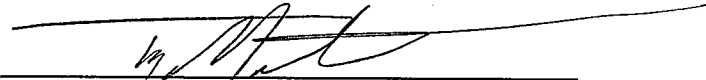
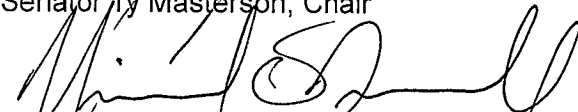


FY 2013, FY 2014, and FY 2015

Senate Ways and Means Subcommittee

Department of Administration

  
\_\_\_\_\_  
Senator Ty Masterson, Chair

  
\_\_\_\_\_  
Senator Michael O'Donnell, Vice-Chair

  
\_\_\_\_\_  
Senator Marci Francisco, Ranking Minority  
Member

Senate Ways and Means Committee  
Date: 03-13-2013  
Attachment #: 13

## Senate Subcommittee Report

**Agency:** Department of Administration

**Bill No.** SB 76

**Bill Sec.** 20

**Analyst:** Dear

**Analysis Pg. No.** 380

**Budget Page No.** 18

Expenditure Summary	Agency Estimate FY 2013	Governor Recommendation FY 2013	Senate Subcommittee Adjustments
Operating Expenditures:			
State General Fund	\$ 28,887,355	\$ 29,037,355	\$ 0
Other Funds	44,460,003	44,460,003	0
Subtotal	<u>\$ 73,347,358</u>	<u>\$ 73,497,358</u>	<u>\$ 0</u>
Capital Improvements:			
State General Fund	\$ 17,802,561	\$ 17,802,561	\$ 0
Other Funds	17,727,244	17,727,244	0
Subtotal	<u>\$ 35,529,805</u>	<u>\$ 35,529,805</u>	<u>\$ 0</u>
 TOTAL	 <u><u>\$ 108,877,163</u></u>	 <u><u>\$ 109,027,163</u></u>	 <u><u>\$ 0</u></u>
 FTE positions	 518.2	 518.2	 0.0
Non FTE Uncl. Perm. Pos.	71.0	71.0	0.0
TOTAL	<u><u>589.2</u></u>	<u><u>589.2</u></u>	<u><u>0.0</u></u>

### Agency Estimate

The **agency** estimates FY 2013 operating expenditures totaling \$73.3 million, an increase of \$132,766, or less than 0.1 percent, above the amount approved by the 2012 Legislature. The estimate includes \$28.9 million from the State General Fund, a decrease of \$3.9 million, or 11.8 percent, below the approved amount. The agency also lapsed \$327,198, all from the State General Fund, from the FY 2013 approved budget. This lapse does not appear as an expenditure but does reduce the available State General Fund budget to the agency. The agency's reportable request includes 93.6 FTE positions and 5.8 Non-FTE positions.

The State General Fund decrease is predominantly attributable to a reduction in debt service interest payments on Statehouse improvements which are coming from the State General Fund and a reduction in ELARF payments. The total request for Statehouse debt service payments including both principal and interest is \$22.8 million, an increase of \$19,981. The increase is attributable to the timing of the payments on the bond issuance. Debt Service principal payments are categorized as capital improvements and are not counted towards operating expenditures.

The agency requests a revised FY 2013 capital improvements budget of \$35.53 million; including \$17.8 million from the State General Fund. This is an all funds decrease of \$135,708, or 0.4 percent, below the FY 2013 approved budget. The request includes a funding change between the State General Fund and ELARF on the Statehouse which has been previously

described. The request also includes a reduction in debt service on the Docking Chillers of \$250,075.

### **Governor's Recommendation**

The **Governor** concurs with the agency request with one adjustment that adds \$150,000, all from the State General Fund, to the Division of Budget for Kansas Public Employee Retirement System actuarial studies. The Governor's FY 2013 recommendation is \$75.8 million, including \$34.5 million from the State General Fund. The recommendation is an increase of \$150,000, or 0.2 percent, all from the State General Fund, above the agency's revised estimate

### **Senate Subcommittee Recommendation**

The **Senate Subcommittee** concurs with the Governor's recommendation with the following adjustment:

1. Add language to appropriate the Public Safety Broadband Services Federal Fund for FY 2013. The fund would be used to receive approximately \$2.3 million from the US Department of Commerce in order to assist states in identifying, planning, and implementing the most efficient and effective means to use and integrate infrastructure and equipment with the nationwide public safety broadband network (PSBN).

## Senate Subcommittee Report

**Agency:** Department of Administration

**Bill No.** SB 110, SB 134

**Bill Sec.** 57

**Analyst:** Dear

**Analysis Pg. No.** 380

**Budget Page No.** 18

Expenditure Summary	Agency Request FY 2014	Governor Recommendation FY 2014 *	Senate Subcommittee Adjustments
<b>Operating Expenditures:</b>			
State General Fund	\$ 34,521,446	\$ 34,158,155	\$ 0
Other Funds	41,261,540	41,859,438	0
Subtotal	<u>\$ 75,782,986</u>	<u>\$ 76,017,593</u>	<u>\$ 0</u>
<b>Capital Improvements:</b>			
State General Fund	\$ 35,878,614	\$ 22,979,878	\$ 0
Other Funds	5,370,000	1,251,844	0
Subtotal	<u>\$ 41,248,614</u>	<u>\$ 24,231,722</u>	<u>\$ 0</u>
<b>TOTAL</b>	<u><u>\$ 117,031,600</u></u>	<u><u>\$ 100,249,315</u></u>	<u><u>\$ 0</u></u>
FTE positions	518.2	468.2	0.0
Non FTE Uncl. Perm. Pos.	5.8	71.0	0.0
<b>TOTAL</b>	<u><u>524.0</u></u>	<u><u>539.2</u></u>	<u><u>0.0</u></u>

**NOTE:** GBA #1 added \$3,276,000 from the State General Fund for additional debt issuance for the National Bio-Agro Defense Facility in FY 2014.

### Agency Request

The **agency** requests FY 2014 operating expenditures totaling \$75.8 million, an increase of \$2.4 million, or 3.3 percent, above the current year revised estimate. The request includes \$34.5 million from the State General Fund, an increase of \$5.6 million, or 19.5 percent, above the current year revised estimate. The agency's request includes \$2.3 million, all from the State General Fund, in operating expenditure enhancement requests. The enhancements are for public broadcasting. Without enhancement requests, the State General Fund request is an increase of \$3.4 million, or 11.6 percent, above the FY 2013 revised estimate. The agency request also includes an additional \$18.1 million in non-operating expenditure capital improvement enhancement requests.

The agency requests capital improvements expenditures of \$41.2 million; including \$35.9 million from the State General Fund. This is an all funds increase of \$5.7 million, or 16.1 percent, above the FY 2013 revised estimate. The increase is predominantly attributable to enhancement requests of \$15.9 million partially offset by the paying off of bonds on the Statehouse Parking Garage and some Judicial Center repairs.

## **Governor's Recommendation**

The **Governor** recommends FY 2014 operating expenditures of \$72.7 million, a decrease of \$3.0 million, or 4.0 percent, below the FY 2014 agency request. The recommendation includes State General Fund expenditures of \$30.9 million, a reduction of \$3.6 million, or 10.5 percent, below the FY 2014 agency request. The State General Fund decrease is attributable to the following:

- A recommendation against the Public Broadcasting Council enhancement requests (\$2.3 million).
- Adoption of the agency reduced resources plan to increase the salaries shrinkage rate by \$760,000.
- A recommendation to fund the \$600,000 in Public Broadcasting Council Grants recommended by the Governor from the Economic Development Initiatives Fund rather than the State General Fund.
- A reduction of \$7,140, including \$5,038 from the State General Fund, to reflect the Governor's recommendation to reduce the Kansas Public Employees Retirement System (KPERs) death and disability rate from the statutory 1.0 percent to 0.85 percent for FY 2014.

The reductions are partially offset by the recommendation to adopt the enhancement request of \$1.3 million for capitol restoration debt service. The recommendation funds 93.6 FTE and 5.8 Non-FTE positions, the same as the agency request.

The Governor recommends FY 2014 capital improvements expenditures of \$24.2 million, a reduction of \$17.0 million, or 41.3 percent, below the FY 2014 agency request. The reduction is attributable to a recommendation not to fund enhancement requests totaling \$16.7 million. The Governor also recommends reducing Capitol Complex rehabilitation and repair expenditures by \$245,000 and replacing the funding with funds from the State Building Operations Fund which is typically classified as off-budget.

## **Senate Subcommittee Recommendation**

The **Senate Subcommittee** concurs with the Governor's recommendations with the following notations:

1. The Subcommittee recommends the Ways and Means Committee consider the possibility of directing the Department of Commerce to award \$654,100, all from the Economic Development Initiatives Fund Operational Grant, to fund the Public Broadcasting enhancement request for rural economic development for FY 2014.
2. Add language to appropriate the Public Safety Broadband Services Federal Fund for FY 2014. The fund would be used to receive approximately \$2.3 million from the US Department of Commerce in order to assist states in identifying, planning, and implementing the most efficient and effective means to use and integrate infrastructure and equipment with the nationwide public safety broadband network (PSBN).

3. The Subcommittee notes that the agency has a reportable shrinkage rate in excess of 14.0 percent to implement the Governor recommended reduced resources plan. The Committee feels that shrinkage rates of this magnitude do not accurately reflect agency personnel procedures and are a detriment to the clear analysis and reporting of agency budgets.
4. The Subcommittee recommends the Legislature appoint an interim group to examine the Department of Administration with a particular focus on the areas listed in the attached document.

**Senate Ways & Means Committee**  
**Subcommittee on Department of Administration/Capital Improvements**

**Draft List of Areas of Interest**

**Budget**

- Direct Cost Budgeting
  - Agency Rent
  - Debt Service
  - Setoff program
  - Monument Surcharge
  - HR
- Budget Management Process
  - Cash flow management
  - Impacted by entities under Admin budget but over which they have no authority
    - Budget Director
    - LTC Ombudsman
    - PBC
    - CITO

**Comprehensive Annual Financial Report (CAFR)**

- Determine why DofA was able to do this right in previous years but can't now?
- New Variables
  - SMART
  - Reorganization
  - Something else?
- Systemic Failure?
  - Inadequate personnel?
  - Inadequate management?
  - Inadequate tools/systems?
- Make changes to ensure accuracy going forward
  - New Personnel?
  - Systems Modifications?
  - Outsource the project?

**Comprehensive Capitol Complex Plan**

- DSOB
- Private vs. State Owned Buildings
- Major Maintenance and Capital Improvements
  - Budget scenario

### **Information Network of Kansas**

- What are terms of current contract?
- What is DoA role in relationship?
- Are they fulfilling mission/contract?

### **Organization**

- Master Org Chart
  - How many people does DofA really have (reportable/non-reportable, temp)
  - What do they do? Is that function necessary?
- State Comptroller
  - Long-term Necessity?
- Budget Director, LTC Ombudsman, Public Broadcasting
  - Why under DoA?

### **Parking**

- Parking Fees
- How much?
- Where does the money go?

### **State Printer**

- More cost effective and efficient statewide to have everything in Topeka printed by State Printer or state contract with certain vendors (or is current situation best)?

### **Procurement Reform**

Best practices from other states or private industry

### **Surplus Property**

#### Real Property

- Current Real Property Inventory
- Process for Identifying Surplus Property
- Legislative authority to make determination of surplus property

#### Personal Property

- Better Tracking system for items
- Better utilization of contractors
- Regularly scheduled quarterly auctions conducted by contracted auctioneer.
- Eliminate Disposal Service or charge for it
- Consolidate buildings?



## Senate Subcommittee Report

**Agency:** Department of Administration

**Bill No.** SB 110, SB 134

**Bill Sec.** 58

**Analyst:** Dear

**Analysis Pg. No.** 380

**Budget Page No.** 18

Expenditure Summary	Agency Request FY 2015	Governor Recommendation FY 2015 *	Senate Subcommittee Adjustments
<b>Operating Expenditures:</b>			
State General Fund	\$ --	\$ 31,848,832	\$ 0
Other Funds	--	43,346,575	0
Subtotal	\$ --	\$ 75,195,407	\$ 0
<b>Capital Improvements:</b>			
State General Fund	\$ --	\$ 24,783,751	\$ 0
Other Funds	--	1,640,000	0
Subtotal	\$ --	\$ 26,423,751	\$ 0
<b>TOTAL</b>	<b>\$ --</b>	<b>\$ 101,619,158</b>	<b>\$ 0</b>
FTE positions	--	468.2	0.0
Non FTE Uncl. Perm. Pos.	--	71.0	0.0
<b>TOTAL</b>	<b>--</b>	<b>539.2</b>	<b>0.0</b>

**NOTE:** GBA #1 added \$3,276,000 from the State General Fund for additional debt issuance for the National Bio-Agro Defense Facility in FY 2015.

### Agency Request

There were no **agency** budget requests made for FY 2015 by any state agencies other than those agencies designated in statute as biennial budget agencies. The Governor's budget recommendations to the 2013 Legislature do, however, include funding recommendations for each state agency for FY 2015.

### Governor's Recommendation

The **Governor** recommends FY 2015 operating expenditures of \$71.9 million, a decrease of \$822,186, or 1.1 percent, below the FY 2014 Governor's recommendation. The recommendation includes \$28.6 million from the State General Fund, a decrease of \$2.3 million, or 7.5 percent, below the FY 2014 Governor's recommendation. The majority of the decrease is attributable to reduced debt service interest payments in FY 2015. The Governor recommends that the additional debt service for the Capitol Restoration funded from the State General Fund in FY 2014 be switched to the ELARF fund in FY 2015 resulting in a State General Fund reduction of \$1.9 million. All other debt service interest payments also decrease due to the maturation of the bonds.

The decreases are partially offset by an increase of \$54,977 for increased employer contributions to the Kansas Public Employee Retirement System. The Governor's recommendation continues to reflect a reductions in the Kansas Public Employees Retirement System (KPERs) death and disability rate from the statutory 1.0 percent to 0.85 percent for FY 2015.

For Capital Improvements, the Governor recommends FY 2015 expenditures of \$26.4 million, an increase of \$2.2 million, or 9.0 percent, above the FY 2014 Governor's recommendation. The increase is attributable to debt service principal payments.

### **Senate Subcommittee Recommendation**

The **Senate Subcommittee** concurs with the Governor's recommendations with the following notations:

1. The Subcommittee recommends the Ways and Means Committee direct the Department of Commerce to award \$654,100, all from the Economic Development Initiatives Fund Operational Grant, to fund the Public Broadcasting enhancement request for rural economic development for FY 2015.
2. Add language to appropriate the Public Safety Broadband Services Federal Fund for FY 2015. The fund would be used to receive approximately \$2.3 million from the US Department of Commerce in order to assists states in identifying, planning, and implementing the most efficient and effective means to use and integrate infrastructure and equipment with the nationwide public safety broadband network (PSBN).