

MINUTES OF THE SENATE ELECTIONS AND LOCAL GOVERNMENT.

The meeting was called to order by Chairperson Barbara P. Allen at 1:30 p.m. on January 17, 2001 in Room 245-N of the Capitol.

All members were present except: Senator Clark - excused

Committee staff present: Dennis Hodgins, Kansas Legislative Research Department
Ken Wilke, Office of the Revisor of Statutes
Nancy Kirkwood, Committee Secretary

Conferees appearing before the committee: Natalie Haag, Chief Legal Counsel/Dir. Of Governmental Affairs
Senator Kay O'Connor
Senator Karin Brownlee
Connie Schmidt, Johnson County Election Commissioner
Elizabeth Ensley, Shawnee County Election Commissioner
Karen Hartenbower, Chair of Elections Committee for the Kansas County Clerks and Election Officials Association

Others attending: See attached list.

Natalie Haag, Chief Legal Counsel/ Director of governmental Affairs conceptually introduced legislation concerning recount of certain statewide offices. Senator O'Connor made a motion the Committee introduce the proposed legislation, seconded by Senator Brownlee. The motion carried to introduce the Governor's recount bill.

Senator O'Connor requested introduction of a constitutional awareness bill that candidates would gain more knowledge of the Kansas Constitution. Senator O'Connor made a motion that the Committee introduce the proposed legislation, seconded by Senator Schmidt. The motion carried.

Senator Brownlee requested introduction of a bill requiring the last four digits of a person's social security number to be added to the voter registration card. Senator O'Connor made a motion the Committee introduce the proposed legislation, seconded by Senator Gooch. The motion carried.

Connie Schmidt, Johnson County Commissioner, gave an elections overview presentation of Johnson County to the committee (Attachment 1).

Elizabeth Ensley, Shawnee County Election Commissioner, presented testimony regarding the Global Accu-Vote 2000- Precinct Counter (Attachment 2).

Karen Hartenbower, Chair of Elections Committee for the Kansas County Clerks and Election Officials Association provided a report of the Accu-Vote precinct tabulators and a list of the Kansas Counties and the election system used in their county (Attachment 3). Ms. Hartenbower presented a copy of the First Judge application/nomination form, which is a student election judge program, and the success they have had in Lyon County (Attachment 4).

**SENATE
ELECTIONS AND LOCAL GOVERNMENT
GUEST LIST**

Date Jan 17, 2001

Karen R. Hartenbauer	Lyon Co. Clerk
Elabeth Easley	Shawnee Co. Election Comm
Carmen Schmidt	Johnson Co Election Comm
Brad Bryant	Sec. of state
Anthony Gutierrez	Shawnee Co Elec Office.
Sarah Bahari	AP
Kris Headrick	Johnson Co Election Office
EDWARD ROWE	LEAGUE OF WOMEN VOTERS/KS
Karen Alexander	Legislative affairs
Kyle Kessler	DOB

**Elections Overview Presentation
before the
Senate Elections and Local
Government Committee**

January 17, 2001

**Presented by
Connie Schmidt, Election Commissioner
Johnson County, Kansas**

*Senate Elec & Loc. Gov
1-17-01
Attachment 1*

PRINCIPLES OF ELECTIONS/REGISTRATION OFFICIALS

We subscribe to these Principles:

- Freedom is an inherent human right, but it is also fragile and can be lost through neglect or misuse.
- Freedom requires responsibility.
- Freedom can best be maintained and nurtured through the democratic process. The success of the democratic process requires fair and open elections which accurately reflect the intent of the electorate.
- Therefore, it is our unique role as election officials to serve as gatekeepers of Democracy.

It is our sacred honor to protect and promote public trust and confidence by our conduct of accurate and fair elections.

As the public's guardians of freedom within a democratic society, we are responsible for the integrity of the process. Our role demands that these principles must be placed above personal or partisan gain.

Nurturing and protecting Democracy is a team effort in the profession of elections administration. Our task requires wisdom, courage and the desire to remain focused on our vision of free and impartial elections despite changes in our society and its laws.

By dedicated adherence to these Principles and Standards of Conduct, we demonstrate our loyalty to freedom, pride in our profession and a commitment to the excellence of the democratic process.

STANDARDS OF CONDUCT FOR ELECTIONS/REGISTRATION OFFICIALS

My Personal Pledge to Freedom, Democracy and My Profession:

- I** uphold the Constitution of the United States and the laws, policies and court decisions of federal, state and local jurisdictions;
- I** commit to excellence and competence by maintaining the highest level of knowledge and expertise in the elections process through continuing education and self evaluation;
- I** am accountable for maintaining public confidence in honest and impartial elections which I conduct in a fair, efficient and accurate manner;
- I** dignify voters by providing equal opportunity to participate in the democratic process;
- I** am responsible for just and equitable treatment of the general public, elected officials and members of my profession;
- I** manifest a positive role in community relations by being accessible and receptive to both individuals and groups;
- I** have the courage and stamina to protect the public's interest from manipulation for personal or partisan gain while respecting the rights of all;
- I** am flexible and innovative within the framework of the law in carrying out my duties on behalf of the public's interest;
- I** conduct all fiscal responsibilities with wisdom and integrity, and I am accountable for all funds and resources committed to my charge;
- I** maintain a productive and efficient operation through a well managed elections environment;
- I** endeavor to maintain the highest level of integrity in performing all duties of my profession.



- **Brief Overview**
 - State of Kansas
 - Johnson County
- **Elections in Johnson County**
 - Historical Trends
 - Advance Voting
- **How We Collect Votes**
 - Voting Machines
 - Optical Scan Paper Ballots
- **Canvassing Votes**
- **Recount Procedures**
- **Responsibility**

State of Kansas

- Counties range in size from just over 1,600 to over 450,000
- 34% of the population in Kansas is in 2 counties
- 95 counties have a population of less than 50,000
- The needs of the smallest counties and largest counties are drastically different

Johnson County

- 313,109 registered voters
- 388 voter precincts
- 45 split precincts
- 259 voting locations
- 860 voting machines
- 1,206 virtual voting machines
- Up to 150 supplemental voting booths
- Over 1,500 elected positions
- 3 satellite voting locations
- Up to 950 ballot formats
- Over 150,000 ballot images tabulated
- Over 1,300 election workers
- Student election workers/ student elections
- Internet Web Site
- 15 full-time Election Office employees

Election Day

Automatic Voting Computers

- Extremely accurate
- Confirms selection to voter
- No spoiled or unused ballots
- No over-voting
- Back-up battery in case of power failure
- Stores votes in three places
- Fast, efficient tally of results



Educating Voters

- Sample Ballots posted on the Internet and at the polls
- Write-in instructions posted on Internet, at the polls, and on the voting machine
- “Top Ten Things to Remember When Voting on an Automatic Voting Machine” posted on the Internet and at the polls
- “How to Vote on an Automatic Voting Machine” posted on the Internet
- “How We Count the Votes on Election Night” posted on the Internet

WRITE-IN INSTRUCTIONS

1. To do a write-in, press the square in the empty box at the bottom of the contest where you want to record a write-in vote.
2. The GREEN arrow will move there and will blink to indicate that a write-in is in progress.
3. Use the "keyboard" at the base of the voting panel to type the name of your choice, one letter at a time. As you type, the name will appear in the small window at the bottom left on the base of the voting panel.
 - To make a space between letters, use the arrow key pointing to the right or the "space" key.
 - To erase a letter, use the arrow key pointing to the left or the "backspace" key.
4. If you decide NOT to do a write-in while typing the name, go back and re-push the square next to the blinking arrow to cancel.
5. To record your selection, press the green dot labeled "ENTER" on the keyboard. The name will be removed from the display. Once the "ENTER" has been pressed, you cannot change the write-in.
6. Return to the ballot and continue making your selections in the remaining contests.
7. **When you have finished making ALL of your selections on the entire ballot,** press the "CAST VOTE" button to record your votes before exiting the booth.

Top Ten Things to Remember When Voting at the Polls

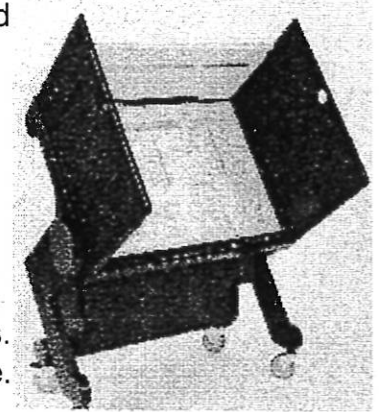
Things to remember when voting on electronic voting machines at the polls on Election Day in Johnson County, Kansas.

1. After voting the entire ballot, push the "Cast Vote" button to record your vote.
2. Always confirm your vote selection in the read-out screen at the bottom of the voting machine.
3. If you take a child into the voting booth with you, keep the child on your left - away from the "Cast Vote" button.
4. If the lights are not on for a contest that you believe you are eligible to vote on, inform an Election Worker immediately.
5. To change a selection (before pushing the "Cast Vote" button), press the button again and the light will go off.
6. After you have entered the voting booth, if you change your mind about voting in this election - always inform an Election Worker of your decision.
7. Read the posted sample ballot before entering the voting booth.
8. If you plan to vote for a write-in candidate, read the instructions inside the voting booth or ask an Election Worker for instructions.
9. Voting instructions are posted inside the voting booth.
10. If this is the first time you have voted on the electronic voting machine, ask an Election Worker for a demonstration.

Guidelines for Voters

How to Vote on Automatic Voting Machines at the Polls

Johnson County uses AVC Advantage® voting machines purchased from Sequoia Pacific Voting Equipment, Inc., Jamestown, New York.



Guidelines for voting on automatic voting machine at the polls:

- As you enter the voting booth, green-lighted arrows point to the titles of each election contest.
- Review the candidate names under the election contest titles.
- To vote, push the square to the right of the candidate's name. The green arrow will move to point to that name.
- The name you select will appear in the display window at the bottom left on the base of the voting panel.
- To change your selection, push the square to the right of the candidates name again to cancel and then select another name.
- Continue voting for candidates in other contests and for any questions.
- A write-in vote is allowed if the words "write-in" appear under the specific election contest.
- **When you have finished making all selections**, record your votes by pushing the orange "Cast Vote" button in the lower right corner on the base of the voting panel.
- Exit the voting machine.

How to Enter a Write-In Name at the Polls

A write-in vote is allowed on a voting machine if the words "write-in" appear under the specific election contest.

Guidelines for entering a write-in name:

- Press the square to the right of "Write-In" in the selected contest. The green-lighted arrow will appear and blink to indicate that a write-in is in progress.
- Using the keyboard at the base of the voting panel, type the name of your choice, one letter at a time.
 - To make a space between letters, use the arrow key pointing to the right or use the "space" key.
 - To erase a letter, use the arrow key pointing to the left or use "backspace" key.
 - The name you enter will appear in the display window to the left of keyboard.
- If you decide not to enter a write-in while typing a name, push the square next to the blinking arrow to cancel.
- To record your write-in selection, press the green dot labeled "Enter" on the keyboard. The name will be removed from the display window.
 - Once "Enter" has been pressed, you cannot change the write-in.
- Return to the remaining contests on the ballot and continue making your selections.

How We Count The Votes On Election Night

How soon are the election results available on election night?

The timeliness of reporting election results in Johnson County, Kansas, is dependent on: (1) number of voters in line when the polls close at 7:00 p.m.; (2) number of voting machines reporting results; (3) number of candidates and contests on the ballot, and; (4) length of driving time for returning the "results" cartridges to the Election Office.

On Election Day, voting machines are distributed to over 250 voting places throughout Johnson County. Each of these machines contains one "results" cartridge, which resembles a videotape cassette. After the last person in line at 7:00 p.m. has voted, the supervising judge at each of the voting places remove the "results" cartridge from each machine and drives back to the Election Office in Olathe to turn in the cartridges.

At the Election Office, staff receives each of the "results" cartridges and individually loads them into the central election computer.

The votes on the advance paper ballots are electronically stored using scanning equipment. In order to count these paper ballots by city, ward, and precinct, the central election computer sets up an additional 318 "internal computer" machines to sort these votes.

The results from the advance paper votes are merged with the machine cartridge results for unofficial final countywide results by city, ward, and precinct.

The first unofficial partial results summary will be available by 7:30 p.m. This summary will include all advance votes and any processed voting machine cartridges. This information will be updated periodically throughout the evening until all voting machine cartridges have been loaded into the central election computer.

There are several options for receiving unofficial election results: (1) view the results on the Election Office Web Site; (2) request a telephone call from the Election Office; or (3) receive the results in person at the Election Office.

The Board of Canvassers meets on Friday morning following the election at 9:00 a.m. at the Election Office, 2101 East Kansas City Road in Olathe. This board determines the validity of any provisional or challenged ballots. Following the processing of the valid ballots, the official vote summary is certified by the Board of Canvassers as the final official election results.

Accountability



- Signatures in poll book = tickets issued = Voting Machine Counter
- All machine cartridges read twice Election Night
- Computer reports from machine cartridges = results tapes from machines
- Audit trail report can reproduce ballots in random order

ELECTION DAY - FINAL TALLY

(To be completed by Supervising Judge at the close of Election Day)

EC CODE _____

MACHINE TOTALS

Machine # _____ Public Counter _____

Machine # _____ Public Counter _____

Machine # _____ Public Counter _____

Machine # _____ Public Counter _____

POLL BOOK SIGNATURES

Total Signatures in Poll Book _____

PROVISIONAL VOTERS

Number of Voted Provisional Envelopes _____

Number of Signatures on Green Provisional Page _____

ADVANCE BALLOTS RETURNED

Number of Voided Advance Ballots Returned
(Voter Allowed to Vote on Machine) _____

Date

Supervising Judge

Advance Voting Optical Scan Paper Ballot

OFFICIAL ELECTION BALLOT
State of Kansas, County of Johnson
November 7, 2000

Return ballot by 7:00 p.m. election day

<p>GENERAL ELECTION NATIONAL, STATE, COUNTY AND TOWNSHIP OFFICES QUESTIONS SUBMITTED</p> <p>IMPORTANT INSTRUCTIONS TO VOTERS</p> <p>Mark your ballot in black ink. Darken the oval to the LEFT of your choice.</p> <p>Review your ballot before marking it. If you tear, detach, or wrongly mark this ballot, you may return it and receive a new ballot.</p> <p>To vote for a person, darken the oval to the left of and on the same line with the name of the candidate.</p> <p>Write-in votes are allowed only if a blank line is provided under the specific office. Print or write the name clearly and darken the oval to the left of the write-in name.</p> <p>To vote in favor of any question submitted upon this ballot, darken the oval to the left of the word "YES".</p> <p>To vote against a question submitted, darken the oval to the left of the word "NO". Do not make any other marks on the ballot.</p> <p>Place ballot in the return envelope and seal it securely. SIGN THE ENVELOPE. For your ballot to be counted, by law your signature must be on the envelope.</p>	<p>FOR PRESIDENTIAL ELECTORS FOR PRESIDENT AND VICE-PRESIDENT (Vote for One Pair)</p> <p>BUCHANAN AND FOSTER Reform</p> <p>BUSH AND CHENEY Republican</p> <p>GORE AND LIEBERMAN Democratic</p> <p>HAGELIN AND TICCIAI Republican/Monarchist</p> <p>HADER AND LATJAKE Independent/Monarchist</p> <p>PHILLIPS AND FRAZIER Constitution</p> <p>BROWNE AND OLIVER Libertarian</p>	<p>FOR U.S. REPRESENTATIVE 3RD DISTRICT (Vote for One)</p> <p>PHIL KLINE Republican/Conservative</p> <p>CHRIS MINA Libertarian/Overland Park</p> <p>DENNIS MOORE Democratic/Leawood</p>	<p>FOR STATE REPRESENTATIVE 23RD DISTRICT (Vote for One)</p> <p>JOE KRONWITZER Democratic/Mission</p> <p>JUDY MORRISON Republican/Overland Park</p>	<p>FOR COUNTY CLERK (Vote for One)</p> <p>JOHN A. BARTOLAG High Plains/Clairie</p>
	<p>FOR STATE SENATOR 10TH DISTRICT (Vote for One)</p> <p>NICK JORDAN Republican/Overland Park</p> <p>CHERYL MALDOX Democratic/Overland Park</p>	<p>FOR STATE BOARD OF EDUCATION MEMBER 2ND DISTRICT (Vote for One)</p> <p>RAE GAMBLE Republican/Overland Park</p> <p>RON PATTON Democratic/Fancy</p>	<p>FOR DISTRICT ATTORNEY 10TH DISTRICT (Vote for One)</p> <p>PAUL J. MURRISON Republican/Leawood</p>	<p>FOR COUNTY TREASURER (Vote for One)</p> <p>KAREN CARLIN Democratic/Overland Park</p> <p>DENNIS WILSON Republican/Overland Park</p>
			<p>FOR REGISTER OF DEEDS (Vote for One)</p> <p>BECKY GILMORE DAVIS Republican/Clairie</p>	

- Ballots created and printed in-house – total control
- Images stored electronically for tabulation on Election Night
- Paper ballot totals merged electronically with machine totals for reporting Election Night

Educating Voters

- “Make Your Vote Count” insert in every paper ballot envelope
- Marking instructions printed on the ballot and posted in the voting booth
- “Guidelines for Voting a Paper Ballot” posted on the Internet
- “Election Tips to be Sure Your Vote Can be Counted” posted on the Internet

Advance Ballot Envelope Insert

MAKE YOUR VOTE COUNT!!!

Please fill in the "entire bubble" using a black or dark blue ink pen. Do not use red ink or pencil.



(Example of a Correctly Marked Bubble)

Vote both sides and both pages of the ballot.

Remember to sign the outside of the ballot return envelope. The envelope must be signed in order to count your vote.

Return your ballot as soon as possible. Ballots received after 7:00 p.m. on Election Day cannot be counted. For your convenience, a 24-hour drop box is available at the front entrance to the Election Office, 2101 East Kansas City Road, Olathe.

Guidelines for Voters

How to Vote a Paper Ballot

Johnson County uses paper ballots for Advance Voting and also for Provisional Voting at the polls.

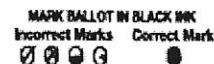
Paper ballots are read by OpScan® 5 Scanners purchased from National Computer Systems, Inc., Minneapolis, Minnesota. Votes are tabulated by the Election Database System purchased from Sequoia Pacific Voting Equipment, Inc., Jamestown, New York.

Advance Voting Ballots are requested by application by the voter and are mailed on the 20th day prior to an election. Voted Advance Ballots must be returned to the Election Office before 7:00 p.m. on Election Day to be counted. Ballots received after 7:00 p.m. on Election Day cannot be counted.

Provisional Ballots are provided to voters at the polls who have not updated their voting records at the Election Office prior to Election Day. Provisional Ballots are voted at the polls and returned to the election judge.

Guidelines for voting a paper ballot:

- Review your ballot before marking it.
- Use black ink to darken the oval to the left of your choice. Darken the oval completely, rather than making an X or a check mark.
 - To vote for a person, darken the oval to the left of and on the same line as the name of the candidate.
 - A write-in vote is allowed if a blank line is provided under the specific office. Print or write the name of your write-in choice clearly and darken the oval to the left of the write-in name.
 - To vote in favor of any question submitted upon the ballot, darken the oval to the left of the word "YES".
 - To vote against a question, darken the oval to the left of the word "NO".
- Do not make any other marks on the ballot.
- If you tear, deface, or wrongly mark the ballot, you may return it to the Election Office and receive a new one.
- Place the voted ballot in the return envelope and seal securely.
- **Sign the envelope.** For your ballot to be counted, by law, **your signature and residence address must be on the envelope.**
- Return your ballot promptly by mail or deliver in person to the Johnson County Election Office, 2101 E. Kansas City Road, Olathe, KS. For your convenience, an after-hours drop slot is available at the front entrance of the Election Office.



Election Tips

To Be Sure That Your Vote Can Be Counted

Remember: To vote - you must be registered!

- Registration closes fourteen (14) days prior to each election. You may register at any city hall, public library, or at the Johnson County Election Office.
- To register, you must be United States citizen, Kansas resident, and at least 18 years of age by the next statewide general election.

Advance Voting Tips

- Advance Voting closes at 12:00 noon on the Monday prior to Election Day.
- When voting in advance, you (registered voter) must sign the outside of the ballot envelope. If you forget to sign the envelope, your vote cannot be counted.
- The signature on the outside of the advance ballot envelope must match the name on the mailing label. If it does not match, your vote cannot be counted.
- If you mail your advance ballot, it must be received at the Election Office by 7:00 p.m. on Election Day to be counted.
- In a mail ballot election, voted ballots must be received at the Election Office by 12:00 noon on Election Day to be counted.
- You may also hand deliver your ballot to the Election Office lobby ballot box or drop box.
- Voted ballots received in the mail or in person after Election Day cannot be counted.
- If you forget to mail your advance ballot, you may turn in the ballot and envelope at your polling place on Election Day and cast your vote on the electronic voting machine.

Address or Name Changes

- If you are currently a registered voter in Johnson County and you move within Johnson County, you may go to your new polling place or the Election Office, complete a voter registration card and vote a paper ballot. Please call the Election Office to locate your new polling place.
- If you are currently a registered voter in Johnson County and you have changed your name since the last election, you may go to your polling place on Election Day, complete a voter registration card and vote a paper ballot.

Primary Elections

- Kansas law does not allow a registered voter to change his party affiliation on Election Day. You have until the registration books close (14 days prior to an election) to re-register and change your affiliation.
- If you are not affiliated with a political party and wish to affiliate with a party, you may complete a voter registration card and declare either the Republican or Democratic party, and then cast your vote on the electronic voting machine on Election Day.
- If you are unaffiliated and do not wish to affiliate with a party, you may vote only on the questions in a primary election.
- If you are registered with the Reform, Libertarian or Taxpayers party, you may vote only on the questions in a primary election.

At The Polls

- When voting on the electronic voting machine, be sure to review your selections prior to pushing the "Cast Vote" button. If you push the button before you are finished voting, you cannot be given another opportunity to vote.

Please follow these guidelines to assure that your vote is counted. If you have any questions, please call the Johnson County Election Office at 782-3441.

Accountability

- Mail ballots received into secure room and balanced daily
- Ballot envelopes from satellite sites color-coded and balanced to poll book
- Voter record automatically flagged upon in-person check-in or receipt of mail ballot
- Ballots and envelopes grouped in batches of 300 and stored by date, type, and/or location.
- Batch totals balanced to scanner reports

DAILY ANALYSIS LOG

In Person and By Mail - Advance Voting Ballots

In Person Location _____ Date: _____

By Mail _____ Time: _____

- Number of "Perfect Envelopes (store by date) _____ +
- Number of "Non-Perfect" Envelopes (store by date) _____ +
- Number of Provisional Envelopes (store by date) _____ +

TOTAL NUMBER OF ENVELOPES RECEIVED TODAY _____

TOTAL TO BE OPENED _____ +

TOTAL PENDING _____ =

GRAND TOTAL RECEIVED-TO-DATE _____

Initials _____

FINAL ADVANCE VOTE TALLY SHEET

ELECTION _____

TOTAL BALLOTS RECEIVED BY MAIL _____

TOTAL BALLOTS VOTED IN PERSON _____

TOTAL BALLOTS VOTED _____

TOTAL BALLOTS VOTED _____

LESS: TOTAL BALLOTS CHALLENGED _____

TOTAL BALLOTS TABULATED _____

Date

Special Election Board Supervising Judge

Election Verification

- Machine cartridge totals = machine tape totals
- Advance paper ballot totals = electronically transferred Advance totals in central count
- Supplemental paper ballot totals = electronically transferred Supplemental totals in central count
- Machine totals + Supplemental totals = Election Day totals
- Election Day totals + Advance totals = Unofficial Election Night Summary totals
- Precinct totals = Summary totals

Canvassing the Votes

- Provisional and challenged ballots are researched individually and grouped for presentation to Board of Canvassers
- Recommendations to count or not count ballots are based on state statutes
- Decision is documented and signed
- Ballots to count are processed and added for final Official Results

Johnson County Election Office



Connie Schmidt
Election Commissioner

Primary Election August 1, 2000

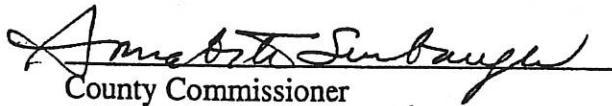
Challenged/Provisional Ballots - Valid and should be counted:

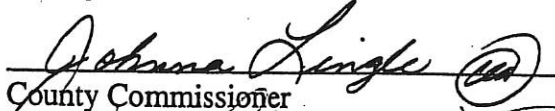
- Name changes - 27 ballots
- Address changes - 234 ballots
- Address changes and party affiliation - 31 ballots
- Address and name changes - 8 ballots
- Machine problems - 28 ballots
- Advance Ballot not returned - 50 ballots
- Perfect Voter - Election Worker error - 26 ballots
- Perfect Voter - party affiliation - 105 ballots
- Machine Cartridge - 107 ballots

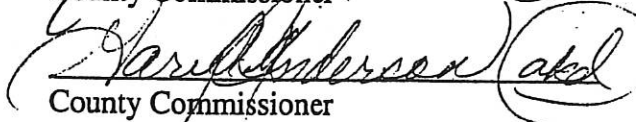
TOTAL RECOMMENDED TO COUNT: 616 ballots

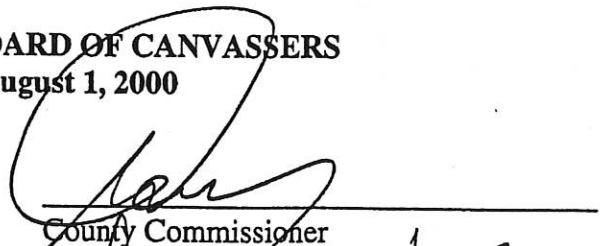
JOHNSON COUNTY BOARD OF CANVASSERS

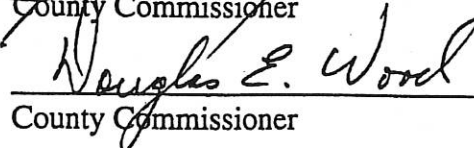
Approved: August 1, 2000


County Commissioner


County Commissioner


County Commissioner


County Commissioner


County Commissioner

Johnson County Election Office



Connie Schmidt
Election Commissioner

Primary Election August 1, 2000

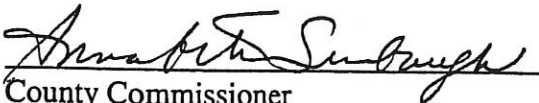
Challenged/Provisional Ballots - Not valid and should not be counted:

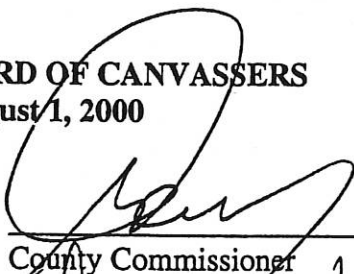
- Not Registered - 62 ballots
- No Match Signature (no assistance form) - 5 ballots
- Ballot Envelope not signed - 4 ballots
- No Party Affiliation - 55 ballots
- No Provisional Ballot Envelope - 10 ballots
- Wrong Party Affiliation - 1 ballot
- Voted Democrat on machine then wanted to vote Republican - 1 ballot
- Advance Ballots turned in at voting location - 2 ballots
- More than one ballot in envelope - 1 ballot
- Party changes after close of registration - 82 ballots
- Pushed cast vote button too soon - 19 ballots
- Tried to vote twice - 5 ballots
- Arrived in mail too late - 76 ballots
- Did not complete provisional envelope - 13 ballots
- Voter lives in Wyandotte County - 1 ballot
- Voted at business address - 1 ballot

TOTAL RECOMMENDED TO NOT COUNT: 337 ballots

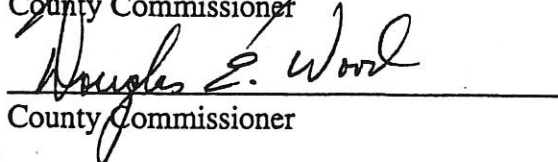
JOHNSON COUNTY BOARD OF CANVASSERS

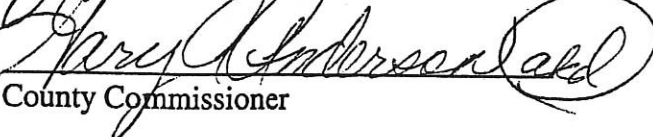
Approved: August 1, 2000


County Commissioner


County Commissioner


County Commissioner


County Commissioner


County Commissioner

Johnson County Election Office



Connie Schmidt
Election Commissioner

Primary Election August 1, 2000

Challenged/Provisional Ballots - Decision pending review by Board of Canvassers:

A. Count part of the ballot

- Election worker error – issued wrong ballot – 10 ballots
- Voter voted in wrong precinct on Election Day – 45 ballots
- Voter changed address after advance ballot was issued – 1 ballot

B. Count or Not Count

- Voter wrote party affiliation on back of envelope – 1 ballot
(Count X or Do Not Count)
- Voter voted on Election Day at 6:45 a.m. – 1 ballot 4-1
(Count X or Do Not Count)
- Voters voted after advance voting closed – 4 ballots
① (Count X or Do Not Count X) ③
- Voters voted before advance voting opened – 2 ballots
① (Count X or Do Not Count X) ①
- Voter did not sign provisional ballot envelope – 1 ballot
(Count or Do Not Count X)

TOTAL BALLOTS DECISION PENDING: 65 ballots

TOTAL RECOMMENDED TO COUNT: 60

TOTAL RECOMMENDED TO NOT COUNT: 5

JOHNSON COUNTY BOARD OF CANVASSERS

Approved: August 1, 2000

County Commissioner

County Commissioner

County Commissioner

County Commissioner

County Commissioner

Johnson County Election Office



Connie Schmidt
Election Commissioner

Primary Election
August 1, 2000

ADDENDUM

Challenged/Provisional Ballots - Not valid and should not be counted:

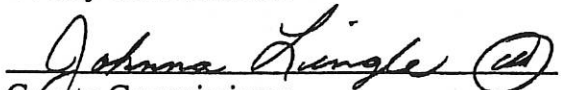
- More than one ballot in envelope - 3 ballot

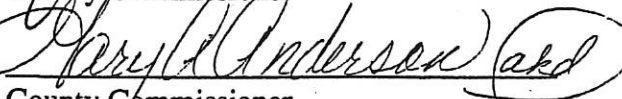
TOTAL RECOMMENDED TO NOT COUNT: 3 ballots

JOHNSON COUNTY BOARD OF CANVASSERS

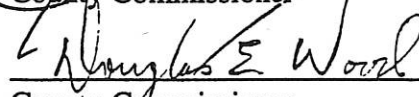
Approved: August 1, 2000


County Commissioner


County Commissioner


County Commissioner


County Commissioner


County Commissioner

Recount Procedures

- Machine cartridges are read twice on two stand-alone computers on Election Night
- Candidate selects type of recount
- Ballots and cartridges in contest to be recounted are identified and tallied
- Election audit trail and recount audit trail presented to Board of Canvassers
- Results announced

DOCUMENTS FOR RECOUNT CANVASS

I. ELECTION AUDIT TRAIL

A. TESTING

- Test deck
- Test deck spreadsheet
- TeamWork Master
- TeamWork Zero proof
- TeamWork Final Report for Test Deck
- EDS Public Test Zero Proof Report
- Test AVC machine tapes
- EDS Results Report for test AVC's
- EDS Results Report for test deck and test AVC's combined

B. ELECTION

- TeamWork Zero Proof
- TeamWork Advance Report before transfer
- EDS Zero Proof Report
- EDS Advance Report after transfer
- Unofficial Partial Results
- Unofficial Final Results
- Teamwork Provisional Final Report
- Teamwork Supplemental Final Report
- Official Final Results Report

C. ELECTION VERIFICATION

- Copies of zero proof machine tapes
- Copies of results reports machine tapes
- Tally of machine tapes results reports
- EDS machine reports – proofed to machine results tapes individually and totally
- EDS Advance machine reports
- EDS Supplemental machine reports
- EDS Provisional machine reports

II. RECOUNT AUDIT TRAIL

A. MACHINES

- EDS Public Test Zero Proof Report
- EDS Public Test Results Report
- EDS Recount Zero Proof Report
- EDS Recount Results Report for cartridges

B. PAPER BALLOTS

1. COUNTING

- Procedures for hand counting paper ballots
- Yellow sheet for each EC Code with number of ballots verified and initialed by two workers by category – Advance, Supplemental, or Provisional
- Separate green sheet for each candidate, blank votes, and overvotes in each EC Code with number of votes counted and initialed by two workers and verified and initialed by two workers
- Verification that the number of votes on the green sheets in each EC Code equals the number of ballots on the yellow sheet for such EC Code

2. TALLYING & RECONCILING

- Tally instructions
- Spreadsheet created for each category
- Tally by calculator of each category compared to spreadsheet for accuracy
- Advance Spreadsheet = Original Advance TeamWork Report
- Supplemental Spreadsheet = Original Supplemental TeamWork Report
- Provisional Spreadsheet = Original Provisional TeamWork Report

3. TOTALS – Final spreadsheet created with:

- Number of voted, blank, and overvoted ballots for each category: Advance, Supplemental, and Provisional
- Number of votes for each candidate in each category: Polls, Advance, Supplemental, and Provisional

C. DOCUMENTATION

1. Keep with records and in folder:

- Certification
- Abstract
- Overview of procedures
- Recount Order from Secretary of State's Office
- Hand Count procedures
- Hand Count recount tally
- Unofficial Summary Fax Report
- Explanation of paper ballot terms: Advance, Supplemental, and Provisional
- Official Summary Fax Report

Responsibility

- Election Administrator
 - Educate voters
 - Make voting convenient and accessible
 - Safeguard integrity of the process
 - Assure accurate and timely vote count
- Voter
 - Know when the election occurs
 - Research candidates and issues
 - Accurately cast vote



Shawnee County Commissioner of Elections

Elizabeth Ensley
Election Commissioner
Norine Staab
Asst. Election Commissioner

911 S.W. 37th, Suite A
Topeka, Kansas 66611-2378
(785) 266-0285

DATE: January 17, 2001
TO: Senator Barbara Allen, Committee on Elections and Local Government Chairman
FROM: Elizabeth Ensley, Shawnee County Election Commissioner

RE: GLOBAL ACCU-VOTE 2000-PRECINCT COUNTER

Thank you for allowing me to speak before the committee. Shawnee County has 105,181 registered voters. In November 2000, approximately 75,000 people voted in the election for a 71% turnout. Of these, 65,000 people voted at the polls and 10,000 voted in advance (3,600 of those voted in the office).

Shawnee County uses the Accu-Vote 2000 by Global Election Systems, Inc. to tabulate our ballots. This is a small optical scan machine which is carried to the polling place by the Election Board Workers. Throughout the day, voters color in an oval and place their ballots in the machine to be scanned. At the end of the night, board workers close out the machine and run the Final Results Report tape. Then they bring the supplies and the Accu-Vote back to the Election Office. The memory card is removed from the machine and uploaded in our main PC so that an abstract of the entire county can be run.

Election equipment can be analyzed into two different categories, precinct count and central count machines. Precinct count includes voting machines as well as the optical scan machines which are sent to each voting place. Central count machines include the big optical scanners, punch cards (which are not certified in Kansas) and the smaller optical scan machines can be used like a central counter. All mailed ballots are handled in the same way as a central count system. Precinct counters avoid many problems with determining voter intent or overvotes because the voter is there to make any corrections. In November, there were only 292 voters who chose not to vote for the office of President in Shawnee County. Overvotes were only a slight factor on a few mailed ballots.

In 1994, Shawnee County changed from mechanical lever voting machines to the Accu-Vote optical scan precinct counter. We were able to decrease both the length of time our voters were waiting in lines as well as our costs, while providing the ultimate audit trail, the actual ballot marked by the voter. Totals are transferred electronically which avoids the errors in hand transfers of the results. The same ballot is used at the precinct as for mailed ballots. Therefore only one system is needed.

During recounts our candidates have been requesting hand counts of the ballot. In November, we hand counted over 5,000 ballots in the 54th Representative District. The final results remained identical to the machine count. It is important to keep recounts well organized. I have found that machines are good at counting large quantities of ballots very quickly while people do well counting small quantities and using their judgement. Their judgement may be very important in determining voter intent in a close race. All systems have specific instructions which must be followed by the voters, election board workers and election officials.

In Elections, it is important to keep machines as well as election requirements uncomplicated for the voter, election board worker and administrator. Great improvements have been made in recent years and good legislation had been passed which has been very helpful. Thank you for your interest.

*Senate Elec & Loc Gov
1-17-01
Attachment 2*

**SENATE ELECTION COMMITTEE REPORT
JANUARY 17, 2001
LYON COUNTY
ACCU-VOTE PRECINCT TABULATORS**

Ballots: Ballots are printed by a local printer

 Ballots are stamped to identify where each ballot was cast

 Ballots are coded as to which precinct they are to be counted

 Directions on how to vote the ballots are given orally from the Election Board are printed on the ballots and printed on the privacy sleeve

Voting Equipment: AccuVote

 In precinct tabulators – which can modem in results – we modem in from all precincts

 Will only accept 1 ballot at a time

 Can set to sort over voted, under voted, write-ins and blank ballots

 Election is programmed on a memory card for each precinct – the advanced voting for all precincts can be programmed on 1 card

 Advanced voting 20 days before the election – at the end of each day voting the machine is turned off and locked in our vault. There is a battery in the card that stores votes cast. On election night at 7 pm we send the ender card through and the AccuVote tallies the votes on a tape

 Votes are recorded on the memory card – to set for a recount the cards can be reprogrammed for a recount

 The only discrepancy I have found with the AccuVote is voter error no error with the tabulator

 AccuVote is easy to carry in it's own bag – our older workers have no trouble starting the machine or with modeming in results on election night. We have the card programmed and installed under a seal. The machine prints off a zero tape automatically when they turn it on which proves there are no recorded votes before Election Day. They put the tabulator into the 'ballot box' and turn on. The zero tape prints then it is ready to record votes.

*Senate Elec & Loc Gov
1-17-01
Attachment 3*

The tabulator can be programmed to sort over votes, under votes, write-ins and blank ballots. Sorted ballots are returned in marked envelopes for our staff to view. We also look at each ballot on election night.

The voter puts the ballots in the tabulator. The ballots can be put in backwards, upside down or any way they want to and it will still be read correctly.

If a ballot jams (November we had 2 ballots – some voters tried to insert both at the same time) there is a readout on the LCD display which says ballot jammed in reader. If the ballot is read it will tell the voter. If the ballot is not read it will tell the voter. The election board keeps an eye on the tabulator from their table. If a ballot is jammed they ask the voter to read them the print out then they can instruct the voter what they need to do next (reinsert the ballot, etc.) The board worker is instructed to assist while keeping the ballot secret.

If the ballots will not go through (some people are in a hurry) they are instructed to put their ballot in the side slot. This goes into a special bin in the ballot box. If the electricity goes off or the machine is not working the election goes on. The voter puts their ballot in the side slot. After 7pm on election night when the polls are closed before running totals a board worker will take the ballots out of the side bin and put through the tabulator. If some do not go through then they are put in a hand count envelope. We will hand count those ballots election night.

Provisional ballots:

Most of our provisional ballots are people moving within the county. These are to be counted after approval of the Board of Canvassers. We do not have consistent procedures through out the state. Some counties do not count provisional ballots if it does not make a difference in the outcome of a race. This is the way old 'challenged' ballots were treated.

Student Judges:

Student Judges were 1st used in Lyon County in the November election. Our Association lobbied for this during the last session. This was a great help to the election boards. I have heard nothing but compliments about their work. They assisted the older worker by helping carry in ballots and equipment. They were very comfortable with the tabulators. They had full board training.

What I think is needed:

Uniform procedures throughout the state.

Legislation to assist accuracy

Last 4 numbers in the social security number

Mail elections – able to send ballots only to active members

Change cut off from 30 days to 60 days for city annexations
(sometimes these cause new precincts to be created which causes
more ballot styles to be generated)

Eliminate in-person voting on Friday before the election
(So we can run poll book sheets showing who voted in advance for
the Monday morning election school where we give them their
supplies for the election.)

Our association will support any legislation to assist accuracy in elections.

Submitted:

Karen K. Hartenbower
Lyon County Clerk-Election Official
Chair – Kansas County Clerks and Election Officials – Election
Committee

COUNTY ELECTION SYSTEMS

	AIS/ES&S OPTICAL SCAN	ACCU-VOTE OPTICAL SCAN	VOTING MACHINE	HAND COUNT
Allen	X			
Anderson		X		
Atchison	X			
Barber		X		
Barton	X			
Bourbon	X			
Brown		X		
Butler	MICRO-VOTE	X		
Chase				X
Chautauqua				X
Cherokee	X			
Cheyenne				X
Clark		X		
Clay	X			
Cloud	X			
Coffey	X			
Comanche				X
Cowley	X			
Crawford	X			
Decatur				X

Dickinson	X		
Doniphan	X		
Douglas	X		
Edwards	X		
Elk			X
Ellis	X		
Ellsworth	X		
Finney	X		
Ford	X		
Franklin	X		
Geary	X		
Gove			X
Graham		X	
Grant		X	
Gray	X		
Greeley		X	
Greenwood	X		
Hamilton		X	
Harper		X	
Harvey	X		
Haskell	X		
Hodgeman		X	
Jackson			X

Jefferson		X	
Jewell			X
Johnson			X
Kearney		X	
Kingman		X	
Kiowa	X		
Labette	X		
Lane			X
Leavenworth	X		
Lincoln		X	
Linn	X		
Logan	X		
Lyon		X	
Marion	X		
Marshall	X		
McPherson	X		
Meade		X	
Miami	X		
Mitchell			X
Montgomery	X		
Morris			X
Morton	X		
Nemaha		X	

Neosho	X	
Ness		X
Norton		X
Osage	X	
Osborne	X	
Ottawa		X
Pawnee	X	
Phillips	X	
Pottawatomie	X	
Pratt	X	
Rawlins		X
Reno	X	
Republic		X
Rice	X	
Riley	X	
Rooks		X
Rush		X
Russell	X	
Saline	X	
Scott	X	
Sedgwick	MICRO-VOTE -ELECTRONIC	
Seward		X
Shawnee		X

Sheridan	X		
Sherman	X		
Smith	X		
Stafford	X		
Stanton		X	
Stevens	X		
Sumner	X		
Thomas	X		
Trego	X		
Wabaunsee		X	
Wallace		X	
Washington			X
Wichita			X
Wilson	X		
Woodson			X
Wyandotte		X	

56 – AIS-ES&S CENTRAL COUNT

2 – MICRO-VOTE

24 – ACCU-VOTE IN PRECINCT COUNTERS AS WELL AS CENTRAL COUNT

1 – MACHINE – JOHNSON COUNTY

22 – HAND COUNT

How do students benefit by working as election judges?

Students receive:

- Hands-on experience in how elections are conducted;
- Training on how to open a polling place, process voters, and close the polls;
- Inspiration to register and vote themselves when they reach the age of 18;
- A lifelong appreciation for the democratic process.

What are the requirements to Be a student election judge?

Students must:

- Be a high school student in good standing;
- Be a U.S. citizen by election day;
- Attend 1 of the election board training sessions;
- Be able to work from 6:30 a.m. until all duties are completed to close the polling place after the election.

Make a difference,

VOTE

Important Dates 2000

Election Board Training
November 6th

Last day to register to vote
for the General Election
October 23

Advance Voting Starts
October 18th

Karen K. Hartenbower
Lyon County Clerk
Election Officer

Lyon County Clerk's
Election Office

402 Commercial
Emporia, Ks. 66801

316-341-3245

Senate Elec. & Loc Gov
1-17-01
Attachment 4

M
FIRST

Judge

Student Election Judge Program

**LYON COUNTY
ELECTION OFFICE**

**Lyon County
Election Judge
Information**

316-341-3245

First Judge Application/Nomination Form
Complete this form and submit to your teacher.

4-2

**What are the duties
of a Lyon County
Student Election Judge?**

A Lyon County Election Judge is responsible for the conduct of the election in the precinct to which he or she is assigned. Each precinct is assigned one supervising judge, one clerk, and one judge.

Judges act as a panel and rule on questions of voter eligibility and other important matters in their precinct.

The workers are responsible for setting up the election equipment in the morning, conducting a fair and impartial election, and reporting the results at the end of the day.

please cut along dotted line

Check one:

- I want to work as a Democratic Judge.
- I want to work as a Republican Judge.
- I want to work as a Judge for either party.

(Please Print)

Name

Address

City

Zip

Home Phone

Other

High School Name

I nominate this student to participate in the First Judge Program. I certify that He/she is a high school student in good standing and is 17 or 18 years of age.

I understand that I must meet the following requirements to be eligible for this program:

- A U.S. citizen at the time of the election;
- A high school student in good standing and 17 or 18 years of age
- Will attend the training class

Principal Signature

Date

Student Signature

Date

Teacher Name

Date

Parent Signature

Date