

MINUTES OF THE SENATE FEDERAL AND STATE AFFAIRS COMMITTEE.

The meeting was called to order by Chairperson Senator Nancey Harrington at 10:30 a.m. on February 5, 2002 in Room 245-N of the Capitol.

All members were present.

Committee staff present: Russell Mills, Legislative Research Department
Dennis Hodgins, Legislative Research Department
Theresa Kiernan, Office of the Revisor
Nikki Kraus, Committee Secretary

Conferees appearing before the committee: Joyce Glasscock, Acting Secretary of Administration

Others attending: Please see attached

Chairperson Harrington stated that Alcoholic Beverage Control had introduced some bills to the committee, and they would be subcommitteeed by Senators Brungardt, Gooch, and Teichman.

Chairperson Harrington stated that the Adjutant General would be introducing some bills to the committee at 11:00 a.m. She then began the confirmation hearing for Joyce Glasscock.

Joyce Glasscock presented testimony to the committee. (Attachment 1) She then presented Senate Confirmation Information Summary. (Attachment 2)

Chairperson Harrington then asked the committee for questions. Senator John Vratil stated that he has heard a great deal about waste and inefficiency in state government, and he would like to know Ms. Glasscock's opinion. Ms. Glasscock then stated that different departments have different experiences. She stated that because the Legislature has not faced a truly difficult budget year before, some agencies have not sought out the painful but necessary cuts. In response to a question from Senator Gooch regarding minority employment, Ms. Glasscock stated that after seeking out what the state was doing to actively encourage minority employment, she learned that only a couple agencies have been actively promoting opportunities for minorities, including KDOT and the Highway Patrol. She stated that other agencies on the whole have not gone to any extreme measures to accomplish this end. She stated that she has asked the employment union at the division of personnel services to put together a plan for her to show how her department can aggressively pursue communicating to minority organizations and publications the opportunity that is in state government. Senator Gooch responded that in his conversations with her, he had spoken about qualified people getting an opportunity to perform in this manner. Ms. Glasscock stated that she would keep the Senator apprised of the situation. Senator Gooch stated that there are only six full-time employees in the Capitol who are minorities, so he does not have to look very far to see the problem.

Senator Lyon asked if Ms. Glasscock were to be responsible for the Department of Administration for the next three to five years, would her goal be to see that the services it provides increase or decrease. She responded that her appointment was only for one year. She stated that over the years the budget of the department had declined due to advances in technology. She stated that there are a number of efforts within the department to move off of State General Fund funding, and that has been encouraged by Division of the Budget. She stated that this move has made the department search very hard for Federal funds. She stated that from 2002-2003, she anticipates an increase in the budget of 0.3% overall, 4% paid out on the SGF side. She stated that there are many areas which will still be worked on.

Chairperson Harrington stated that after reviewing the minutes from the confirmation hearing of Dan Stanley, they mentioned that additional responsibilities for the position included being assigned to twenty-seven boards, twenty of which are set by statute. She stated that those responsibilities seemed a little bit visible for someone married to the Speaker of the House, who is also running for state office. Chairperson Harrington stated that considering the salary of \$95,000, she wondered if there had been any other candidates for the

CONTINUATION SHEET

MINUTES OF THE SENATE FEDERAL AND STATE AFFAIRS COMMITTEE at on February 5, 2002 in Room 245-N of the Capitol.

position after Mr. Stanley moved on. She stated that she realized that it was up to the Governor to pick who would fill the position, but as Ms. Glasscock mentioned, she would only be serving for this term. Chairperson Harrington stated that she would like to know if there had been any other less visible appointees considered since Ms. Glasscock had previously been chief of staff. Ms. Glasscock stated that a number of individuals had been considered for the position, but none of them were from the department. She stated that she did not know why that was, but that the Governor typically seeks individuals who he knows well, that he trusts, and that have had some experience. She stated that she is probably one of the few people who he considers to fulfill all of those criteria.

Senator Teichman stated that she would like to say that from what she had stated and from what the Senator had heard, Ms. Glasscock has been doing a good job.

Chairperson Harrington stated that certainly Ms. Glasscock had been a trooper throughout this administration, and that she was to be commended. Chairperson Harrington asked for questions and there were none. The Chair thanked Ms. Glasscock for her appearance.

Adjutant General Greg Gardner asked the committee for the introduction of four bills. He stated that the first dealt with the state's use of active duty national guard, the second dealt with the use of the incident management system across the state, the third with a new regional incident management system, and the fourth with the re-establishment of the position of Deputy Adjutant General.

Senator Barnett made a motion to introduce the bills. Senator Teichman seconded the motion. The motion passed.

The meeting was adjourned at 11:20 a.m. The next meeting will be held at 10:30 a.m. on February 6, 2002.

SENATE FEDERAL AND STATE AFFAIRS COMMITTEE
GUEST LIST

DATE: February 5, 2002

NAME	REPRESENTING
Trista Bendles	Office of the Governor
Ryan Wright	office of the Speaker
Kristin Theohany	Sen Jim Barnett
Gina Berthel	Sen. Jim Barnett
Joyce Hancock	Dept of Administration
Judy Krueger	Gov. OR
John Milburn	Associated Press



DEPARTMENT OF ADMINISTRATION
1000 SW Jackson Street
Suite 500
Topeka, Kansas 66612
(785) 296-3011
FAX (785) 296-2702

JOYCE H. GLASSCOCK, *Acting Secretary*

BILL GRAVES, *Governor*

**TESTIMONY TO
SENATE COMMITTEE ON FEDERAL AND STATE AFFAIRS
BY JOYCE GLASSCOCK
ACTING SECRETARY, DEPARTMENT OF ADMINISTRATION
February 5, 2002**

Madam Chair and Members of the Committee,

Thank you for the opportunity to appear before you today and to put forth my qualifications for Secretary of Administration.

I bring to this job a great respect for those who serve in government. Having myself served for a combined total of 13 years in both the legislative and executive branches of government, I appreciate the roles that both play in delivering government programs well.

I've had the opportunity to work for outstanding elected officials during my career, including:

- as a political appointee in the first George Bush Administration;
- with the former senior U.S. Senator from Missouri, John Danforth;
- with former Senator Bob Dole's 1988 presidential campaign;
- with Republican Congressman Dave Hobson of Ohio; and
- for over seven years, with Governor Bill Graves.

I appreciate what is demanded of public service. I believe that government at every level requires outstanding people – much like yourselves – who not only commit their time and energy to serving, but who stake their beliefs in what is right for the good of the community, or the state, or the nation they serve.

In my tenure so far at the Department of Administration I have worked with outstanding individuals, many of them decades-long state employees delivering services, ingeniously at times, under-budget and above expectations. I would consider it an honor to lead those individuals. I would work to do justice to their expectations, as well as to yours.

Sn Fed St
Attach #1
02/05/02

To successfully serve as Secretary of Administration, one must possess some fundamental attributes: first, is a commitment to customer service. The department is responsible for delivering services to other state agencies, local units of government and the citizens of Kansas. Listening to what our customers need and tailoring services accordingly is critical. I consider the Legislature a very important customer. You will find me responsive to any concerns in the future that may be posed to the Department by you, your staff, and constituents whom you represent.

Another critical attribute is a commitment to high ethical standards. As Secretary of Administration, I will approach issues with fairness and integrity. I will make decisions that optimize state resources and protect the interests of Kansas taxpayers.

And finally, leadership is an essential attribute in guiding an agency of this or any size. In these financially challenging times, I will provide leadership by constantly seeking ways to operate the department with greater efficiency. That requires taking strong actions to save taxpayer dollars. As Acting Secretary, I've already begun making hard choices. Two weeks ago with the Governor's approval, I initiated a reorganization which merges the Division of Architectural Services functions into the Division of Facilities Management. Successfully executing that effort will produce savings in the long run for the Department, and allow the agency to more strategically manage the state's building assets through control of design and construction, operation and maintenance.

Another importance task in the short term is to replace Don Heiman, the State's Chief Information Technology Officer, who officially retired yesterday. Under his leadership, Kansas has become the number one most advanced state in the nation for delivering government services through the aid of technology. Kansas also delivers these services at one-third the cost of other states, on average. It is my intention that the next CITO will also be an individual dedicated to aggressively implementing advances in technology that will help Kansas continue to achieve greater efficiencies.

As background, the Department of Administration consists of 886 FTEs, and has a total budget of \$133 million. Our services include accounting support, information systems and telecommunications service, personnel guidance, purchasing, printing, and building management and maintenance. The Department's primary responsibility is to provide services and support to other agencies so those agencies, in turn, may deliver their programs well.

My goal is to deliver our services as effectively as possible, as efficiently as possible, and as invisibly as possible.

Madam Chair, I am happy to stand for questions.

Senate Confirmation Information Summary
Prepared and Submitted by the Office of Governor Bill Graves

Appointee: Joyce H. Glasscock

Position: Secretary, Department of Administration

Appointment Date: Upon confirmation by Senate Expiration Date serves at the pleasure of the Governor

Statutory Authority: KSA 75-3702a Party Affiliation: Republican

➤ Statutory geographic representation requirements (*indicate any that apply*): Congressional District: _____

County: _____

Size requirement (*if any*): _____

Other, specify: _____

➤ Statutory party affiliation requirement: No more than _____ members from the same political party.

➤ Statutory industry or occupation requirements _____

Salary \$95,291.99 Predecessor: Dan Stanley

Board Composition Prior to Confirmation of New Appointee:

(SEE ATTACHED LIST)

Sn Fed St
Attach #2
02/05/02

History: L. 1953, ch. 375, § 1; L. 1967, ch. 459, § 1; L. 1972, ch. 332, § 67; L. 1978, ch. 345, § 13; July 1.

Research and Practice Aids:

States — 45.
C.J.S. States §§ 52, 66.

CASE ANNOTATIONS

1. Discussed; legislature without power at budget session to appoint interim investigating committee. *State, ex rel., v. Anderson*, 180 K. 120, 125, 128; 299 P.2d 1078.

2. University could not use statute to deny liability under agreement after partial performance. *Brown v. Wichita State University*, 217 K. 279, 290, 540 P.2d 66.

3. Board of regents is an employer under public employer-employee relations act. *Kansas Bd. of Regents v. Pittsburg State Univ. Chap. of K-NEA*, 233 K. 801, 811, 667 P.2d 306 (1983).

ORGANIZATION, OFFICERS AND EMPLOYEES

75-3702.

History: L. 1953, ch. 375, § 2; L. 1963, ch. 419, § 13; L. 1965, ch. 461, § 1; L. 1965, ch. 458, § 38; Repealed, L. 1972, ch. 332, § 97; July 1.

75-3702a. Secretary of administration; appointment and confirmation; creation and administration of the department of administration; application of K-GOAL. (a) There is hereby created a department of administration, the head of which shall be the secretary of administration. The governor shall appoint the secretary of administration, subject to confirmation by the senate as provided in K.S.A. 75-4315b, and amendments thereto. The secretary of administration shall serve at the pleasure of the governor. The department of administration shall be administered under the direction and supervision of the secretary of administration. The secretary of administration shall receive an annual salary fixed by the governor.

(b) The provisions of the Kansas governmental operations accountability law apply to the office of secretary of administration and the department of administration, and the office and department are subject to audit, review and evaluation under such law.

History: L. 1972, ch. 332, § 1; L. 1982, ch. 347, § 55; L. 1990, ch. 314, § 1; L. 1992, ch. 116, § 42; July 1.

Cross References to Related Sections:

Duties under Kansas small business procurement act, see ch. 75, art. 60.

CASE ANNOTATIONS

1. Tort claims act (75-6101 et seq.) applicable where permanent state employee denied due process hearing following

1971 demotion. *Kansas Dept. of SRS v. Goertzen*, 245 K. 767, 780, 783 P.2d 1300 (1989).

75-3702b. Same; transfer of existing powers, duties and functions; preservation of orders, directives and rules and regulations.

(a) All the powers, duties and functions of the existing state department of administration and the existing executive director of the department of administration are hereby transferred to and conferred and imposed, respectively, upon the department of administration and the secretary of administration created by this act, except as is herein otherwise provided.

(b) The department of administration and the secretary of administration created by this act shall be the successors in every way, respectively, to the powers, duties and functions of the state department of administration and executive director of the department of administration in which the same were vested prior to the effective date of this act, except as herein otherwise provided. Every act performed in the exercise of such powers, duties and functions by or under the authority of the department of administration or secretary of administration created by this act, respectively, shall be deemed to have the same force and effect as if performed by the state department of administration or executive director of the department of administration, respectively, in which such functions were vested prior to the effective date of this act.

(c) Whenever the state department of administration, or words of like effect, is referred to or designated by a statute, contract or other document, such reference or designation shall be deemed to apply to the department of administration created by this act.

(d) Whenever the executive director of the department of administration, or words of like effect, is referred to or designated by a statute, contract or other document, such reference or designation shall be deemed to apply to the secretary of administration created by this act.

(e) All rules and regulations and all orders and directives of the department of administration or the executive director of the department of administration in existence on the effective date of this act, shall continue to be effective and shall be deemed to be the duly adopted rules and regulations or orders and directives of the secretary of administration created by this act, until revised, amended or revoked as provided in K.S.A. 75-

APPOINTMENTS QUESTIONNAIRE

Office of Governor Bill Graves

Please complete and return this form to the Governor's Appointments Office. Attach additional sheets if necessary.

Name: Joyce H. Glasscock

Home Address: 1209 Deep Creek Road

City, State, Zip: Manhattan, Kansas 66502

Business Address: 1000 SW Jackson, Suite 500

City, State, Zip: Topeka, Kansas 66612

Home Phone: 785/539-5301 Business Phone: 785/296-3011

Date of Birth: 11/24/62 Place of Birth: Cameron, Missouri

Party Affiliation: R KBI Check: NA In Process Complete

BACKGROUND

1. List high school, college, or other education institutions attended along with the date attended and degree conferred.

<i>Education Institution</i>	<i>Dates</i>	<i>Degree</i>
<u>J.C. Penney High School</u>	<u>1977 - 1981</u>	<u>Completed</u>
<u>University of Missouri - Columbia</u>	<u>1981 - 1985</u>	<u>B.J. (Bachelor of Journalism)</u>
<u>George Washington University</u>	<u>1990 - 1994</u>	<u>No degree conferred</u>

2. List memberships in business, trade and professional organizations for the past 10 years.

<i>Organization</i>	<i>Dates</i>
<u>N/A</u>	

3. List any public offices you have been elected or appointed to, along with the dates of service.

<i>Office Held</i>	<i>Dates</i>
<u>Chief of Staff, Governor Bill Graves</u>	<u>January 1995-Sept. 2001</u>
<u>Director of Public Affairs, US Dept. of Commerce</u>	<u>Oct. 1989 - Jan. 1993</u>

4. List any positions held with a foreign, federal or local government entity along with the dates of service.

<i>Position</i>	<i>Government Entity</i>	<i>Dates</i>
See resume for Congressman Dave Hobson, U.S. Commerce Department		
and Senator John Danforth		
<hr/>		

5. List any lobbying activities you have been involved in during the past five years. This includes activities as a registered lobbyist activities for which you were compensated.

<i>Group</i>	<i>Compensation (yes/no)</i>	<i>Dates</i>
None		
<hr/>		
<hr/>		
<hr/>		

6. List experience or interest which qualify you for the position to which you have been appointed.

See attached resume.

7. Summarize business and professional experience.

See attached resume.

8. List any service in the United State military. Include dates of service, branch, date and type of discharge.

<i>Branch</i>	<i>Discharge</i>	<i>Dates</i>
N/A		
<hr/>		
<hr/>		
<hr/>		

9. Provide details of any arrest, charge or questioning by a federal, state or other law enforcement authority for violation of any federal, state, county or municipal law, regulation or ordinance (excluding traffic violations for which a fine of \$100 or less was imposed).

None

10. List and provide details of any interests that may present a conflict of interest for this position.

None

I, Joyce H. Glasscock, declare that this questionnaire is true, correct and complete to the best of my knowledge.

Signature Joyce H. Glasscock

Date 10/1/01

*Return completed questionnaire to Judy Krueger, Secretary of Appointments, State Capitol, Rm 226-S, Topeka, Kansas 66612.
If you have questions, please call 913/296-4052.*



FILED
APR 30 2001
RON THORNBURGH
SECRETARY OF STATE

KANSAS GOVERNMENTAL ETHICS COMMISSION

STATEMENT OF SUBSTANTIAL INTERESTS FORM

INSTRUCTIONS. This statement (pages 1 through 4) must be completed by individuals who are required to do so by law. Any individual who intentionally fails to file as required by law, or intentionally files a false statement, is subject to prosecution for a class B misdemeanor.

Please read the "Guide" and "Definition" section provided with this form for additional assistance in completing sections "C" through "G". If you have questions or wish assistance, please contact the Commission office at 109 West 9th, Topeka, KS or call 785-296-4219.

A. IDENTIFICATION: PLEASE TYPE OR PRINT

G l a s s c o c k J o y c e H
Last Name First Name MI

K e n t G l a s s c o c k
Spouse's Name

1 2 0 9 D e e p C r e e k R o a d
Number & Street Name, Apartment Number, Rural Route, or P.O. Box Number

M a n h a t t a n K S 6 6 5 0 2
City, State, Zip Code

7 8 5 - 5 3 9 - 5 3 0 1
Home Phone Number (include area code)

7 8 5 - 2 9 6 - 4 0 5 2
Business Phone Number (include acode)

B. THIS FORM IS REQUIRED TO BE FILED BECAUSE YOU ARE:

(check one or more of the following)

- 1. State Elected Official (Governor, Lt. Governor, Attorney General, Commissioner of Insurance, State Treasurer, Secretary of State, State Senator, State Representative, Member of State Board of Education or District Attorney);
- 2. Appointed Member of a State Board, Council, Commission or Authority;
- 3. Appointed State Position is Subject to Senate Confirmation;
- 4. Employee of a State Agency or University;
- 5. General Counsel for a State Agency;
- 6. Candidate for State Office.

Office of the Governor

List Name of Agency, Board, University or Elected Position (You may use abbreviations but not acronyms)

Chief of Staff

Division if applicable (May use acronyms)

Position

* The last four digits of your social security number will aid in identifying you from others with the same name on the computer list. This information is optional.

Four empty boxes for social security number digits

C. **OWNERSHIP INTERESTS:** List any corporation, partnership, proprietorship, trust, joint venture and every other business interest, including land used for income, and specific stocks, mutual funds or retirement accounts in which either you or your spouse has owned within the preceding 12 months a legal or equitable interest exceeding \$5,000 or 5%, whichever is less. If you or your spouse own more than 5% of a business, you must disclose the percentage held. Please insert additional page if necessary to complete this section.

If you have nothing to report in Section "C", check here ____.

BUSINESS NAME AND ADDRESS	TYPE OF BUSINESS	DESCRIPTION OF INTERESTS HELD	HELD BY WHOM	PERCENT OF OWNERSHIP INTERESTS
1. Kansas Lumber Home Store 217 S. 4th, Manhattan KS 66502	Retail Sales (corp.)	Common Stock	X	You 25.2 Spouse Jointly
2. American Portfolio Financial Group 217 S 4th Manhattan KS	Investment Holdings (corp.)		X	You 50 Spouse Jointly
3. American Portfolio Investment Group 217 S. 4th, Manhattan, KS	Real estate rental (general partnership)		X	You 10 Spouse Jointly
4. Manhattan Developers 217 S. 4th, Manhattan KS	Real Estate investments		X	You 25 Spouse Jointly
5. Aetna Life & Annuity Company 151 Farmington Ave., Hartford CT	Financial Services	Retirement / mutual funds	X	___ You ___ Spouse ___ Jointly
6. Edward Jones 124 S. 4th St., Manhattan KS 66502	Investment Services	Retirement / mutual funds	X	___ You ___ Spouse ___ Jointly
7.			___	___ You ___ Spouse ___ Jointly
8.			___	___ You ___ Spouse ___ Jointly
9.			___	___ You ___ Spouse ___ Jointly
10.			___	___ You ___ Spouse ___ Jointly

D. **GIFTS OR HONORARIA:** List any person or business from whom you or your spouse either individually or collectively, have received gifts or honoraria having an aggregate value of \$500 or more in the preceding 12 months.

If you have nothing to report in Section "D", check here X.

NAME OF PERSON OR BUSINESS FROM WHOM GIFT RECEIVED	ADDRESS	RECEIVED BY:
1.		
2.		
3.		

E. RECEIPT OF COMPENSATION: List all places of employment in the last calendar year, and any other businesses from which you or your spouse received \$2,000 or more in compensation (salary, thing of value, or economic benefit conferred on in return for services rendered, or to be rendered), which was reportabl as taxable income on your federal income tax returns.

1. YOUR PLACE(S) OF EMPLOYMENT OR OTHER BUSINESS IN THE PRECEDING CALENDAR YEAR. IF SAME AS SECTION "B", CHECK HERE .
If you have nothing to report in Section "E"1, check here .

	NAME OF BUSINESS	ADDRESS	TYPE OF BUSINESS
1.			
2.			

2. SPOUSE'S PLACE(S) OF EMPLOYMENT OR OTHER BUSINESS IN THE PRECEDING CALENDAR YEAR.
If you have nothing to report in Section "E"2, check here .

	NAME OF BUSINESS	ADDRESS	TYPE OF BUSINESS
1.	<i>Kansas Lumber HomeStore</i>	<i>217 S. 4th, Manhattan 66502</i>	<i>Retail sales</i>
2.	<i>State Representative</i>	<i>State Capitol</i>	<i>Smoker / Representative</i>

F. OFFICER OR DIRECTOR OF AN ORGANIZATION OR BUSINESS: List any organization or business in which you or your spouse hold a position of officer, director, associate, partner or proprietor at the time of filing, irrespective of the amount of compensation received for holding such position. Please insert additional page if necessary to complete this section.
If you have nothing to report in Section "F", check here .

	BUSINESS NAME AND ADDRESS	POSITION HELD	HELD BY WHOM
1.	<i>Kansas Lumber HomeStore 217 S. 4th St., Manhattan 66502</i>	<i>President</i>	<i>Spouse</i>
2.	<i>American Portfolios Financial Group 217 S. 4th St., Manhattan 66502</i>	<i>President Treasurer Director</i>	<i>Spouse</i>
3.	<i>American Portfolios Investment Group 217 S. 4th St., Manhattan 66502</i>	<i>Indirect General Partner</i>	<i>Spouse</i>
4.	<i>Heritage Builders 217 S. 4th Street, Manhattan 66502</i>	<i>President</i>	<i>Spouse</i>
5.			
6.			
7.			
8.			

G. RECEIPT OF FEES AND COMMISSIONS: List each client or customer who pays fees or commissions to a business or combination of businesses from which fees or commissions you or your spouse received an aggregate of \$2,000 or more in the preceding calendar year. The phrase "client or customer" relates only to businesses or combination of businesses. In the case of a partnership, it is the partner's proportionate share of the business, and hence of the fee, which is significant, without regard to expenses of the partnership. An individual who receives a salary as opposed to portions of fees or commissions is generally not required to report under this provision. Please insert additional page if necessary to complete this section.

If you have nothing to report in Section "G", check here .

	NAME OF CLIENT / CUSTOMER	ADDRESS	RECEIVED BY
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			

H. DECLARATION:

I, Joyce Glascock, declare that this statement of substantial interests (including any accompanying pages and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of all of my substantial interests and other matters required by law. I understand that the intentional failure to file this statement as required by law or intentionally filing a false statement is a class B misdemeanor.

4/19/01
Date

Joyce H. Glascock
Signature of Person Making Statement

NUMBER OF ADDITIONAL PAGES 0.

Return your completed statement to the Secretary of State, Memorial Hall, First Floor, 120 SW 10th Ave., Topeka, Kansas 66612-1594.

JOYCE H. GLASSCOCK

1209 Deep Creek Road
Manhattan, KS 66502

(h) 785/539-5301
(o) 785/296-4052

EXPERIENCE

- Governor Bill Graves** CHIEF OF STAFF, January 1995-Present, Topeka, Kansas
Coordinate all communications, legal, legislative, scheduling, and constituent service activities. Assist the Governor in developing and implementing public policy. Work with cabinet secretaries and agency directors to ensure program and message consistency with the Governor's Office. Hire and supervise staff of 20 employees. Oversee an office budget of \$1.5 million.
- Gubernatorial Campaign* CAMPAIGN MANAGER, August-November 1994, Topeka, Kansas
Managed all aspects of successful general election campaign, including production of radio and television commercials and promotional materials, public opinion polls, contact with special interest groups, media outreach, and strategy development.
After election, through January 1995, directed the transition office for the Governor-elect.
- Congressman Dave Hobson** PRESS SECRETARY, March 1993-August 1994, Washington, D.C.
Assisted Congressman in developing policy positions on issues before Congress. Managed media strategy and directed all media contact with district and national media. Wrote press statements, press releases, speeches and floor statements. Wrote weekly newspaper column and radio show.
- U.S. Commerce Department** DIRECTOR OF PUBLIC AFFAIRS, October 1989-January 1993, Washington, D.C.
Economic Development Administration
Advised Assistant Secretary on economic development policy and community development grant programs. Managed public affairs strategy and organized all media events to highlight agency activities. Wrote press releases, memos, briefing materials, speeches and Congressional testimony. Served as agency liaison with community development interest groups and local government representatives.
- Senator John Danforth** PRESS SECRETARY, March-December 1988, St. Louis
U.S. Senate Campaign
Directed campaign's press contact with statewide media, coordinated news conferences, wrote and issued press releases, and arranged media interviews with the Senator. Served as campaign spokesperson. Coordinated advance activities for filming television commercials; managed production of print advertisements and campaign literature.
- Legislative Office* LEGISLATIVE CORRESPONDENT, April-September 1987, Washington, D.C.
Wrote responses to constituent mail regarding international affairs, defense, labor, civil rights and education. As Senior Correspondent, trained new correspondents and provided Senator a weekly report of issues concerning constituents.
- Senator Bob Dole** FIELD OFFICER, October 1987-March 1988, St. Louis
Presidential Campaign
Managed political activities in St. Louis and eastern Missouri for primary campaign. Recruited and organized grassroots support and directed volunteer activities. Wrote and presented programs to political organizations, supervised contact with the media and coordinated production of regional campaign materials.

EDUCATION

University of Missouri-Columbia, School of Journalism

Bachelor of Journalism degree, 1985. Emphasis in Advertising.
Curator Scholar; Magna cum laude; General Honors curriculum.

Advertising internship at Fletcher-Mayo, St. Joseph, Missouri, 1984.

George Washington University, Elliott School of International Affairs

Completed in 1994 all course work towards masters degree in International Affairs, with emphasis in international economics, international business and technology policy.

Other:

Leadership Kansas – 1999.

American Council of Young Political Leaders – delegate to Australia, 1998.

International Republican Institute – delegate to Romania, 1995.