

MINUTES

LEGISLATIVE COORDINATING COUNCIL

October 30, 2002

Members present:

Speaker Kent Glasscock, Chairperson  
President Dave Kerr, Vice-Chairperson  
Senator Lana Oleen, Majority Leader  
Representative Shari Weber, Majority Leader  
Representative Clay Aurand, Speaker Pro Tem  
Representative Jim Garner, Minority Leader

The meeting was called to order by Speaker Glasscock at 2:10 p.m. in Room 123-S, State Capitol.

CONSENT AGENDA

President Kerr moved that the minutes of the September 23, 2002, meeting be approved, that the Speaker and the President be authorized to assign interim bills to the house of origin and that statutory joint committees which have legal authority to introduce legislation be authorized to prefile that legislation. Representative Weber seconded the motion and the motion carried.

REPORT OF LCC SUBCOMMITTEE

President Kerr presented the report of the LCC Subcommittee. President Kerr reported that Mr. Furse briefed the Subcommittee on legal issues relating to open meetings laws and personnel matters and legal issues relating to the hiring process. President Kerr reported that the Subcommittee recommends that the position of Director of the Kansas Legislative Research Department, which will become vacant during the first part of December, be filled by promotion of an employee within the legislative branch of Kansas government. The Subcommittee recommends that all Kansas legislative branch employees be notified by e-mail of a vacancy in this position and that such notification specify that a legislative staff member interested in applying for the position of Director of the Legislative Research Department should send a resume and cover letter to the Office of Speaker Kent Glasscock, Attn. Jennifer Schmidt, State Capitol, Room 380-W, Topeka, Kansas 66612. Applications must be received on or before November 8, 2002, in the Office of the Speaker. In addition, the Subcommittee recommends that subsequent to this date the Subcommittee meet and consider the

applications received, conduct any interviews that might be needed and make specific recommendations to the Legislative Coordinating Council on this matter at the November meeting of the Council.

After consideration of the role of the position of Legislative Chief Information Technology Officer, the Subcommittee recommends that legislative staff should be requested to prepare options on the structure of this position within the legislative branch and submit such options to the Subcommittee on Administration for consideration. In this regard the Subcommittee further recommends that Speaker Glasscock send a letter to the chairperson of the Joint Committee on Information Technology, the Legislative Chief Information Technology Officer and the chairperson of the Information Systems Team requesting input with regard to how the office of Legislative Chief Information Technology Officer should be structured and that any such recommendations be submitted to the Subcommittee on Administration.

Subsequent to the presentation of the Subcommittee report a description for the position of Director of Legislative Research was distributed to the members of the Council. After review of the position description by the members of the Council and there being no objection to the position description, President Kerr moved that the LCC Subcommittee report be adopted. Representative Aurand seconded the motion and the motion carried.

#### SUBCOMMITTEE ON ADMINISTRATION

President Kerr reviewed with the Council the report of the Subcommittee on Administration. The Subcommittee recommends that the budgets of the Legislature, the Legislative Coordinating Council, the Legislative Research Department, the Office of Revisor of Statutes and the Legislative Division of Post Audit be approved as presented with the FY 2003 budget reduction of \$426,348 for the legislative branch being taken from the Legislature's budget. President Kerr moved that the recommendation be adopted. Representative Weber seconded the motion and the motion carried.

President Kerr informed the Council that the Subcommittee had considered a letter from Representative Pottorff, Chairperson of the Legislative Educational Planning Committee, requesting that the Council approve a task force which would be advisory to the Legislative Educational Planning Committee. The task force would be composed of six representatives of school districts (three from districts with enrollments of more than 10,000 students and three from districts with enrollments of fewer than 10,000 students), one person designated by the post auditor and one person representative of the Department of Education to advise the Legislative

Educational Planning Committee on matters relating to school district budgets. The advisory task force would make recommendations to the Legislative Educational Planning Committee by May 15, 2003.

After consideration of this request, the Subcommittee recommends that the task force be appointed by the Chairperson of the Legislative Educational Planning Committee to include three private sector members familiar with the preparation of budgets of organizations including one certified public accountant, six members familiar with school budgets (three from districts with enrollments of more than 10,000 students and three from districts with enrollments of fewer than 10,000 students), one member designated by the post auditor and one member representative of the Department of Education designated by the department. The Subcommittee recommends that the task force be authorized three meetings and that the members receive for reimbursement mileage only to be paid from legislative expenses. The task force would report its findings and recommendations to the Legislative Educational Planning Committee on or before March 15, 2003.

In addition to the topics outlined for study by the advisory task force in the letter from Representative Pottorff, the Subcommittee recommends that the task force study the following matters: Monitor post audit recommendations on school budgeting; review the effectiveness of capturing federal funds; evaluate school district profiles; review student head count issues; review compliance with the new budget handbook and evaluate whether or not building level budget information can be incorporated in the budget report.

After discussion by several members of the Council about the task force's scope of study and membership, President Kerr moved that the recommendation of the Subcommittee authorizing a task force to advise the Legislative Educational Planning Committee be adopted except that the task force be composed of 11 members appointed by the chairperson of the Legislative Educational Planning Committee, as follows: Nine persons, three from each of the following enrollment groupings of under 2,000; 2,000-10,000 and over 10,000; three persons, one from each enrollment group, as follows: Two school district employees with expertise in school district budget preparation and one person representative of the public who is not an employee of the school district; one person recommended by the Legislative Post Auditor and one person representative of the state Department of Education; and of the persons who are not school district employees, one must be a certified public accountant. The charge of the task force includes the following: Monitor implementation of the Legislative Post Audit Committee recommendations (LPA 02-10); ensure that all material funds under the control of a school district be included within its budget document; evaluate the new school district profile

information generated through software recently provided to school districts by the state Department of Education to determine if improvements in the profile information are needed; examine the alternative methodologies (federal and state) used in computing student headcount to determine if they create confusion in presenting and understanding school district information and if so, how this issue might be resolved; determine the extent to which school districts are implementing uniformly the state Department of Education's *Accounting Handbook, 2002*; determine whether building level budget data can be incorporated into the school district budget profile information, either completely or partially, in a way that is meaningful but which is not unduly burdensome; estimate the costs of implementing the new budget format information. Task force members are to be paid mileage from legislative appropriations for attending meetings and the task force is to report to the Legislative Educational Planning Committee. Representative Weber seconded the motion and the motion carried.

In addition to the above recommendations, the Subcommittee recommends approval of a letter from the Special Committee on Judiciary to the Kansas congressional delegation recommending reauthorization of grant moneys under the federal violent offender incarceration/truth-in-sentencing incentive grant programs (VOI/TIS) and recommending that the law be amended to permit the use of these moneys to allow states to contract for prison beds in other jurisdictions and facilities; that increased postage charges for the document service report be approved as presented by Mr. Russell, that charges to county clerks and state agencies which have packets mailed to them be authorized and the policy established that fees for the document service report should be adequate to cover the costs of mailing the reports; that the pay schedule and policies for temporary employees of the legislature be approved as presented in the memorandum of Mr. Russell with the addition of Job Grade 22 for administrative analysts for the chairperson of the House Committee on Appropriations and the Senate Committee on Ways and Means and that such administrative analysts be authorized, at the request of the chairperson by which they are employed, to attend interim committee meetings of the Legislative Budget Committee and any special committee on appropriations or ways and means which may be established by the Legislative Coordinating Council; that an additional meeting day be approved for the Legislative Budget Committee; that two house members appointed by the speaker of the House of Representatives in conjunction with the minority leader of the House of Representatives be authorized to attend the National Foundation of Women Legislators Annual Meeting, subject to the overall limitation on expenditures for out-of-state travel and limitation on the number of meeting days as provided for members attending the

National Conference of State Legislatures Annual Meeting; and that Senator Adkins be approved to attend the Leaders Policy Conference in Scottsdale, AZ, November 23-26, 2002, subject to expense limitations as established by the Council for out-of-state travel. President Kerr moved that these recommendations of the Subcommittee be approved. Senator Oleen seconded the motion and the motion carried.

Senator Oleen reported that Senator Brungardt would be unable to attend the NCSL National Health Policy Conference in New Orleans, Louisiana, November 17-19, 2002, but that Senator Lee was planning to attend the meeting. Senator Oleen moved that Senator Lee be authorized not to exceed three days of legislative per diem compensation for attending this meeting. President Kerr seconded the motion and the motion carried.

#### REPORT OF SUBCOMMITTEE ON FACILITIES AND PLANNING

Representative Weber presented the report of the Subcommittee on Facilities and Planning. The subcommittee received a capitol restoration project update from Barry Greis, Capitol Architect. Mr. Greis reported on the status of the construction work for the current phase of the projects and information about the schedule of further work. The structural work for the garage and pressure grouting for soil stabilization for the northeast quadrant will commence at the beginning of November. The reconstruction of the north stairs to the statehouse was particularly noted. This is the fourth time the north stairs have been rebuilt. A number of historic foundation blocks, which were not discovered during the last renovation in the late 1960's, have been recovered and are being stored for possible use later in another part of the project. The subcommittee will continue to monitor the status of the capitol restoration and report further at future meetings of the Council.

Representative Weber further reported that the subcommittee discussed planning of deadlines and other scheduling for the 2003 session and will continue to study these matters and report to the Council in November or December.

#### OTHER MATTERS

Prior to the meeting members of the Council received a letter from Senator Morris concerning an additional meeting day for the Legislative Budget Committee, a letter from Representative Pottorff for the Legislative Educational Planning Committee requesting the creation of an advisory group, a letter from Representative Loganbill concerning the Annual Conference of the National Foundation of Women Legislators, Policy 1 travel authorizations from President Kerr, the session year 2002 document service report from Mr. Russell, a memorandum from Mr. Russell on the 2003 session

employee pay schedule and the preliminary agenda for the 2003 new member orientation from Mrs. Jones.

The next two meetings of the Council were scheduled for November 20, 2002, at 3:00 p.m., and December 11, 2002, at 8:00 a.m.

On motion the meeting was adjourned.

Prepared by

Norman J. Furse,  
Revisor of Statutes,  
as Secretary

Approved by

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Speaker Kent Glasscock, Chairperson