

Approved

Jan E. Morrison 1/30/99

Date

MINUTES OF THE SELECT COMMITTEE ON INFORMATION MANAGEMENT

The meeting was called to order by Chairperson Morrison at 3:35 p.m. on January 26, 1999, in Room 526-S of the Capitol.

All members were present except Representative Burroughs, who was excused

Committee Staff Present:

Julian Efird, Kansas Legislative Research Department
Audrey Nogle, Legislative Research Department
Norman Furse, Revisor of Statutes' Office
Gary Deeter, Committee Secretary

Conferees:

Don Heiman, Chief Information Architect, Director, Division of Information Systems and Communications (DISC), and Chief Information Technology Officer, Executive Branch

Others Attending: See attached list.

On January 19, 1999, the members of the Select Committee on Information Management toured the Kansas Bureau of Investigation computer and communication facilities. On January 21 the committee toured the Division of Information Systems and Communications (DISC).

The Chair thanked Vice-Chair Farmer and the committee members for their work during his illness.

Don Heiman, Chief Information Architect, Director of DISC, and Chief Information Technology Officer, Executive Branch, presented cost information for the Information Technology requested by the SCIM. (Attachments 1 and 2) He said the annual cost for leasing a Toshiba laptop and maintaining an Integrated Services Digital Network (ISDN) line would be \$2739.72 for each Southwestern Bell site, \$4052.88 for each non-Southwestern Bell site. Answering questions, Mr. Heiman said the quoted price of the Toshiba came from CTI consultants. He agreed to investigate/negotiate further cost savings and clarify that this should be a tax-exempt interest rate. He said that ISDN lines offer toll-free long-distance service within the 316 and 913 area codes, and, with some exceptions, toll-free long distance in the 785 area code. He said some toll charges might be lowered by using the KANWIN backbone.

Committee discussion centered around the cost for ISDN lines. The Chair and others said that ISDN was necessary if the committee is to experiment with methods of increasing legislator effectiveness through the use of video-conferencing or other bandwidth-intensive technologies. Representative McKinney said his two priorities were to assure legislative staff receive up-to-date IT and to develop modern hearing rooms on the first floor of the Capitol wired for electronic interactivity. Representative Farmer said the legislative budget would be stretched to accommodate the estimated \$109,000 cost for 30 sites. Representative Farmer noted informal comments gathered from legislative leaders regarding the direction of the SCIM. (Attachment 3) The committee agreed to select a sub-committee to develop a strategic plan for the committee before making final decisions. Members of the sub-committee are Representative Farmer, Chair, Representative McKinney, Representative Faber, and Representative Dean. They will

CONTINUATION SHEET

MINUTES OF THE HOUSE SELECT COMMITTEE ON INFORMATION MANAGEMENT, Room 526-S Statehouse, at 3:30 p.m. on January 26

be meeting Wednesday, January 27, 1999, in Room 526-S.

The minutes for the January 13 and January 14 meetings were unanimously approved (motion, Representative Farmer, second, Representative Dean).

The meeting adjourned at 4:50 p.m. The next meeting is scheduled for Thursday, January 28, at 3:30 p.m. in Room 526-S. The Sub-committee report and further discussion is expected at that meeting.

SELECT COMMITTEE ON
INFORMATION MANAGEMENT

GUEST LIST

DATE: JANUARY 26 1999

NAME	REPRESENTING
Don Heiman	DISE
Andy Schaub	DISE
Kent Galley	McMill Grashes & Assoc
Ron Seeber	Dept of Admin.
Jeff Russell	LAS
Dane Larson	LAS

ISDN - lapTop unit costs

SWB CITIES	NON-SWB CITIES
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ANNUAL COSTS

Toshibe laptop PC lease		
annual rate	\$1,652.88	\$1,652.88
ISDN circuit		
annual rate	\$1,086.84	\$2,400.00
TOTAL ANNUAL RATE	\$2,739.72	\$4,052.88

ONE TIME CHARGES

ISDN hardware	\$180.00	\$180.00
ISDN Installation	\$250.00	\$250.00
Secure Access	\$50.00	\$50.00
TOTAL ONE TIME CHARGES	\$480.00	\$480.00

INTERLATA CALLS

Per Minute Rate	\$0.10	\$0.10

SUMMARY

1st year budget per site	\$3,219.72	\$4,532.88
2nd year budget per site	\$2,739.72	\$4,052.88
Interlata calls are extra		

ISDN

(Integrated Services Digital Network)

Integrated Services digital Network (ISDN) is a set of CCITT/ITU standards for the digital transmission over ordinary telephone copper wire as well as over other media. Home and business users who install ISDN adapters (in place of their modems) can see highly graphic Web pages arriving very quickly (up to 128 Kbps). ISDN requires adapters at both ends of the transmission so your access provider also needs an ISDN adapter. ISDN is generally available from your phone company in most urban areas in the United States and Europe. ISDN is available in Kansas in all locations served by Southwestern Bell and in selected Independent areas.

ISDN is available in two levels of service: The Basic Rate Interface, ISDN-Bri, intended for the home and small enterprises or individual connections, and the ISDN-Pri, for larger users. Both rates include a number of B (bearer) channels and a D (delta) channel. The B channels carry data, voice, and other services. The D channel carries control and signaling information

The Basic Rate Interface consists of two 64 Kbps B channels and one 16 Kbps D channel. Thus, a Basic Rate user can have up to 128 Kbps service. The Primary Rate consists of 23 B channels and one 64 Kbps D channel in the united states or 30 B channels and 1 D channel in Europe.

Integrated service Digital Network in concept is the integration of both analog or voice data together with digital data over the same network.

ISDN connectivity in Kansas, as part of the State's network, is used for several applications. Those applications are listed below but are not limited to the current list. Additional services and features will be added as this becomes the appropriate solution for future state network user needs.

1. KANWIN back-up and recovery. ISDN-Bri lines are installed at any site in the network that requires redundancy protection for the dedicated frame relay circuits that make up the KANWIN network.
2. Desktop Video conferencing. Desktop video conferencing is being used by several state agencies for Telemedicine, continuing education, and other collaborative capabilities.
3. Collaborative computing. Agencies are developing the ability to work on the same document or drawing with other users statewide.
4. Telemedicine Consulting. The KUMC is using ISDN to allow consultation between the medical center & doctors throughout Kansas. This service permits this consultation to include video connections and the sharing of data between locations.

ISDN calls within the same serving area are included in the circuit costs. These calls don't have any usage charges and are not charged at a per minute rate. ISDN calls to numbers outside the ISDN lines serving area, whether to another ISDN line, or to a voice line, have usage charges and would be billed at the KANSAN rate of \$0.10 per minute. Call records are collected for all KANSAN calls.

The following is a list of the ISDN serving areas in Kansas:

1. 785 area code - Topeka, Manhattan, Lawrence. An ISDN call from Salina to an ISDN line in Hays would not have a usage charge. An ISDN call from Salina to a voice line in Hays would be billed at the KANSAN rate of \$0.10 per minute. ISDN Calls from a Topeka ISDN number to or from Manhattan or Lawrence, whether ISDN or voice, would be billed at the KANSAN rate of \$0.10 per minute.
2. 316 area code - Wichita All ISDN calls within this serving area would be toll free.
3. 913 area code - Kansas City All ISDN calls within this service area would be toll free.

TOSHIBA Tecra 8000
PC specs

CTI, the Toshiba sales and service provider will lease a Toshiba Tecra 8000 lap top computer for \$137.74 per month. CTI will load all software, provide refreshes every 24 months, and maintain the lap top for a lease commitment of 24 months. The lap top includes the following specifications

Toshiba Tecra 8000
Pentium II 300 Mhz
64 MB RAM
8GB HDD
14.2" Active color (TFT) display
56K internal Modem
FDD, CD-ROM
Windows 95 and utilities
3COM 3C574-TX 10/100 Ethernet Card
Software load as specified

Outright Purchase Option:	\$3,600
24 month fail market lease:	\$137.74/Month

NON SWB CITIES

ABBYVILLE-PLEVNA	DEXTER	KENDALL	PAXICO	WHITE CLOUD
AGENDA	DIGHTON	KENSINGTON	PERRY	WHITING
AGRA	DORRANCE	KINCAID	PIEDMONT	WILLIS
ALBERT	DOWNS	KIOWA	PIQUA	WILMORE
ALDEN	DUNLAP	LA CYGNE	PLEASANTON	WILSEY
ALEXANDER	DURHAM	LA HARPE	POMONA	WILSON
ALLEN	DWIGHT	LAFONTAINE	POTWIN	WINCHESTER
ALMA	EAST PLEASANTON	LAKE CITY	POWHATTAN	WINDOM
ALTA VISTA	EASTON	LAKIN	PRAIRIE VIEW	WINONA
ALTAMONT	EDGERTON	LAMONT	PRESCOTT	WOODBINE
ALTON	EDMOND	LANCASTER	PRESTON	WOODRUFF
ALTOONA	EDNA	LANE	PRETTY PRAIRIE	WOODSTON
AMERICUS	EFFINGHAM	LANGDON	PRINCETON	ZENDA
ARCADIA	ELGIN	LATHAM	QUENEMO	ZURICH
ARGONIA	ELK CITY	LAWTON	QUINCY	
ARLINGTON	ELK FALLS	LEBANON	QUINTER	
ARMA	ELKHART	LEBO	RAMONA	
ASHLAND	ELLINWOOD	LEHIGH	RANDALL	
ASSARIA	ELLIS	LENORA	RANSOM	
ATHOL	EMMETT	LEONARDVILLE	RANTOUL	
ATLANTA	ENGLEWOOD	LEOTI	REECE	
AURORA	ENSIGN	LEROY	REPUBLIC	
AXTELL	ESBON	LEVANT	REXFORD	
BALDWIN	ESKRIDGE	LEWIS	RICHFIELD	
BARNARD	EVEREST	LIBERTY	RICHMOND	
BARNES	FAIRVIEW	LINCOLNVILLE	RILEY	
BARTLETT	FALL RIVER	LINN	RIVERDALE	
BAXTER SPRINGS	FARLINGTON	LINWOOD	RIVERTON	
BAZINE	FONTANA	LITTLE RIVER	ROBINSON	
BEATTIE	FORD	LOGAN	ROCK	
BEAUMONT	FORMOSO	LONG ISLAND	ROLLA	
BEELER	FREDONIA	LONGFORD	ROSALIA	
BELLE PLAINE	FREEPORT	LONGTON	ROSSVILLE	
BELPRE	FULTON	LOST SPRINGS	ROXBURY	
BENDENA	GALATIA	LOUISBURG	ROZEL	
BENEDICT	GALENA	LUCAS	RUSH CENTER	
BENNINGTON	GALESBURG	LURAY	RUSSEL SPRINGS	
BEVERLY	GALVA	LYNDON	RUSSELL	
BIG BOW	GARDNER	MACKSVILLE	RYUS	
BISON	GARFIELD	MADISON	SAFFORDVILLE	
BLUE MOUND	GARNETT	MAHASKA	SAINT GEORGE	
BLUFF CITY	GAYLORD	MANTER	SAINT JOHN	
BRAZILTON	GENESEO	MAPLETON	SAINT MARYS	
BREWSTER	GEUDA SPRINGS	MARIENTHAL	SALEMSBORG	
BRONSON	GIRARD	MATFIELD GREEN	SATANTA	
BROOKVILLE	GLASCO	MAYETTA	SAVONBURG	
BROWNELL	GLEN ELDER	MAYFIELD	SAWYER	
BUCKEYE	GOESSEL	MCCRACKEN	SCAMMON	
BUCYRUS	GOFF	MCCUNE	SCRANTON	
BUFFALO	GORHAM	MCLOUTH	SELDEN	
BUHLER	GOVE	MELVERN	SHARON	

NON SWB CITIES

BURDEN	GRAINFIELD	MENLO	SHARON SPRINGS
BURDETT	GREELEY	MERIDEN	SILVER LAKE
BURLINGAME	GREEN	MICHIGAN VALLEY	SIMPSON
BURLINGTON	GREENLEAF	MILFORD	SOLDIER
BURR OAK	GRENOLA	MILTONVALE	SOUTH HAVEN
BURRTON	GRIDLEY	MONTEZUMA	SPEARVILLE
BUSHTON	GRINNELL	MORAN	SPRING HILL
CALDWELL	HADDAM	MORGANVILLE	STERLING
CAMBRIDGE	HALLOWELL	MORLAND	SUMMERFIELD
CARLTON	HANSTON	MORRILL	SUN CITY
CASSODAY	HARDTNER	MORROWVILLE	SYLVAN GROVE
CAWKER CITY	HARVEYVILLE	MOSCOW	SYLVIA
CEDAR POINT	HAVANA	MOUND CITY	SYRACUSE
CENTRALIA	HAVEN	MOUND VALLEY	TESCOTT
CENTROPOLIS	HAVENSVILLE	MOUNDRIDGE	THAYER
CHEROKEE	HAVILAND	MULBERRY	TIMKEN
CIMARRON	HAZELTON	MULLINVILLE	TIPTON
CIRCLEVILLE	HEALY	MUNDEN	TORONTO
CLAFLIN	HEPLER	MURDOCK	TRIBUNE
CLEARWATER	HESSTON	MUSCOTAH	TROY
CLIFTON	HEWINS	NARKA	TURON
CLYDE	HIATTVILLE	NASHVILLE	TYRO
COATS	HIAWATHA	NATOMA	UDALL
COLLYER	HIGHLAND	NAVARRÉ	ULYSSES
COLONY	HILL CITY	NEOSHO FALLS	UNIONTOWN
COLUMBUS	HILLSBORO	NESS CITY	UTICA
COLUMBUS RURAL	HILLSDALE	NETAWAKA	VALLEY FALLS
CONWAY	HOISINGTON	NORTH MANCHESTER	VERMILLION
CONWAY SPRINGS	HOLTON	NORTONVILLE	VICTORIA
COOLIDGE	HOLYROOD	NORWICH	WAKEENEY
COPELAND	HOME	OKETO	WAKEFIELD
CORBIN	HOPE	OLMITZ	WALDO
CORNING	HORTON	OLPE	WALDRON
COUNCIL GROVE	HOYT	OLSBURG	WALLACE
COURTLAND	HUDSON	ONAGA	WALNUT
COYVILLE	HUGOTON	OSAGE CITY	WALTON
CRESTLINE	HUNTER	OSAWATOMIE	WAMEGO
CUBA	HURON	OSBORNE	WATHENA
CULLISON	INGALLS	OSKALOOSA	WAVERLY
CUNNINGHAM	INMAN	OSWEGO	WEBBER
DAMAR	IONIA	OTIS	WEIR CITY
DEERFIELD	ISABEL	OVERBROOK	WELLSVILLE
DELAVAN	IUKA	OXFORD	WESKAN
DELIA	JAMESTOWN	OZAWKIE	WEST MINERAL
DELPHOS	JENNINGS	PALCO	WESTMORELAND
DENISON	JETMORE	PALMER	WESTPHALIA
DENMARK	JOHNSON	PARADISE	WETMORE
DENTON	JUNCTION CITY	PARKER	WHEATON
DEVON	KANORADO	PARTRIDGE	WHITE CITY



State of Kansas
Mr. Don Heiman
900 SW Jackson # 751
Topeka, KS 66612

Re. Portables for House of Representatives

Mr. Heiman,

Thank you for the opportunity to propose portable computers for the first stage of the Technology Upgrade Program for the State House of Representatives. The equipment that we discussed and the pricing options for that equipment are outlined below.

Toshiba Tecra 8000
Pentium II 300 MHz
64 MB RAM
8GB HDD
14.1" Active color (TFT) display
56K internal Modem
FDD, CD-ROM
Windows 95 and utilities
3COM 3C574-TX 10/100 Ethernet Card
Software load as specified

- This software load to be provided by the Technology committee at which time CTi will load all of the other drives as specified. State of Kansas will take responsibility for assuming all software is legally being copied to all of these machines (ex. MS suite).

Outright Purchase Option: \$3600
24-Month Fair Market Lease: \$137.74/month

If a lease option were chosen, a contract would be executed between the State and Toshiba Financial Services (TFS), with CTi functioning as the hardware and services contractor to TFS.

Delivery of the above equipment is subject to availability at the time of order and may be subject to delays. It is imperative that an order be placed as soon as possible in order to meet the requested delivery schedule.

Thank you again for this opportunity. I look forward to hearing from you soon.

Sincerely,

John Bannister
Central Telecom, Inc.

CC Carla Stolba – Toshiba Financial Services

Central Telecom, Inc
4315 Merriam Drive
Overland Park, KS 66203
Phone: 913-831-3700 Fax: 913-831-3703
WEB: cti.kc.com Email: johnb@cti-kc.com

CC Attachment 2
SCIM 1-26-99

Goals for Information Technology Committee

Speaker

- Establish 2-4 goals that can be accomplished each legislative year
- Easy-to-use technology (both at Capitol and at home) for legislators
- Limited support staff
- Security issues addressed to the satisfaction of users
- Possible use of ISDN lines to legislators homes (cost benefit analysis showing savings?)
- Ability to share use of documents (markup on-line) through S/W such as NetMeeting

Jeff Russell

- Reimburse legislators for using their own internet provider
- Possible transition to Microsoft products over next summer
- Establish policy manual for computer use and various standards that will be followed
 - Not allowing State (secretary's) S/W on personal (legislator's) computers
 - Not allowing personal (legislator's) S/W on State (secretary's) computers
 - Web page policies/standards for legislators

Dave Larson

- Revisor's office transition off mainframe to distributed computing with standard S/W
 - S/W designed for ability to publish statute books
 - Not a collaborative tool
- What is appropriate level of security?
- What is appropriate level of in-house vs. out-sourced support?
- Document Management consultant will be contracted with this week

Janet Jones

- In-house support staff of only 4 people enough?
- Better communication to legislature (role/function of INK vs. DISC vs. internal computer staff)
- Document management system a critical function that may not be handled with S/W currently available on market
- Word Perfect vs. Microsoft Word (need publication package like Word Perfect because of macros not currently available in M/S Word)
- Possibility of using computer headers instead of printed colored letterhead (if color on letterhead required, then use color printers which could be networked and shared)
- Leasing options for hardware vs. purchasing
- Understand implications of SB5 with regard to "power" structure

Pat Seville

- What INK gets from Printing Plant is different from Clerks
- Staff controls input as far as documents provided to INK for display on WEB (INK Web page)
- Better understanding of role of INK as created by the legislature (review statute?)
- Revisor's office doesn't have all revisions of bills (only Printing Plant has all revisions)

Norm Fure

- Maintaining integrity of what we currently do for legislature
- Maintaining confidentiality where appropriate