

MINUTES

LEGISLATIVE COORDINATING COUNCIL

May 29, 2003

Members present:

President Dave Kerr, Chairperson
Speaker Doug Mays, Vice-Chairperson
Senator Lana Oleen, Majority Leader
Senator Anthony Hensley, Minority Leader
Representative Clay Aurand, Majority Leader
Representative John Ballou, Speaker Pro Tem
Representative Dennis McKinney, Minority Leader

The meeting was called to order by President Kerr at 11:05 a.m. in Room 123-S, State Capitol.

CONSENT AGENDA

Senator Hensley moved that the publications pricing for the *Legislative Highlights* and *Summary of Legislation* be approved for the 2003 editions as recommended in the May 16, 2003, memorandum from Mr. Russell and that Senator Oleen and Representative Wilson be appointed to the Midwestern Higher Education Commission with Senator Downey as alternate for Senator Oleen and Representative Sloan as alternate for Representative Wilson. Representative Ballou seconded the motion and the motion carried.

LEGISLATIVE BUDGET OVERVIEW

Mr. Conroy reviewed for the Council a memorandum providing a summary of the legislature's and Legislative Coordinating Council's fiscal year 2004 budget.

REPORT OF SUBCOMMITTEE ON ADMINISTRATION

Speaker Mays presented the report and recommendations of the Subcommittee on Administration. Speaker Mays reported that Mr. Conroy had reviewed for the subcommittee the legislature's and Legislative Coordinating Council's fiscal year 2004 budget. Speaker Mays presented the following recommendations of the subcommittee to the Council that: Commencing on July 20, 2003, moneys budgeted for the payment of salaries of staff in legislative leadership offices

be increased by an amount to provide a 2.5% increase of that authorized for FY 2003 for each such office for such purposes; commencing on July 20, 2003, the Director of Legislative Administrative Services, the Director of Legislative Research and the Revisor of Statutes be authorized to fix compensation and salaries for personnel within their respective offices (for whom they are authorized to fix salaries and compensation) including the payment of longevity compensation for personnel in amounts equal to and subject to the same eligibility requirements as that authorized and prescribed by law for personnel in the classified service, within the limitations of moneys appropriated by the legislature for such purposes; commencing on July 20, 2003, the biweekly salaries of the Director of Legislative Administrative Services, Director of Legislative Research, Legislative Post Auditor, Revisor of Statutes, Associate Director of Legislative Research, Chief Fiscal Analyst of Legislative Research and First Assistant Revisor of Statutes be increased by an amount equal to 1.5% of the biweekly rate of pay currently in effect as authorized for such persons by the Legislative Coordinating Council, together with the payment of longevity compensation for eligible personnel in amounts equal to and subject to the same eligibility requirements as that authorized and prescribed by law for personnel in the classified service; and commencing on July 20, 2003, the biweekly salaries of full-time legislative employees not otherwise covered in this recommendation be increased by 2.5% of the biweekly rate of pay in effect for such persons for the preceding biweekly payroll period; as a condition for LCC approval of out-of-state travel, limitations on legislative out-of-state travel reimbursement for fiscal year 2004 be established with the same conditions and limitations as established by the Council for fiscal year 2003 except that the maximum cap on out-of-state travel paid from appropriations for the legislature would be fixed at \$151,783; legislators selected to attend the Bowhay Institution for Legislative Leadership Development in Madison, WI, and legislators selected to attend the Toll Fellows Program in Lexington, KY, be authorized travel expenses of not to exceed \$500; the Uniform Law Commissioners be authorized to attend the annual meeting in Washington, D.C., August 1-7, 2003, and receive compensation and expenses as authorized by law; Senator Clark be authorized to attend one week of the annual meeting of the National Association of Regulatory Utility Commissioners Regulatory Studies Program August 4-15, 2003, in East Lansing, MI, that Senator Clark be authorized payment of tuition for the one-week program and travel and per diem compensation for one week for attending the program, subject to the understanding that attendance at this program would be in lieu of any National Conference of State Legislatures or American Legislative Exchange Council

meetings or meetings Senator Clark might otherwise be authorized to attend; the registration fee of \$95 and mileage to and from Lawrence be authorized for not to exceed 10 legislators to attend the 2003 Field Conference of the Kansas geological survey; a review of Legislative Coordinating Council Policy 37 on mileage for legislative interns be referred to the Subcommittee on Facilities and Planning; pursuant to K.S.A. 2002 Supp. 75-7207 the employment of Mr. Richard Hays as Legislative Chief Information Technology Officer be terminated 30 days subsequent to May 29, 2003, with such termination date to be effective as of 8:00 a.m. on June 30, 2003, that upon such termination Mr. Hays shall be entitled to reasonable compensation for work performed as the Legislative Chief Information Technology Officer for which Mr. Hays has not otherwise been compensated and that the number of hours worked by Mr. Hays as the Legislative Chief Information Technology Officer during the period of time between May 29, 2003, and June 30, 2003, not exceed 60 hours; and Speaker Mays write a letter to the Chairperson of the Subcommittee on Facilities and Planning to request a study of Legislative Coordinating Council Policy 38 concerning correspondence and mailing.

Speaker Mays moved that the recommendations of the Subcommittee on Administration be approved. Senator Oleen seconded the motion and the motion was adopted. Representative McKinney moved that the number of legislators authorized to attend the 2003 field conference be increased from 10 to 12. Speaker Mays seconded the motion and the motion carried.

CURRENT STATUS OF LEGISLATIVE COMPUTERIZATION

Mrs. Janet Jones, Chief Clerk of the House of Representatives, reviewed the current status of legislative computerization and future activities under the computerization plan. Mrs. Jones explained that last fall the Information Systems Team developed policies and procedures for legislative information technology, including a security plan. These policies are currently being redrafted by the Revisor's Office for consideration at a later time by the Council.

Mrs. Jones stated that the Liberty document management system would be reviewed this summer to determine if the system is meeting the needs called for in the RFP and to study the use of the system, evaluate problems and find means of correcting them. Computer services staff will be supporting the Joint Committee on Information Technology in their endeavor to use Liberty as an information sharing system. Also, an annual review of the Corel

Suite will be undertaken and an XML demonstration is planned for June.

Mrs. Jones reported that the service level agreement with the Division of Information Systems and Communications (DISC) of the Department of Administration continues to save the legislature money and has led to better communication and quicker resolution of problems. In addition, since the meeting with the Information Network of Kansas executive director, general manager, and their staff, interaction with INK has improved greatly. INK has revised their web pages and changed terminology as legislative staff suggested and this has resulted in reduced problem calls. Also, a list serve was set up for problem resolution and this has created a quick response time.

Mrs. Jones explained that the legislature is entering the third year of the computer lease with Dell. The new printers which were purchased prior to the past session are performing well. Thanks to Mrs. Valerie Carter in the Revisor's Office, it was much easier to put the committee of the whole amendments into an electronic folder for use immediately after their passage or defeat.

In answer to questions, Mrs. Jones explained that the legislature has not achieved a "paperless" environment but there is progress being made in that area. Speaker Mays feels that a plan should be established to move toward a paperless approach as a priority.

OTHER MATTERS

Mr. Conroy presented a schedule of meeting days requested by joint statutory and other legislative committees for the 2003 interim. Mr. Conroy pointed out that the schedule at this time showed only two committee meetings and that no action by the Legislative Coordinating Council was necessary.

Prior to the meeting members of the Council received a memorandum from President Kerr appointing Legislative Coordinating Council subcommittees for 2003, a Policy 1 report from Speaker Glasscock (subsequent to the final Council meeting in 2002), Policy 1 reports from President Kerr, a Policy 20 report from President Kerr, information concerning the annual NARUC regulatory studies program, a memorandum from Mr. Russell on publications pricing, a Policy 42 report on Legislative Post Audit's staff with outside employment, a copy of the 2002 report of the Health Care

Stabilization Fund Oversight Committee and a copy of the quarterly reports of the director of purchases.

President Kerr announced that the next three meetings of the Council would be on June 26, 2003, July 16, 2003, and August 22, 2003. Speaker Mays moved that these meeting dates be approved. Representative Ballou seconded the motion and the motion carried.

On questions by members of the Council, it was explained that all fiscal year 2004 legislative committee meetings except for the Joint Committee on State Building Construction and the Legislative Post Audit Committee would meet subject to approval of the Legislative Coordinating Council. Senator Oleen indicated plans to hold a Subcommittee on Facilities and Planning meeting prior to the next meeting of the Council.

There being no further business to come before the Council, President Kerr adjourned the meeting.

Prepared by

Norman J. Furse,
Revisor of Statutes,
as Secretary

Approved by

President Dave Kerr, Chairperson