

HOUSE BILL No. 2238

AN ACT concerning legislative staff agencies; relating to duties and functions of the legislative research department and legislative administrative services; directing legislative administrative services to be responsible for the preparation of committee minutes; amending K.S.A. 46-1210 and 46-1212a and repealing the existing sections.

*Be it enacted by the Legislature of the State of Kansas:*

Section 1. K.S.A. 46-1210 is hereby amended to read as follows: 46-1210. (a) There is hereby established the legislative research department whose head shall be the director of legislative research and who shall be appointed by the legislative coordinating council to serve under ~~its~~ *the direction of the council*. The director of legislative research may be removed from office by a vote of five ~~(5)~~ members of the legislative coordinating council taken at any regular meeting of such council. The director of legislative research shall receive such compensation as is determined by the legislative coordinating council. Such director, and any of ~~his or her~~ *such director's* assistants specified by the legislative coordinating council, shall receive expenses and allowances for in-state and out-of-state travel as is provided by law for members of the legislature. Such director shall appoint such assistants and employees of the legislative research department as are authorized by the legislative coordinating council and ~~shall~~ set their compensation subject to the approval of such council. Such director and all assistants and employees of the legislative research department shall be in the unclassified service.

(b) The legislative research department shall perform legislative research functions and such other duties as are directed by the legislative coordinating council.

(c) The legislative research department shall provide staff services to all *meetings of* special committees, select committees, *joint committees* and standing committees ~~meeting~~ when the legislature is not in session, and to the extent possible, accomplish the following:

(1) Assist each committee ~~chairman~~ *chairperson* in planning the work of the committee, and in accordance with the ~~chairman's~~ *chairperson's* instructions prepare an agenda for each meeting.

(2) Appropriately notify committee members, staff and other interested persons of meeting times and other information as directed by the committee ~~chairman~~ *chairperson*.

~~(3) Prepare minutes of each committee meeting to show attendance, disposition of agenda items, tentative and final committee decisions and staff instructions, and such other matters as may be helpful to the work of the committee.~~

~~(4) Prepare and present research information in accordance with committee instructions or instructions of the committee chairman chairperson.~~

(5) Obtain attendance of persons for committee presentations or testimony. In cases of compulsory process, work with the office of revisor of statutes and office of attorney general to obtain satisfactory results.

(6) Prepare interim reports of committee work when ~~the same is~~ *such reports are* requested of a committee by the legislative coordinating council. Any such report shall have committee approval before transmission.

(7) Prepare *a* final committee report in accordance with committee instructions; ~~the same to~~. *Such report shall* include relevant information, committee policy recommendations, and to the extent possible, appropriate bill drafts prepared by the office of revisor of statutes.

(8) Receive and analyze agency requests for appropriations and prepare fiscal information for appropriate legislative committees.

(d) Special committees, select committees and standing committees ~~are expected to~~ *shall* utilize ~~the foregoing~~ *such* staff services ~~to the extent the same are~~ *as* available in making all studies.

Sec. 2. K.S.A. 46-1212a is hereby amended to read as follows: 46-1212a. (a) There is hereby established the division of legislative administrative services whose head shall be the director of legislative

administrative services and who shall be appointed by the legislative coordinating council to serve under ~~its~~ *the direction of the council*. The director of legislative administrative services may be removed from office by a vote of five ~~(5)~~ members of the legislative coordinating council taken at any regular meeting of such council. The director of legislative administrative services shall receive such compensation as is determined by the legislative coordinating council. Such director, and any of such director's assistants specified by the legislative coordinating council, shall receive expenses and allowances for in-state and out-of-state travel as is provided by law for members of the legislature. Such director shall appoint such assistants and employees of the division of legislative administrative services as are authorized by the legislative coordinating council and ~~shall~~ set their compensation subject to the approval of such council. Such director and all assistants and employees of the division of legislative administrative services shall be in the unclassified service.

(b) The division of legislative administrative services shall provide administrative staff services to and for the elected officers and the majority and minority leaders of the house of representatives and the senate and for the legislative branch, as directed by the legislative coordinating council, by performing the following functions:

(1) Acquiring legislative equipment, facilities and supplies.

(2) Administering the personnel documents and records of members of the legislature and employees of the legislative branch, except officers and employees of the legislative research department, office of revisor of statutes, division of post audit and such other legislative commissions as may be specifically excepted ~~herefrom~~ by law.

(3) Recruiting and supervising personnel for administrative and secretarial duties as specified by the legislative coordinating council.

(4) *Prepare minutes of each special committee, select committee, joint committee and standing committee meeting, whether the legislature is in session or not in session, to show attendance of members of the legislature, disposition of agenda items, tentative and final committee decisions and staff instructions and such other matters as may be helpful to the work of the committee.*

(5) Working with the legislative research department to provide notices in appropriate detail of legislative study committee meetings and such other matters as are directed by the legislative coordinating council.

~~(5)~~(6) Performing such other duties as directed by the legislative coordinating council.

Sec. 3. K.S.A. 46-1210 and 46-1212a are hereby repealed.

Sec. 4. This act shall take effect and be in force from and after its publication in the statute book.

I hereby certify that the above BILL originated in the HOUSE, and passed that body

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\_\_\_\_\_  
*Speaker of the House.*

\_\_\_\_\_  
*Chief Clerk of the House.*

Passed the SENATE \_\_\_\_\_

\_\_\_\_\_  
*President of the Senate.*

\_\_\_\_\_  
*Secretary of the Senate.*

APPROVED \_\_\_\_\_

\_\_\_\_\_  
*Governor.*