https://norix.com/product/vesta-guest-seating-arm-chair/>
 - <https://norix.com/product/vesta-armless-chair/>
 - <https://norix.com/products/seating/mix-up/>
- ▶ Outdoor Furniture: Steel bench

REENTRY/WORK RELEASE:

- ▶ Beds: Bed Bug Resistant Options:
 - <https://norix.com/product/protege-bunkable-beds/>
 - <https://norix.com/product/prodigy-bed-3/>
- ▶ Nightstand:
 - <https://norix.com/product/protege-nightstand/>
 - <https://norix.com/product/prodigy-nightstand-2/>
- ▶ Locker/Wardrobe:
 - <https://norix.com/product/protege-locker/>
 - <https://norix.com/product/prodigy-wardrobe/>
- ▶ Desk: <https://norix.com/product/prodigy-nightstand-2/>
- ▶ Desk Chair: <https://norix.com/products/seating/affinity-seating/>
- ▶ Tables:
 - <https://norix.com/products/tables/tabla/>
 - <https://norix.com/product/leg-style/> (bolted down)
- ▶ Chairs:
 - <https://norix.com/product/harmony-sofas/>
 - <https://norix.com/product/harmony-bariatric-chairs/>
 - <https://norix.com/product/wink-lounge-arm-chair/>
 - <https://norix.com/products/seating/mix-up/>
 - <https://norix.com/products/seating/terra/>
- ▶ Outdoor Furniture:
 - <https://norix.com/product/kube-armless/>
 - <https://norix.com/product/kube-bench/>
 - <https://norix.com/product/riptide-bench/>

YOUTH FACILITY OPERATIONS

Though the new three to four 50-bed facilities will operate similarly to the existing KJCC – they will feature enhanced, modernized, and normative, trauma-informed design which will make the mission, vision, and program more impactful and properly supported by the built environment. When completed, it will be operated by KDOC.

The Department of Corrections provided the operational costs associated with building three to four regional juvenile correctional facilities. This matrix outlines estimated operational costs including staff salaries as well as food service, medical, educational vendor contracts.

75% of the operation costs associated with building regional facilities is staffing costs. The current KJCC costs \$15,883,645 in salaries and wages as of 2022. This operational staffing cost notes that while a single 50-bed facility is a less expensive staffing cost, at a minimum, three regional 50-bed facilities would be required to be built totaling \$23,669,458.60 in staffing costs annually. Additionally, the food service contracts, medical contracts, and educational contracts for three regional 50-bed facilities cost upwards of \$14.5 million in total annually. Items needing replaced, monthly utility costs, consumables, and supplies average around 25% of staffing and contract totals, totaling \$7.4 million annually for three 50-bed regional facilities.

When reviewing these costs between remaining at the existing KJCC location and the potential to move to three new 50-bed regional facilities, staying at the existing KJCC location is a savings in staffing costs as well as medical, food service, and educational costs. When designing for regional facilities, the ability to find a qualified workforce for correctional officer positions, administration, education professionals, and healthcare professionals is imperative. The workforce becomes less accessible and more depleted in the western half compared to the eastern half. Current correctional facilities, nationally, are operating with a very lean workforce at 60-75% the positions available due to the hardship in finding qualified staff. Lean operation of staffing leading to major concerns with staff flexibility, required overtime, staff burnout, and unsafe staffing and custody safety issues when understaffed. Initial staffing and longevity for the regional facilities is hard to predict because it has continued to change over the last ten years and will continue to evolve either positively or negatively over the next five, ten, and fifteen years.

Annual Operational Costs for Regional Facilities

Position	Salaries & Benefits per position	# of positions needed per Facility	Total per Regional Facility	Total for 3 Regional Facilities	Total for 4 Regional Facilities
Superintendent	\$137,384.95	1	\$137,384.95	\$412,154.85	\$549,539.80
Dep. Superintendent	\$102,024.11	1	\$102,024.11	\$306,072.33	\$408,096.44
Executive Asst.	\$70,730.62	1	\$70,730.62	\$212,191.86	\$282,922.48
Business Manager	\$87,463.32	1	\$87,463.32	\$262,389.96	\$349,853.28
Accountant III	\$76,057.33	1	\$76,057.33	\$228,171.99	\$304,229.32
HR Manager	\$76,254.92	1	\$76,254.92	\$228,764.76	\$305,019.68
HR Specialist	\$64,778.60	1	\$64,778.60	\$194,335.80	\$259,114.40
Program Director	\$84,760.16	1	\$84,760.16	\$254,280.48	\$339,040.64
Trainer	\$81,671.83	1	\$81,671.83	\$245,015.49	\$326,687.32
EAI Investigator	\$84,056.51	1	\$84,056.51	\$252,169.53	\$336,226.04
Records Clerks	\$53,360.40	1	\$53,360.40	\$160,081.20	\$213,441.60
Mailroom Clerk	\$43,793.93	1	\$43,793.93	\$131,381.79	\$175,175.72
PbS Coordinator	\$84,234.43	1	\$84,234.43	\$252,703.29	\$336,937.72
Disciplinary Hearing Officer	\$64,696.55	1	\$64,696.55	\$194,089.65	\$258,786.20
Health & Safety Specialist	\$57,759.43	1	\$57,759.43	\$173,278.29	\$231,037.72
IT staff	\$80,352.89	1	\$80,352.89	\$241,058.67	\$321,411.56
PCM/Volunteer Coord.	\$76,899.19	1	\$76,899.19	\$230,697.57	\$307,596.76
Major	\$104,652.69	1	\$104,652.69	\$313,958.07	\$418,610.76
Captain	\$89,778.34	3	\$269,335.02	\$808,005.06	\$1,077,340.08
Lieutenant	\$82,587.96	5	\$412,939.80	\$1,238,819.40	\$1,651,759.20
Sergeant	\$73,000.00	6	\$438,000.00	\$1,314,000.00	\$1,752,000.00
JCO	\$60,807.47	30	\$1,824,224.10	\$5,472,672.30	\$7,296,896.40
Chaplain	\$62,222.44	1	\$62,222.44	\$186,667.32	\$248,889.76
Corrections Counselor II	\$73,001.75	4	\$292,007.00	\$876,021.00	\$1,168,028.00
Unit Team Manager	\$75,305.47	1	\$75,305.47	\$225,916.41	\$301,221.88
Program Provider	\$72,167.36	1	\$72,167.36	\$216,502.08	\$288,669.44
Activity Specialist II	\$60,311.40	1	\$60,311.40	\$180,934.20	\$241,245.60
Activity Specialist	\$54,695.40	2	\$109,390.80	\$328,172.40	\$437,563.20
Reentry Specialist	\$71,834.19	1	\$71,834.19	\$215,502.57	\$287,336.76
Discharge Planner	\$69,115.19	1	\$69,115.19	\$207,345.57	\$276,460.76
Mentoring Coordinator	\$79,242.26	1	\$79,242.26	\$237,726.78	\$316,969.04
Maintenance Supervisor	\$82,041.64	1	\$82,041.64	\$246,124.92	\$328,166.56
Maintenance Staff	\$63,440.66	4	\$253,762.64	\$761,287.92	\$1,015,050.56
Key Control Specialist	\$58,535.15	1	\$58,535.15	\$175,605.45	\$234,140.60
Custodial Staff	\$53,582.34	2	\$107,164.68	\$321,494.04	\$428,658.72
Commissary/Procurement	\$55,858.01	1	\$55,858.01	\$167,574.03	\$223,432.04
Laundry Staff	\$46,487.82	2	\$92,975.64	\$278,926.92	\$371,902.56
TOTAL		86	\$5,917,364.65	\$17,752,093.95	\$23,669,458.60

Contracts	Current Total	# of positions needed per Facility	Total per Regional Facility	Total for 3 Regional Facilities	Total for 4 Regional Facilities
Food Service Contract*	\$139,771.28	N/A	\$139,771.28	\$419,313.84	\$559,085.12
Medical Contract*	\$4,500,000.00	N/A	\$2,000,000.00	\$6,000,000.00	\$8,000,000.00
Education Contract**	\$2,696,959.00	N/A	\$1,500,000.00	\$4,500,000.00	\$6,000,000.00
TOTAL			\$3,639,771.28	\$10,919,313.84	\$14,559,085.12

Replacables / Utilities / Consumables / Supplies	Total per Regional Facility	Total for 3 Regional Facilities	Total for 4 Regional Facilities
Replacables / Utilities / Consumables / Supplies	\$1,854,341.16	\$5,563,023.49	\$7,417,364.65

*Paid through General Funds

**Paid by KJCC

APPLICABLE CODES

- ▶ All future work will be done in accordance with all applicable local, state, and federal codes in effect at the time of construction.
- ▶ Systems and equipment will be designed and installed in accordance with the following codes and standards:
 - 2018 International Building Code.
 - 2018 International Existing Building Code.
 - 2018 International Mechanical Code.
 - 2018 International Plumbing Code.
 - 2018 International Fuel Gas Code.
 - 2018 International Building Fire Code.
 - 2018 International Energy Conservation Code or ASHRAE 90.1-2013.
 - National Fire Protection Association (NFPA), National Fire Codes and Standards for non-Healthcare occupancies.
 - NFPA 10 – 2018 Edition – Portable Fire Extinguishers.
 - NFPA 13, 13D and 13R – 2016 Edition – Installation of Sprinkler Systems.
 - NFPA 14 – 2016 Edition – Installation of Standpipe and Hose Systems.
 - NFPA 20 – 2016 Edition – Installation of Stationary Pumps for Fire Protection.
 - NFPA 25 – 2017 Edition – Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.
 - NFPA 70 – 2017 Edition – National Electric Code (NEC).
 - NFPA 72 – 2016 Edition – National Fire Alarm Code.
 - NFPA 96 – 2017 Edition – Ventilation Control and Fire Protection for Commercial Cooking Operations.
 - NFPA 110 – 2016 Edition – Emergency and Standby Power Systems.
 - NFPA 241 – 2013 Edition – Safeguarding Construction, Alteration and Demolition Operations.
 - Kansas Fire Prevention Code (This code combines many different documents including Kansas Statutes Annotated (K.S.A.) and Kansas Administrative Regulations (K.A.R.)) A list of pertinent statutes and regulations can be found at the Office of the State Fire Marshal (OSFM) website at www.firemarshal.ks.gov.
 - K.S.A. 58-1301 et seq – 2010 ADA Standards for Accessible Design (2010 ADA Standards).
 - Kansas State Boiler Code (K.S.A. 44-913 et seq) available through the Office of the State Fire Marshal (OSFM) at www.firemarshal.ks.gov.
 - Current American Society for Testing and Materials.
 - Current Illumination Engineering Society of North America - Lighting Design Handbook.
 - ASCE 7-10, Minimum Design Loads for Buildings and Other Structures.
 - American National Standards Institute.
 - Underwriters Laboratory.
 - 2010 Americans with Disabilities Act.
 - Federal Communications Commission.
 - Electronics Industries Association.
 - Telecommunications Industry Association.
 - National Systems Contractors Association.
 - Infocomm International.
 - City of Topeka and Shawnee County Zoning Code and requirements.
 - National Commission on Correctional Healthcare Standards.
 - American Correctional Association Standards.

PROBABLE COST ESTIMATE & FACILITY OPERATIONS

The primary purpose of these regional facilities are to continue to serve youth populations ranging between 10 - 22.5 years of age in smaller regionally sized facilities (3-4 total). When examining 50-year county population projections, the largest populations growth area is in Sedgwick County showing the greatest needs in the Southeast and Northeast. Ten detention facilities across the stated currently bring youth into the existing Topeka KJCC as required by their court process. The largest populations being brought to KJCC are from the Southeast and Northeast side of the state near Sedgwick and Johnson Counties. The four counties with the highest number of youth being transported to KJCC are: 1) Sedgwick County with 35 youth in 2021, 2) Wyandotte County with 22 youth in 2021, 3) Johnson County with 18 youth in 2021, and 4) Shawnee County with 13 youth in 2021. These four counties are the best options for 3-4 regional facilities based on the largest number of youth coming from these four counties, the high growth rate 50-year population projections for Johnson County, and the highest population density in Sedgwick and Johnson counties. Both male and female juvenile offenders will be housed at each regional facility. Due to females only being 4% of the population, it is suggested that one 8-bed (3 regional facility unit sizes) or 10-bed (4 regional facility unit sizes) be assigned to females and (2) 4-bed flex areas can also be assigned as peaking occurs. All genders will receive the same access to healthcare, educational, and programmatic services.

- ▶ The comprehensive cost for four new regional 50-bed facilities (10-bed units) being bid in 2025 is \$662.5 million, refer to the Scope 1 probable cost estimate for additional detail.
- ▶ There is an option to increase the number of beds per facility to 64-bed facilities (8-bed units) and eliminate one of the four regional facilities therefore reducing the total cost to bid in 2025, totaling \$568.6 million, refer to the Scope 1 probable cost estimate for additional detail.

Description of Scope	GSF (Gross Square Feet)	New	Reno	Behind Secure Perimeter	New Outside Secure Perimeter Low Cost/SF \$500	New Outside Secure Perimeter High Cost/SF \$600	Unique Cost	5% FF&E (Furniture, Fixtures, Equipment)**	OFPM FEE to AHJ (code review, bid, inspections)	15% Escalation (For July 2022)	15% Escalation (For July 2023)	12% Escalation (For July 2024)	8% Escalation after Design at Bid (July 2025)	10% Contingency	A/E FEE (AIA Fee includes CA person 1/2 time)	Utilities within the site*	Special Testing Costs	Total:
SCOPE 1 - REGIONAL (50-bed)																		
Concept Location 1, 50-bed	136,576	Y	N	N	\$ 68,288,000.00	\$ 81,945,600.00		\$ 4,097,280.00	\$ 60,000.00	\$ 12,291,840.00	\$ 12,291,840.00	\$ 9,833,472.00	\$ 6,555,648.00	\$ 8,194,560.00	\$ 13,527,024.00	\$ 7,439,863.20	\$ 250,000.00	\$ 156,487,127.20
Concept Location 2, 50-bed	136,576	Y	N	N	\$ 68,288,000.00	\$ 81,945,600.00		\$ 4,097,280.00	\$ 60,000.00	\$ 12,291,840.00	\$ 12,291,840.00	\$ 9,833,472.00	\$ 6,555,648.00	\$ 8,194,560.00	\$ 8,792,565.60	\$ 7,439,863.20	\$ 250,000.00	\$ 151,752,668.80
Concept Location 3, 50-bed	136,576	Y	N	N	\$ 68,288,000.00	\$ 81,945,600.00		\$ 4,097,280.00	\$ 60,000.00	\$ 12,291,840.00	\$ 12,291,840.00	\$ 9,833,472.00	\$ 6,555,648.00	\$ 8,194,560.00	\$ 8,792,565.60	\$ 7,439,863.20	\$ 250,000.00	\$ 151,752,668.80
Concept Location 4 (based on ADP needs), 50-bed	136,576	Y	N	N	\$ 68,288,000.00	\$ 81,945,600.00		\$ 4,097,280.00	\$ 60,000.00	\$ 12,291,840.00	\$ 12,291,840.00	\$ 9,833,472.00	\$ 6,555,648.00	\$ 8,194,560.00	\$ 8,792,565.60	\$ 7,439,863.20	\$ 250,000.00	\$ 151,752,668.80
Concept Fence (4 Facility Locations)	136,576	Y	N	N			\$ 27,315,200.00	\$ 1,365,760.00	\$ 60,000.00	\$ 4,097,280.00	\$ 4,097,280.00	\$ 3,277,824.00	\$ 2,185,216.00	\$ 2,731,520.00	\$ 2,933,455.20	\$ 2,482,154.40	\$ 250,000.00	\$ 50,795,689.60
																OVERALL SCOPE 1 (50-bed) TOTAL:	\$ 662,540,823.20	

* Utilities does not include land cost. Utility cost assumes utilities are close to the site for tying into without running new utilities.
 ** FF&E includes Furniture, Fixtures, and Equipment. This is for KDOC FF&E only. Tenant or Vendor contract spaces must provide their own FF&E.

SCOPE 1 - REGIONAL (64-bed)																		
Concept Location 1, 64-bed	157,550	Y	N	N	\$ 78,775,000.00	\$ 94,530,000.00		\$ 4,726,500.00	\$ 60,000.00	\$ 14,179,500.00	\$ 14,179,500.00	\$ 11,343,600.00	\$ 7,562,400.00	\$ 9,453,000.00	\$ 15,603,450.00	\$ 8,581,897.50	\$ 250,000.00	\$ 180,469,847.50
Concept Location 2, 64-bed	157,550	Y	N	N	\$ 78,775,000.00	\$ 94,530,000.00		\$ 4,726,500.00	\$ 60,000.00	\$ 14,179,500.00	\$ 14,179,500.00	\$ 11,343,600.00	\$ 7,562,400.00	\$ 9,453,000.00	\$ 10,142,242.50	\$ 8,581,897.50	\$ 250,000.00	\$ 175,008,640.00
Concept Location 3, 64-bed	157,550	Y	N	N	\$ 78,775,000.00	\$ 94,530,000.00		\$ 4,726,500.00	\$ 60,000.00	\$ 14,179,500.00	\$ 14,179,500.00	\$ 11,343,600.00	\$ 7,562,400.00	\$ 9,453,000.00	\$ 10,142,242.50	\$ 8,581,897.50	\$ 250,000.00	\$ 175,008,640.00
Concept Fence (3 Facility Locations)	136,576	Y	N	N			\$ 20,486,400.00	\$ 1,024,320.00	\$ 60,000.00	\$ 3,072,960.00	\$ 3,072,960.00	\$ 2,458,368.00	\$ 1,638,912.00	\$ 2,048,640.00	\$ 2,201,066.40	\$ 1,862,440.80	\$ 250,000.00	\$ 38,176,067.20
																OVERALL SCOPE 1 (64-bed) TOTAL:	\$ 568,663,194.70	

ANNUAL REGIONAL OPERATIONAL COSTS	Staffing Operational Cost	Food, Medical, Educational Contract Cost	Replacables / Utilities / Consumables / Supplies	Total:
Concept Location 1	\$ 5,917,364.65	\$ 3,639,771.28	\$ 1,854,341.16	\$ 11,411,477.09
Concept Location 2	\$ 5,917,364.65	\$ 3,639,771.28	\$ 1,854,341.16	\$ 11,411,477.09
Concept Location 3	\$ 5,917,364.65	\$ 3,639,771.28	\$ 1,854,341.16	\$ 11,411,477.09
Concept Location 4 (based on ADP needs)	\$ 5,917,364.65	\$ 3,639,771.28	\$ 1,854,341.16	\$ 11,411,477.09
OVERALL OPERATIONS FOR SCOPE 1 TOTAL:				\$ 45,645,908.36

SCHEDULE



D

**SCOPE 2:
RENOVATE EXISTING KJCC
FOR ADULT USE**

ADULT MEN'S A&D AND RDU ALTERNATIVE (REPURPOSING OF KJCC)

ADULT MALE RDU ALTERNATIVE

El Dorado is the current location of Adult Male Reception and Diagnostic Unit (Men's RDU) for KDOC system. The RDU of adult male admissions for medical & mental health (MH) diagnostic assessments establishes classification needs and individual programming plans for each inmate before transfer to other receiving facilities in the state of KS. When inmates enter the KDOC prison system, they must be re-evaluated in detail, considering unique situational and behavioral factors, not simply accepted as noted by the county jail on arrest. The RDU is a maximum-security classification processing area.

SUMMARY OF MOVING ADULT MALE RDU BACK TO TOPEKA, FOR RE-PURPOSING OF KJCC:

- ▶ There is no initial apparent path of benefit to relocate the Men's Adult RDU to Topeka KJCC.
- ▶ El Dorado advantages of turnpike access; location in state with proximity to counties with heavy intake numbers of adult males sentenced to prison; the availability of medical and MH staff; and staff efficient housing unit sizes – are all efficiencies that may not be possible to replicate if Men's RDU moves to Topeka KJCC.
- ▶ RDU consists of 512 beds, which cannot be accommodated at the KJCC campus due to KJCC being substantially smaller in its capacity and central support functions. KJCC will not meet long-term RDU department needs for adult male offender processing. Further consideration of repurposing KJCC as the location for an adult male RDU is not recommended.

CONCERNS WITH MOVING MEN'S RDU FROM EL DORADO TO TOPEKA KJCC:

- ▶ Staff Availability: Medical and mental health staff availability, of correctional healthcare professionals in Topeka.
- ▶ Inmate Capacity: KJCC would require complete double bunking and was originally designed for single bunking. Dayrooms will be tight. Physical plant assessment for added capacity required including floor areas, showers, ADA, and HVAC to support twice the inmate loads.
- ▶ Adult Male RDU Maximum Security Construction: Upgrades are required to KJCC juvenile maximum security. Sliding Cell doors and double-perimeter fence replacement is needed to meet adult male maximum security levels, compared to juvenile swing doors and single curved "First Defense" perimeter currently installed at the KJCC facility.
- ▶ Increased Staffing Costs: With the small KJCC housing units – physical modifications to change staffing ratios will be required. More and smaller housing units (compared to El Dorado 64 bed pods), so even when double-bunked it is likely to be less staff efficient for adult male RDU populations to be housed at KJCC.
- ▶ Limited Outdoor Recreation Yard Space at KJCC: Not equivalent to El Dorado adult male facility.

ADVANTAGE TO THE MALE RDU RELOCATION TO TOPEKA KJCC FACILITY:

- ▶ The separation from male general population inmates, as required by state statute.
 - Long-term expansion of El Dorado will address separation issues. RDU is envisioned to return to cellhouses D and E, with programming link built between them, keeping RDU with the Admitting & Discharge (A&D) functions, and other special needs housing groups of El Dorado campus.
 - The intended General Population expansion of El Dorado will return cellhouse G and L to General Population housing. The campus expansion is envisioned to add up to 1024 beds, and that scope will be reviewed for appropriate programs and services to support the added capacity.
 - Improved separation of General Population Inmate Dining and Programming campus movement as well as Outdoor Recreation area can be addressed with next expansion at El Dorado.

Noted:

- ▶ Men's RDU at El Dorado is currently located in two south cellblock buildings. (L & G)
 - RDU capacity is rated for 512 inmates, (256 per building), in 64 bed double-bunked cells.
- ▶ Noted that the RDU cannot be combined with general population per state statute.
 - Current operations schedule outdoor recreation and mealtimes to keep-separate RDU and General Population.
 - By state statute RDU inmates and General Population cannot be combined, so General Population inmates are kept in their cellhouses during RDU scheduled Outdoor Recreation and Dining Hall hours – they cannot move on campus to other buildings during those times.
 - RDU meals are earlier in the day than General Population
- ▶ El Dorado is Planned growth for 4 more units south of L & G. The expansion will be for General Population Inmates. Expansion for General Population will not allow RDU units to stay in L & G. It would require the RDU to be in D & E if that were to happen at El Dorado. RDU was originally in D & E – there are no issues foreseen if RDU shifts back.
- ▶ Currently no need for expansion of El Dorado facility due to COVID-19, less inmates being sentenced. May take 3-4 years before inmate capacity may justify need to add additional facilities.
- ▶ Severely Mental Illness (SMI): C cellhouse.
- ▶ Restrictive Housing: (A & B), two west cellhouses.
- ▶ General Population: (D & E), two east cellhouses. From 2000 to 2017, these functioned well as the RDU.
- ▶ Admitting & Discharge (A&D):
 - All (105) county jails in Kansas drop off sentenced adult males at El Dorado.
 - A&D is very busy.

History:

- ▶ KDOC adult male RDU used to be Topeka at TCF in J cellhouse.
 - The outdated J cellhouse facility at TCF was inefficient and would not support positive processing of inmates through the numerous male RDU, mental health (MH), and medical assessments and programming productively.
- ▶ In 2000, male RDU moved to El Dorado into cellhouses D and E.
 - Staffing was established at El Dorado, where both efficiency and positive outcomes improved significantly. El Dorado draws medical & MH professional staff from the Wichita area.
 - It is a concern that correctional medical and mental health professional workforce numbers may not be available in Topeka after 22 years, in numbers to support an adult male RDU.
 - RDU evaluation building was planned between D & E and never built.
- ▶ In 2017, the male RDU functions at El Dorado were moved to cellhouses G and L. RDU has remained in these buildings through COVID-19 ups and downs of inmate loads.
- ▶ For RDU capacity required, KJCC would need to be double bunked to relocate RDU to KJCC.

CURRENT OPERATION OF THE RDU AT EL DORADO:

- ▶ RDU Average Daily Population (ADP) of 500 residents was common pre-COVID-19, peaking at 600 ADP in RDU in COVID when no transfers out were allowed – KDOC used cellhouse E in addition to G & L during those peak loads.
- ▶ Admission numbers coming through the RDU: 3,000 to 3,600 new commits a year.
 - 60-70 intakes a week typical.
- ▶ El Dorado is Close to Sedgwick County, with heavy inmate admissions, and has good turnpike access.
- ▶ Inmate process going through the Reception and Diagnostic Unit (RDU), typically:
 - 12-day minimum isolation on admission, (mental health and medical assessments, and tested 3 to 5 times for COVID-19 with stays of 30 days). During COVID-19, longer stays in RDU is common.
 - Longer stays requires more beds to keep up with the admissions.
 - Dental Screening
 - 14 – 21 days is the efficiency target to allow highest value to get inmates on to programming for positive outcomes.
 - 21 - 25 days during COVID-19, with peak lengths of stay at 35-45 days, where overcrowding due to delays in transfer discharging inmates resulted in inmates missing out on key program credits, and positive outcomes dropped.
 - RDU staff positions: El Dorado is able to keep filled pretty well at this point.
 - Current challenges with finding staffing/applicants for security statewide.
 - Tried to function with one cell house end of last of year, when ADP dropped below 250 in COVID-19. Back to using both G and L again now, as since admission numbers are running higher than transfers.

- Need 240 – 300 RDU beds minimum at this time (still low numbers after 2 years of COVID-19).
 - Secondary assessments need to happen at the receiving facility – these increases during overcrowding and transfer delays.
 - Programming participation helps with reducing time of incarceration.
- ▶ Thoughts regarding El Dorado:
- Current El Dorado facility works well for RDU.
 - KDOC likes the diversity of classifications provided by the El Dorado facility.
 - Passed PREA (Prison Rape Elimination Act requirements) audit.
 - Property storage is adequate. Little to no property when residents are admitted, and they leave with very little property on discharge.
 - Initial RDU Assessments are completed in in G cellhouse; then inmates move over to L cellhouse.
 - G has a Restricted Housing Unit (RHU) in it. Restrictive Housing is needed for some inmates – a topic to plan for if the male RDU functions are relocated.
 - Space for mental health issues.
 - Sufficient space for classification.
 - Food Service – Movement to Dining Hall is typical with ability to schedule separate from other General Population inmates, per state statute.
 - During COVID-19: Food cart delivery required, all RDU units are fed in their pod as a quarantining safety precaution.
 - Current Building G is separated into 4 - 64 cell pods.
 - Population is across the board in regards to age range.
 - Education classes of various programs are after the RDU.
 - KDOC flexed, to use E cell house last year in addition to G and L, (when RDU went over capacity to an ADP of 600 during discharge delays).
 - Butler County helps with Education for GED credits.
 - Double bunking even in Restricted Housing Unit.
 - Mental health is only area where double bunking does not occur.
 - (1) Pod of RDU in Building G is an RHU for cases who need Restrictive Housing.
 - Medical provider is accredited.
 - Remainder of facility campus is not accredited due to budget cuts. KDOC requires facilities to be designed to be compliant with ACA Standards, but not certified.



MEN'S EL DORADO RDU AERIAL CAMPUS IMAGE - ILLUSTRATION A

ADULT WOMEN'S A&D, RDU, MAX ALTERNATIVE (REPURPOSING OF KJCC)

TCF - WOMEN'S I & J ALTERNATIVES:

The scope of the Juvenile system master planning is not to program or design the women's solutions, but to define a phased scenario for potential repurposing KJCC for women, as an alternative, if the juvenile system were to be removed from KJCC to the new Regional Centers.

CONCERNS RELOCATING WOMEN'S A&D, RDU, UNITS I AND J TO KJCC:

- ▶ Capacity: Need to double-bunk KJCC, for equivalent 360-beds of Units I and J.
- ▶ Staffing: Women's population at 2 campuses that are not side-by side.

POTENTIAL ADVANTAGES RELOCATING WOMEN'S A&D, RDU, UNITS I AND J TO KJCC:

- ▶ Offsetting costs: Costs to re-purpose KJCC in lieu of new construction @ TCF for A&D, RDU, mental health/medical services and new Unit J 200-bed building at TCF.
- ▶ Separates women's RDU and high security population from the minimum/medium security TCF campus.
- ▶ Allows for TCF existing Unit I to be vacated and renovated for TCF women's campus medium security Special Needs Unit (SNU) to support the true minimum security women's campus long term. The ability to vacate Unit I for full renovation, delivered as "outside the fence" construction, allows for construction work on Unit I at significantly less cost to KDOC than phased work in an occupied correctional facility.

TCF OPERATIONAL CONDITIONS AND PHYSICAL PLANT:

- ▶ TCF minimum security campus on Rice Road: (Currently fenced to meet requirements for a Women's medium security level, the campus functions very well as a restorative minimum-security environment for women, with normative daily campus on-site movement of inmates to programs and services. It is considered a long-term location, well maintained and envisioned for needed expansion at this location. It is not the intent to relocate the TCF minimum security campus.
- ▶ Successful work programs include daily transport to/from Russell Stover Plant, one hour each way to provide re-entry skills and the ability to earn funds for successful re-entry to community.
- ▶ Substance Abuse Resistance Program (SARP)
- ▶ Contact visitation in the basement level has and exterior ADA ramp access, but is not ideal with inclement weather and changing seasons.
- ▶ Central Pill Call at the medical services area is performing well with limited space.

KDOC Training Center Facility: Location at TCF campus is good, access considered better than it would be at KJCC. Four classrooms, (2) are separated by (1) operable partition.

Women's Unit J: The old 3-story structure has outlived its useful life, and no longer aligns with best practices of any correctional classification. The staff are challenged with lack of sightlines to maintain safety and security. KDOC has maintained this facility to provide housing for approximately 203-bed capacity, through several changes of use over time, for men and women. Unit J can no longer be considered a reasonable infrastructure to support the mission of the KDOC – the immediate replacement of 203 bed capacity "J" Building should be considered a priority.

Women's Unit I: 1993 construction will need significant scheduled and phased upgrades to MEP, DEC and SEC systems, windows, daylighting & finishes upgrades in the near future. Remodeling of 157 bed capacity "I" Building should be a priority for completion within 5 years. Designed as a remote podular facility, with mezzanine upper tier cells, it provides basic dayroom space for an open (loose) desk, and interactive direct supervision operations during day, and ability to supervise remotely after lock-down, with roving custody officers. It provides for (5) classification pods of secure special needs cell housing for women that can be upgraded to serve TCF long term.

- ▶ (5) Housing pods with majority of cells double-bunked, provides 157-bed capacity. (5) pods and full height indoor recreation are observed from an indirect podular housing control room:
 - 16-cell Pod
 - 10-cell AMH Pod
 - 13-cell Pod
 - 35-cell Pod
 - 17-cell Pod

Discontinue Support Services Wing of Unit I: This 2-story low/tight structure is no longer appropriate for inmate functions. It is recommended that these A&D and RDU inmate functions be considered a replacement priority. This can be addressed with scope of new expansions on site or if relocated to KJCC. Suggest to relocate lower-level Central Dining and programs as the low structure hosts 7'-4" to 7'-6" high ceilings with poor ventilation at dining hall.

Medical Clinic and 6-Bed Infirmary: Unit "I" housing pod is connected by corridor, stair and elevator to upper floor. While manageable, these areas do not meet best practices or provide adequate beds for peak loads. Unit "I" should be considered a replacement priority:

- ▶ Existing (1) AMH stabilization cell, need 3-4 cells at peaks.
- ▶ Existing (1) Isolation cell with no ante room, only air pressure monitoring – (8) recommended.
- ▶ Existing (1) open Ward of (4) beds- (3) wards of (4) beds each recommended.

Proposed TCF Women's Building: RDU, A&D, Visitation Center, Medical/MH and administration function renovations, located at south-center of the TCF Campus will be submitted to the state legislature for review.

- ▶ This investment, plus the replacement of Unit J Cellhouse of 203-beds, can be compared to the alternative of moving those functions to KJCC.
- ▶ In either scenario, Unit I renovations will be required at TCF.
 - Women's A&D and RDU functions: Noted priority for replacement at this time, either as part of new construction at TCF or relocated to KJCC.

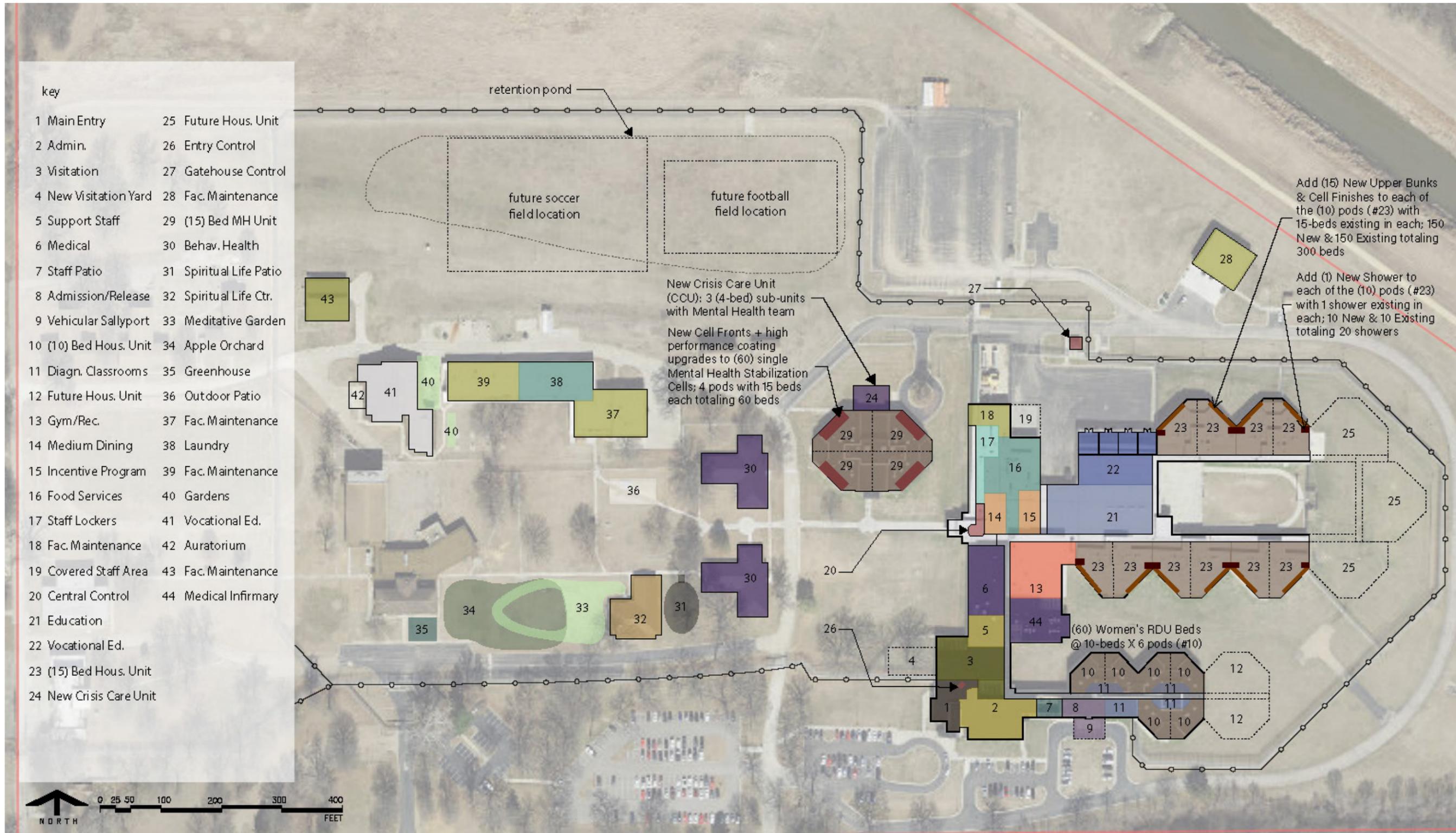


WOMEN'S TOPEKA CORRECTIONAL FACILITY (TCF) AERIAL CAMPUS IMAGE - ILLUSTRATION B

WOMEN'S TOPEKA CORRECTIONAL FACILITY (TCF) ORGANIZATION AND SITE TOPICS TO CONSIDER:

- ▶ Women's Unit J: Obsolete, some logic to relocate to KJCC.
- ▶ Women's Unit I: Ok, and it is the only lock-down housing for the whole TCF campus. It is needed long term on the TCF low security campus. Could do cost effective renovation if a women's relocation for A&D, RDU, maximum security to KJCC.
- ▶ No KDOC are on Historic Register. No restrictions to demolition.
- ▶ TCF fence was added to the minimum-security campus 8-9 years ago for medium custody status ability, but needs current TCF campus to be returned to minimum security. The resource of KJCC becoming a women's maximum-security facility could allow women to be re-classified and allow more restorative physical environment improvements at TCF.
- ▶ Women's clinic and mental health areas are the worst in state, and a consistent need – priorities to address in next 5 years.
- ▶ TCF women's minimum security campus 582-bed capacity to remain:
 - A, B, C, D (4) Units @ 108 beds each = 432 Beds
 - E Unit: (12) 4-person cells = 48 Beds
 - G Unit – Work Release Dorm (if re-opened) = 102 Beds
- ▶ Women's RDU: High priority to replace within 5 years. Currently inmates of unclassified status must be housing together in open dormitory housing, before all reception diagnostics are complete to determine behavior which is not a best practice or safe situation.
- ▶ KJCC alternative for A&D and RDU to re-purpose for Women: Small classification housing units, appropriate scale for adult women.

PROPOSED RENOVATED KJCC CAMPUS FOR ADULT FEMALES - ILLUSTRATION C



Double-Bunking Assessment of KJCC – (Refer to illustration “C”; page D.79)

- ▶ Dayroom space for occupant loads
- ▶ ADA provisions
- ▶ Shower counts
- ▶ Food and laundry provisions
- ▶ Program areas provisions
- ▶ Staffing ratios
- ▶ Available cell space, to add bunks:
 - Add 3 cubic feet wardrobe lockers in each cell for each adult female inmate.
 - Upper bunks on exterior wall @ windows, acceptable with anti-ligature detailing.
 - Add oversized personal effects TV shelves per each bunk.
 - Keep a single desk to share in double cell.

Phasing Scenario for Women’s Use of KJCC:

1. Regional Juvenile Centers constructed.
 - Juveniles are moved out of KJCC.
2. KJCC is remodeled for women.
 - Move women into KJCC: including women’s A&D, RDU, & all maximum security operations including main infirmary, main medical, mental health, and dental to KJCC.
3. TCF Unit I is un-occupied for full renovations as construction trade work “outside the fence,” for a cost-effective timing to renovate.
 - TCF Unit J building demolition.
 - Site prepared & site re-configured for TCF Master Planned expansion.
4. Fresh TCF Unit I re-opens as a Special Needs Housing Unit (SNU, a lock-down resource) to true minimum-security campus.

FURNITURE/SECURITY EQUIPMENT RECOMMENDATIONS

Furniture makes a difference in the build environment. These are suggested types of furniture classifications:

BEST BEHAVIOR FURNITURE:

- ▶ Beds: <https://norix.com/product/prodigy-bed-3/>
- ▶ Nightstand: <https://norix.com/product/prodigy-nightstand-2/>
- ▶ Locker/Wardrobe: <https://norix.com/product/prodigy-wardrobe/>
- ▶ Desk: <https://norix.com/product/prodigy-desk/>
- ▶ Desk Chair: <https://norix.com/product/forte-guest-armless-chairs/>
- ▶ Tables:
 - <https://norix.com/products/tables/tabla/>
 - <https://norix.com/product/forte-cafe/>
- ▶ Chairs:
 - <https://norix.com/product/rocksmart-rocker/>
 - <https://norix.com/product/forte-lounge-arm-chairs/>
 - <https://norix.com/product/hondo-nuevo-high-back/>
 - <https://norix.com/product/wink-lounge-arm-chair/>
 - <https://norix.com/product/hondo-nuevo-round-ottoman/>
 - <https://norix.com/products/seating/mix-up/>
 - <https://norix.com/product/forte-guest-armless-chairs/>
- ▶ Outdoor Furniture:
 - <https://norix.com/product/kube-armless/>
 - <https://norix.com/product/kube-bench/>
 - <https://norix.com/product/riptide-bench/>

BEHAVIORAL HEALTH (LIGATURE RESISTANT) FURNITURE:

- ▶ Beds:
 - <https://norix.com/product/prodigy-bed-3/>
 - <https://norix.com/product/attenda-platform-bed/>
- ▶ Locker/Wardrobe:
 - <https://norix.com/product/prodigy-open-chest/>
 - <https://norix.com/product/attenda-three-shelf-storage-unit/>

- ▶ Desk: <https://norix.com/product/attenda-wall-mounted-desk/>
- ▶ Desk Chair: <https://norix.com/product/attenda-floor-mount-stool/>
- ▶ Tables:
 - <https://norix.com/product/forte-occasional-table/> (molded base)
 - <https://norix.com/product/forte-cafe/>
- ▶ Chairs:
 - <https://norix.com/product/hondo-nuevo-thirty-inch-armless/>
 - <https://norix.com/product/vesta-guest-seating-arm-chair/>
 - <https://norix.com/product/hondo-nuevo-footstool/>
 - <https://norix.com/products/seating/mix-up/>
- ▶ Outdoor Furniture:
 - <https://norix.com/product/goby-lounge-chair/>
 - <https://norix.com/product/goby-love-seat/RDU/>

RESTRICTIVE HOUSING FURNITURE:

- ▶ Beds: <https://norix.com/product/attenda-platform-space-saver-bed/> or steel / concrete bunk.
- ▶ Locker/Wardrobe: <https://norix.com/product/attenda-bookshelf/> or steel shelf and clothing tub
- ▶ Desk: <https://norix.com/product/attenda-wall-mounted-desk/> or steel wall-mounted desk
- ▶ Desk Chair: <https://norix.com/product/attenda-floor-mount-stool/> or attached to steel wall-mounted desk
- ▶ Tables: <https://norix.com/product/max-master/>
- ▶ Chairs: <https://norix.com/product/vesta-lounge-armless/>
- ▶ Outdoor Furniture: Steel bench

GENERAL POPULATION FURNITURE:

- ▶ Beds: <https://norix.com/product/attenda-space-saving-beds-with-storage/>
- ▶ Locker/Wardrobe: located under bed in tub or <https://norix.com/product/attenda-open-chest/>
- ▶ Desk: <https://norix.com/product/attenda-floor-mount-desk/>
- ▶ Desk Chair: <https://norix.com/product/integra-stacking-armless-chair/>
- ▶ Tables: <https://norix.com/product/oasis/> (swivel seats)
- ▶ Chairs:
 - <https://norix.com/product/vesta-guest-seating-arm-chair/>
 - <https://norix.com/product/vesta-armless-chair/>
 - <https://norix.com/products/seating/mix-up/>

- ▶ Outdoor Furniture:
 - <https://norix.com/product/goby-lounge-chair/>
 - <https://norix.com/product/goby-love-seat/>
 - Or standard steel or concrete park benches

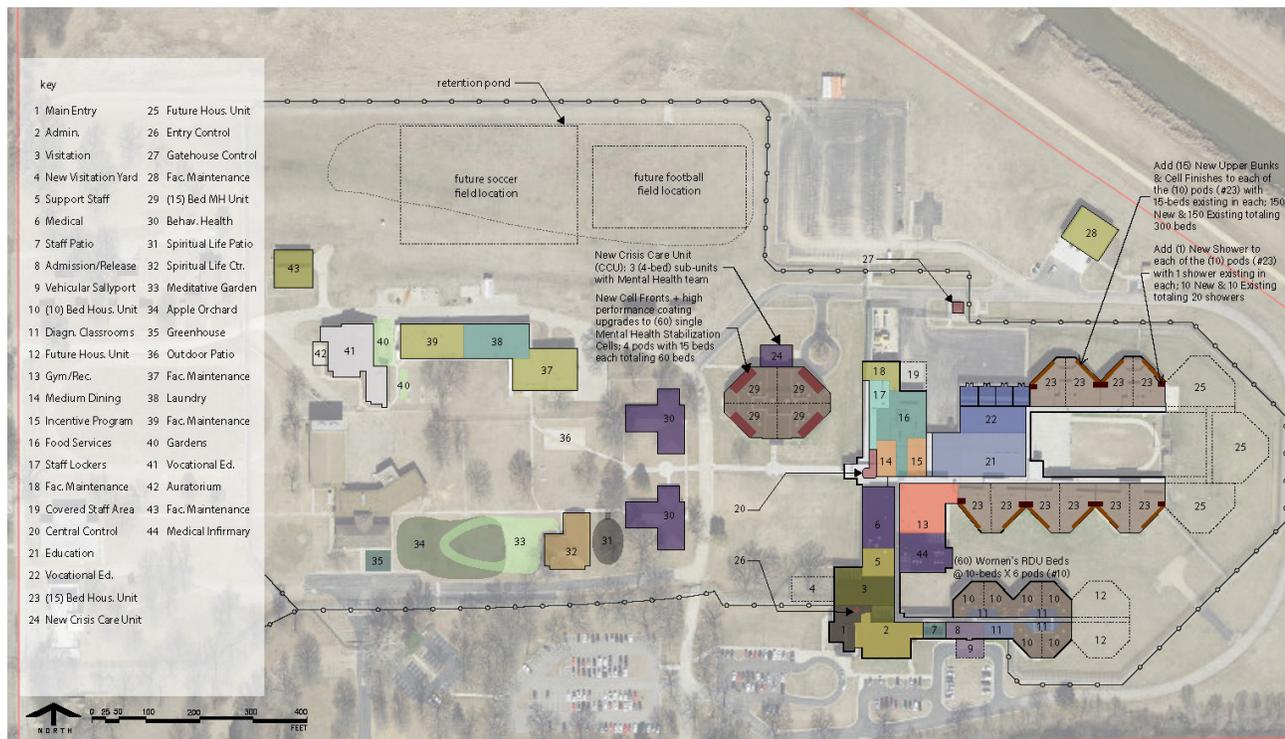
REENTRY/WORK RELEASE:

- ▶ Beds: Bed Bug Resistant Options:
 - <https://norix.com/product/protege-bunkable-beds/>
 - <https://norix.com/product/prodigy-bed-3/>
- ▶ Nightstand:
 - <https://norix.com/product/protege-nightstand/>
 - <https://norix.com/product/prodigy-nightstand-2/>
- ▶ Locker/Wardrobe:
 - <https://norix.com/product/protege-locker/>
 - <https://norix.com/product/prodigy-wardrobe/>
- ▶ Desk: <https://norix.com/product/prodigy-nightstand-2/>
- ▶ Desk Chair: <https://norix.com/products/seating/affinity-seating/>
- ▶ Tables:
 - <https://norix.com/products/tables/tabla/>
 - <https://norix.com/product/leg-style/> (bolted down)
- ▶ Chairs:
 - <https://norix.com/product/harmony-sofas/>
 - <https://norix.com/product/harmony-bariatric-chairs/>
 - <https://norix.com/product/wink-lounge-arm-chair/>
 - <https://norix.com/products/seating/mix-up/>
 - <https://norix.com/products/seating/terra/>
- ▶ Outdoor Furniture:
 - <https://norix.com/product/kube-armless/>
 - <https://norix.com/product/kube-bench/>
 - <https://norix.com/product/riptide-bench/>

ADULT FACILITY OPERATIONS

KJCC's 225 cells will become a 360 bed maximum security women's KWCC (by partial double-bunking), to replace TCF cellhouse Unit "J" with its 203-beds to be razed, and the TCF Unit "I" 157-beds to be renovated and re-purposed as women's Special Needs Housing Units (SNU).

- ▶ Compare scope options for location of permanent women's A&D / RDU @ TCF versus adding on the addition of the renovated and repurposed KWCC campus (originally KJCC)..



PROPOSED RENOVATED KJCC CAMPUS FOR ADULT FEMALES - ILLUSTRATION C
 Refer to page D.79 for full page spread



PROPOSED WOMEN'S TOPEKA CORRECTIONAL FACILITY (TCF) AERIAL CAMPUS IMAGE - ILLUSTRATION D

TCF will be operated daily as a true minimum-security campus, (de-classified from medium custody) by KDOC. Unit I will be evacuated for scheduled complete renovations of MEP systems and architectural systems outside the fence, for traditional construction without daily security checks. When completed, it will be operated by KDOC as the Special Needs Housing Unit (SNU), to support the minimum-security campus population.

If KJCC is not re-purposed for women, a new Unit J maximum security housing building will be built on the TCF site, to replace the 203 beds that are decommissioned when Unit J is razed. This is a key cost difference for the juvenile system comparison. The scope of a new maximum security women's housing facility has not been programmed at this time. Estimates of probable cost herein, are only for cost magnitude consideration related to the juvenile system decisions. This cost line item is only a preliminary rough order of magnitude point of reference of the value that KJCC provides if re-purposed for adult women.

APPLICABLE CODES

- ▶ All future work will be done in accordance with all applicable local, state, and federal codes in effect at the time of construction.
- ▶ Systems and equipment will be designed and installed in accordance with the following codes and standards:
 - 2018 International Building Code.
 - 2018 International Existing Building Code.
 - 2018 International Mechanical Code.
 - 2018 International Plumbing Code.
 - 2018 International Fuel Gas Code.
 - 2018 International Building Fire Code.
 - 2018 International Energy Conservation Code or ASHRAE 90.1-2013.
 - National Fire Protection Association (NFPA), National Fire Codes and Standards for non-Healthcare occupancies.
 - NFPA 10 – 2018 Edition – Portable Fire Extinguishers.
 - NFPA 13, 13D and 13R – 2016 Edition – Installation of Sprinkler Systems.
 - NFPA 14 – 2016 Edition – Installation of Standpipe and Hose Systems.
 - NFPA 20 - 2016 Edition – Installation of Stationary Pumps for Fire Protection.
 - NFPA 25 – 2017 Edition – Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.
 - NFPA 70 – 2017 Edition – National Electric Code (NEC).
 - NFPA 72 – 2016 Edition – National Fire Alarm Code.
 - NFPA 96 – 2017 Edition – Ventilation Control and Fire Protection for Commercial Cooking Operations.
 - NFPA 110 – 2016 Edition – Emergency and Standby Power Systems.
 - NFPA 241 – 2013 Edition – Safeguarding Construction, Alteration and Demolition Operations.
 - Kansas Fire Prevention Code (This code combines many different documents including Kansas Statutes Annotated (K.S.A.) and Kansas Administrative Regulations (K.A.R.)) A list of pertinent statutes and regulations can be found at the Office of the State Fire Marshal (OSFM) website at www.firemarshal.ks.gov.
 - K.S.A. 58-1301 et seq – 2010 ADA Standards for Accessible Design (2010 ADA Standards).
 - Kansas State Boiler Code (K.S.A. 44-913 et seq) available through the Office of the State Fire Marshal (OSFM) at www.firemarshal.ks.gov.
 - Current American Society for Testing and Materials.
 - Current Illumination Engineering Society of North America - Lighting Design Handbook.
 - ASCE 7-10, Minimum Design Loads for Buildings and Other Structures.
 - American National Standards Institute.
 - Underwriters Laboratory.
 - 2010 Americans with Disabilities Act.
 - Federal Communications Commission.
 - Electronics Industries Association.
 - Telecommunications Industry Association.
 - National Systems Contractors Association.
 - Infocomm International.
 - City of Topeka and Shawnee County Zoning Code and requirements.
 - National Commission on Correctional Healthcare Standards.
 - American Correctional Association Standards.

PROBABLE COST ESTIMATE & FACILITY OPERATIONS

The primary purpose of the adult medium and maximum female classifications moving to this facility is to continue to serve higher risk female populations in the appropriate built environment supporting robust program spaces available.

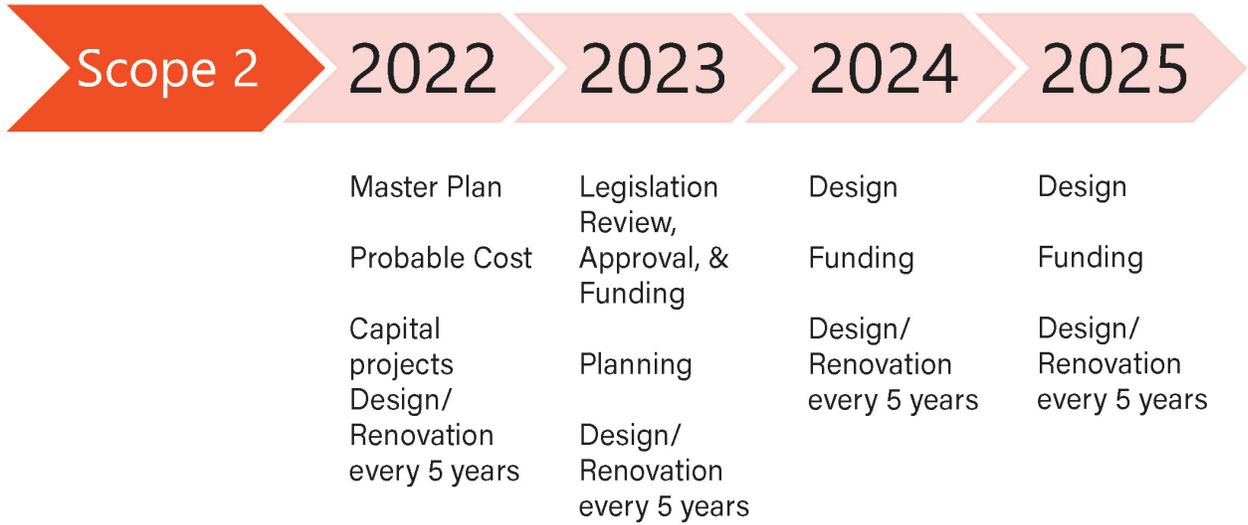
- ▶ El Dorado is the current location of Adult Male Reception and Diagnostic Unit (Men's RDU) for KDOC system. The RDU of adult male admissions for medical & mental health (MH) diagnostic assessments establishes classification needs and individual programming plans for each inmate before transfer to other receiving facilities in the state of Kansas. There is no initial apparent path of benefit to relocate the Men's Adult RDU to Topeka KJCC. El Dorado advantages of turnpike access; location in state with proximity to counties with heavy intake numbers of adult males sentenced to prison; the availability of medical and MH staff; and staff efficient housing unit sizes – are all efficiencies that may not be possible to replicate if Men's RDU moves to Topeka KJCC. RDU consists of 512 beds, which cannot be accommodated at the KJCC campus due to KJCC being substantially smaller in its capacity and central support functions. KJCC will not meet long-term RDU department needs for adult male offender processing. Further consideration of repurposing KJCC as the location for an adult male RDU is not recommended. No cost analysis has been provided.

- ▶ Topeka Correctional Facility (TCF) is the current and only facility housing women in the correctional system. The scope of the Juvenile system master planning is not to program or design the women's solutions, but to define a phased scenario for potential repurposing KJCC for women, as an alternative, if the juvenile system were to be removed from KJCC to the new Regional Centers. There are two options:
 1. KJCC's 225 cells will become a 360-bed maximum security women's KWCC (by partial double-bunking), to replace TCF cellhouse Unit "J" with its 203-beds to be razed, and the TCF Unit "I" 157-beds to be renovated and re-purposed as women's Special Needs Housing Units (SNU). The comprehensive cost for renovating KJCC, renovating TCF Unit "I", and demolishing TCF cellhouse Unit "J" – with this scope being bid in 2025 is \$103.8 million, refer to the Scope 2 probable cost estimate for additional detail.

 2. Leave KJCC as a juvenile facility, build a new Unit J maximum security housing building on the TCF site, to replace the 203 beds that are decommissioned when Unit J is razed. This is a key cost difference for the juvenile system comparison. The scope of a new maximum security women's housing facility has not been programmed at this time. Estimates of probable cost herein, are only for cost magnitude consideration related to the juvenile system decisions. The comprehensive cost for four new regional 50-bed facilities being bid in 2025 is \$662.5 million, refer to the Scope 1 probable cost estimate for additional detail. Refer to the Scope 2 probable cost estimate for additional detail. The comprehensive cost for leaving KJCC as it is currently (not moving women to KJCC), renovating TCF Unit "I", a new central RDU/Medical Facility, and demolishing TCF cellhouse Unit "J" to build a new TCF cellhouse Unit "J" – with this scope being bid in 2025 is \$196.4 million, refer to the Scope 2 probable cost estimate for additional detail.

SCHEDULE

SCHEDULE - Renovate KJCC/TDF for Adult Female Population



E

APPENDIX

APPENDIX

MEETING MINUTES - SCOPE 1



Architecture \ Engineering \ Interior Design \ Landscape Architecture \ Planning

Meeting Minutes

Project:	KDOC Juvenile Facilities Study																								
Project No.:	037-023-21																								
Meeting Date:	1/19/2022																								
Location:	KJCC - 1430 NW 25 th Street, Topeka, KS 66618																								
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KICKOFF MEETING

Agenda was handed out and provided before the meeting. Notes below are based on the agenda and discussion. Brooke presented agenda also through a PowerPoint. (attached)

Brooke started the discussion by reviewing some of the information from the original interview presentation including information regarding the design team and important considerations regarding new Juvenile facilities.

What we know;

Project Goals:

- Repurposing KJ for Juveniles
- Repurposing KJ for Adults
- Regional Juvenile facilities instead of KJ

Staffing:

- Reviewed organizational chart
- Total staff around 250 +/- per week
- Visitors: 50 – 60 per day for residents
- Visitors: 10 per day for drop-off items (Fed-Ex, etc)
- Volunteers/Mentors: 20 – 30 per day



Meeting Minutes

Existing Locations:

- Highlighted both County and State facilities
 - Noted that Trego, Jackson County and Leavenworth are not Juvenile detention centers. Will remove from map.
 - Megan to provide an updated list.

Schedule Review:

- Reviewed high level review of schedule.
- Need to be complete by June 1, 2022.

Approach Review:

Currently in the Understand and Investigate stage of the effort.

Moving into the Analyze part of the approach.

- Moving into Data Request section
 - Current Rated Capacity of KJ is 305
 - Haven't been over 300 since 2014/2015
 - Hovering around 150-160 pre-covid for daily population
 - Low around 116 during covid
 - Looking for PREA report information if available.
 - Waiting on initial report at this point.
 - Use Performance Based Standards not ACA.
 - Health Services Contract is ACA accredited. They will provide most recent assessment to Rick Wise for distribution.
- Juvenile Correctional Facility Population Data
 - Will be reviewing data has been sent previously.
- Probation/State Youth Programs/Agencies
 - Plans for additional vocational services
 - Could partner with Kansas Correctional Industries. Not doing this yet.
 - Looking to implement a Vision Van for families of residents
 - Reentry team to have more interaction with community
 - Looking to get more interviews for residents
 - Provide post release services to help the residents from coming back into the system.
 - Need to have a place to get clients with probation officers and families in the facility.
 - Only State employees working with Juvenile population are at KJ and Central. Employees that work with residents before and after release are County employees.
 - Probation officers are required to have face to face meetings with residents. They go unit by unit and don't have a dedicated space. Using video during Covid.



Meeting Minutes

- Juvenile Correctional Programs and Services Information
 - Review of Programs and Activities offered or future offering to the youth:
 - Educational:
 - Fully accredited High School (finishing up their 5-year accreditation)
 - Can offer everything that they can get at a public high school (Regular HS Diplomas + GEDs)
 - Focus on graduation rates
 - Working on dual enrollment and post-secondary preparedness
 - Serving around 100 students at this time. 100 is the sweet spot for enrollment.
 - Don't have athletic programs, but do offer intermural opportunities
 - 1/3 of students have an IEP (Individualized Education Program) that they work with.
 - Been successful retaining staff/faculty
 - Dual credit with Highland Community College and Washburn Tech.
 - Two separate IT departments (KJ and High School)
 - Vocational:
 - Use Washburn Tech and Highland Community College.
 - Currently support:
 - OSHA certification
 - Drivers Ed.
 - Plumbing
 - Welding
 - Electrical
 - Building Sheds
 - KJ matches what is needed in the workforce
 - Focusing on Trade Skills at the moment.
 - Not much interest in health care and technology due to limitations.
 - Would like flexibility to evolve as needs change.
 - Would like to use west building for more vocational training. (future training)
 - Have used pet programs in the past. Program was discontinued due to issues in the past. Not aware of research that would support implementing program.
 - Would like to expand into auto mechanics, screen printing, woodworking. Limitations due to staffing available.
 - Rehabilitative:
 - Brooke discussed looking at classification and step-down programs. KJCC to send all their youth classifications for the team to understand.
 - Looking to repurpose current female facility for step-down potential. Independent living needs.



Meeting Minutes

- Looking to repurpose dietary as a common's facility. Video games, study area and lounge space for those that achieve higher levels.
- Brooke asked if having round table discussions on unit for daily discussions with Youth, case managers, officers. Private room.
- Brooke noted potential for quiet rooms. Residents would request to go there.
 - Sensory/Quiet room has been talked about. (Triggered events) Sensory tools. Music, etc.
 - Aesthetic modifications with changes in color and lighting. Additional landscaping outside the building.
- Brooke asked about noise level. Seemed quiet.
 - Noted that its loudest during movement to school.
 - Can be echo in units.
 - Challenge with groups wanting confidential information.
- Hasn't been an issue with noise transfer.
- Dietary:
 - Haven't been a lot of special food's needs.
 - Rarely have significant needs. (No requests for KOSHER)
 - Food allergies is the most common concerned.
 - Current non-temperature regulating food carts are fine. Heated carts are not needed as all meals must be served within 1 hour.
 - Residents eat in their unit in day room space, except for isolation which is done in the cell.
 - 3-day reserve is needed, but ordering a few weeks out based on supply chain issues at the time.
 - Potential of a culinary class, but no space available at this time. Twice a week it would be used. Outside class from Kitchen.
 - Staff café would be nice. Non-uniformed staff can leave for lunch. Uniformed staff cannot leave the facility. (146 Uniformed staff) some are open positions. (101 filled)
 - Uniformed staff's food choices are: vending, bring food from home, have it delivered to the facility, or on occasion – food trucks. Café option would be a great amenity for staff.
- Healthcare:
 - Separating Male and Female
 - Half of the population have some type of mental health issues.
 - Pawnee was renovated for behavioral health. Space not used very often. Concerns with bringing residents. Typically working with behavioral health on unit.
 - Want to expand expressive therapy. Have a staff member that has shown interest in this area.
 - Substance Abuse programs are having challenges finding staff and a director. Need more support. No current BH Director, position is vacant.
 - KJCC is the only facility in State with a licensed as outpatient treatment facility.



Meeting Minutes

- Dentist, Physician, and Nurse Practitioner providers share time with Women's prison. Would like to have dedicated providers as it is hard to have them scheduled to this facility.
- Would be helpful to share numbers of population with mental health issues and separate classifications.
- Bring in more physical therapy and oral surgery providers. No oral surgery provided currently. Having a provider on site more often for stitching. More x-ray time during the week.
- Would like to not transfer out for court hearings if possible.
- Transport out a lot for ENT issues. (hearing issues) (both Education and Medical run a hearing test)
- KJCC to send their SMI/SA/Sex Offender classification and number of youth with these diagnosis for design team to better understand the population needs in terms of Mental Health/Behavioral Health needs.
- Transitional/Re-Entry:
 - Release plan starts Day 1 at intake and develop a release plan. Work with families and supervision officers. One call a week as things get close to release.
 - Release depends on situation. Could be in DCF, foster home, parent home or guardian.
 - Not a lengthy process.
 - Release to Pathways if youth under 18 have no family. Can still go to Pathways if over 18.
 - Would like better working relationship with DCF.
 - Could have DCF space in the building potentially.
 - Would benefit from access to services.
- Courts:
 - Residents off site aren't getting access to services when off-site. (3 youth in this environment currently)
 - Transport issues in terms of time, distance, and staff available.
 - Benefits to having on site.
 - More internal hearings than court hearings.
 - Use visitation rooms right now for virtual hearings.
 - 11 detention centers in State and 105 Counties. Would need to be able interact with all counties.
- Visitation:
 - Minimally seeing younger siblings coming in for visitation. Sporadic need.
- Review of Programs and Activities offered or future offering to the staff:
 - Staff Training:
 - Could have separate training space (new employee and annual training)
 - Cell mockups would help for extraction.
 - Mockup for a door with tray port to use for training.
 - Most other practical training can be handled in current space.



Meeting Minutes

- Separate SORT training space. Looked at space on west campus for use. Similar asset to TCF. Current buildings are being used by TPD and others.
- Admin Conference room is the command center.
- IT needs for conference rooms. Recently upgraded connections from 1 GIG to 10 GIG.
- Have 30 analog cameras that are still being upgraded to digital.
- Having a separate area for video visitation would be nice. On unit can be in the way with resident distractions and no privacy. Privacy would be helpful.
- Command Center during a major incident would be the Admin Conf. Room.
- Health & Wellness:
 - Staff fitness rooms
 - Gym
 - Daycare
 - Café
 - Walking Path
 - Decompression Rooms
 - Locker room area not really used – need to reconfigure. Driven by single point entry at Admin at front of building. Staff entrance used to be in the back.
 - Potential for temporary staff housing during an emergency. Not sure of placement within or outside the secured perimeter.
- Healthcare:
 - Not much need right now.
 - Use State Employee Assistance programs now.
 - Would like an on-site counselor/BH/MH Services for staff for staff Wellness checks and support.
- Staff Amenities/Staff Retention:
 - No additional comments
- Mission, Vision or Goals for facility:
 - Use Pathway for Success
 - Started discussion for a specific statement for Juvenile.
 - Need to schedule time to set those goals.
 - Some issues with past history in the State and media.
- Probation/State:
 - Review Schedule:
 - Site visits: Yesterday and today
 - Scope 1: Youth Facilities:
 - Kickoff meeting today
 - 5 meetings for this area
 - Final program for review in May
 - Need to determine review process and timeline
 - Will be developing concepts and cost estimates
 - Need to discuss both pro's and con's of going regional vs. staying in Topeka.



Architecture \ Engineering \ Interior Design \ Landscape Architecture \ Planning

Meeting Minutes

- Scope 2: Repurpose KJCC (adults)
 - Similar elements
 - Need to determine who needs to be involved.
- Scope 3: KJCC Renovate (improved for Juveniles)
 - Similar elements
- Ok to keep meetings on Wednesdays as noted.
- Workday is 7:30 am to 4:00 pm. Work within those timeframes.
- Future Deliverable:
 - Priority for members of Joint Committee, Secretary of Corrections, Mike and Hope. Digital for everyone else.
 - Max file size of 25 Meg
- Next Steps:
 - Scheduling meetings and sending invites.

Meeting Minutes by: Rick Wise, Brad Hall and Brooke Martin



Architecture \ Engineering \ Interior Design \ Landscape Architecture \ Planning

Meeting Minutes

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KICKOFF MEETING

Agenda was handed out and provided before. Notes below are based on the agenda and discussion. Brooke presented agenda also through a PowerPoint. (attached)

Brooke started the discussion by reviewing some of the information from the original interview presentation including information regarding the design team and important considerations regarding new Juvenile facilities.

Regional Youth Facilities Discussion:

Juvenile Correctional Facility Population Data

Brooke reviewed tour area from last time that is part of the project scope.

Brooke reviewed schedule and process for effort we are undergoing.

Program review for regional facilities:

- Welcome Area:
 - Mike noted that community space isn't necessary or used in the past.
 - Megan liked having the space for conference needs outside the secure area.
 - Could double as training space.



Meeting Minutes

- Mike noted that DOC surveys show that a centralized training facility has its pros and cons (centralized can mean better training but can also deter potential hiring of staff that have to travel to it).
 - Megan noted one main training center would be at one location and smaller training room at each regional facility.
 - Leadership team at regional facilities would be around 11 people.
 - Discussed entrances to the facility. Showed one for staff and public.
 - Video Conferencing at Facility Entry: Don't like idea. Removed.
 - Lobby review: Mike noted it should be larger than 100 sf.
 - Restrooms in lobby: add a family restroom.
 - Administration Area:
 - Need adequate space for ADA and screening.
 - Need to include offices for:
 - Superintendent
 - Deputy Superintendent
 - Admin Assistant
 - Major Office
 - Shift Office (triple size)
 - Admin Captain Office
 - Business Office (2 people) Business Manager Office, Accountant Office
 - HR Office (Payroll, Recruiter and HR Director)
 - IT Office (1 office and 2 other staff)
 - Program Director Office (Classification)
 - Health Services Administrator Office
 - Public Service Executive Office
 - Principal Office (School)
 - Training Director Office (1 support)
 - Health and Safety Specialist (HSA)
 - Mail Room Administrator
 - Mentoring Coordinator
 - Volunteer Coordinator/ PREA
 - Records Room (office inside)
 - Enforcement Apprehension Investigations Office (EAI)
 - 2 Records staff in Records Room
 - Retention for 15 years
 - Need dead records room
 - Smaller conference rooms would be helpful. (Interview room size)
 - Breakrooms needs to be on secure and non-secure size. Smaller on non-secure side.
 - Locker room in Admin not required if enclosed. Look at open co-ed locker area with individual shower/changing rooms.
 - Need a Staff Wellness/Fitness space.
 - Housing for Youth:



Meeting Minutes

- General review or spaces.
- Add Multipurpose Room.
- Add Control Station
- Note the program has all the housing listed under 1 tab, once we review classification the 50 beds will be broken down into small housing units and the program will be revised to reflect that.
- Admissions/Release:
 - Add Medical Exam Room
 - Need Secure Holding Room
 - One of the Regional Facility would be more robust for RDU
 - Need transport staff offices
 - RDU takes 21 days to process through. 20-25 beds needed to cover worst case. Need to separate out male and female. 6 areas needed for separation.
- Health Center:
 - General review
- Behavioral Health:
 - General review
- Food Service:
 - General review
- Security & Control:
 - General review
- Visitation:
 - General review
- Education:
 - General review
- Recreation:
 - General review
 - Need a recreation director office
 - Need bleacher space on sides of gymnasium
 - Need space for Spiritual Life with 2 offices
- Facility Maintenance:
 - General review
 - Maintenance Office (Manager)
 - Need space for vehicles indoors for snow removal and carts

Brooke reviewed materials that will be sent out.

- Will return with comments within two weeks of receipt.
- Rick to confirm schedule and next meeting.
- Next Steps:
 - Scheduling meetings and sending invites.

Meeting Minutes by: Rick Wise, Bruce Omtvedt and Brooke Martin



Meeting Minutes

Project:	KDOC Juvenile Facilities Study								
Project No.:	037-023-21								
Meeting Date:	3/17/2022								
Location:	Virtual Teams Meeting								
Attendees:	<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">KDOC</td> <td>Megan Milner Major David Bissell Soliel Wall Marissa Reinbold April McCollum Mary Johnston Candice Byrd Mike Gaito Brandon Lee</td> </tr> <tr> <td>Clark & Enersen</td> <td>Rick Wise</td> </tr> <tr> <td>Dewberry</td> <td>Brooke Martin</td> </tr> <tr> <td>Not Present</td> <td>Hope Cooper, Mike Monaghan, Justin Gillom, Brad Hall, Bruce Omtvedt</td> </tr> </table>	KDOC	Megan Milner Major David Bissell Soliel Wall Marissa Reinbold April McCollum Mary Johnston Candice Byrd Mike Gaito Brandon Lee	Clark & Enersen	Rick Wise	Dewberry	Brooke Martin	Not Present	Hope Cooper, Mike Monaghan, Justin Gillom, Brad Hall, Bruce Omtvedt
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Clark & Enersen	Rick Wise								
Dewberry	Brooke Martin								
Not Present	Hope Cooper, Mike Monaghan, Justin Gillom, Brad Hall, Bruce Omtvedt								

REGIONAL YOUTH FACILITIES - MEETING 3

Notes below are based on discussion. Brooke presented space program on screen. (attached)

Brooke started the discussion by noting that we are going to focus on the space program and comments that have been received. Highlights included:

Welcome Center comments:

- Made changes noted in comments provided.
- Noted that Kids Play Area was not required or Janitor’s closet.
- Separate Staff Entry was not required.
- Public Restrooms made larger.
 - Mike asked if restrooms have single fixture or multiple.
 - Currently single fixture in each.
 - Need separate staff restroom.
- Prefer separate staff training room for new regional facilities.
- Need a Mothers Room outside secure perimeter. Need sink, undercounter refrigerator. Public and Non-Secure Staff outside perimeter

Administration comments:

- Made changes noted in comments provided.



Meeting Minutes

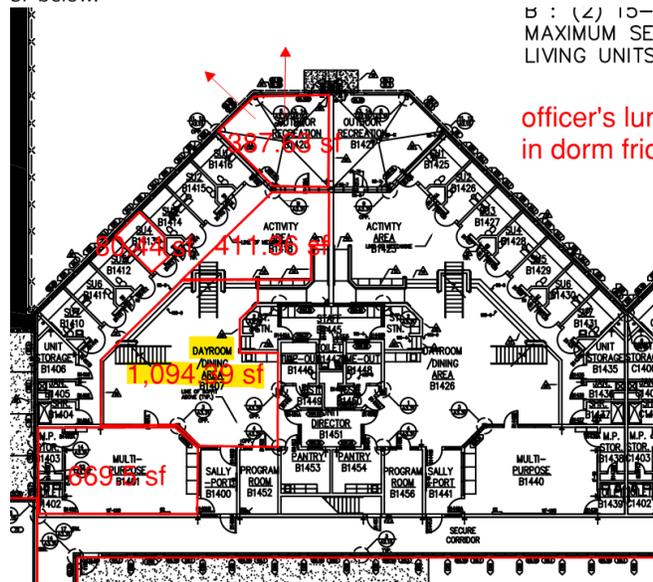
- Need a Mothers Room inside secure perimeter. Need sink, undercounter refrigerator.
- Program Director office to secure side.
- Administrative broken into secure and non-secure sides.
- Records Room size: Need intake files as hard copy, but much is electronic. Reduce to 400 sf.
 - KDOC to send photo of Records room.
- Dead Records Room: Information backed up on server. (scanned) Need space for staff HR files. (not scanned) Keep 600 sf for now.
 - KDOC to send photo of Dead Records room.
- Keep lockers in both main facility and training center. Training may be in a separate building.
- Need to add a storage room on secure side. (operations equipment, helmets, vests, pads, surge equipment, etc.) 240-300 sf. Single incident requires 5 people putting on gear. Multiple incidents require up to 10.

Mike asked what is covered in Grossing factors.

- Building Gross Square Footage includes circulation and back-of-house spaces (electrical, mechanical, plumbing, fire riser, data, IT, security electronic closets).

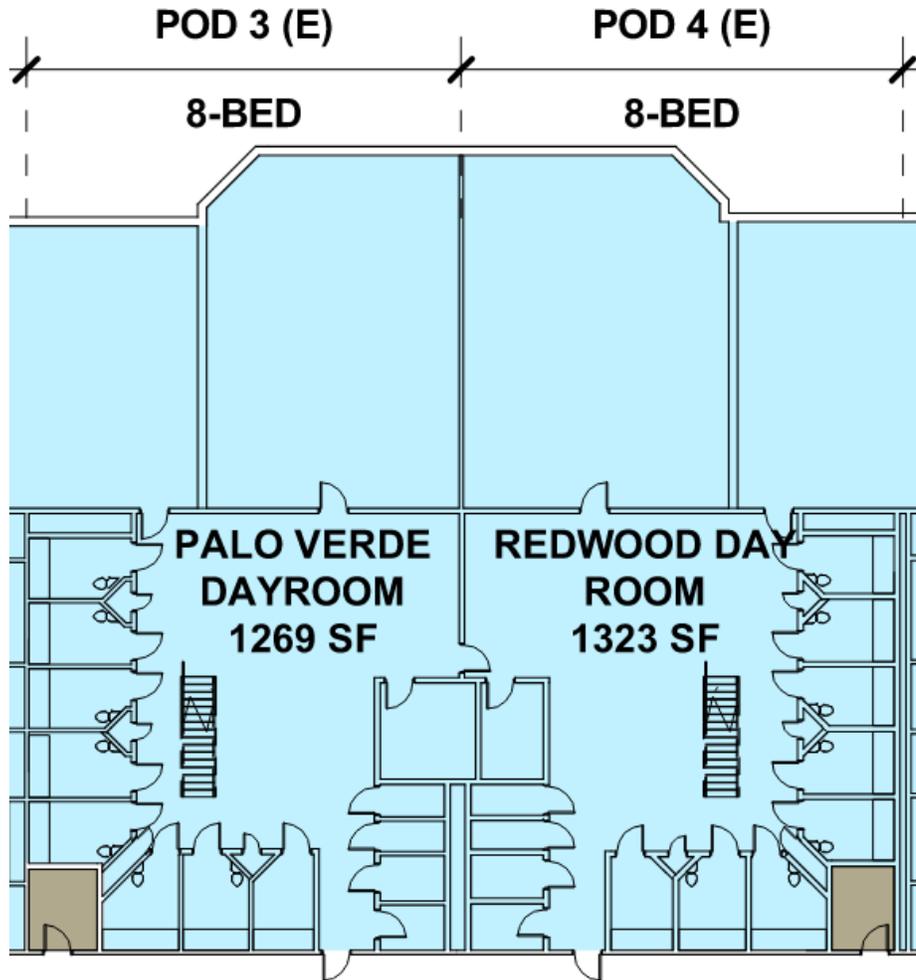
Housing for Youth comments:

- Made changes noted in comments provided.
- Discussed that some of the staff are roving positions.
- Group noted concerns with visualizing square footages (SF). Need images or something to provide perspective. Need to compare current Day rooms to what they are today to help. Existing KJCC Dayroom SF below:



Meeting Minutes

Example dayroom:

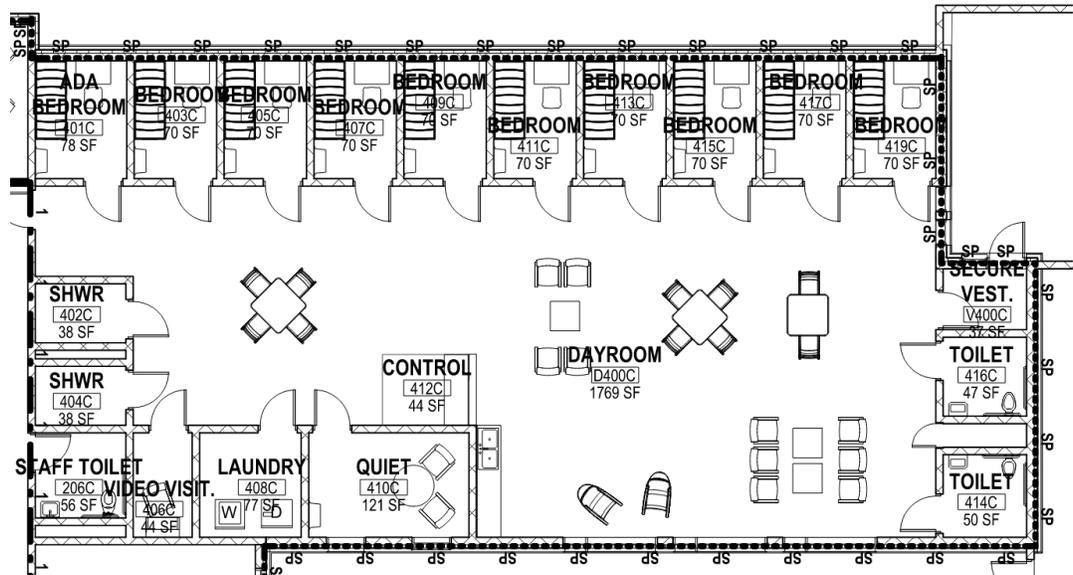




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Meeting Minutes

Example dayroom:



- Sargent offices could reduce to 3. Shared between units.
- 1 corrections counselor to 15 youth.
- Discharge Planner can be where the reentry offices. Near housing.
- UTM is an abbreviation for Unit Team Manager. Put their offices by Captain and Major offices.
- Noted that data closet can come out and be covered in grossing factor.

Admission-Release comments:

- Made changes noted in comments provided.
- Smaller RDU area at most and larger RDU at a central facility.
- Need covered sally port with roll up doors. (garage)

Health Center comments:

- Made changes noted in comments provided.
- **Need level of care for Optometry Exam Room to help size room. Need level of service.**
 - Received info on 3/18 at beginning of Juvenile Renovate Meeting.
- **Need level of service for Lab.**
 - Mike noted that its typically sent out for testing. State policy.
 - Received info on 3/18 at beginning of Juvenile Renovate Meeting.
- **Need info on Vaccine Room.**
 - Received info on 3/18 at beginning of Juvenile Renovate Meeting.



Meeting Minutes

- **Need more info on X-Ray Room.**
 - **Received info on 3/18 at beginning of Juvenile Renovate Meeting.**
- Noted that shower is needed for staff in Medical if something thrown on officer. One is sufficient.
- Discussed number of Close-Watch Holding Cells. 2 are sufficient.

Behavioral Health comments:

- Made changes noted in comments provided.
- SOT is an abbreviation for Sex Offender Treatment
- AT is an abbreviation for Activity Therapist

Food Service comments:

- Made changes noted in comments provided.
- Eliminate Kosher Kitchen.
- Special Diets Prep Area can be use for Kosher Diets. Keep.
- Need a separate Tool Control room for Sharps with wire door. (Knives currently in cabinet in Dry Storage)
- Ok with dining room capacity with 20-50. Noted that ACA prefers 3-4 shifts.

Security & Control comments:

- Made changes noted in comments provided.
- Shift Command Office comes off. On Secure side of Administration.
- Noted that Security Manager Office wasn't required. Lumped in with Major responsibilities.
- Reduce Equipment Storage Room to 100 sf.

Visitation comments:

- Made changes noted in comments provided.
- Need contingency for 2 No-Contact Visitation Rooms. Male/Female.

Education comments:

- Made changes noted in comments provided.
- Need to think about dividing or keeping whole vocational training center.
- Ok with having Media Center and Library combined.
- Will take out Data Room. Include in Grossing factor.
- Mike/Megan noted that faculty office in classrooms. Other staff have a separate/secure office area. Need to confirm with Mike M.

Recreation comments:



Meeting Minutes

- Made changes noted in comments provided.
- Megan noted need for a full-size gymnasium (HS). Bleachers on one side. Larned gym was too small.
 - Need a stage.
- Need a larger field area.
- Noted that Spiritual Life Center is separated out in the new list.
 - Having smaller spiritual life rooms would help.
 - Having a kitchen would help for meal prep.
 - Need to confirm with Marissa.

Facility Maintenance comments:

- Made changes noted in comments provided.
- Only one need office for custodial. Supervisor.
- 2 Maintenance Supervisor Offices.
- Small Warehouse needs to accommodate; clothes, mattresses, all supplies, etc. Needs to be larger than 300 sf. Increase to 2,500 sf.
- Separate Commissary Warehouse
- Need Tool Crib in Maintenance area.
- Move Commissary Office with Warehouse.
- Make Chemical Bulk Storage larger.

- Next Steps:
 - Brooke to send out updated spreadsheet for Space Program.

Meeting Minutes by: Rick Wise and Brooke Martin



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Meeting Minutes

Project:	KDOC Juvenile Facilities Study								
Project No.:	037-023-21								
Meeting Date:	4/13/2022								
Location:	Virtual Teams Meeting								
Attendees:	<table> <tr> <td>KDOC</td> <td>Megan Milner Justin Gillom Soliel Wall Marissa Reinbold April McCollum Mary Johnston Candice Byrd Mike Monaghan Brandon Lee</td> </tr> <tr> <td>Clark & Enersen</td> <td>Rick Wise</td> </tr> <tr> <td>Dewberry</td> <td>Brooke Martin Brad Hall</td> </tr> <tr> <td>Not Present</td> <td>Hope Cooper, Mike Gaito, Bruce Omtvedt, Major Bissel</td> </tr> </table>	KDOC	Megan Milner Justin Gillom Soliel Wall Marissa Reinbold April McCollum Mary Johnston Candice Byrd Mike Monaghan Brandon Lee	Clark & Enersen	Rick Wise	Dewberry	Brooke Martin Brad Hall	Not Present	Hope Cooper, Mike Gaito, Bruce Omtvedt, Major Bissel
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Dewberry	Brooke Martin Brad Hall								
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YOUTH FACILITIES - MEETING 4

4-13-22: Notes below are based on discussion.

Brooke reviewed initial adjacency diagrams based on the program that has been developed. Next meeting on April 27th will be showing a more developed plan.

- Welcome Center:
 - Video conference can be part of main conference room.
- Training/Wellness Center:
 - No security screening required for this building if separate.
 - Need to have a reception desk.
 - Training room with dividers to separate into different rooms would be nice.
 - Smaller conference rooms off lobby would be needed. (8 person and 16 person) Can be used for additional training space.
 - Need to add office space for training staff. (1-2 offices)
 - Outdoor Eating/Garden space outside of Kitchen for staff use.
- Administration Area:
 - Need staff area outside secure perimeter.
 - Mailroom should be on outside wall. Needs to be remote from other rooms to deal with fentanyl exposure.
- Housing:
 - Look at kitchenette in Honors pod. Adjacent Laundry and Kitchen.



Meeting Minutes

- Need to show a scenario for restricted housing. Shown in (highest security) diagram.
- Reviewed projected number of units:
 - 2 high security units (RDU and classified high security unit) – 20 beds
 - 2 units for minimum-medium – 20 beds
 - 1 unit for honors – 10 beds
- Admissions:
 - Need to separate males and females (sight and sound)
 - Need a space for a nurse or behavioral health
 - Need an interview room/meeting area.
- Medical and Behavioral Health:
 - Two hallways not required. (male/female)
 - Windows are part of secure meds area for dispensing. No need for a pharmacy.
- Food Service:
 - Place dry storage by freezer/cooler.
- Security & Control:
 - Add staff restroom by break room.
 - Need bathroom in Master Control.
- Visitation:
 - Don't need as many conference rooms.
 - Need a storage closet
 - Room for searches for residents coming into area
 - Need connected outdoor visitation area
 - Turn a few of the family conference rooms into kid friendly rooms.
- Education:
 - Vocational Training needs to accommodate multiple programs going on at same time.
- Recreation:
 - Tear down or mobile stage preferred in Gym.
 - Need a couple of staff offices for recreation staff.
- Core/Maintenance:
 - Prefer separate from main facility.
 - Need a warehouse separate from maintenance. (Mattresses, clothing, etc.) Concerns with keeping things clean and not impacted by smell.
- Other comments:
 - Need offices for reentry staff.
 - Need group space in pods for 10-12 people.
 - Need additional storage space for Data rooms.
- Next Steps:
 - Continue review of additional areas at next meeting. (4/27/22)

Meeting Minutes by: Rick Wise and Brooke Martin



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Meeting Minutes

Project:	KDOC Juvenile Facilities Study								
Project No.:	037-023-21								
Meeting Date:	4/27/2022								
Location:	Virtual Teams Meeting								
Attendees:	<table> <tr> <td>KDOC</td> <td>Megan Milner Major David Bissell Soliel Wall Marissa Reinbold April McCollum Mary Johnston Candice Byrd</td> </tr> <tr> <td>Clark & Enersen</td> <td>Rick Wise</td> </tr> <tr> <td>Dewberry</td> <td>Brooke Martin Brad Hall</td> </tr> <tr> <td>Not Present</td> <td>Mike Gaito, Hope Cooper, Brandon Lee, Mike Monaghan, Mary Johnson, Jeff Gillom, Brad Hall, Bruce Omtvedt</td> </tr> </table>	KDOC	Megan Milner Major David Bissell Soliel Wall Marissa Reinbold April McCollum Mary Johnston Candice Byrd	Clark & Enersen	Rick Wise	Dewberry	Brooke Martin Brad Hall	Not Present	Mike Gaito, Hope Cooper, Brandon Lee, Mike Monaghan, Mary Johnson, Jeff Gillom, Brad Hall, Bruce Omtvedt
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REGIONAL FACILITY PLANNING - MEETING 5

4-27-22: Notes below are based on discussion.

Brooke reviewed a conceptual diagram of a potential regional facility. (copy attached) She noted that design is currently set up as one building as that is more appropriate in our climate and operates more efficiently than having separate buildings. The only exception is the training facility for staff that is a separate building.

General comments included:

- Liked the idea of having the gym closer to health services for PT.
- Like idea of natural light.
- Like one building approach although getting outside is nice.
- Location of staff training in staff parking lot is ok.
- Discussed whether infirmary needs to have windows or adjacent offices.
 - Noted that infirmary isn't used very often, so having windows to offices would be better.
 - See revised version 2 of conceptual diagram admin area.
- Megan asked how many offices will fit in the administrative area.
 - 21 offices.
 - Discussed daylighting need for those offices. Everyone would want daylight.
 - See revised version 2 of conceptual diagram healthcare area.
- Decided that placement of the gym was ok for outside events – KJCC currently brings public into facility to their current gym location – this is typical practice for their existing facility.



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Meeting Minutes

Planning to send the draft document for Regional facilities in mid-May for review. Draft documents for renovating or repurposing KJCC should be sent to Mike tomorrow.

Meeting Minutes by: Rick Wise and Brooke Martin



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Meeting Minutes

Project:	KDOC Juvenile Facilities Study								
Project No.:	037-023-21								
Meeting Date:	2/15/2022								
Location:	KJCC - 1430 NW 25 th Street, Topeka, KS 66618								
Attendees:	<table> <tr> <td>KDOC</td> <td>Mike Gaito Dell Carl - Deputy Warden - Eldorado</td> </tr> <tr> <td>Clark & Enersen</td> <td>Rick Wise</td> </tr> <tr> <td>Dewberry</td> <td>Bruce Omthwet Brooke Martin</td> </tr> <tr> <td>Not Present</td> <td></td> </tr> </table>	KDOC	Mike Gaito Dell Carl - Deputy Warden - Eldorado	Clark & Enersen	Rick Wise	Dewberry	Bruce Omthwet Brooke Martin	Not Present	
KDOC	Mike Gaito Dell Carl - Deputy Warden - Eldorado								
Clark & Enersen	Rick Wise								
Dewberry	Bruce Omthwet Brooke Martin								
Not Present									

KICKOFF MEETING

Agenda was handed out and provided before. Notes below are based on the agenda and discussion.

Mike started the meeting by reviewing current El Dorado Correctional facility organization and site plan. Noted:

- RDU in two south cell blocks. (L & G)
- Noted that RDU can not be combined with general population per state statute.
- C Cell house for severely mental ill.
- Two west cell houses for segregation (A & B)
- Two east are for general population (D & E)
- Planned growth for 4 more units south of L & G.
- Expansion won't allow RDU units to stay in L & G. Will need to be in D & E if that were to happen if they stay at El Dorado.
- Problems with recreation time for RDU and General Population. Can't be combined.
- Currently no need for expansion of facility based on Covid. May take 3-4 years before inmate capacity may justify need to add additional facilities.
- 105 county jails drop off at the A&D area (Admitting and Discharge).
 - Very busy.
- RDU used to be Topeka at TWF in J Cell House.
 - Facility was not doing well to process through inmates.
 - Moved to El Dorado in 2001.
 - Mental health staff are no longer in Topeka.
- RDU evaluation building planned between D & E. Never built.
- Professional staff for El Dorado coming out of Wichita right now.
- RDU in El Dorado is rated for 512 (256 per building)
 - Would need to double bunk if RDU at KJCC.



Meeting Minutes

Next discussion was with Dell Carl. He reviewed the current operation of the RDU at El Dorado.

- RDU moved to El Dorado in 2000. Using two cell houses.
- 500 residents.
- 3,000 to 3,600 new commits a year.
- Close to Sedgwick County and good turnpike access.
- Inmate goes through the following process typically:
 - 12-day isolation (medical, 5 times for Covid testing)
 - Dental Screening
 - 21 - 25 days during Covid
 - 14 – 21 days after Covid
 - Current challenges with finding staffing/applicants for security
 - RDU positions are filled pretty well at this point.
 - Tried to function with one cell house end of last of year. Back to using both since intakes are higher than transfers.
 - 60 intakes a week.
 - Need 240 – 300 beds minimum.
 - Secondary assessments need to happen a receiving facility.
 - Programming participation helps with reducing time of incarceration.
- Thoughts regarding El Dorado:
 - Little to no property when residents are admitted and leave with little.
 - Assessments in G Cell House. Move over to L Cell House.
 - G has a restricted housing area. Needed if moving.
 - Space for mental health issues.
 - Sufficient space for classification.
 - Everyone is fed in house because of Covid.
 - Current building G is separated into 4 - 64 cell pods.
 - Population is across the board age range.
 - Education classes are after the RDU.
 - Flexed to use E cell house last year (when went over capacity)
 - Butler County helps with Education for GED credits.
 - Current facility works well for RDU
 - Like diversity of what is in the El Dorado facility.
 - Passed PRIA audit.
 - Double bunking even in restricted housing.
 - Mental health is only area where double bunking doesn't occur.
 - Medical is accredited.
 - Facilities are not accredited. (budget cuts) Require facilities to be compliant.
- Concerns with moving to KJCC:
 - Capacity issues.
 -



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Meeting Minutes

- Next Steps:
 - Scheduling meetings and sending invites.

Meeting Minutes by: Rick Wise, Bruce Omtvedt and Brooke Martin



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Meeting Minutes

Project:	KDOC Juvenile Facilities Study	
Project No.:	037-023-21	
Meeting Date:	2/16/2022	
Location:	TCF Campus and KJCC Conf. Room, Topeka, KS 66618	
Attendees:	KDOC	Mike Gaito
	Clark & Enersen	Rick Wise
	Dewberry	Bruce Omtvedt Brooke Martin

KICKOFF MEETING – KJCC REPURPOSING – WOMEN’S I & J ALTERNATIVE

Agenda was handed out and provided before. Notes below are based on the agenda and discussion.

Attendees toured TCF – Women’s on the morning of this meeting to share operational conditions and physical plant observations with Bruce Omtvedt, AIA of Dewberry. Considerations of expanding TCF and replacing J Unit at TCF, as compared to a Relocation of Women’s Units I and J to the KJCC campus.

Noted:

- **The minimum security campus on Rice Road:** Now fenced to a Women’s medium security level, functions very well as a restorative environment for women, with normative daily campus movement of inmates to programs and services. It is considered a long-term location, well maintained and envisioned to expand for Women at this location.
 - Successful Work programs include daily transport to/from Russell Stover Plant an hour each way provide re-entry skills and ability to earn funds for successful re-entry to community.
 - Substance Abuse Resistance Program (SARP)
 - Contact Visitation in Basement Level, has ADA ramp access, but not ideal.
 - Central Pill Call at Medical Services performing well with limited space.
- **Unit J:** The old 3-story structure has outlived its useful life, and no longer aligns with best practices of any correctional classification. The staff are challenged with lack of sightlines to maintain safety and security. KDOC has maintained this facility to provide housing for approximately **203 Bed Capacity**, through several changes of use over time, for men and women. Unit J should no longer be considered a reasonable infrastructure to support the mission of the KDOC – **replacement priority.**
 - (34) Double-bunked cells on Second floor –corridors blind from control with 90 degree corners.
 - Multiple open Dormitory Housing areas of (20) +/- beds
 - Indoor recreation with low 8’-0” height lay-in ceilings.
 - Dental – shut down due to difficulties supervising, incidents occurred.
 - Not ADA compliant.
 - Inefficient to staff, heavily reliant on CCTV coverage, with numerous blind spots on each level.

Meeting Minutes

- **Unit I**, 1993 construction will need significant scheduled and phased upgrades to MEP, DEC and SEC systems, windows, daylighting & finishes upgrades in the near future. A remote podular facility, with mezzanine upper tier cells. Provides basic dayroom space for an open (loose) desk, and interactive direct supervision operations during day, and ability to supervise (5) pods remote after lock-down, with rovers. It provides for a level of secure special needs housing of women that can be upgraded to serve TCF long term – **Remodeling priority.**
 - (5) Housing pods with majority of cells double-bunked, provides **(157) Bed Capacity**. (5) Pods and full height indoor Rec. are observed from an indirect podular Housing control room:
 - 16 cell Pod
 - 10-cell AMH Pod
 - 13 cell Pod
 - 35 cell Pod
 - 17 cell Pod
 - Mike noted that the Rec. Yard was originally roughed-in for a 6th Pod cell stack.
 - Support services wing of Unit I, is a 2-story low/tight structure that should not provide inmate functions long-term. It is recommended that these inmate functions be considered a **replacement priority**. (This can be addressed with scope of new expansions on site or if relocated to KJCC.)
 - Housing pod is connected by corridor, stair and elevator to Upper floor Medical clinic and 6 Bed infirmary:
 - (1) AMH stabilization cell, need 3-4 at peaks.
 - (1) Isolation cell with no ante room, only air pressure monitoring. More needed.
 - (4) Bed open Ward.
 - While manageable, these areas do not meet best practices or provide adequate beds for peak loads – **replacement priority**.
 - Housing pod is connected by corridor at main floor / Lower Level to Central Dining and programs area. Low structure and 7'-4" to 7'-6" low ceilings with poor ventilation at dining hall.
 - Remodeled to provide the required Blind serving at the small serving kitchen.
- **Proposed TCF Women's Building:** Legislative funding is under consideration for: RDU, A&D, Visitation Center, Medical/MH and administration functions located at south-center of the TCF Campus.
 - **This investment, plus the replacement of Unit J Cellhouse of 203 Beds, can be compared to the alternative of moving those functions to KJCC.**
 - In either scenario, Unit I renovations will be required at TCF.
- **Women's A&D and RDU functions:** Noted priority for replacement at this time, either as part of new construction at TCF, or relocated to KJCC.
- **KDOC Training Center Facility:** Location at TCF campus is good, access considered better than it would be at KJCC. Four classrooms, (2) are separated by (1) operable partition.

Meeting Minutes



Planning consultants and Mike Gaito met for further discussion of the Women's TCF Campus, expansion and replacement buildings under consideration, and scenarios "if" KJCC was repurposed to serve Women. Mike provided a recap of current Women's Topeka Correctional Facility organization, and site plan, and topics to consider.

Noted:

- Women's Unit J – Obsolete, some logic to relocate to KJCC.
- Women's Unit I – Ok, and it's the only lock-down housing for the whole TCF campus. It's needed long term on the TCF low security campus. Could do cost effective renovation if a Women's relocation for A&D, RDU, Max. Security to KJCC.
- No KDOC are on Historic Register. No restrictions to demolition.
- TCF fence was added to the minimum security campus 8-9 years ago for medium custody status ability, but really need current TCF Campus to be returned to minimum security. The resource of KJCC becoming a Women's Maximum Security Facility could allow women to be re-classified and allow more restorative physical environment improvements at TCF.
- Women's clinic and MH areas are the worst in state, and a consistent need – priorities to address.



Meeting Minutes

- TCF Women's Capacity:
 - A,BC,D (4) @ 108 = 432 Beds
 - E Unit: (12) 4-person = 48 Beds
 - G Unit – Work Release Dorm (if Re-opened) = 102 Beds
 - I Unit – Lock-Down (5) Pods = 157 Beds
 - J Unit – Obsolete = 203 Beds
- KJCC A & D and RDU with small classification housing units are a good fit for Women.
 - Currently RDU Women inmates of unclassified status must be housing together in open dormitory housing, before all reception diagnostics to determine behavior can be completed – not a good situation.
- KJCC original 225 Bed Maximum Security Single Cell capacity – for Women, will need to be remodeled and double bunked.
- Double-Bunking assessment of KJCC needed, to verify:
 - Dayroom space for occupant loads
 - ADA provisions
 - Shower counts
 - Food and Laundry provisions
 - Program areas provisions
 - Staffing Ratios
 - Available Cell space, to add bunks:
 - Add 3 Cu. Ft. Wardrobe Lockers in each cell for each adult female inmate.
 - Upper bunks on exterior wall – coordinate with windows, acceptable per Mike with anti-ligature detailing.
 - Add oversized personal effects TV shelves per each bunk.
 - Keep a single desk to share in double cell
- **Concerns** relocating Women's A&D, RDU, Units I and J to KJCC:
 - Capacity. Need to double-bunk KJCC, for equivalent 360 beds of Units I and J.
 - Staffing. Women's population at 2 campuses that are not side-by side.
- **Potential Advantages** relocating Women's A&D, RDU, Units I and J to KJCC:
 - Offsetting costs: Costs to re-purpose KJCC in lieu of new construction @ TCF for A&D, RDU, MH/Medical Services and New Unit J 200 Bed Building at TCF.
 - Separates Women's RDU and high Security population from the Minimum/medium security TSF campus and Allows for TCF existing Unit I to be vacated and renovated for TCF Women's campus Max. Security Special Needs Unit to support the true Minimum security Women's Campus long term.



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Meeting Minutes

- **Initial observations - WOMEN'S I & J ALTERNATIVE.**
 - Juvenile System Master Planning scope is not to program or design the Women's solutions, but to define a phased scenario for Potential Repurposing KJCC for Women, as an alternative, if the Juvenile System was moved from KJCC to New Regional Centers.
 - **Initial thoughts on phasing scenario for Women's use of KJCC:**
 1. Regional Juvenile Centers constructed.
 - Juveniles are moved out of KJCC.
 2. KJCC is remodeled for Women.
 - Move Women into KJCC: including Women's A&D, RDU, & all Max. Security Operations including main infirmary, main Medical/MH, Dental to KJCC.
 3. TCF Unit I is un-occupied for full renovations as construction trade work "outside the fence," for a cost effective timing to renovate.
 - TCF Unit J Building demolition.
 - Site prep. & Site re-configured for TCF Master Planned expansion.
 4. Fresh TCF Unit I re-opens as lock-down resource to Minimum Security Campus.
 - Compare scope options for location of permanent Women's A&D / RDU @ TCF vs. KJCC?
- Next Steps:
 - Space and physical layout applicability reviews of KJCC for Repurposing.
 - Draft Summary of findings – Women's Unit I and J.

Meeting Minutes by: Rick Wise, Bruce Omtvedt and Brooke Martin

