

Approved: February 18, 2008

Date

MINUTES OF THE HOUSE GOVERNMENT EFFICIENCY AND TECHNOLOGY COMMITTEE

The meeting was called to order by Chairman Jim Morrison at 3:42 P.M. on February 12, 2008, in Room 526-S of the Capitol.

All members were present except Representatives Kelley, King, McLeland, Tafanelli, Wilk, Frownfelter, Holland, Mah, and Ruiz, all of whom were excused.

Committee staff present:

Mary Galligan, Kansas Legislative Research Department
Jennifer Thierer, Kansas Legislative Research Department
Renae Jefferies, Office of Revisor of Statutes
Gary Deeter, Committee Assistant

Conferees appearing before the committee:

Mary Blubaugh, Executive Administrator, Kansas State Board of Nursing

Others attending:

See attached list.

The Chair welcomed Mary Blubaugh, Executive Administrator, Kansas State Board of Nursing, who outlined the duties and procedures of the Board ([Attachment 1](#)). She said the 11-member Board was created by statute in 1913; licensing of Licensed Practical Nurses was added in 1949, Licensed Mental Health Technicians in 1973, and Advanced Registered Nurse Practitioners were placed under the Board in 1984. Currently licensing 38,000 RNs, each year the Board issues about 2500 nursing licenses by examination (National Council Licensure Examination) and 1900 by endorsement. She stated that the Board also approves nursing schools (currently 42 in Kansas) and continuing education providers.

Ms. Blubaugh traced the complaint process, noting that the Board has five full-time investigators, two Assistant Attorneys General (AAG), one Practice Specialist, and two administrative assistants. She said the goal is to resolve complaints within nine months; however, 61% of the current cases have been open over nine months. With the addition of a fifth investigator, the goal is to complete 80% of the cases by the end of FY 2009. She explained that a complaint may be resolved in several ways. If the review by the professional staff indicates no violation of the Nursing Act, no case is opened. After a case is opened and the investigation completed, the staff or the investigative committee determines the next step. Most cases are inactivated or settled with a letter of agreement. In 2006 196 cases and in 2007 223 cases were sent to the AAG for disciplinary action, which is conducted according to the provisions of the Kansas Administrative Procedure Act. In CY 2006 109 unlicensed practice cases resulted in \$16,500 collected in fines; in CY 2007, 85 cases resulted in \$15,600 in fines. Fines are deposited in the State General Fund. Answering questions, Ms. Blubaugh replied that over half of the disciplinary actions involve drug or alcohol diversions.

Ms. Blubaugh said in recently years the Board has increased channels of communication with licensees and the public—through a newsletter, through a wealth of information on the Board's website, and through workshops and seminars.

CONTINUATION SHEET

MINUTES OF THE House Government Efficiency and Technology Committee at 3:42 P.M. on February 12, 2008, in Room 526-S of the Capitol.

Ms. Blubaugh then reviewed the processes by which the Board accomplishes its mission (Attachment 2). She commented that online renewal has simplified and streamlined license renewals and enables the Board to verify licenses immediately. Since December 2004 the Board has functioned without paper; electronic processing and storage have enabled the Board to respond quickly to licensees' requests for information.

Answering questions, Ms. Blubaugh said there are still some tensions between the Board and the Kansas State Nurses Association, but the two groups have established a good working relationship. She responded that she visits nursing schools each spring and talks to about 1000 students. The Chair asked about the ongoing discussions among the Advanced Registered Nurse Practitioners, the Kansas Medical Society, and the Nurses Association. She replied that the Board of Nursing was not invited to participate.

The meeting was adjourned at 4:10 p.m. The next meeting is scheduled for Thursday, February 14, 2008.

**House Committee on Governmental Efficiency and Technology
February 12, 2008**

**Presentation by
Mary Blubaugh MSN, RN, Executive Administrator**

Chairman Morrison and Members of the Committee:

The Board of Nursing was established by Legislative action in 1913. They had their first meeting July 1, 1913. From 1913 to 1940 KSBN licensed around 8,500 Registered Nurses. We currently license approximately 38,000 Registered Nurses.

Regulation of Licensed Practical Nurse was established in 1949 and in 1973 Licensed Mental Health Technicians was add to the responsibility of the board. The other profession that is regulated by the Board of Nursing is the Advance Registered Nurse Practitioner, which was established in 1984.

The mission of the Board of Nursing is to protect the citizens of Kansas from the practice of nursing by unscrupulous and unqualified individuals.

Eleven Board Members, appointed by the Governor, serve 4 year terms and they have oversight of the Boards regulatory responsibility. The agency has 24 employees to assist the Board to meet its responsibilities.

What we do

Licensure:

All professions are on a two year renewal period. The total number of licensees is approximately 50,000. KSBN has five licensing clerks who have the duties of renewals, reinstatements, new graduate applications, endorsements, and verifications. Once a student graduates from an approved school of nursing, and meets all other requirements, the applicant must pass the National Council Licensure Examination (NCLEX) to become licensed in Kansas. Approximately 2500 nursing licenses are issued by examination. Nurses licensed in another state also seek licensure in Kansas by endorsement. For many, they meet the requirements outlined in Kansas law and if they passed the NCLEX, they can become licensed. Approximately 1900 new licenses are issued a year by endorsement. KSBN also certifies Advance Registered Nurse Practitioners (ARNP). Kansas has four categories of ARNP's: 1. Nurse Practitioner. 2. Clinical Nurse Specialist, 3. Nurse Midwife and, 4. Nurse Anesthetist.

Approvals:

Additionally the Board approves nursing schools. There are currently 42 approved nursing schools in Kansas. Theses schools are private and state educational institutions. Many of these schools offer more than one nursing degree. Eight schools offer Practical

*Attachment 1
HGE7 2-12-08*

Nursing only, 20 offer Associate Degree Nursing, 13 offer BSN, and 6 have Master degree in Nursing. Nursing schools are surveyed every 5 to 10 years. They are also required to submit an annual report. Licensees are required to submit continuing nursing education with their license renewal. The Board also approves continuing nursing education providers. They are also required to submit an annual report. The education section is staffed by two Education Specialists and an Administrative Assistant.

Complaints:

The second major responsibility in safeguarding the health and welfare of the public is the investigation and resolution of complaints that are received. This function is carried out by five full-time Investigators, two Assistant Attorney Generals (AAG) one Practice Specialist and two Administrative Assistants. The Board's goal is to complete investigations within nine months and cases that are referred to the AAG will be called to hearing within 90 days after the AAG receives the case. In 2004 only 18.9% of open cases were over 9 months. The number of complaints opened in 2004 was 906. We currently have 61% of the cases over 9 months. The number of complaints opened during 2007 was 1183. We were authorized to increase the number of investigators from 4 to 5 on July 1, 2007. The fifth investigator started on July 2, 2007 and our goal is that 80% of all open investigative cases will be completed by the end of FY09. If we continue to see an increase of complaints received, we will need to assess the goal and staffing.

A complaint may be resolved in several ways. When a complaint is received at KSBN, it is reviewed by professional staff to see if there is a possible violation of the nurse practice act. Some complaints are never opened. When a complaint is opened, it is investigated and the information is presented to the professional staff or investigative committee. Complaints do not necessarily result in disciplinary action. The majority of cases are either inactivated or settled with a letter agreement which requires education. In 2006 196 cases and in 2007, 223 cases were sent to the Assistant Attorney General for disciplinary action. All disciplinary/legal actions are conducted in accordance with the provisions of the Kansas administrative procedure act.

In calendar year 2006, 109 unlicensed practice cases, through informal resolution, resulted in \$16,500 collected in fines. For calendar year 2007, 85 unlicensed practice cases resulted in \$15,600 in fines collected. All fines are deposited in the State General Fund.

Communication with the public and licensees:

Over the last several years steps have been taken to improve and enhance information to the public and licensees. A newsletter is printed quarterly and mailed to all licensees and anyone requesting to be placed on the mailing list. This newsletter is also available on our web page. KSBN also hold 5-8 workshops each year for graduating nursing students. This has been a very successful program, as we reach between 800-1000 students each year. Other workshops for nurses are given on request.



WWW.KSBN.ORG

*Attachment 2
HGE7 2-12-08*

Kansas State Board of Nursing

Committee on Governmental Efficiency & Technology

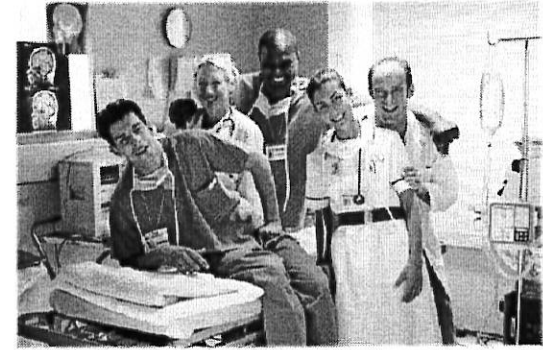
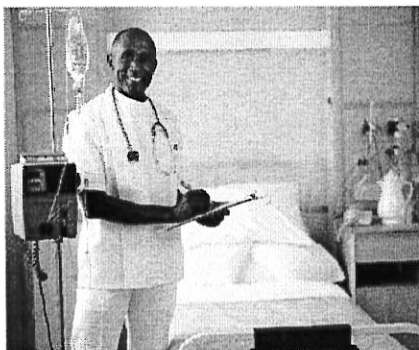
February 12, 2008



The Board accomplishes its mission through:

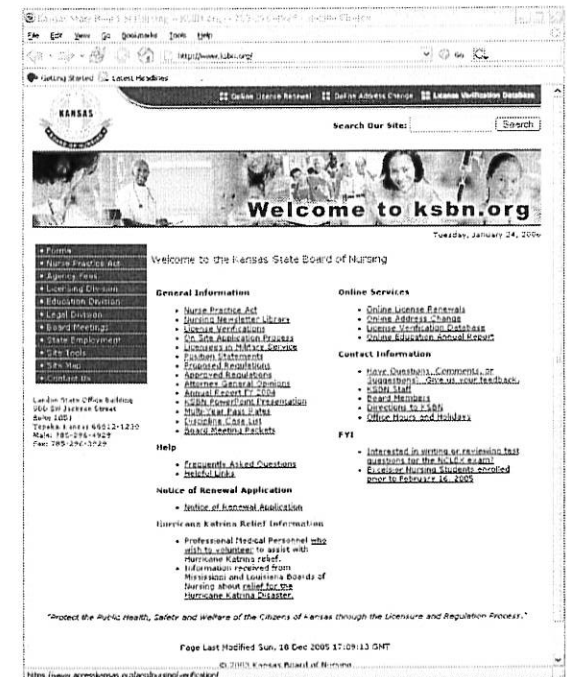
- Licensure of Registered & Practical Nurses and Mental Health Technicians, certification of Advanced Registered Nurse Practitioners, and authorization of Registered Nurse Anesthetists
- Accreditation of schools of nursing and Mental Health Technician programs
- Approval of continuing nursing education providers and offerings
- Investigation of complaints about Board licensees

"Protect the Public Health, Safety and Welfare of the Citizens of Kansas through the Licensure and Regulation Process."





- The Kansas State Board of Nursing Web Page provides information to nurses and the public.
 - Nurse Practice Act
 - Frequently asked questions
 - Pamphlets: Your Rights Before the Board and The Investigative Process
 - Discipline orders posted for easy public access to history
 - Application forms
 - Notice of meetings
 - Board meeting packets
 - Approved minutes



Online License Renewal 2-4



- Online Renewals implemented in February 2001 in partnership with Kansas.gov.
- KSBN Database System updated in real-time.
- In 2001 14% of licensees renewed online.
- Online Renewals has increased to almost 70% in 2007.
- Available 24 hours a day 7 days week.
- Nebraska's 2002 Scorecard "in the Use of E-Government" listed KSBN online renewals as Best Practices in the Nation.
- Center for Digital Government cited KSBN online license renewals as Best of Breed in 2001.

License Renewal

Introduction > Enter License Information

Step 1 of 8: Enter License Information

Please enter your Social Security Number and PIN number, then choose "Continue".

Social Security Number:

PIN number:

Please be patient once you hit "Continue". Average wait time is about 30 to 60 seconds.

PIN and Renewal Notice Example

Kansas State Board of Nursing
NOTICE OF RENEWAL APPLICATION

Your renewed license to practice nursing in the State of Kansas will expire in approximately ninety (90) days. (The last day of your birth month and year as it appears on your license). This notice provides information on the options available to renew your license. You may file two ways, ELECTRONICALLY or PAPER.

License No.: 14-00001-XXX PIN: 09001

Jane Doe
900 SW Jackson, Suite 1051
Topeka, KS 66612

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Online Renewal Adoption Rates

2-5

Year	Total Online Renewals	% Renewed Online
2007	16,733	69.21%
2006	15,664	66.79%
2005	13,779	61.16%
2004	9,096	40.62%
2003	7,533	34.26%
2002	6,739	30.64%
2001	3,085	14.44%

Credit Card Processing

2-6

CONFIRMED

Instant Confirmation Pages

DENIED

accessKansas: The Official Web Site of the State of Kansas

Kansas Online Nursing License Renewal

A partnership of the KANSAS STATE BOARD OF NURSING and the INFORMATION NETWORK of KANSAS, INC.

[State of Kansas Home Page](#) | [Introduction](#) > [Confirmation](#)

License Renewal

[Frequently Asked Questions](#) | **Step 8 of 8: Confirmation**

[Audio Information](#) | Thank you for using the Online Nursing License Renewal Application.

[Read Our Privacy Statement](#) | Print this screen as a confirmation of payment and license renewal. Your license has been successfully renewed.

[Contact Information](#) | The Kansas State Board of Nursing will mail your license card within 15 working days.

I have agreed that the following amounts have been charged to my credit card, and that my credit card billing statement will show two amounts for this transaction:

- \$50.00 Kansas State Board of Nursing (license fee)
- \$2.50 accessKansas - conv. fee (online fee)

Name: **Jane Doe**
License: **RV** Number: **21214**

\$ 52.50

g License Renewal - Microsoft Internet Explorer

File Tools Help

The Official Web Site of the State of Kansas

as Online Nursing License Renewal

A partnership of the KANSAS STATE BOARD OF NURSING and the INFORMATION NETWORK of KANSAS, INC.

[Home Page](#) | [Introduction](#) > [Confirmation](#)

[Questions](#) | **Step 8 of 8: Confirmation**

[Statement](#) | Due to your disagreement to the credit card language provided in step 7, this transaction has been canceled and your license has not been renewed through the Kansas State Board of Nursing. Please contact the [Kansas State Board of Nursing](#) for further instructions.

[If you find this message in error, and want to renew your license, return to the Kansas Online Renewal System to begin the process.](#)

For general license renewal questions, contact the [Kansas State Board of Nursing](#)

- email renewals@ksbn.state.ks.us
- call (785) 296-4929 during the hours of 8am-5pm, Monday - Friday

For technical questions concerning this application, contact the [Information Network of Kansas](#)

- email: nursing@ink.org
- call (785) 296-5059 or toll free (800) 472-6727 during the hours of 8am-5pm, Monday - Friday

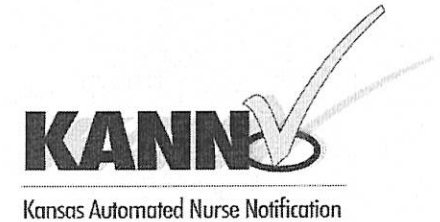
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[Privacy Statement](#) | [Accessibility Policy](#) | [Survey](#)
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Online License Verification System

2-7

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- KSBN currently maintains a license verification system.
 - Employers, hospitals, educational institutions, nursing homes, staffing agencies, and others verify the status of a license.
 - This is normally performed by the organization on a license-by-license basis.



2-8

- KSBN implemented the Kansas Automated Nurse Notification (KANN √).
- KANN √ allows the employer or educational institution to be proactive on license verification.
- Subscribers to the system will be notified via e-mail whenever the status of a license changes.
 - Renewals
 - Discipline Status




Kansas Automated Nurse Notification

2-9


Kansas State Board of Nursing: Kansas Automated Nurse Notification System (KANNcheck) - Mozilla Firefox

File Edit View Go Bookmarks Tools Help

https://demo.accesskansas.org/ksbn-groupNotify/dashboard.html


[Home](#)
[Contact Info](#)
[KSBN Web site](#)
[Kansas Web site](#)

Kansas Automated Nurse Notification System



Account Information

Company Name

Subscription Type: Tier # [Edit Information](#) [Change Password](#) [Upgrade Subscription](#) [Log Out](#)

Recent Activity

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Select Licensee	Licensee Name	Profession	License Number	Status
<input type="checkbox"/>	Brent Hoffman	RN	45123	Updated
<input type="checkbox"/>	Vicki McGoyne	LPN	12345	Unchanged
<input type="checkbox"/>	Leslie Salazar-Bushell	RN	23451	Updated
<input type="checkbox"/>	Albert Zebra	RN	34512	Unchanged

< Previous 25 Next 25 >

Renewed
 30 days or less till license expires
 Expired
 [E-mail](#)
[View](#)

Tracking List

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Select Licensee	Licensee Name	Profession	License Number	Status
<input type="checkbox"/>	Brent Hoffman	RN	45123	Updated
<input type="checkbox"/>	Vicki McGoyne	LPN	12345	Unchanged
<input type="checkbox"/>	Leslie Salazar-Bushell	RN	23451	Updated
<input type="checkbox"/>	Albert Zebra	RN	34512	Unchanged

< Previous 25 Next 25 >

[Delete Licensee](#)
[Add Licensee](#)
[E-mail](#)
[View](#)

Done demo.accesskansas.org



KANN
Kansas Automated Nurse Notification



Paperless Board Meetings

2-10

- December 2004, KSBN held the first paperless board meeting.
- Board Members are issued laptops that contain the Electronic Board software.
- The Electronic Board Packets are sent to the Board on CD two weeks prior to the meetings.
- Electronic Board Packets are also available to the public via download on the agency web site.



Why a Document Imaging System Was Implemented?

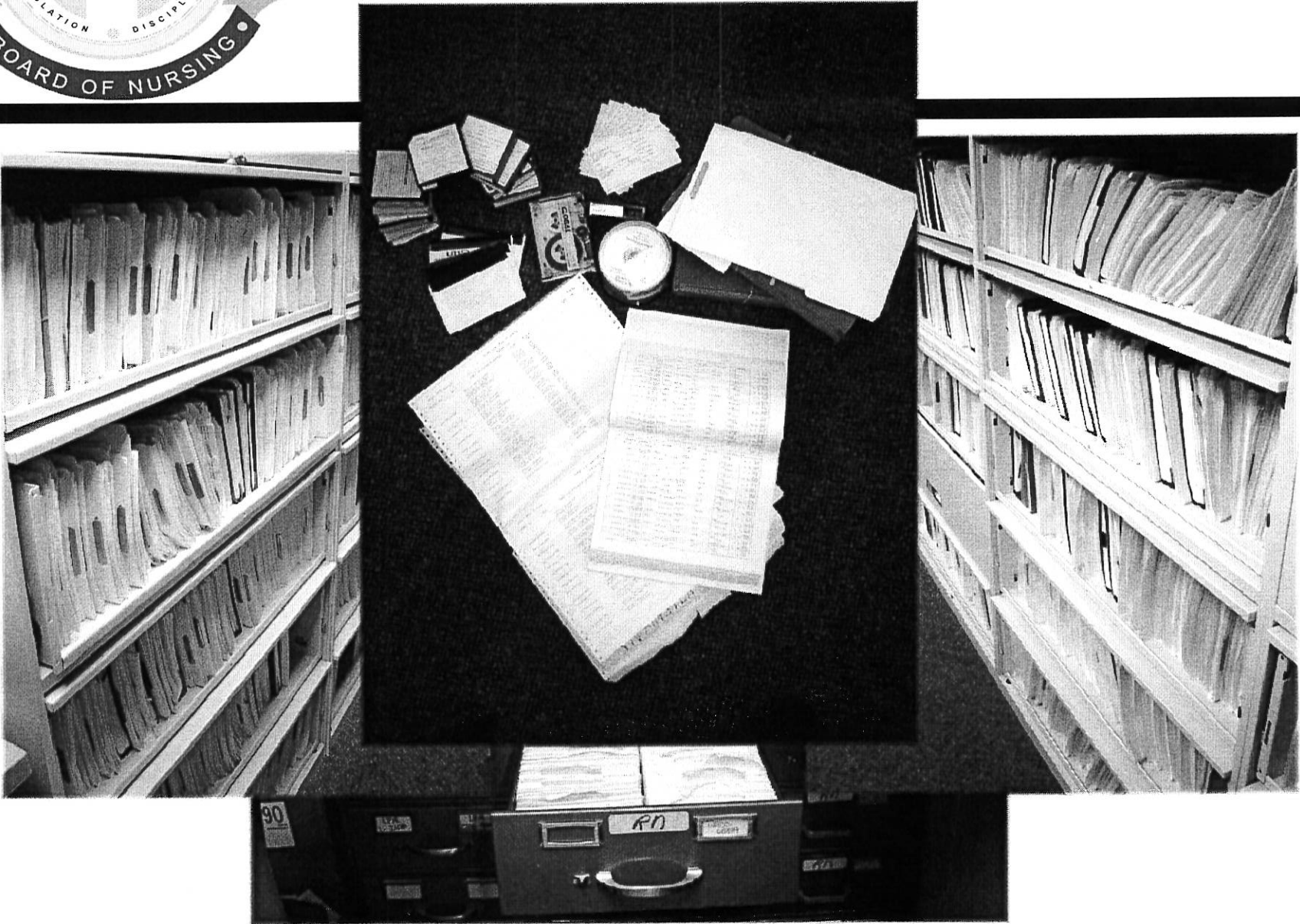


- 50,000 Licensee's
- 27 Different Types of Forms
- Record Retention Laws

and



Several Different Places to Find Data

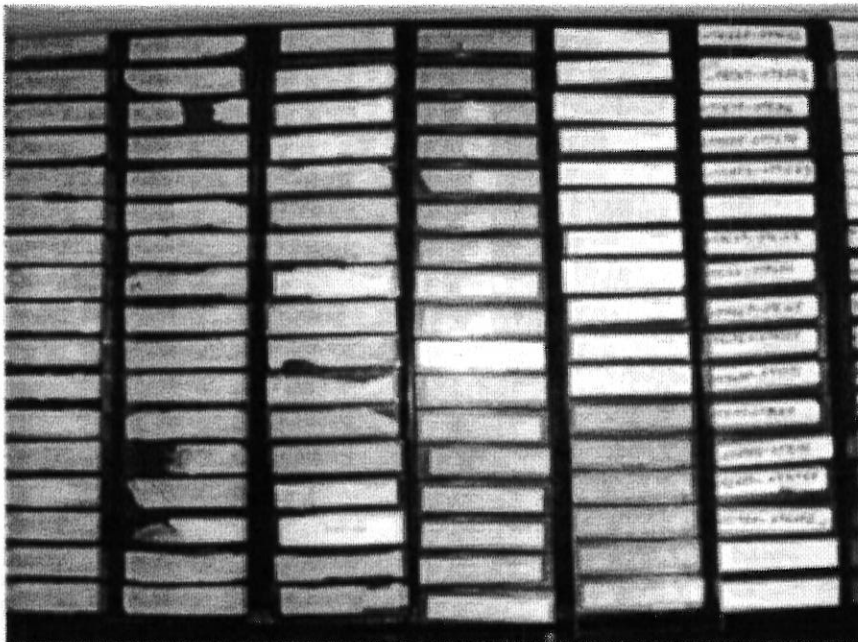


Streamline Inefficiencies

2-13



- Converge & convert data into one system.
- Reduce storage costs.
- Eliminate a microfilm machine that is outdated.

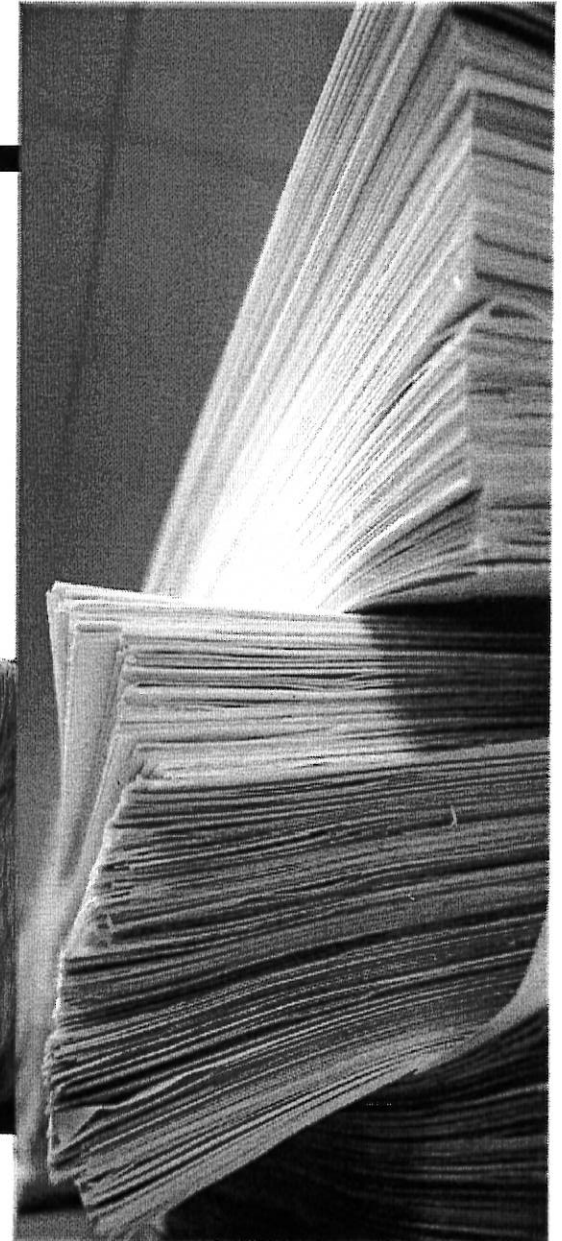
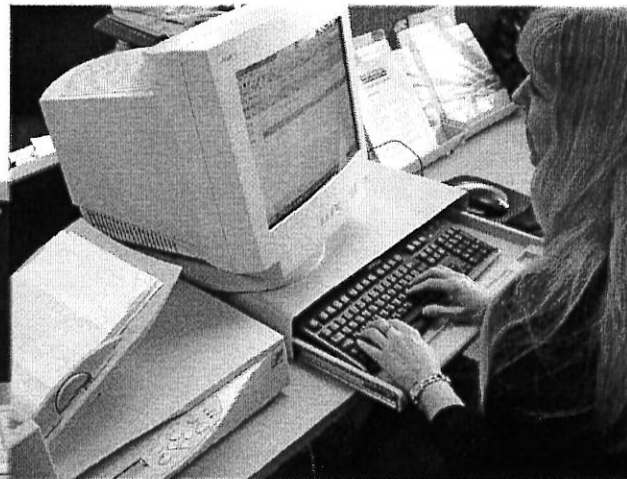
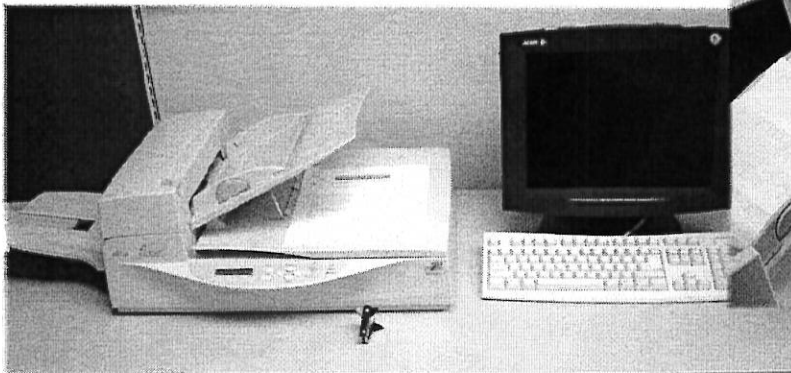




High-Speed Document Imaging

2-14

- High-speed duplex scanners image documents into workflow & batches quickly.
- Integrated flatbed scanner allows scanning of non-traditional documents.





Benefits

2-15

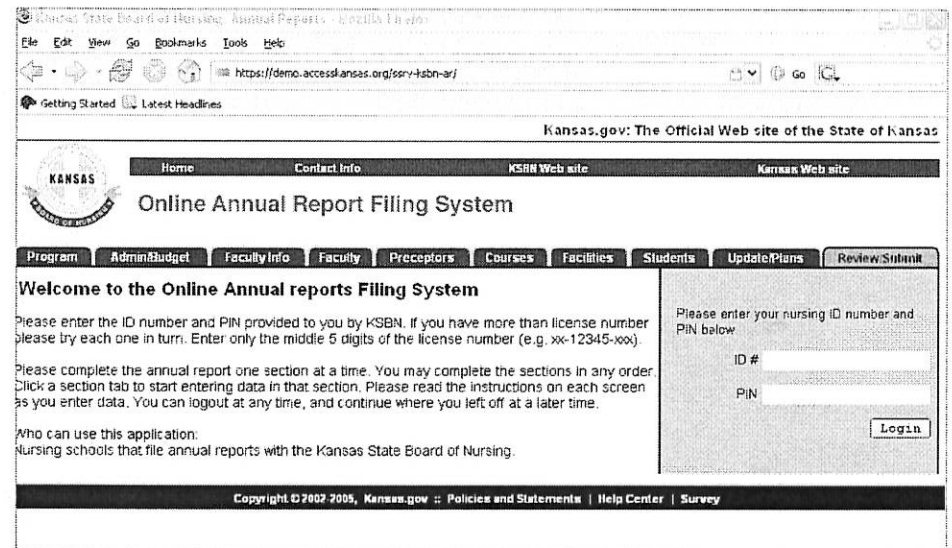
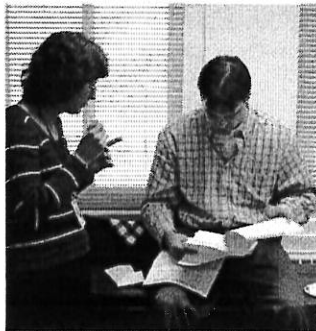
-
- KSBN purchased the imaging system for the licensing department to image all paper applications.
 - The imaging system has also been expanded to the IT Department by imaging and indexing all IT documents.
 - KSBN also plans in the future to deploy the solution in it's Legal, Education, Administration, HR & Finance Divisions.

Advancement in the Education Department

2-16



- Schools of Nursing are required by Regulation to submit an annual report.
 - Online since June 15, 2004
 - Data entered remains populated for 3 years
 - Nursing programs entered changes and new information only.
- Examination (NCLEX) results
 - Submitted to KSBN within 2 hours of test completion.
 - Results to students within 1 to 3 working days upon receipt at KSBN.

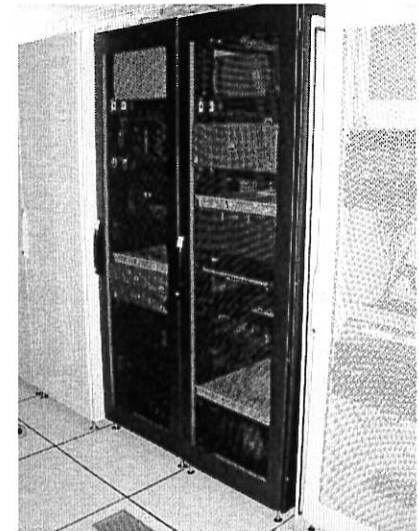
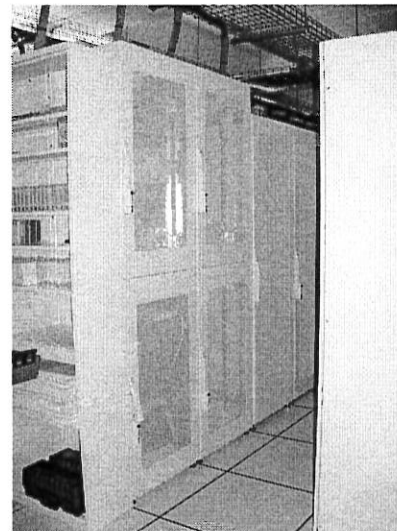




Current Disaster Recovery Plan

2-17

- Network systems in a temperature controlled environment with secured access
- Server and data storage unit at the State's Disaster Recovery Center
- Weekly burned images of mission critical data are stored offsite
- Nightly backups also done locally



Thank You

