

BOARD OF BARBERING

FY 2024 – FY 2027 BUDGET SUMMARY

FIG. 1 BUDGET SUMMARY, FY 2024 – FY 2026

	Actual FY 2024	Agency FY 2025	Legislative Budget Committee FY 2025	Agency FY 2026	Legislative Budget Committee FY 2026
EXPENDITURES:					
State Operations*	\$ 215,139	\$ 227,481	\$ 249,579	\$ 269,395	\$ 267,254
Salaries and Wages	142,188	154,441	154,441	156,208	157,567
Contractual Services	69,787	68,290	90,388	108,437	104,937
Commodities	2,988	4,750	4,750	4,750	4,750
Capital Outlay	176	-	-	-	-
State Aid and Assistance	\$ -	\$ -	\$ -	\$ -	\$ -
Aid to Local Units	-	-	-	-	-
Other Assistance	-	-	-	-	-
Capital Budget and Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Improvements	-	-	-	-	-
Debt Service Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
TOTAL	\$ 215,139	\$ 227,481	\$ 249,579	\$ 269,395	\$ 267,254
FINANCING:					
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Board of Barbering Fee Fd.	215,139	227,481	249,579	269,395	267,254
TOTAL	\$ 215,139	\$ 227,481	\$ 249,579	\$ 269,395	\$ 267,254
PERCENTAGE CHANGE:					
State General Fund	-- %	-- %	-- %	-- %	-- %
All Funds	-- %	5.7 %	9.7 %	18.4 %	(0.8) %
FTE Positions	2.0	2.0	2.0	2.0	2.0

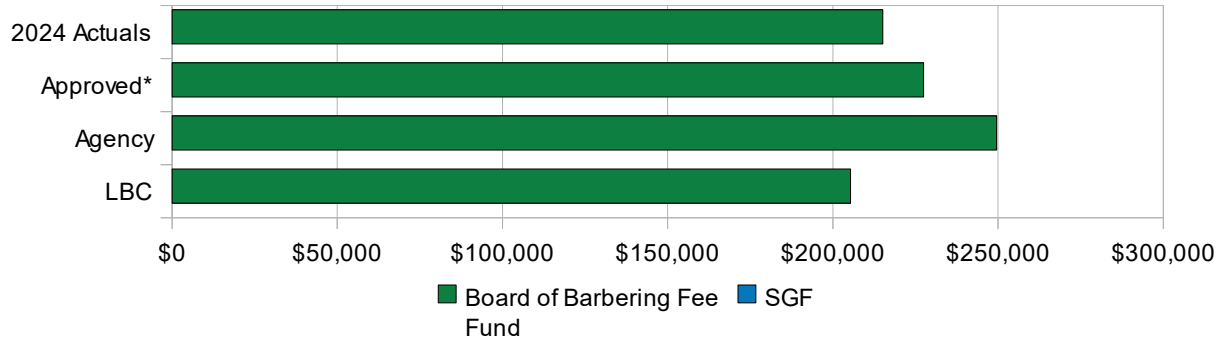
* Note: Expenditures for debt service interest are reflected under "Capital Budget and Debt."

AGENCY OVERVIEW

The Board of Barbering's mission is to protect the health and welfare of the consuming public through the enforcement of existing barber statutes and sanitary regulations established for the barbering profession; to ensure that only qualified and well-trained barbers and barber instructors are licensed; and to ensure that all shops and barber colleges are properly licensed for operation.

FY 2025 ANALYSIS

FIG. 2 BUDGET HIGHLIGHTS, FY 2025



* Note: Includes SGF reappropriations.

FIG. 3 BUDGET COMPARISON, FY 2025

Fund	2024 Actuals	2025 Approved*	2025 Agency	Agency Change from Previous-Year Actuals		Agency Change from Approved*	
SGF	\$ -	\$ -	\$ -	\$ -	-- %	\$ -	-- %
All Other Funds	215,139	227,481	249,579	34,440	16.0	22,098	9.7
TOTAL	\$ 215,139	\$ 227,481	\$ 249,579	\$ 34,440	16.0 %	\$ 22,098	9.7 %

* Note: Includes SGF reappropriations.

BUDGET ANALYSIS

FIG. 4 SUMMARY OF BUDGET REQUEST, FY 2025

	Agency			Legislative Budget Committee		
	SGF	All Funds	FTE	SGF	All Funds	FTE
Approved, FY 2025	\$ -	\$ 227,481	1.9	\$ -	\$ 227,481	1.9
2024 SB 28 & HB 2551	-	227,481	1.9	-	227,481	1.9
1. SGF Reappropriation	-	-	-	-	-	-
Supplemental Requests	\$ -	\$ 22,098	-	\$ -	\$ -	-
2. Computer-Based Testing Fees	-	5,200	-	-	-	-
3. Practical Exam Travel Costs	-	14,898	-	-	-	-
4. National Conference Fees	-	500	-	-	-	-
5. State Agency Service Fees	-	500	-	-	-	-
6. New Tires for Agency Vehicle	-	1,000	-	-	-	-
Other Changes	\$ -	\$ -	0.1	\$ -	\$ -	0.1
7. Exec. Dir. Position	-	-	0.1	-	-	0.1
TOTAL	\$ -	\$ 249,579	2.0	\$ -	\$ 227,481	2.0

1. SGF REAPPROPRIATION

The agency did not have any SGF funds reappropriated from FY 2024 into FY 2025.

2. COMPUTER-BASED TESTING FEES

Kansas statute requires the Board of Barbering is responsible for testing individuals upon receipt of a completed application and prescribed fee. The agency recently contracted with Prov to administer computer-based tests (CBT). The agency indicates there has been a steady increase in both CBT exams and vendor fees to administer exams, from \$76 to \$88 per test. Accordingly, the agency requests \$5,200, all from the Board of Barbering Fee Fund, in FY 2025 for fees associated with performing examinations. With these funds, the agency will be able to conduct an additional 59 exams due to the rising cost of travel and the number of people wanting to take barbering examinations.

- **Agency:** Add \$5,200, all from the Board of Barbering Fee Fund, for costs surrounding barbering exams in FY 2025.
- **LBC:** Delete \$5,200, all from the Board of Barbering Fee Fund, for costs surrounding barbering exams in FY 2025.

3. PRACTICAL EXAMINATION TRAVEL COSTS

The Board of Barbering currently alternates practical, hands-on examinations between the barbering schools in Topeka, Kansas City, Manhattan, Wichita, and Olathe. Practical exams for the Military Correctional Complex are conducted in those facilities for those graduates. The agency indicates it needs to increase the number of exams administered to keep up with the number of candidates eligible to sit for those exams. The agency anticipates administering practical exams seven times throughout FY 2025, FY 2026, and FY 2027. The agency tests approximately 30 to 35 candidates per practical exam, and each practical exam costs the agency about \$2,200 to administer. Accordingly, the agency requests \$14,898, all from the Board of Barbering Fee Fund, for travel costs in FY 2025. These funds would be applied to hotels and mileage when board members are traveling for practical examinations, which they are required to attend by statute.

- **Agency:** Add \$14,898, all from the Board of Barbering Fee Fund, for travel costs in FY 2025.
- **LBC:** Delete \$14,898, all from the Board of Barbering Fee Fund, for travel costs in FY 2025.

4. NATIONAL CONFERENCE FEES

The National Association of Barber Boards of America (NABBA) is a nation-wide organization that maintains professional standards and policies in the barbering industry. Membership in the NABBA is open to state barber boards and other entities responsible for licensure or other regulatory functions of the barbering profession. NABBA hosts a conference each year to facilitate professional collaboration with other state licensing agencies. In FY 2025, attendance fees for the conference increased to \$250 per attendee. Accordingly, the agency requests an additional \$500, all from the Board of Barbering Fee Fund, for costs associated with national conference attendance in FY 2025.

- **Agency:** Add \$500, all from the Board of Barbering Fee Fund, for national conference fees in FY 2025.
- **LBC:** Delete \$500, all from the Board of Barbering Fee Fund, for national conference fees in FY 2025.

5. STATE AGENCY SERVICE FEES

As a state agency, the Board of Barbering utilizes services provided by the Department of Administration, such as payroll and printing. Expenses for these services are set by Budget Cost Indices, which are updated annually and provided as guidelines to be used by agencies when preparing budget requests. The agency requests an additional \$500, all from the Board of Barbering Fee Fund, for an increase in costs for payroll, printing, and other services in FY 2025.

- **Agency:** Add \$500, all from the Board of Barbering Fee Fund, for payroll, printing, and other services in FY 2025. Expenses for these services are primarily set by the

Department of Administration and are published in the Budget Cost Indices.

- **LBC:** Delete \$500, all from the Board of Barbering Fee Fund, for payroll, printing, and other services in FY 2025.

6. NEW TIRES FOR AGENCY VEHICLE

The agency requests \$1,000, all from the Board of Barbering Fee Fund, for new tires for the agency vehicle, a 2024 Chevy Equinox, in FY 2025. With increased travel for examinations, the agency has used the vehicle more and has not been able to replace the tires. This funding also allows for unexpected services for the company vehicle if an emergency should arise.

- **Agency:** Add \$1,000, all from the Board of Barbering Fee Fund, for new tires for the agency's vehicle in FY 2025.
- **LBC:** Delete \$1,000, all from the Board of Barbering Fee Fund, for new tires for the agency's vehicle in FY 2025.

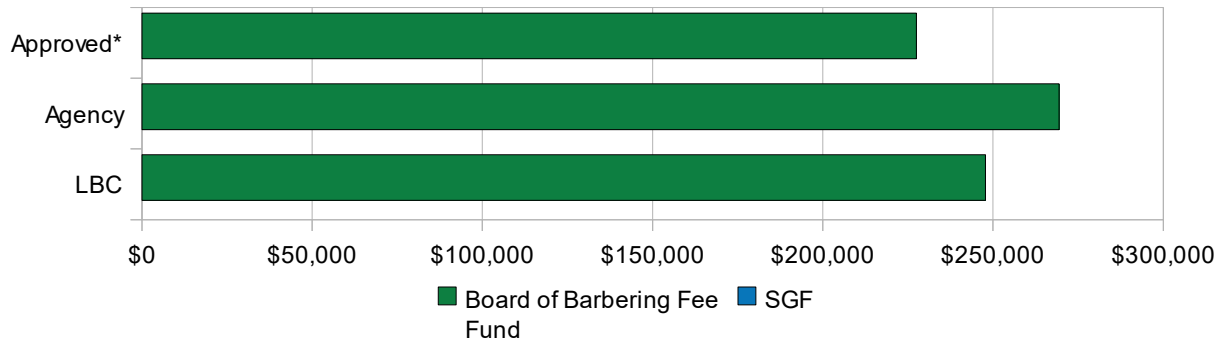
7. EXECUTIVE DIRECTOR SALARIES AND WAGES

The revised estimate includes an additional 0.1 FTE position in FY 2025 for an increase in salaries and wages. The Executive Director moved from 35 hours to 40 hours and is now a full-time employee.

- **Agency:** Add 0.1 FTE position to accommodate increasing the Executive Director's workload from 35 to 40 hours per week in FY 2025.
- **LBC:** No changes.

FY 2026 ANALYSIS

FIG. 5 BUDGET HIGHLIGHTS, FY 2026



* Note: Reflects legislative-approved expenditures for FY 2025, excluding reappropriations.

FIG. 6 BUDGET HIGHLIGHT CHANGES, FY 2026

Fund	2025 Agency	2025 Approved*	2026 Agency	Agency Change from Previous-Year Agency		Agency Change from Approved*	
SGF	\$ -	\$ -	\$ -	\$ -	-- %	\$ -	-- %
All Other Funds	227,481	227,481	269,395	41,914	18.4	41,914	18.4
TOTAL	\$ 227,481	\$ 227,481	\$ 269,395	\$ 41,914	18.4 %	\$ 41,914	18.4 %

* Note: Reflects legislative-approved expenditures for FY 2025, excluding reappropriations.

BUDGET ANALYSIS

FIG. 7 SUMMARY OF BUDGET REQUEST, FY 2026

	Agency			Legislative Budget Committee		
	SGF	All Funds	FTE	SGF	All Funds	FTE
Approved, FY 2025	\$ -	\$ 227,481	1.9	\$ -	\$ 227,481	1.9
2024 SB 28 & HB 2551	-	227,481	1.9	-	227,481	1.9
Enhancement Requests	\$ -	\$ 10,800	-	\$ -	\$ -	-
1. Granicus Website System	-	10,800	-	-	-	-
Other Changes	\$ -	\$ 31,114	0.1	\$ -	\$ 31,114	0.1
2. Exec. Dir. Position	-	7,735	0.1	-	7,735	0.1
3. Contractual Services	-	23,379	-	-	23,379	-
TOTAL	\$ -	\$ 269,395	2.0	\$ -	\$ 258,595	2.0

1. GRANICUS WEBSITE SYSTEM

The agency's request includes \$10,800, all from the Board of Barbering Fee Fund, to start transitioning to the Granicus website platform. Granicus is an online tool used as a consultant company to build stronger relationships between government and community. Granicus does this through accessible and inclusive online tools, strategic initiatives, and customized communication channels. This is an Office of Information Technology Services (OITS) -approved and contracted development plan and will happen over the course of a few years. The agency indicates this request would help cover costs associated with transitioning to the ADA (Americans with Disabilities Act) -compliant platform. The agency's request includes maintenance fees totaling \$600 per month in FY 2025, \$900 per month for FY 2026, and \$1,200 per month for FY 2027.

- **Agency:** Add \$10,800, all from the Board of Barbering Fee Fund, for the Granicus website platform for FY 2026.
- **LBC:** Delete \$10,800, all from the Board of Barbering Fee Fund, for the Granicus website platform for FY 2026.

2. EXECUTIVE DIRECTOR POSITION

The agency's request includes an increase of \$7,735, all from the Board of Barbering Fee Fund, and 0.1 FTE position to move the Executive Director to a full-time position for FY 2026. This amount includes associated increases in Medicare and employer contributions to the Kansas Public Employees Retirement System.

- **Agency:** Add \$7,735, all from the Board of Barbering Fee Fund, and 0.1 FTE position to move the Executive Director to a full-time position for FY 2026.
- **LBC:** No changes.

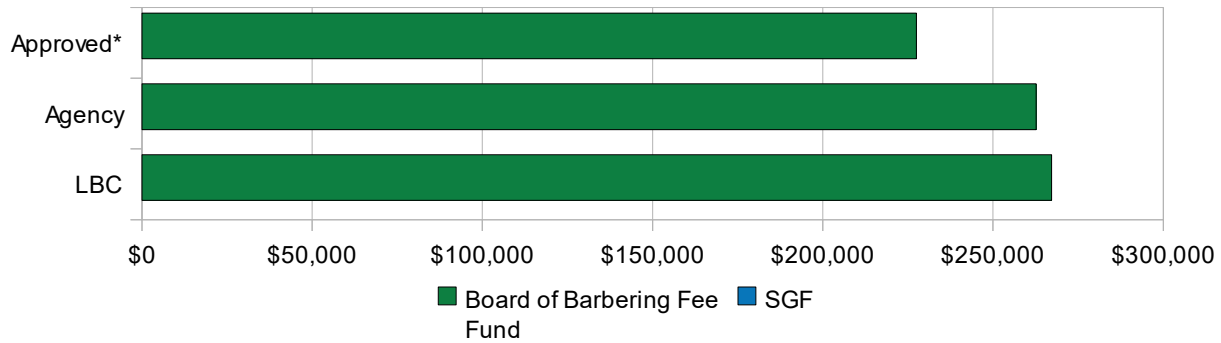
3. CONTRACTUAL SERVICES

The agency's requests includes an increase \$23,379, all from the Board of Barbering Fee Fund, for contractual service spending for FY 2026. This increase includes meals and lodging, which is mainly used when the agency travels to administer exams.

- **Agency:** Add \$23,379, all from the Board of Barbering Fee Fund, for meals and lodging during examination travel for FY 2026.
- **LBC:** No changes.

FY 2027 ANALYSIS

FIG. 8 BUDGET HIGHLIGHTS, FY 2027



* Note: Reflects legislative-approved expenditures for FY 2025, excluding reappropriations.

FIG. 9 BUDGET HIGHLIGHT CHANGES, FY 2027

Fund	2026 Agency	2025 Approved*	2027 Agency	Agency Change from Previous-Year Agency		Agency Change from Approved*	
SGF	\$ -	\$ -	\$ -	\$ -	-- %	\$ -	-- %
All Other Funds	269,395	227,481	267,254	(2,141)	(0.8)	39,773	17.5
TOTAL	\$ 269,395	\$ 227,481	\$ 267,254	\$ (2,141)	(0.8) %	\$ 39,773	17.5 %

* Note: Reflects legislative-approved expenditures for FY 2025, excluding reappropriations.

BUDGET ANALYSIS

FIG. 10 SUMMARY OF BUDGET REQUEST, FY 2027

	Agency			Legislative Budget Committee		
	SGF	All Funds	FTE	SGF	All Funds	FTE
Approved, FY 2025	\$ -	\$ 227,481	1.9	\$ -	\$ 227,481	1.9
2024 SB 28 & HB 2551	-	227,481	1.9	-	227,481	1.9
Enhancement Requests	\$ -	\$ 4,600	-	\$ -	\$ -	-
1. Tires for Agency Vehicle	-	1,000	-	-	-	-
2. Granicus Website System	-	3,600	-	-	-	-
Other Changes	\$ -	\$ 35,173	0.1	\$ -	\$ 30,573	0.1
3. Exec. Dir. Position	-	9,094	0.1	-	9,094	0.1
4. Contractual Services	-	26,079	-	-	21,479	-
TOTAL	\$ -	\$ 267,254	2.0	\$ -	\$ 258,054	2.0

1. TIRES FOR AGENCY VEHICLE

The agency's request includes an increase of \$1,000, all from the Board of Barbering Fee Fund, to replace the tires on the agency's vehicle for FY 2027.

- **Agency:** Add \$1,000, all from the Board of Barbering Fee Fund, for tires for the agency's vehicle for FY 2027.
- **LBC:** Delete \$1,000, all from the Board of Barbering Fee Fund, for tires for the agency's vehicle for FY 2027.

2. GRANICUS WEBSITE SYSTEM

The agency's request includes an increase of \$3,600, all from the Board of Barbering Fee Fund, for the OITS-approved and contracted website system, Granicus, for FY 2027. This is an increase for the second year push-out of the service.

- **Agency:** Add \$3,600, all from the Board of Barbering Fee Fund, for continued work

on the Granicus website system for FY 2027.

- **LBC:** Delete \$3,600, all from the Board of Barbering Fee Fund, for continued work on the Granicus website system for FY 2027.

3. EXECUTIVE DIRECTOR POSITION

The agency's request includes an increase of \$9,094, all from the Board of Barbering Fee Fund, and 0.1 FTE position to move the Executive Director to a full-time position for FY 2026. This amount includes associated increases in group health and hospitalization insurance.

- **Agency:** Add \$9,094, all from the Board of Barbering Fee Fund, and 0.1 FTE position to move the Executive Director to a full-time position for FY 2027.
- **LBC:** No changes.

4. CONTRACTUAL SERVICES

The agency's request includes an increase of \$26,079, all from the Board of Barbering Fee Fund, for contractual service spending for FY 2027. This is due to an increase in meals and lodging costs and computer programming costs.

- **Agency:** Add \$26,079, all from the Board of Barbering Fee Fund, for meals and lodging costs and computer programming costs for FY 2027.
- **LBC:** No changes.

REFERENCE TABLES

FIG. 11 **10-YEAR EXPENDITURE HISTORY, FY 2017 – FY 2026**

Fiscal Year	SGF	Change	All Funds	Change	FTE	CPI-U Change**
FY 2017	\$	-	\$ 151,476	(7.2) %	1.5	0.0 %
FY 2018	-	--	138,435	(8.6)	2.3	0.2
FY 2019	-	--	165,966	19.9	2.3	0.0
FY 2020	-	--	138,050	(16.8)	2.2	0.8
FY 2021	-	--	155,776	12.8	2.4	2.4
FY 2022	-	--	181,868	16.7	3.1	9.2
FY 2023	-	--	213,127	17.2	1.9	5.8
FY 2024	-	--	215,139	0.9	2.0	3.0
FY 2025 Agency	-	--	227,481	5.7	2.0	2.5
FY 2026 Agency	-	--	269,395	18.4	2.0	2.4
10-Yr. Chg. (FY 2017– 2026)	\$	-	\$ 117,919	77.8 %	0.5	33.4 %
3-Yr. Avg. (FY 2022– 2024)*	\$	-	\$ 203,378		2.3	

* Note: Reflects three most recent years of actuals data.

** Note: Consumer Price Index – All Urban Consumers estimate for FY 2025 and FY 2026 is from the Consensus Revenue Estimating Group.

SPECIAL REVENUE FUND OVERVIEW

The Board of Barbering Fee Fund provides financing for all agency operations. KSA 75-3170a(a) provides that 90.0 percent of incoming revenues are retained by the agency and 10.0 percent are deposited into the State General Fund (SGF), up to a maximum of \$100,00 per fiscal year per fund. The agency charges a fee for license applications, and those funds are deposited into this fund.

FIG. 12 **BOARD OF BARBERING FEE FUND RESOURCE ESTIMATE, FY 2023 – FY 2027**

	Actual FY 2023	Actual FY 2024	Agency FY 2025	Agency FY 2026	Agency FY 2027
Beginning Balance*	\$ 87,063	\$ 83,012	\$ 100,304	\$ 133,723	\$ 146,464
License Fees–Personal	167,273	180,001	216,215	224,864	233,858
License Fees–Business	39,202	33,707	44,685	46,472	48,331
Other Revenue	-	18,723	-	-	-
Transfers In	-	-	-	-	-
Funds Available	\$ 293,538	\$ 315,443	\$ 361,204	\$ 405,059	\$ 428,653
Expenditures	\$ 213,127	\$ 215,139	\$ 226,981	\$ 258,095	\$ 262,154
Expenditures–Off-Budget	-	-	-	-	-
Transfers Out	-	-	500	500	500
Ending Balance	\$ 80,411	\$ 100,304	\$ 133,723	\$ 146,464	\$ 165,999

* Note: The FY 2023 ending balance may not match the FY 2024 beginning balance due to timing with encumbrances.

FIG. 13 **BOARD OF BARBERING FEES, FY 2025**

Fee	Current Fee	Statutory Limit*	Previous Fee
Barber License (original and renewal)	\$ 80	\$ 80	-
Restoration of Expired Barber License	100	100	-
Barber Examination Fee**	100	100	-
Barber Reciprocity Fee	180	180	-
New Shop License	80	80	-
Shop License Renewal and Inspection Fee	40	40	-
Barber Instructor License (original and renewal)	40	40	-
Barber Instructor Examination Fee	170	170	-
License to Operate Barber School/College	500	500	-
Seminar Permit	80	80	-
Student Learning License	55	55	-
Duplicate License	5	5	-

* Note: The authority for these fees is found in KSA 65-1817.

** 2023 HB 2184 (law) increased the examination fee to be not more than \$150 for FY 2024 and FY 2025

FIG. 14 **LICENSE APPLICATION TYPES PROCESSED, FY 2023 – FY 2027**

	Actual FY 2023	Actual FY 2024	Estimate FY 2025	Estimate FY 2026	Estimate FY 2027
Personal License	1,579	1,365	1,683	1,902	2,579
Business License	545	564	702	734	781
Total	2,124	1,929	2,385	2,636	3,360