Minutes for the Pet Animal Advisory Board Meeting
October 31, 2012
Held at the Community Learning Center 1 in Salina Kansas

Those in attendance:

Board Members
Lorilee Thomas
Dr. Morland
Sharon Munk
Dr. Snyder
Dr. Marlow
Maurine Cummins

KDA Staff
Dr. Faurot
Dr. Brown
Jim Riemann
Dr. Paul
Carman Simon
Chelsea Good
Jeaneen Holt
Karrie Gibson

Several members of the public.

The meeting was called to order at 10:12 am by Dr. Brown.
Dr. Brown went over the Agenda for the day.
- Welcome
- Nominate and elect PAAB (Pet animal Advisory Board) Chairperson
- Animal Facility Overview (Dr. Brown)
- Budget (Dr. Brown)
- Legislative Considerations (Chelsea Good)
- Regulation Review (Chelsea Good)
- Audience Comments

Introductions of the Board members were completed.

Nominate and elect PAAB Chairperson-
Dr. Brown asked for nominations/volunteers-
- Sharon Munk volunteered
    - Dr. Morland nominated Sharon Munk
    - Lorilee Thomas seconded the motion

New PAAB Chairperson is Sharon Munk.

Overview-
Dr. Brown presented slides-
One of these slides showed the current state map for AFI (Animal Facilities Inspection) divided with only 4 Inspector areas and told the board that we have an opening for a 5th Inspector that will most likely be put in the western part of the state.
- Dr. Marlow asked how the map will change with the 5th Inspector

o Dr. Brown answered- He was not sure at this time-He will assess it when the new hire is made based on their home location and license numbers at that time.

Complaints slide-

Dr. Brown showed the number of complaints AFI has received for Nov/Dec 2011 and the first quarter of FY 2013. The slide shows that most of the complaints are for unlicensed facilities.

- Sharon Munk asked- Do the unlicensed facilities really need to be licensed?
  - o Dr. Faurot responded this month maybe 3 of the 5 complaints really need a license; the others turn out to be hoarders that can end up as an event (seizure) then to legal for civil penalties and/or on consent agreement.
  - o Dr. Brown explained that event expenditures are not in the budget, and 11events for FY 13 have already cost $23,000.
- Dr. Marlow asked if $23,000 is normal.
  - o Dr. Brown answered- We don't know-this is new data collection.

- Dr. Marlow asked- Where do the complaints come from?
  - o Dr. Faurot response- both internal (from Inspectors) and external (the public)
- Dr. Snyder asked- What is unlicensed? (define)
  - o Dr. Faurot-People/facilities that are selling or keeping animals that should be licensed with the AFI program under the PAA (Pet Animal Act)

USA HERDS slide-

Dr. Brown explained to the board about the new USA Herds data base software that the AFI is moving to this is also the software program that used by the Large Animal and Disease Traceability program. Missouri and Colorado are also moving to USA Herds for their small animal program.

Challenges for AFI FY2013

- Current Process Improvements
  - o Standardizing inspections / inspection integrity
  - o Standardizing penalties for violations / penalties matrix
  - o Moving cases forward in a timely fashion
  - o Redefining resources, capabilities, and mission
  - o Budget / equipment replacement
  - o Continued training / skills development
  - o Web-based application process / public information
  - o Standardizing Pet Animal Regulations
- Moving Forward
  - o Valuing Kansas pet animal industry
  - o Enhance service delivery to Kansas citizens
  - o Public outreach and education
  - o Developing and strengthening partnerships with other agencies

Budget-

- Actual Expenditures- FY 2012

- Animal Health Division Total $ 2,556,505
  - Animal Disease Control Fee Fund $ 1,405,736
  - Livestock Brands Fee fund $321,143
  - Animal Facility Inspection $ 468,726
  - Federal Cooperative Agreements $ 185,900

- Program Percentage costs funded by Licensing Fees in FY 12
  - Brands 91%
  - Disease Control 80%
  - Animal Facility Inspection 42%
- Key points
  - The Animal Facility Inspection Program gets **51%** of the State General Funds (SGF) allocation. It makes up 20% of the Animal Health budget
  - The Animal Disease Control Program gets 40% of the SGF allocation. It makes up 59% of the Animal Health Budget.
  - Animal Facility inspection fees bring in 42% of the revenues needed to run the program; Animal disease Control brings in 80% and Brand brings in 91%

- Dr. Morland stated- SGF should pay for events and AFI expenses, and not put on fees to License.
- Dr. Marlow-What % of the fee revenue do we want for each program?
  - Dr. Brown- We don't have those numbers.

Chelsea Good presented 2013 AFI Legislative Issues-
  - Program Operations
    - AFI license Fees
      - Chelsea- Does the Board have ideas?
        - Sharon Munk- agrees with $50 increase in each license type- We need to go after Legislation for more SGF.
      - Chelsea- What's the Goal?
        - Munk- "To never borrow"
        - Dr. Marlow- 1285 licensed Foster Care-What is the work load?
        - Carman- We only inspect Foster Care homes on complaints
        - Maureen Cummins- Is there a limit of Foster Cares homes per shelter?
        - Chelsea- No, we need ideas to make shelters more responsible.
        - Dr. Brown- Thought has been to raise Foster Care license fees to $45.
        - Dr. Marlow- The Fee should at least cover the costs
      - Board agrees fees need to increase.

  - May/Shall 47-1709(b)
    - May- means can or cannot do

- o Shall- means-Must do.
- Dr. Brown –Can't go to "shall" we don't have the staff.
  - o Does the board want to hire 2 more staff?
  - o Dr. Marlow- What is the cost of an Inspection?
  - o Dr. Brown- We are in the process of getting this information.
  - o Lorilee Thomas- Shouldn't the license fee cover the cost of Inspection?
  - o Chelsea- We need to get those figures so that we know the costs.
  - o Maureen C.- Should the Foster Care license fee be set by the number of intake by the Mother ship (Sponsoring pound/shelter)?
- Access to Vet Records 47-1701(dd) 4
  - o USDA licensees- We don't have access to vet care records.
    - Board agrees this needs changed
- Temporary/Mobile Adoptions Centers
  - o Board to think about this before making decision
    - Dr, Faurot is point of contact on this
  - o Dr. Marlow- what's the difference both facilities and premises on ground? Are activities the same for pound shelters and Group home fosters (GHF) and Rescues also?
    - Chelsea- All Shelters, GHF and Rescues do mobile adoptions.
- Animal Hoarding
  - o Chelsea- Several states now make it a crime to hoard.
  - o Carman- We need to work with SRS- Adult Services
  - o Dr. Snyder- Why is hoarders not under SRS rather than AFI?
  - o Chelsea- We have responsibility to the animals involved, we would like to work with SRS to help with reoccurrence rate it is about 100%.

- *Meeting Broke for lunch-*

- *1:00- Meeting called back to order by Dr. Brown-*

Regulation Review-
- Dr. Brown- there are 36 articles (buckets) for all of Animal Health Regulations
  - o We are decreasing down to 4 buckets

- Licensee Fees-
  - o Shelter vs. Indoor Facility
    - Sharon M. would like to be rid of Temporary Close permits all together- (this would take a statute change)
    - Sharon M- Kansas does not recognize breeds-she thinks GHF and Rescues should be one license type.
  - o Temporary Pet Shops-
    - Sharon M- Why do we have them
    - Chelsea- They are for licensees that move around to different events to sell their animals. They are only for a short time.
    - Dr, Snyder-Does cost have to be by the number of days?

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- Chelsea- No that is not a statute, so it could be changed
- Inspection Frequency-
  - Dr. Marlow- If no one contacted at the time of the Inspection, can we charge for re-inspection?
    - After much discussion Board agrees fee should be charged if a re-inspection is needed.
- Dr. Brown asked for Public comments/question
  - Request to e-mail address of Board members out
  - Dr. Brown stated they should be posted on the KDA website soon.
- Next meeting date set for 11-14-12 @ 10:00 am by Webinar

4:45 pm- Dr. Brown motioned for Meeting to be adjourned
Sharon M.- second the motion
All Agreed

Minutes recorded by Karrie Gibson