

MINUTES OF THE HOUSE KANSAS 2000 SELECT COMMITTEE.

The meeting was called to order by Chairperson Kenny Wilk at 1:30 p.m. on February 10, 1999 in Room 526-S of the Capitol.

All members were present except: Representative David Gregory - excused
Representative Gwen Welshimer - excused

Committee staff present: Alan Conroy, Legislative Research Department
Paul West, Legislative Research Department
Jim Wilson, Revisor of Statutes
Janet Mosser, Committee Secretary

Conferees appearing before the committee: Peggy Dwight, Administrative Assistant, Division Six, 29th
Judicial District
Nicole Goodall, Wichita State University Classified Senate
Julian Efird, Legislative Research Department

Others attending: See attached list

Peggy Dwight addressed the Committee. She introduced her colleagues, Ms. Mary Beth Leverich and Ms. Carol Baska, who stood in support of Ms. Dwight's comments. Ms. Dwight requested an upgrade in the administrative assistant job classification (**Attachment 1**). Chairperson Wilk recognized Ms. Leverich to assist in answering questions from the Committee.

Nicole Goodall shared with the Committee the views of the Wichita State University classified staff on the limitations of the current pay plan (**Attachment 2**).

Chairman Wilk brought to the Committee's attention that, in anticipation of receiving the pay bill early next week, public hearings on the pay plan have been scheduled for Wednesday (February 17) and Thursday (February 18) next week.

Julian Efird, Legislative Research Department, continued the briefing on KPERs by reviewing portions of the Governor's Fiscal Year 2000 Budget Report (**Attachment 3**).

Chairperson Wilk adjourned the meeting at 2:30 p.m.

The next meeting is scheduled for February 15, 1999.

KANSAS 2000 SELECT COMMITTEE GUEST LIST

DATE: 2-10-99

NAME	TITLE	REPRESENTING
Linda Kraus	Human Resource Mngr.	Ks Dept. of Corrections
Joseph Behr	intern	
Tim Barrett	Student	Osawatomie High School
John Wood	Student	Osawatomie High School
Nathan James	Student	Osawatomie High School
Eric Papp	Student	Osawatomie High
AARON Marshall	Professional Student	Osawatomie H.S
Keith Haxton		SEAK
Josie Stremby		Go Co
Walter Wink	Gen. Dev. Coordinator	Johnson County
Nicole Goodall	OATH, Asst to Director ^{Wind Tunnel}	WSU classified employees
Sally Ficus	Office Specialist -	WSU Classified employees
Randy Sessions	Academic Records Manager Micro Comp Sys. Tech III	WSU Classified Employees
Deborah Myers	Administrative Asst office supervisor	WSU Classified
Judy Hillard	Office Specialist	WSU Classified Employees
Liz Hughes	Human Resource Prof	D of A
J. Kutteliger	Asst to the Secretary for ER.	Dir A
Jack Robinson	Pers. Dir.	JRS
Craig Peterson	HR Manager	KIDHE
Kimberly Munsam	custodial	P.S.U. Classified Senate
Dorek A. Blaylock	Intern	Teresa Sittenauer
PAUL WILSON	Exec. Dir.	KAPS
R. Trawick	lobbyist	KGC

KANSAS 2000 SELECT COMMITTEE

FEBRUARY 10, 1999

Kansas 2000 Select Committee

Meeting Date 2-10-99

Attachment 1

District Court of Kansas
29th Judicial District

Chambers of
Hon. Cordell B. Meeks, Jr.
Judge of the District Court
Division Six



Peggy J. Dwight
Admin. Asst./Bailiff
Stephanie R. Cunningham, C.S.R.
Official Court Reporter

Wyandotte County Courthouse
710 N. 7th Street
Kansas City, Kansas 66101
(913) 573-2926

February 10, 1999

TO THE KANSAS 2000 SELECT COMMITTEE;

Thank you for allowing me to come speak with you this afternoon. There are several issues I would like to address. On behalf of myself and my fellow employees, we are requesting our job classifications be upgraded from Grade 17/Step 15 to Grade 20/Step 15 for the following reasons:

1. Many administrative assistants are college graduates and/or pursuing higher educations.
2. The position descriptions used are outdated and need to be revised to better describe the actual work performed due to the additional case filings, the increase in the number of judges and the fact our responsibilities have increased.
3. In addition, a shortage of qualified personnel hired in other departments of the court system has caused the administrative assistants to take on more responsibilities.
4. Several of the administrative assistants, who I work with, have reached the end of the steps within their classification and can no longer

4. Several of the administrative assistants, who I work with, have reached the end of the steps within their classification and can no longer receive merit increases. We are required to perform quality work but are being punished for being loyal employees and not leaving to pursue more lucrative employment in the outside work force.

5. The salaries of the administrative assistants are not comparable with similar positions in the court system and the private sector. The classification system needs updating. This system has not been updated in over 20 years.

6. Some administrative assistants have only been receiving a 1.5% annual raise. This is unfair and does not reflect our work performance.

7. The administrative assistants possess exceptional knowledge of the court system and are involved in other phases of various department work. We are relied upon by others for knowledge of correct procedures. The administrative assistants are the interlink between the attorneys, judges, court reporters, clerks, and the public.

8. We believe that the administrative assistants are held to a higher standard of performance because our jobs require confidentiality, specialized knowledge, leadership and decision making ability not required by other positions.

9. We are a valuable asset to the judges and assist them in the day- to- day operations of the courts. We are educated, loyal and highly motivated employees.

10. All judicial employees play an important and vital role in the system of serving the public. The morale amongst the employees remains low due to case loads continuing to increase, day-to-day responsibilities increasing, and without wages being increased. Employees, because of the work load

and responsibility to their own department or staff, do come to work even when they are sick. This shows a devotion and loyalty to their job.

11. The majority of the employees statewide are females. Employees feel like we are the "stepchildren" of Kansas and are punished for our longevity. Please refer to the letter dated September 16, 1998, to Dr. Howard Schwartz from the administrative assistants of the Wyandotte County Courthouse. Dr. Schwartz wrote back on October 9, 1998, indicating that the request for the upgrade was too late. Last year the official court reporters were successful in obtaining a classification upgrade from Grade 23 to Grade 25 which put four additional steps on their grade. This year, we were told, only the Clerks of the District Courts were put in the budget to receive substantial raises. Again, the only people receiving upgrades are those making the highest salaries.

12. Long-term administrative assistants are held at the top of the matrix pay scale without any chance of a merit pay increase ever in the future. These employees, however, are evaluated every year for a merit increase but do not receive it. If employees are expected to be evaluated on work performance, there needs to be in place a monetary reward for receiving high marks on these evaluations. There needs to be some kind of incentive to come to work after twenty years or more. It should be a delight for us to come to work. There should not be punishment for longevity and loyalty.

13. The percentage raises must be done away with. Percentage raises are not equitable. The higher salary an employee has, the higher percentage increase the employee will realize. Once an employee reaches the age of retirement, their income is based on the last three years of their service. They have no means to increase their retirement income.

Thank you again for taking our cause under consideration.

Sincerely,
Peggy Dwight
Administrative Assistant
Division Six, 29th J.D.

4

District Court of Kansas
29th Judicial District

Chambers of
Hon. Cordell D. Meeks, Jr.
Judge of the District Court
Division Six



Peggy J. Dwight
Admin. Asst./Bailiff
Stephanie R. Cunningham, C.S.R.
Official Court Reporter

Wyandotte County Courthouse
710 N. 7th Street
Kansas City, Kansas 66101
(913) 573-2926
February 9, 1999

Committee of 2000
Topeka, Kansas

Re: Compensation of Judicial Branch employees

Dear Committee Members:

This letter is to urge you to consider upgrading the compensation of support staff for the District Court judges throughout the state. While the case load has grown, especially in the larger urban districts, the compensation of support staff has not kept pace. In the last 18 years that I have served on the bench, I have seen tremendous changes in the amount of work required to keep the system running smoothly. And, yet loyal employees have sacrificed for themselves and their families to make the system work.

While the judges themselves are underpaid, it is just as important to insure quality clerks, and administrative assistants by upgrading their pay scales. No matter how efficient we judges are in carrying out our duties, nothing can be accomplished without help from these important cogs in the wheels of justice. When judges attempt to make certain the public has an image of a system that grants effective and efficient justice, they rely on those personnel who docket the cases, set the trials, communicate with the lawyers, and process the results. If there is a backlog of pending cases, it can be attributed to the almost 50% turnover in staff in the clerk's office in the last year.

Please consider a close examination of the inequities in the pay of our employees compared to private industry and other government offices.

Yours truly,



Cordell D. Meeks, Jr.

DISTRICT COURT OF KANSAS

CHAMBERS OF
DANIEL A. DUNCAN
JUDGE OF THE DISTRICT COURT
DIVISION THREE



COURTHOUSE
710 N. 7TH STREET
KANSAS CITY, KANSAS 66101-3076
(913) 573-2911

WYANDOTTE COUNTY

February 9, 1999

To Whom It May Concern:

Please consider this letter as part of your record in your considerations of equitable pay for the court's support staff. You are undoubtedly aware of the tremendous increase in amount of work even a routine case now involves. This coupled with increased filings and a 50% turn-over rate results in our present backlog.

In the clerk's office, new hires receive approximately \$7.27 per hour. Jobs at the local casinos pay \$7.50 per hour or more and involve less stressful work. Private attorneys hire the clerks after they have been trained for \$9.00 or \$10.00 per hour.

It is impossible to have an adequately functioning judiciary without quality and experienced clerks and other support staff. Please provide our dedicated workers with the necessary financial incentives to stay.

Yours very truly,

DANIEL A. DUNCAN
Judge, Division Three

DAD:lb

DISTRICT COURT OF KANSAS

CHAMBERS OF
R. WAYNE LAMPSON
DISTRICT JUDGE



COURTHOUSE
KANSAS CITY, KANSAS
66101-3076

WYANDOTTE COUNTY

February 9, 1999

To: Committee 2000

To Whomever It May Concern:

Please consider this correspondence as a request that you take a good look at the salary structure for the Administrative Assistants in the Kansas Judicial System. I ask that you strongly consider an increase in salary range for these positions, both as to the starting salaries and to the top end of the salary ranges. Over the past several months I have taken a look at these issues, and I am convinced that the system is structured in a manner which does not continue to attract quality people to stay in these jobs, and fails to award some of the court's best employees for excellent performance in their jobs. In Kansas City we face competition from both the public and private sectors to attract away our best people, and we will lose much needed talents if we do not maintain a salary structure which is competitive. I urge you to consider these factors in your recommendations.

My administrative assistant, Linda Moore, is a valued member of my courtroom. I cannot properly address the many different needs of the docket I have without her help. She can and does jobs outside her normal assigned duties, and does so without my request. The Court system would be a loser if we do not take action to properly compensate this type of employee.

I thank you for your attention, and ask you to take a good look at this important issue.

Respectfully,

R. Wayne Lampson
District Judge # 11
29th Judicial District

September 16, 1998

your copy
7

Dr. Howard Schwartz
Judicial Administrator
Kansas Judicial Center
301 W. 10th Avenue
Topeka, Kansas 66612-1507

Re: Salary Upgrade of Non-Judicial Personnel

Dear Dr. Schwartz:

The undersigned Administrative Assistants of the 29th Judicial District, Wyandotte County, Kansas, are asking for your assistance in upgrading our salary classifications. We were aware that in the last legislative session the court reporters were successful in their attempts to upgrade their classifications. We were under the impression that this was due to the fact that they had funds to hire an effective lobbyist on their behalf. We are not in a position to hire a lobbyist at this time due to the lack of available funds. That is why we are asking that you submit upgrades in the proposed budget.

We are requesting that our job classifications be upgraded for the following reasons:

1. Many Administrative Assistants are college graduates and/or are pursuing higher educations.
2. The position descriptions used are outdated and need to be revised to better describe the actual work performed due to the additional case filings, the increase in the number of judges and our responsibilities have increased.
3. In addition, a shortage of qualified personnel hired in other departments of the court system has caused the Administrative Assistants to take on more responsibilities.
4. Several of the Administrative Assistants have reached the end of the step in their classification and can no longer receive merit increases. We are required to perform quality work but are being punished for being loyal employees and not leaving to pursue employment in the outside work force.
5. The salaries of the Administrative Assistants are not comparable with similar positions in the court system and the private sector.
6. Some Administrative Assistants have only been receiving a 1.5% annual raise. This is unfair and does not reflect our work performance.
7. The Administrative Assistants possess exceptional knowledge of the court system and are involved in other phases of various departmental work. We are relied upon by others for correct procedures.

- 8. We believe that the Administrative Assistants are held to a higher standard of performance because our jobs require confidentiality, specialized knowledge, leadership and decision making ability not required by other positions.
- 9. We are a valuable asset to the judges and assist them in the day to day operations of their courts. We are educated, loyal and highly motivated employees.

For the effective administration of justice we are asking for classification upgrade. Most importantly, we are not a select group simply looking out for only our own interests. We think that it is imperative that classifications for all non-judicial employees need reviewing and restructuring. You cannot expect quality work by employees who are unable to support our families on our current wages.

Joseph Joseph... Div. 12
Jacqueline Stasha Div. 13
Monica Cozma
Nadine Williams Div. 9
Cynthia K. Lowe - Div. 16
Linda K. Moore Div 11
Bob Massey Div 7

Yours very truly,
Peggy Dwight - Div 6
Marybeth Averch - Div. 3
Therese Albert - Div. 1
Barbara... Div. 4
Betty Brumby, Div 4
Ternda L. ... Div. 5
Barbara Slida, Div 8
Administrative Assistants
29th Judicial District
Wyandotte County, Kansas

cc: Chief Justice Kay McFarland

Judge Philip Sieve
Administrative Judge
Wyandotte County



THE DISTRICT COURT OF WYANDOTTE COUNTY, KANSAS
OFFICE OF THE COURT ADMINISTRATOR
COURTHOUSE
710 NORTH 7TH STREET
KANSAS CITY, KANSAS 66101-3076
913-573-2940

MEMORANDUM

TO: All Administrative Assistants

FROM: William J. Burns, Jr *WJB*
Court Administrator

DATE: October 21, 1998

RE: **Upgrading Salary Classifications.**

Please see the attached letter from Howard Schwartz, Judicial Administrator.

Because I have been out of my office since October 9, 1998, I was unaware of this letter, and therefore unable to get it to you prior to today.

If you have any questions, please feel free to contact me.



Supreme Court of Kansas

Kansas Judicial Center

301 M. 10th

Topeka, Kansas 66612-1507

HOWARD SCHWARTZ
Judicial Administrator

(785) 296-4873

October 9, 1998

To: Administrative Assistants
29th Judicial District

From: Howard Schwartz *HS*
Judicial Administrator

Re: Reclassification

On September 21, 1998, I received your letter asking for my assistance in upgrading the salary classifications for Administrative Assistants in the 29th J.D. You requested that I submit upgrades to the proposed budget. There was no mention in the letter regarding the proposed grade you were requesting. Unfortunately, the FY 2000 Judicial Branch Budget had been approved by the Supreme Court and submitted to the printers before I received your letter.

Your letter also suggests that classifications for all nonjudicial employees need reviewing. I believe the Kansas Justice Commission will look at salaries of both judicial and nonjudicial employees in its evaluation of the Kansas judicial system, which would include Administrative Assistants and Secretaries who provide clerical support to our judges.

HS:dh

cc: Administrative Judge Philip Sieve

KANSAS JUDICIAL BRANCH

Position Description

Instructions: Show district and county, position number, and class title. Make statements simple, brief, and complete. Form must be signed by supervisor and appointing authority.

Distribution: 1-Employee, 1-Supervisor; 1-Office of Judicial Administration

PART I.

Class Title: Judicial Administrative Assistant Trial Level
District/County: Wyandotte County / 29th Judicial District
Department: District Court - Division
Position No.: 129-105-013 *K0067774*

PART II. The position Supervisor or other designee of the Appointing authority shall complete the remaining sections of the description and/or paragraphs in Section C of Part II.

SECTION A: POSITION PURPOSE:

As a Judicial Administrative Assistant Trial Level, being an officer, confidential employee and representative of the court, is an important link between the court and the public. I have direct daily contact with attorneys, litigants, jurors, and the public. The atmosphere, procedure and function of the courts is alien to most citizens and it is my personal objective to help improve the climate and confidence in administration of justice and help to maintain the respect and dignity of the judicial system.

SECTION B: CERTIFICATION:

I certify that this is an accurate nonfraudulent statement of the major duties and responsibilities of this position and its organizational relationships, and that this position is necessary to carry out the government functions for which I am responsible. (This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment of employees and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.) (K.S.A. 20-162)

Peggy J. Swight
Signature of Employee

May 30, 1986
Date

[Signature]
Signature of Supervisor

5-30-86
Date

[Signature]
Signature of Appointing Authority

5-30-86
Date

SECTION C: DUTIES AND RESPONSIBILITIES:

Instructions: (1) Number each duty and indicate approximate percent of time spent on each major duty or group of duties, (2) Include specific data such as responsibility for directing the work of others; position numbers and class titles of employees supervised; degree of responsibility for funds or action, decision making, and program and policy planning; nature, purpose, and level of contacts within and outside the agency; (3) Indicate how independent of supervision this position functions, or conversely, how closely and directly the position is supervised.

Duty No. and Percent of Time	Duties
1 - 50%	<p>I DOCKET MANAGEMENT (includes but not limited to)</p> <p>a) Scheduling of jury cases for discovery conferences and pre-trial conferences. Maintaining information on the status of each case as to discovery deadlines pre-trial orders, length of trial. Scheduling of cases for trial, preparing notices of hearing to all attorneys. Preparing of jury instructions.</p> <p>b) Maintaining current information as to the status of law cases in regards to the length of trial, settlement possibilities, attorneys involved. Scheduling of cases for trial, preparing notices of hearing to all attorneys. Scheduling of pre and post trial motions in these cases that require special settings.</p> <p>c) Maintaining current information as to the status of domestic cases. Scheduling of cases for trial, preparing notices of hearing to all attorneys. Scheduling of post trial motions that require special settings.</p> <p>d) Preparing a Dismissal List monthly of cases that are 60 days or older that are in default or service has not been perfected. Preparing notices of hearing to all attorneys and the County legal paper.</p> <p>e) Maintaining frequent contact with attorneys for the purpose of short notice trial settings when scheduled cases settle.</p>
2 - 25%	<p>II JURY MANAGEMENT (includes but not limited)</p> <p>a) Advising the jury clerk of schedule of jury trials so that a jury panel will be drawn for this division.</p> <p>b) Excusing jurors that have been drawn for this division that indicate by phone or mail that they will be unable to attend. Maintaining this information.</p> <p>c) Serve as bailiff during jury trials. Call jurors into the courtroom and retiring jurors to deliberate and returning jurors into the courtroom.</p>
3 - 25%	<p>III MISCELLANEOUS DUTIES (includes but not limited to)(SEE BACK OF THIS PAGE)</p>

Other additional duties that would identify knowledge in other areas of the court (i.e. cross-training, temporary assignments)

- 1) An Administrative Assistant Trial Level must have a functional working knowledge of all departments in the court system, with special emphasis on the procedures in the Clerk of the District Courts office.
- 2) Conducts discovery conferences in civil cases while the judge is in trial.
- 3) Must be able to learn new job assignments, procedures, statutory requirements quickly with minimal supervision. Must have the ability to develop and suggest new ideas for work procedures; solutions to problems, etc.

CONTINUED BACK OF THIS PAGE

DUTIES AND RESPONSIBILITIES:

III. MISCELLANEOUS DUTIES (continued from front page)

- a) Maintaining inventory control of this division.
- b) Clerical duties which includes filing and typing of all correspondence from this division. Answering the telephone.
- c) Preparation of judges expense and travel vouchers.
- d) Responsible for maintaining clean and orderly courtroom and jury room.

OTHER ADDITIONAL DUTIES THAT WOULD IDENTIFY KNOWLEDGE IN OTHER AREAS OF THE COURT
(continued from front page)

- 4) Always must maintain satisfactory working relationships with co-workers, subordinate and the public. Must be able to handle stressful or potentially stressful situations with the public or co-workers with an extremely high degree of tact and patience.
- 5) Participation in continuing educational programs through seminars, organizational meetings, etc.

14

KANSAS JUDICIAL BRANCH

Position Description

Instructions: Show district and county, position number, and class title. Make statements simple, brief, and complete. Form must be signed by supervisor and appointing authority.

Distribution: 1-Employee, 1-Supervisor, 1-Office of Judicial Administration.

PART I.

Class Title: Administrative Assistant
District/County: 29th / Wyandotte
Department: Division 13
Position Number: K0068985

PART II. The position Supervisor or other designee of the Appointing authority shall complete remaining sections of the description and/or paragraphs in Section C of Part II.

SECTION A: POSITION PURPOSE:

A Judicial Administrative Assistant, being a confidential employee and representative of the Court, is an important link between the Court and the public. This position has direct daily contact with attorneys, litigants, and the public. The atmosphere, procedure and function of the courts is alien to most citizens, and it is the personal objective of this position to help improve the climate and confidence in administration of justice and help to maintain the respect and dignity of the judicial system.

SECTION B: CERTIFICATION:

I certify that this is an accurate non-fraudulent statement of the major duties and responsibilities of this position and its organizational relationships, and that this position is necessary to carry out the government functions for which I am responsible. (This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment of employees and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.) (K.S.A. 20-162)

<u>Mary E. Leverick</u> Signature of Employee	<u>February 1, 1999</u> Date
<u>Arnold Johnson</u> Signature of Supervisor	<u>2/2/99</u> Date
<u>Arnold Johnson</u> Signature of Appointing Authority	<u>2/3/99</u> Date

SECTION C: DUTIES AND RESPONSIBILITIES:

Instructions: (1) Number each duty and indicate approximate percent of time spent on each major duty or group of duties, (2) Include specific data such as responsibility for funds or action, decision making, and program and policy planning; nature, purpose, and level of contacts within and outside the agency; (3) Indicate how independent of supervision this position functions, or conversely, how closely and directly the position is supervised.

Duty No. and Percent of Time	Duties
1.) 75%	<p>DOCKET MANAGEMENT: (includes, but not limited to)</p> <p>A. Criminal Docket:</p> <ol style="list-style-type: none"> 1. Sentencings: Schedule date of sentencing, determine date when pre-sentence report and challenge are due. Send notice to all parties involved. Collect pre-sentence reports on or before due date - contact writer if report has not been submitted. Maintain information on status of each case. Pull file and docket sheet. 2. Revocations: Schedule date of revocation when requested. Notify all parties involved. Pull file and docket sheet. 3. Motions and Pleas: Schedule date of motion or plea when requested. Notify all parties involved. Pull file and docket sheet. 4. Trials: When assigned criminal week and notice has been received contact attorneys on each case and determine if case is for trial, continuance or plea. Send confirmation notice to attorneys and court file. Notify jury clerk of trial date and number of requested jurors. Pull file and docket sheet. Prepare jury instructions. 5. Bench Warrants: When advised defendant has been picked up on bench warrant, schedule date of hearing and notify all parties involved. Contact sheriff's office with date of hearing.

(Continued on next page)

(Other additional duties that would identify knowledge in other areas of the court (i.e. cross-training, temporary assignments.)

SECTION C: DUTIES AND RESPONSIBILITIES:

Instructions: (1) Number each duty and indicate approximate percent of time spent on each major duty or group of duties, (2) Include specific data such as responsibility for funds or action, decision making, and program and policy planning; nature, purpose, and level of contacts within and outside the agency; (3) Indicate how independent of supervision this position functions, or conversely, how closely and directly the position is supervised.

Duty No. and Percent of Time	Duties
6.	Attend Criminal Docket: During duty week/schedule preliminary hearings and pleas. Attend preliminary hearings dockets during duty week. Maintain schedules of both dockets. Inform District Attorney office of changes. Prepare statistics.
7.	Miscellaneous: Reply to correspondence as directed. Appoint attorneys as needed. Maintain frequent contact with Criminal Department.
B.	Civil Docket:
1.	Assigned cases: Maintain information as to status of each case on monthly printout. Identify cases that are in posture for discovery conference or trial and schedule accordingly, prepare and mail notices of hearing and keep calendar. Identify cases that are to be placed on monthly dismissal list, check status on computer and pleadings in the files. Schedule accordingly, prepare and mail notices of hearings. Remove cases when appropriate. Prepare docket sheets with stamp for judge's initials. Prepare order of dismissal. Return all docket sheets to Clerk's office. Appoint attorney on 60-1507's, pull criminal file and civil files, notify all parties involved, this is done the first of <u>every</u> month.

(Continued to next page)

(Other additional duties that would identify knowledge in other areas of the court (i.e. cross-training, temporary assignments.)

SECTION C: DUTIES AND RESPONSIBILITIES:

Instructions: (1) Number each duty and indicate approximate percent of time spent on each major duty or group of duties, (2) Include specific data such as responsibility for funds or action, decision making, and program and policy planning; nature, purpose, and level of contacts within and outside the agency; (3) Indicate how independent of supervision this position functions, or conversely, how closely and directly the position is supervised.

Duty No. and Percent of Time	Duties
2.	<p>Motion Dockets: Advise Clerk's office of any change in regularly scheduled motion docket. When printout is available, number all motions on all copies. Contact attorneys by phone and written communication as to disposition of motions. Maintain information and advise judge as to any continuances, settlements, etc., and transfer all information before docket is called. Review motion docket when completed and transfer any information to monthly assigned case printout. Return printout to Clerk's office.</p>
3.	<p>Jury Trials: Maintain status information of cases scheduled for jury trials. Update this information consistently. Send notices of hearings as warranted. Maintain contact with attorneys as to status. Advise Jury Clerk of when jury panel is needed. Prepare all jury instructions.</p>
2.) 5%	<p>JURY MANAGEMENT: (Includes, but not limited to)</p>
	<p>A. Jurors:</p>
	<p>1. Scheduled Jury Trials: Advise Jury Clerk of need for jury panel. Serve as bailiff during jury trials. Call jurors into courtroom, seat jurors and retire them to jury room for deliberations. Liaison with juror and court with any problems. Maintain seating chart. Insure their safety and comfort to the best of ability. Mail thank you letters after trial.</p>

(Continued to next page)

(Other additional duties that would identify knowledge in other areas of the court (i.e. cross-training, temporary assignments.)

SECTION C: DUTIES AND RESPONSIBILITIES:

Instructions: (1) Number each duty and indicate approximate percent of time spent on each major duty or group of duties, (2) Include specific data such as responsibility for funds or action, decision making, and program and policy planning; nature, purpose, and level of contacts within and outside the agency; (3) Indicate how independent of supervision this position functions, or conversely, how closely and directly the position is supervised.

Duty No. and Percent of Time	Duties
3.) 20%	<p>B. Verdicts:</p> <p>1. Collect Jury Verdicts: Collect jury verdicts from all divisions and submit to "Advocate" once a month for publication.</p> <p>ADMINISTRATIVE DUTIES: (includes, but not limited to)</p> <p>A. Miscellaneous:</p> <ol style="list-style-type: none"> 1. Order supplies as needed for office and courtroom. 2. Maintain inventory. 3. Maintain all files in office. 4. Typing, mailing and filing of all correspondence. 5. Answer phone, retrieve calls from answering machine. 6. Pull files and docket sheets daily for scheduled hearings. 7. Maintain information on computer as to forms, letters, etc. 8. Prepare term schedules requested for Administrative Judge. 9. Prepare personal correspondence for judge. 10. Process misdemeanor/felony orders/payment vouchers. 11. Fill in for other Administrative Assistants. 12. Prepare appointment orders/notify attorneys. 13. Maintain misdemeanor/felony appointment lists.

(Other additional duties that would identify knowledge in other areas of the court (i.e. cross-training, temporary assignments.)

1. An administrative Assistant must have a functional working knowledge of all departments in the court system, with special emphasis on the procedures in the Clerk of the District Court's office.
2. It is our practice that every Administrative Assistant is able and willing to fill in for any other A.A. in any division in the event of illness or emergency to promote efficient administration of justice in our judicial district.

3. Must be able to learn new job assignments, procedures, and statutory requirements quickly with minimal supervision. Must have the ability to develop and suggest new ideas for work procedures, solutions to problems, etc.
4. Must always maintain satisfactory working relationships with co-workers, and the public. Must be able to handle stressful or potentially stressful situations with an extremely high degree of tact and patience.

ANNUAL
REPORT
of the
COURTS OF
KANSAS

FISCAL YEAR
1998

July 1, 1997 - June 30, 1998

*Supreme Court of Kansas
Office of Judicial Administration*

Civil Cases

21

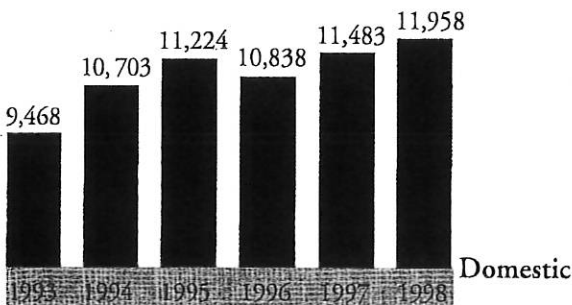
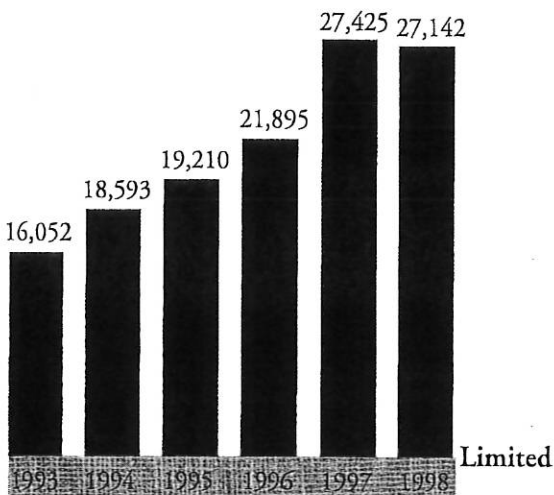
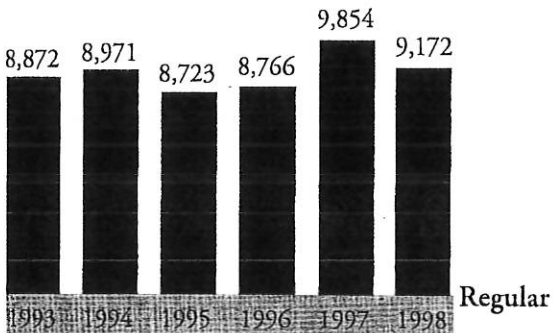
1998 was reported. This year there were 9,172 regular civil cases on the dockets, compared to 1997's 9,854. Of the total, 96.9 percent were two years old or less. Only 282, or about 3.1 percent, were in excess of two years old.

To keep the number of civil cases at those figures, Kansas judges had to maintain their delay reduction efforts. Despite budgetary constraints in 1998, judges managed to terminate 179,908 civil

cases of all types, an increase in dispositions totaling 11,434 cases.

Following is a breakdown of the caseload activity for civil cases by judicial district:

Pending Civil Cases



Executive Summary of Civil Cases

District	Cases Filed	Cases Terminated	Pending 6-30-98
1	5,890	5,271	2,105
2	1,933	1,886	704
3	24,980	26,709	6,469
4	3,103	3,149	583
5	3,432	3,361	616
6	1,949	2,139	559
7	5,158	4,977	1,406
8	6,956	6,940	1,834
9	2,946	2,875	692
10	16,934	16,569	5,344
11	3,992	3,780	1,410
12	740	723	174
13	2,771	2,637	970
14	4,360	4,468	850
15	1,295	1,350	358
16	4,406	4,287	989
17	1,395	1,435	312
18	35,026	34,377	7,642
19	1,642	1,664	559
20	3,737	3,465	1,099
21	3,051	3,149	577
22	1,364	1,376	341
23	2,092	2,030	790
24	913	968	192
25	6,826	6,987	1,423
26	2,922	2,948	924
27	4,490	4,367	1,008
28	4,790	2,348	3,156
29	18,327	18,748	4,312
30	2,728	2,802	496
31	2,063	2,123	378
TOTAL	182,211	179,908	48,272

Criminal Cases

A 0.1 percent decrease of 21 criminal case filings was reported by the clerks of the district court during 1998.

A decrease in felonies of 1.0 percent was reported, which fell by 179 cases. Misdemeanors increased 158 cases, or 0.9 percent.

A total of 36,206 criminal cases were filed this year, compared to 36,227 last year. Of the total filed this year, felonies accounted for 17,653 and misdemeanors for 18,553.

Criminal dispositions were up 4.6 percent this year. Last year, 39,092 criminal cases were terminated. This year, terminations totaled 40,896. A decrease of about 2,609 cases was reported in the number still pending at the end of the year. At the end of fiscal 1998, there were 9,424 criminal cases pending on the courts' dockets. Last year, there were 12,033 at the end of the year.

Of those pending on June 30, 1998, 95.0 percent, or 8,948 cases, had been on the dockets a year or less. Of the 476 cases in excess of a year old, 305 were between 13 and 18 months old, 102 between 19 and 24

months, and only 69 cases statewide were two years old or older.

Below is a breakdown of the caseload activity for criminal cases by judicial district.

Executive Summary of Criminal Cases

District	Cases Filed	Cases Terminated	Pending 6-30-98
1	1,139	1,186	269
2	840	931	256
3	3,816	4,225	683
4	1,096	1,223	150
5	493	530	119
6	934	1,197	187
7	1,521	1,964	464
8	1,616	1,739	289
9	538	525	186
10	3,924	4,303	1,427
11	1,412	1,776	354
12	631	713	65
13	764	781	229
14	555	567	128
15	730	759	144
16	896	979	285
17	558	618	60
18	2,365	2,850	778
19	794	863	165
20	1,128	1,220	286
21	856	887	220
22	589	702	118
23	660	734	100
24	451	507	52
25	706	854	277
26	890	1,077	157
27	1,038	1,332	243
28	1,427	1,460	404
29	2,231	2,628	942
30	740	840	129
31	868	926	258
TOTAL	36,206	40,896	9,424

ANALYSIS OF CRIMINAL CASELOAD ACTIVITY
YEAR ENDING JUNE 30, 1998, BY COUNTY, BY DISTRICT

	<u>FILINGS</u>				<u>PENDING</u>			
	<u>Felonies</u>	<u>Misde- meanors</u>	<u>Appeals</u>	<u>Total</u>	<u>FELONIES Total Pending</u>	<u>% over 12 mos.</u>	<u>MISDEMEANORS* Total Pending</u>	<u>% over 12 mos.</u>
<u>District 16</u>								
Clark	12	13	0	25	5	20.0%	9	77.8%
Comanche	3	20	1	24	3	33.3%	2	50.0%
Ford	355	250	14	619	140	7.1%	51	2.0%
Gray	24	28	0	52	13	30.8%	17	23.5%
Kiowa	20	29	0	49	14	14.3%	10	0.0%
Meade	<u>31</u>	<u>96</u>	<u>0</u>	<u>127</u>	<u>5</u>	0.0%	<u>16</u>	0.0%
Total	445	436	15	896	180	10.1%	105	12.4%
<hr/>								
<u>District 17</u>								
Decatur	15	112	4	131	0	0.0%	7	0.0%
Graham	10	40	3	53	2	0.0%	3	0.0%
Norton	39	70	4	113	11	0.0%	15	0.0%
Osborne	32	38	1	71	8	0.0%	2	0.0%
Phillips	22	88	1	111	3	0.0%	4	0.0%
Smith	<u>13</u>	<u>65</u>	<u>1</u>	<u>79</u>	<u>2</u>	0.0%	<u>3</u>	0.0%
Total	131	413	14	558	26	0.0%	34	0.0%
<hr/>								
<u>District 18</u>								
Sedgwick	1,920	330	115	2,365	700	1.2%	78	2.6%
<hr/>								
<u>District 19</u>								
Cowley	320	473	1	794	74	0.0%	91	0.0%



ANALYSIS OF CRIMINAL CASELOAD ACTIVITY
 YEAR ENDING JUNE 30, 1998, BY COUNTY, BY DISTRICT

	<u>FILINGS</u>				<u>PENDING</u>			
	<u>Felonies</u>	<u>Misde- meanors</u>	<u>Appeals</u>	<u>Total</u>	<u>FELONIES Total Pending</u>	<u>% over 12 mos.</u>	<u>MISDEMEANORS* Total Pending</u>	<u>% over 12 mos.</u>
<u>District 28</u>								
Ottawa	34	45	0	79	12	0.0%	8	12.5%
Saline	<u>702</u>	<u>634</u>	<u>12</u>	<u>1,348</u>	<u>262</u>	3.4%	<u>122</u>	2.5%
Total	736	679	12	1,427	274	3.3%	130	3.1%
<hr/>								
<u>District 29</u>								
Wyandotte	1,781	409	41	2,231	835	6.8%	107	10.3%
<hr/>								
<u>District 30</u>								
Barber	14	62	0	76	4	0.0%	4	0.0%
Harper	25	61	0	86	9	0.0%	11	0.0%
Kingman	39	84	0	123	8	0.0%	11	0.0%
Pratt	58	125	0	183	18	0.0%	16	0.0%
Sumner	<u>98</u>	<u>174</u>	<u>0</u>	<u>272</u>	<u>22</u>	0.0%	<u>26</u>	0.0%
Total	234	506	0	740	61	0.0%	68	0.0%
<hr/>								
<u>District 31</u>								
Allen	110	121	0	231	47	4.2%	34	0.0%
Neosho	136	247	1	384	53	9.4%	59	0.0%
Wilson	66	57	1	124	26	7.7%	11	0.0%
Woodson	<u>18</u>	<u>106</u>	<u>5</u>	<u>129</u>	<u>10</u>	10.0%	<u>18</u>	0.0%
Total	330	531	7	868	136	7.4%	122	0.0%

ANALYSIS OF CIVIL CASELOAD ACTIVITY
 YEAR ENDING JUNE 30, 1998, BY COUNTY, BY DISPOSITION

DISPOSITIONS

	<u>Dismissed</u>	<u>Contested No Trial</u>	<u>Trial to Court</u>	<u>Jury Trial</u>	<u>Uncontested</u>	<u>Other</u>	<u>Total</u>	<u>Total All Disp.</u>
District 28								236
Ottawa					19	16	59	
Regular Actions	11	13	0	0				
Limited Actions	39	3	0	0	69	11	122	
Domestic Relations	10	13	0	0	20	12	55	2,112
Saline					61	60	290	
Regular Actions	78	50	36	5				
Limited Actions	108	61	27	1	867	41	1,105	
Domestic Relations	137	92	9	0	157	322	717	2,348
Totals					80	76	349	
Regular Actions	89	63	36	5				
Limited Actions	147	64	27	1	936	52	1,227	
Domestic Relations	147	105	9	0	177	334	772	
District 29								18,748
Wyandotte					0	88	1,891	
Regular Actions	861	1	910	31				
Limited Actions	5,120	0	262	0	6,221	1,533	13,136	
Domestic Relations	1,224	0	2,406	0	0	91	3,721	

ANALYSIS OF CIVIL CASELOAD ACTIVITY
YEAR ENDING JUNE 30, 1998, BY COUNTY, BY DISTRICT

District 28

FILINGS:	<u>REGULAR ACTIONS</u>					<u>LIMITED ACTIONS</u>					<u>DOMESTIC RELATIONS</u>					Total All Filings
	Con-tract	Tort	Real Pro-erty	Other	Total	Con-tract	Tort	Real Pro-erty	Other	Total	Mari-tal Status	Parent-age Act	Protec- tion from Abuse	Other	Total	
Ottawa	27	3	5	18	53	122	0	0	2	124	33	0	15	5	53	230
Saline	140	53	19	123	335	3,252	0	1	0	3,253	472	115	273	112	972	4,560
Total	167	56	24	141	388	3,374	0	1	2	3,377	505	115	288	117	1,025	4,790

PENDING:	Total	Percent over 24 mos.	Total	Percent over 24 mos.	Total	Percent over 24 mos.
Ottawa	20	0.0%	32	0.0%	5	0.0%
Saline	177	1.1%	2,395	0.0%	527	4.6%
Total	197	1.0%	2,427	0.0%	532	4.5%

District 29

FILINGS:	<u>REGULAR ACTIONS</u>					<u>LIMITED ACTIONS</u>					<u>DOMESTIC RELATIONS</u>					Total All Filings
	Con-tract	Tort	Real Pro-erty	Other	Total	Con-tract	Tort	Real Pro-erty	Other	Total	Mari-tal Status	Parent-age Act	Protec- tion from Abuse	Other	Total	
Wyandotte	264	576	682	366	1,888	5,915	1,879	4,357	490	12,641	1,351	1,462	860	125	3,798	18,327

PENDING:	Total	Percent over 24 mos.	Total	Percent over 24 mos.	Total	Percent over 24 mos.
Wyandotte	865	5.8%	2,657	0.2%	790	5.4%

*TRAFFIC -- DRIVING UNDER THE INFLUENCE -- CASELOAD ACTIVITY
YEAR ENDING JUNE 30, 1998, BY COUNTY, BY DISTRICT

	FILINGS Driving Under the Influence	DISPOSITIONS						Total
		Guilty Pleas	Bond Forfeitures	Dismissals	Trials to Court	Trials by Jury	Diver- sions	
<u>District 17</u>								
Decatur	7	4	0	2	0	0	0	6
Graham	7	3	0	2	0	0	3	8
Norton	20	12	0	0	0	0	14	26
Osborne	21	2	0	5	0	0	11	18
Phillips	28	11	0	3	13	0	1	28
Smith	<u>7</u>	<u>9</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10</u>
Total	90	41	0	13	13	0	29	96
<u>District 18</u>								
Sedgwick	762	520	0	65	17	24	103	729
<u>District 19</u>								
Cowley	119	49	0	10	2	0	40	101
<u>District 20</u>								
Barton	134	5	0	14	7	2	67	95
Ellsworth	58	0	0	0	6	0	0	6
Rice	27	8	0	3	0	0	4	15
Russell	40	3	0	6	0	0	16	25
Stafford	<u>30</u>	<u>7</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>0</u>	<u>20</u>	<u>30</u>
Total	289	23	0	26	13	2	107	177
<u>District 21</u>								
Clay	13	7	0	0	0	0	2	4
Riley	<u>145</u>	<u>36</u>	<u>0</u>	<u>8</u>	<u>2</u>	<u>0</u>	<u>72</u>	<u>11</u>
Total	158	43	0	8	2	0	74	12
<u>District 22</u>								
Brown	60	19	0	3	1	0	21	4
Doniphan	13	3	0	1	0	0	5	1
Marshall	22	10	0	0	0	0	9	1
Nemaha	<u>26</u>	<u>7</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>12</u>	<u>1</u>
Total	121	39	0	6	1	0	47	4
<u>District 23</u>								
Ellis	70	17	0	2	0	1	47	4
Gove	7	1	0	3	0	0	3	1
Rooks	6	7	0	2	0	2	1	1
Trego	<u>6</u>	<u>7</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>2</u>
Total	89	32	0	10	0	3	53	53
<u>District 24</u>								
Edwards	11	3	0	0	0	0	0	0
Hodgeman	6	0	0	4	0	0	0	3
Lane	8	3	0	0	0	0	0	4
Ness	3	0	0	0	0	0	0	6
Pawnee	48	15	0	2	0	0	0	43
Rush	<u>5</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>
Total	81	22	0	7	1	0	57	57

***TRAFFIC -- DRIVING UNDER THE INFLUENCE -- CASELOAD ACTIVITY
YEAR ENDING JUNE 30, 1998, BY COUNTY, BY DISTRICT**

	<u>FILINGS</u> Driving Under the Influence	<u>DISPOSITIONS</u>						<u>Total</u>
		<u>Guilty Pleas</u>	<u>Bond Forfeitures</u>	<u>Dismissals</u>	<u>Trials to Court</u>	<u>Trials by Jury</u>	<u>Diver- sions</u>	
<u>District 25</u>								
Finney	222	77	0	5	3	1	50	136
Greeley	2	3	0	0	0	0	3	6
Hamilton	24	8	0	4	0	0	9	21
Kearny	49	22	0	2	0	2	27	53
Scott	18	11	0	1	0	1	5	18
Wichita	<u>8</u>	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>6</u>
Total	323	125	0	12	3	4	96	240
<u>District 26</u>								
Grant	25	5	0	9	2	0	4	20
Haskell	45	4	0	2	16	1	18	41
Morton	16	1	0	2	0	0	20	23
Seward	48	28	0	6	1	0	15	50
Stanton	25	1	0	2	9	0	7	19
Stevens	<u>9</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>4</u>
Total	168	39	0	23	28	1	66	157
<u>District 27</u>								
Reno	298	140	25	36	3	0	92	296
<u>District 28</u>								
Ottawa	31	0	0	14	0	0	11	25
Saline	<u>170</u>	<u>56</u>	<u>26</u>	<u>66</u>	<u>4</u>	<u>18</u>	<u>9</u>	<u>179</u>
Total	201	56	26	80	4	18	20	204
<u>District 29</u>								
Wyandotte	243	65	0	14	5	1	132	217
<u>District 30</u>								
Barber	21	4	0	5	0	0	15	24
Harper	55	7	0	7	2	0	25	41
Kingman	86	7	0	15	2	0	41	65
Pratt	29	8	0	2	0	0	15	25
Sumner	<u>57</u>	<u>20</u>	<u>0</u>	<u>8</u>	<u>9</u>	<u>1</u>	<u>18</u>	<u>56</u>
Total	248	46	0	37	13	1	114	211
<u>District 31</u>								
Allen	40	9	0	2	1	0	23	35
Neosho	76	25	0	9	0	0	48	82
Wilson	49	24	0	3	2	0	18	47
Woodson	<u>44</u>	<u>16</u>	<u>0</u>	<u>13</u>	<u>1</u>	<u>1</u>	<u>15</u>	<u>46</u>
Total	209	74	0	27	4	1	104	210
STATE TOTAL	6,514	2,420	73	717	251	70	2,331	5,862

ANALYSIS OF FORMAL JUVENILE OFFENDER CASELOAD ACTIVITY
YEAR ENDING JUNE 30, 1998, BY COUNTY, BY DISTRICT

	FILINGS	DISPOSITIONS						Total
	Juvenile Offender	Jurisdiction Waived	Dismsd.	Placed Under Supervision	Custody Parent/ Non. Par.	Diversion	Other	
<u>District 17</u>								
Decatur	15	0	1	0	1	5	11	18
Graham	17	0	5	2	0	0	3	10
Norton	44	0	3	25	2	7	1	38
Osborne	5	0	1	2	3	4	0	10
Phillips	22	0	2	13	8	0	1	24
Smith	<u>21</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>7</u>	<u>6</u>	<u>0</u>	<u>17</u>
Total	124	0	12	46	21	22	16	117
<u>District 18</u>								
Sedgwick	1,754	30	41	746	275	276	104	1,472
<u>District 19</u>								
Cowley	334	5	85	130	29	41	43	333
<u>District 20</u>								
Barton	215	0	35	113	8	17	48	221
Ellsworth	93	0	15	17	23	3	20	78
Rice	68	0	18	33	21	3	13	88
Russell	40	0	10	13	3	4	20	50
Stafford	<u>47</u>	<u>0</u>	<u>5</u>	<u>11</u>	<u>10</u>	<u>0</u>	<u>23</u>	<u>49</u>
Total	463	0	83	187	65	27	124	486
<u>District 21</u>								
Clay	35	0	2	10	3	16	2	33
Riley	<u>210</u>	<u>0</u>	<u>40</u>	<u>74</u>	<u>15</u>	<u>37</u>	<u>14</u>	<u>180</u>
Total	245	0	42	84	18	53	16	213
<u>District 22</u>								
Brown	72	0	7	55	9	0	10	81
Doniphan	34	0	7	12	0	2	1	22
Marshall	21	0	2	4	1	12	0	19
Nemaha	<u>19</u>	<u>0</u>	<u>1</u>	<u>10</u>	<u>1</u>	<u>7</u>	<u>3</u>	<u>22</u>
Total	146	0	17	81	11	21	14	144
<u>District 23</u>								
Ellis	140	0	23	31	7	29	48	138
Gove	3	0	8	0	0	0	1	9
Rooks	16	0	3	12	0	2	3	20
Trego	<u>36</u>	<u>0</u>	<u>4</u>	<u>5</u>	<u>2</u>	<u>0</u>	<u>10</u>	<u>27</u>
Total	195	0	38	48	9	37	62	194
<u>District 24</u>								
Edwards	6	0	2	6	0	1	0	9
Hodgeman	1	0	0	1	0	0	0	1
Lane	2	0	5	2	0	0	0	7
Ness	4	0	0	2	2	0	0	4
Pawnee	76	0	15	10	4	39	1	69
Rush	<u>21</u>	<u>0</u>	<u>4</u>	<u>0</u>	<u>0</u>	<u>14</u>	<u>2</u>	<u>20</u>
Total	110	0	26	21	6	54	3	110

ANALYSIS OF FORMAL JUVENILE OFFENDER CASELOAD ACTIVITY
YEAR ENDING JUNE 30, 1998, BY COUNTY, BY DISTRICT

	FILINGS	DISPOSITIONS						
	Juvenile Offender	Juris-diction Waived	Dismsd.	Placed Under Supervision	Custody Parent/ Non. Par.	Diversion	Other	Total
<u>District 25</u>								
Finney	273	0	104	126	29	31	23	313
Greeley	0	0	0	0	0	0	1	1
Hamilton	3	0	2	1	0	0	0	3
Kearny	49	0	11	20	9	7	4	51
Scott	32	0	4	10	0	15	3	32
Wichita	<u>15</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>0</u>	<u>3</u>	<u>3</u>	<u>10</u>
Total	372	0	121	161	38	56	34	410
<u>District 26</u>								
Grant	86	0	26	11	0	20	50	107
Haskell	10	0	2	3	2	1	2	10
Morton	21	0	3	1	0	2	0	6
Seward	375	0	63	94	18	82	17	274
Stanton	20	0	4	11	0	11	4	30
Stevens	<u>35</u>	<u>0</u>	<u>7</u>	<u>5</u>	<u>0</u>	<u>3</u>	<u>4</u>	<u>19</u>
Total	547	0	105	125	20	119	77	446
<u>District 27</u>								
Reno	447	0	87	166	26	23	97	399
<u>District 28</u>								
Ottawa	44	0	16	8	8	5	6	43
Saline	<u>587</u>	<u>0</u>	<u>3</u>	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7</u>
Total	631	0	19	12	8	5	6	50
<u>District 29</u>								
Wyandotte	1,862	5	460	526	160	7	74	1,232
<u>District 30</u>								
Barber	39	0	4	19	0	6	15	44
Harper	43	0	5	10	4	13	3	35
Kingman	87	0	10	16	8	28	9	71
Pratt	131	0	26	27	16	57	7	133
Sumner	<u>134</u>	<u>15</u>	<u>31</u>	<u>80</u>	<u>4</u>	<u>2</u>	<u>5</u>	<u>137</u>
Total	434	15	76	152	32	106	39	420
<u>District 31</u>								
Allen	101	0	26	37	6	37	5	111
Neosho	102	0	26	39	2	31	10	108
Wilson	69	0	11	71	6	0	5	93
Woodson	<u>16</u>	<u>0</u>	<u>5</u>	<u>10</u>	<u>3</u>	<u>0</u>	<u>1</u>	<u>19</u>
Total	288	0	68	157	17	68	21	331
STATE TOTAL	17,581	202	3,164	4,887	1,406	3,281	1,842	14,782

Judicial Branch Pay Plan (FY 99)

Annual Rates

Effective June 14, 1998

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
5	11,211	11,502	11,794	12,106	12,397	12,688	12,979	13,312	13,645	14,019	14,352	14,685	15,059	15,413	15,787
6	11,794	12,106	12,397	12,688	12,979	13,312	13,645	14,019	14,352	14,685	15,059	15,413	15,787	16,224	16,598
7	12,397	12,688	12,979	13,312	13,645	14,019	14,352	14,685	15,059	15,413	15,787	16,224	16,598	17,014	17,451
8	12,979	13,312	13,645	14,019	14,352	14,685	15,059	15,413	15,787	16,224	16,598	17,014	17,451	17,867	18,325
9	13,645	14,019	14,352	14,685	15,059	15,413	15,787	16,224	16,598	17,014	17,451	17,867	18,325	18,762	19,219
10	14,352	14,685	15,059	15,413	15,787	16,224	16,598	17,014	17,451	17,867	18,325	18,762	19,219	19,718	20,176
11	15,059	15,413	15,787	16,224	16,598	17,014	17,451	17,867	18,325	18,762	19,219	19,718	20,176	20,696	21,174
12	15,787	16,224	16,598	17,014	17,451	17,867	18,325	18,762	19,219	19,718	20,176	20,696	21,174	21,736	22,256
13	16,598	17,014	17,451	17,867	18,325	18,762	19,219	19,718	20,176	20,696	21,174	21,736	22,256	22,797	23,358
14	17,451	17,867	18,325	18,762	19,219	19,718	20,176	20,696	21,174	21,736	22,256	22,797	23,358	23,941	24,523
15	18,325	18,762	19,219	19,718	20,176	20,696	21,174	21,736	22,256	22,797	23,358	23,941	24,523	25,147	25,771
16	19,219	19,718	20,176	20,696	21,174	21,736	22,256	22,797	23,358	23,941	24,523	25,147	25,771	26,395	27,040
17	20,176	20,696	21,174	21,736	22,256	22,797	23,358	23,941	24,523	25,147	25,771	26,395	27,040	27,726	28,413
18	21,174	21,736	22,256	22,797	23,358	23,941	24,523	25,147	25,771	26,395	27,040	27,726	28,413	29,120	29,806
19	22,256	22,797	23,358	23,941	24,523	25,147	25,771	26,395	27,040	27,726	28,413	29,120	29,806	30,555	31,283
20	23,358	23,941	24,523	25,147	25,771	26,395	27,040	27,726	28,413	29,120	29,806	30,555	31,283	32,094	32,864
21	24,523	25,147	25,771	26,395	27,040	27,726	28,413	29,120	29,806	30,555	31,283	32,094	32,864	33,675	34,507
22	25,771	26,395	27,040	27,726	28,413	29,120	29,806	30,555	31,283	32,094	32,864	33,675	34,507	35,381	36,213
23	27,040	27,726	28,413	29,120	29,806	30,555	31,283	32,094	32,864	33,675	34,507	35,381	36,213	37,128	38,043
24	28,413	29,120	29,806	30,555	31,283	32,094	32,864	33,675	34,507	35,381	36,213	37,128	38,043	38,979	39,957
25	29,806	30,555	31,283	32,094	32,864	33,675	34,507	35,381	36,213	37,128	38,043	38,979	39,957	40,955	41,954
26	31,283	32,094	32,864	33,675	34,507	35,381	36,213	37,128	38,043	38,979	39,957	40,955	41,954	43,014	44,034
27	32,864	33,675	34,507	35,381	36,213	37,128	38,043	38,979	39,957	40,955	41,954	43,014	44,034	45,136	46,238
28	34,507	35,381	36,213	37,128	38,043	38,979	39,957	40,955	41,954	43,014	44,034	45,136	46,238	47,403	48,568
29	36,213	37,128	38,043	38,979	39,957	40,955	41,954	43,014	44,034	45,136	46,238	47,403	48,568	49,774	51,002
30	38,043	38,979	39,957	40,955	41,954	43,014	44,034	45,136	46,238	47,403	48,568	49,774	51,002	52,250	53,539
31	39,957	40,955	41,954	43,014	44,034	45,136	46,238	47,403	48,568	49,774	51,002	52,250	53,539	54,870	56,202
32	41,954	43,014	44,034	45,136	46,238	47,403	48,568	49,774	51,002	52,250	53,539	54,870	56,202	57,616	58,989
33	44,034	45,136	46,238	47,403	48,568	49,774	51,002	52,250	53,539	54,870	56,202	57,616	58,989	60,507	61,963
34	46,238	47,403	48,568	49,774	51,002	52,250	53,539	54,870	56,202	57,616	58,989	60,507	61,963	63,502	65,062
35	48,568	49,774	51,002	52,250	53,539	54,870	56,202	57,616	58,989	60,507	61,963	63,502	65,062	66,685	68,307
36	51,002	52,250	53,539	54,870	56,202	57,616	58,989	60,507	61,963	63,502	65,062	66,685	68,307	70,013	71,760
37	53,539	54,870	56,202	57,616	58,989	60,507	61,963	63,502	65,062	66,685	68,307	70,013	71,760	73,507	75,379
38	56,202	57,616	58,989	60,507	61,963	63,502	65,062	66,685	68,307	70,013	71,760	73,507	75,379	77,189	79,123

1-33

TCC

A.

Judicial Branch Pay Plan (FY 99)

Hourly Rates

Effective June 14, 1998

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
5	5.39	5.53	5.67	5.82	5.96	6.10	6.24	6.40	6.56	6.74	6.90	7.06	7.24	7.41	7.59
6	5.67	5.82	5.96	6.10	6.24	6.40	6.56	6.74	6.90	7.06	7.24	7.41	7.59	7.80	7.98
7	5.96	6.10	6.24	6.40	6.56	6.74	6.90	7.06	7.24	7.41	7.59	7.80	7.98	8.18	8.39
8	6.24	6.40	6.56	6.74	6.90	7.06	7.24	7.41	7.59	7.80	7.98	8.18	8.39	8.59	8.81
9	6.56	6.74	6.90	7.06	7.24	7.41	7.59	7.80	7.98	8.18	8.39	8.59	8.81	9.02	9.24
10	6.90	7.06	7.24	7.41	7.59	7.80	7.98	8.18	8.39	8.59	8.81	9.02	9.24	9.48	9.70
11	7.24	7.41	7.59	7.80	7.98	8.18	8.39	8.59	8.81	9.02	9.24	9.48	9.70	9.95	10.18
12	7.59	7.80	7.98	8.18	8.39	8.59	8.81	9.02	9.24	9.48	9.70	9.95	10.18	10.45	10.70
13	7.98	8.18	8.39	8.59	8.81	9.02	9.24	9.48	9.70	9.95	10.18	10.45	10.70	10.96	11.23
14	8.39	8.59	8.81	9.02	9.24	9.48	9.70	9.95	10.18	10.45	10.70	10.96	11.23	11.51	11.79
15	8.81	9.02	9.24	9.48	9.70	9.95	10.18	10.45	10.70	10.96	11.23	11.51	11.79	12.09	12.39
16	9.24	9.48	9.70	9.95	10.18	10.45	10.70	10.96	11.23	11.51	11.79	12.09	12.39	12.69	13.00
17	9.70	9.95	10.18	10.45	10.70	10.96	11.23	11.51	11.79	12.09	12.39	12.69	13.00	13.33	13.66
18	10.18	10.45	10.70	10.96	11.23	11.51	11.79	12.09	12.39	12.69	13.00	13.33	13.66	14.00	14.33
19	10.70	10.96	11.23	11.51	11.79	12.09	12.39	12.69	13.00	13.33	13.66	14.00	14.33	14.69	15.04
20	11.23	11.51	11.79	12.09	12.39	12.69	13.00	13.33	13.66	14.00	14.33	14.69	15.04	15.43	15.80
21	11.79	12.09	12.39	12.69	13.00	13.33	13.66	14.00	14.33	14.69	15.04	15.43	15.80	16.19	16.59
22	12.39	12.69	13.00	13.33	13.66	14.00	14.33	14.69	15.04	15.43	15.80	16.19	16.59	17.01	17.41
23	13.00	13.33	13.66	14.00	14.33	14.69	15.04	15.43	15.80	16.19	16.59	17.01	17.41	17.85	18.29
24	13.66	14.00	14.33	14.69	15.04	15.43	15.80	16.19	16.59	17.01	17.41	17.85	18.29	18.74	19.21
25	14.33	14.69	15.04	15.43	15.80	16.19	16.59	17.01	17.41	17.85	18.29	18.74	19.21	19.69	20.17
26	15.04	15.43	15.80	16.19	16.59	17.01	17.41	17.85	18.29	18.74	19.21	19.69	20.17	20.68	21.17
27	15.80	16.19	16.59	17.01	17.41	17.85	18.29	18.74	19.21	19.69	20.17	20.68	21.17	21.70	22.23
28	16.59	17.01	17.41	17.85	18.29	18.74	19.21	19.69	20.17	20.68	21.17	21.70	22.23	22.79	23.35
29	17.41	17.85	18.29	18.74	19.21	19.69	20.17	20.68	21.17	21.70	22.23	22.79	23.35	23.93	24.52
30	18.29	18.74	19.21	19.69	20.17	20.68	21.17	21.70	22.23	22.79	23.35	23.93	24.52	25.12	25.74
31	19.21	19.69	20.17	20.68	21.17	21.70	22.23	22.79	23.35	23.93	24.52	25.12	25.74	26.38	27.02
32	20.17	20.68	21.17	21.70	22.23	22.79	23.35	23.93	24.52	25.12	25.74	26.38	27.02	27.70	28.36
33	21.17	21.70	22.23	22.79	23.35	23.93	24.52	25.12	25.74	26.38	27.02	27.70	28.36	29.09	29.79
34	22.23	22.79	23.35	23.93	24.52	25.12	25.74	26.38	27.02	27.70	28.36	29.09	29.79	30.53	31.28
35	23.35	23.93	24.52	25.12	25.74	26.38	27.02	27.70	28.36	29.09	29.79	30.53	31.28	32.06	32.84
36	24.52	25.12	25.74	26.38	27.02	27.70	28.36	29.09	29.79	30.53	31.28	32.06	32.84	33.66	34.50
37	25.74	26.38	27.02	27.70	28.36	29.09	29.79	30.53	31.28	32.06	32.84	33.66	34.50	35.34	36.24
38	27.02	27.70	28.36	29.09	29.79	30.53	31.28	32.06	32.84	33.66	34.50	35.34	36.24	37.11	38.04

TCC I

A. A's

43-1

32

Judicial Branch Pay Plan (FY 99)
Bi-Weekly Rates
Effective June 14, 1998

1-35

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
13	638.40	654.40	671.20	687.20	704.80	721.60	739.20	758.40	776.00	796.00	814.40	836.00	856.00	876.80	898.40
14	671.20	687.20	704.80	721.60	739.20	758.40	776.00	796.00	814.40	836.00	856.00	876.80	898.40	920.80	943.20
15	704.80	721.60	739.20	758.40	776.00	796.00	814.40	836.00	856.00	876.80	898.40	920.80	943.20	967.20	991.20
16	739.20	758.40	776.00	796.00	814.40	836.00	856.00	876.80	898.40	920.80	943.20	967.20	991.20	1,015.20	1,040.00
17	776.00	796.00	814.40	836.00	856.00	876.80	898.40	920.80	943.20	967.20	991.20	1,015.20	1,040.00	1,066.40	1,092.80
18	814.40	836.00	856.00	876.80	898.40	920.80	943.20	967.20	991.20	1,015.20	1,040.00	1,066.40	1,092.80	1,120.00	1,146.40
19	856.00	876.80	898.40	920.80	943.20	967.20	991.20	1,015.20	1,040.00	1,066.40	1,092.80	1,120.00	1,146.40	1,175.20	1,203.20
20	898.40	920.80	943.20	967.20	991.20	1,015.20	1,040.00	1,066.40	1,092.80	1,120.00	1,146.40	1,175.20	1,203.20	1,234.40	1,264.00
21	943.20	967.20	991.20	1,015.20	1,040.00	1,066.40	1,092.80	1,120.00	1,146.40	1,175.20	1,203.20	1,234.40	1,264.00	1,295.20	1,327.20
22	991.20	1,015.20	1,040.00	1,066.40	1,092.80	1,120.00	1,146.40	1,175.20	1,203.20	1,234.40	1,264.00	1,295.20	1,327.20	1,360.80	1,392.80
23	1,040.00	1,066.40	1,092.80	1,120.00	1,146.40	1,175.20	1,203.20	1,234.40	1,264.00	1,295.20	1,327.20	1,360.80	1,392.80	1,428.00	1,463.20
24	1,092.80	1,120.00	1,146.40	1,175.20	1,203.20	1,234.40	1,264.00	1,295.20	1,327.20	1,360.80	1,392.80	1,428.00	1,463.20	1,499.20	1,536.80
25	1,146.40	1,175.20	1,203.20	1,234.40	1,264.00	1,295.20	1,327.20	1,360.80	1,392.80	1,428.00	1,463.20	1,499.20	1,536.80	1,575.20	1,613.60
26	1,203.20	1,234.40	1,264.00	1,295.20	1,327.20	1,360.80	1,392.80	1,428.00	1,463.20	1,499.20	1,536.80	1,575.20	1,613.60	1,654.40	1,693.60
27	1,264.00	1,295.20	1,327.20	1,360.80	1,392.80	1,428.00	1,463.20	1,499.20	1,536.80	1,575.20	1,613.60	1,654.40	1,693.60	1,736.00	1,778.40
28	1,327.20	1,360.80	1,392.80	1,428.00	1,463.20	1,499.20	1,536.80	1,575.20	1,613.60	1,654.40	1,693.60	1,736.00	1,778.40	1,823.20	1,868.00
29	1,392.80	1,428.00	1,463.20	1,499.20	1,536.80	1,575.20	1,613.60	1,654.40	1,693.60	1,736.00	1,778.40	1,823.20	1,868.00	1,914.40	1,961.60
30	1,463.20	1,499.20	1,536.80	1,575.20	1,613.60	1,654.40	1,693.60	1,736.00	1,778.40	1,823.20	1,868.00	1,914.40	1,961.60	2,009.60	2,059.20
31	1,536.80	1,575.20	1,613.60	1,654.40	1,693.60	1,736.00	1,778.40	1,823.20	1,868.00	1,914.40	1,961.60	2,009.60	2,059.20	2,110.40	2,161.60
32	1,613.60	1,654.40	1,693.60	1,736.00	1,778.40	1,823.20	1,868.00	1,914.40	1,961.60	2,009.60	2,059.20	2,110.40	2,161.60	2,216.00	2,268.80
33	1,693.60	1,736.00	1,778.40	1,823.20	1,868.00	1,914.40	1,961.60	2,009.60	2,059.20	2,110.40	2,161.60	2,216.00	2,268.80	2,327.20	2,383.20
34	1,778.40	1,823.20	1,868.00	1,914.40	1,961.60	2,009.60	2,059.20	2,110.40	2,161.60	2,216.00	2,268.80	2,327.20	2,383.20	2,442.40	2,502.40
35	1,868.00	1,914.40	1,961.60	2,009.60	2,059.20	2,110.40	2,161.60	2,216.00	2,268.80	2,327.20	2,383.20	2,442.40	2,502.40	2,564.80	2,627.20
36	1,961.60	2,009.60	2,059.20	2,110.40	2,161.60	2,216.00	2,268.80	2,327.20	2,383.20	2,442.40	2,502.40	2,564.80	2,627.20	2,692.80	2,760.00
37	2,059.20	2,110.40	2,161.60	2,216.00	2,268.80	2,327.20	2,383.20	2,442.40	2,502.40	2,564.80	2,627.20	2,692.80	2,760.00	2,827.20	2,899.20
38	2,161.60	2,216.00	2,268.80	2,327.20	2,383.20	2,442.40	2,502.40	2,564.80	2,627.20	2,692.80	2,760.00	2,827.20	2,899.20	2,968.80	3,043.20

A.

Administrative Asst.

34

JOB TITLE INDEX FOR THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

Position Title	Range	Code#	Job Category	Exempt	Code	Civilian	W. C. Code
911 Operator	1	5180	4	no	12	CV	8810
A REGISTERED NURSE PRACTITIONER I		8013					
Administrative Aide	38	0305	5	yes	92	CV	8810
Administrative Assistant	46	0301	5	yes	92	CV	8810
ADMINISTRATIVE ASSISTANT		8001					
ADMINISTRATIVE SECRETARY		8003					
Animal Control Officer	26	6180	4	no	62	CV	8831
Animal Control Supervisor	49	6181	1	yes	92	CV	8831
APPRAISAL AUDITOR		8005					
APPRAISAL CLERK		8007					
APPRAISER I		8009					
Apprentice Mechanic	4	4192	7	no	31	CV	8391
ARCHIVIST		8011					
Assistant Arson Investigator	6	5221	4	no	21	FS	9999
ASSISTANT BOOKKEEPER		8014					
Assistant Chief/E.M.S.	10	5240	1	yes	22	FS	9999
Assistant City Administrator	63	0310	1	yes	92	CV	9410
Assistant City Attorney	63	1603	2	yes	92	CV	9410
Assistant City Engineer	59	1115	2	yes	92	CV	9410
Assistant City Treasurer	51	0224	2	yes	92	CV	9410
Assistant Clubhouse Manager	26	3204	8	yes	92	CV	9060
Assistant Court Administrator	45	1610	2	yes	92	CV	9410
ASSISTANT DISTRICT ATTORNEY		8015					
ASSISTANT DISTRICT ATTORNEY II		8017					
ASSISTANT ELECTION COMMISSIONER		8019					
Assistant Fire Chief	10	5210	1	yes	22	FS	9999
Assistant Fire Chief (24)	10	5211	1	yes	22	FS	9999
Assistant Garage Superintendent	44	4180	8	yes	92	CV	8391
Assistant Plant Superintendent	58	1113	2	yes	92	CV	7580
Assistant Property Officer	6	5281	4	yes	21	FS	9999
Assistant Purchasing Director	48	0210	1	yes	92	CV	9410
ASSISTANT SUPERVISOR		8021					
Assistant to Director of Finance	52	0235	1	yes	92	CV	9410
ASSISTANT TO SUPERVISOR		8023					
Assistant Traffic Engineer	55	1119	2	yes	92	CV	9410
ASST. COUNTY COUNSELOR		8025					
ASST. LAW LIBRARIAN		8027					
ASST. PROGRAM COORDINATOR		8029					
ATTORNEY		8031					
Attorney I	52	1608	2	yes	92	CV	8820
ATTORNEY I		8033					
Attorney II	61	1605	2	yes	92	CV	8820
Automotive Equipment Mechanic (AFSCME)	39	4163	7	no	62	CV	8391
Automotive Equipment Mechanic (AFSCME)	39	4165	7	no	62	CV	8391
Automotive Equipment Mechanic (IBEW)	15	4167	7	no	32	CV	8391
Automotive Mechanic Helper	24	4164	8	no	62	CV	8391
BASE MAPPING ADMINISTRATOR		8035					
Battalion Chief/Suppression	8	5226	1	yes	22	FS	9999
BEHAVIOR SPECIALIST		8037					
BOOKKEEPER		8039					
Budget and Fiscal Analyst	49	0230	2	yes	92	CV	9410

1999 PAY GRID

1-37

REPORT DATE - 12/09/98

PAGE - 05

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14
1 ANNUAL	28525.12	29251.04	29976.96	30727.84	31480.80	32308.64	33090.72	33922.72	34781.76	35667.84	36553.92	37469.12	38407.20	39368.16
MONTHLY	2377.09	2437.59	2498.08	2560.65	2623.40	2692.39	2757.56	2826.89	2898.48	2972.32	3046.16	3122.43	3200.60	3280.68
BI-WEEKLY	1097.12	1125.04	1152.96	1181.84	1210.80	1242.64	1272.72	1304.72	1337.76	1371.84	1405.92	1441.12	1477.20	1514.16
HOURLY	13.714	14.063	14.412	14.773	15.135	15.533	15.909	16.309	16.722	17.148	17.574	18.014	18.465	18.927
2 ANNUAL	29251.04	30001.92	30727.84	31532.80	32283.68	33090.72	33895.68	34806.72	35667.84	36580.96	37440.00	38407.20	39347.36	40331.20
MONTHLY	2437.59	2500.16	2560.65	2627.73	2690.31	2757.56	2824.64	2900.56	2972.32	3048.41	3120.00	3200.60	3278.95	3360.93
BI-WEEKLY	1125.04	1153.92	1181.84	1212.80	1241.68	1272.72	1303.68	1338.72	1371.84	1406.96	1440.00	1477.20	1513.36	1551.20
HOURLY	14.063	14.424	14.773	15.160	15.521	15.909	16.296	16.734	17.148	17.587	18.000	18.465	18.917	19.390
3 ANNUAL	29976.96	30727.84	31480.80	32308.64	33090.72	33922.72	34781.76	35667.84	36553.92	37469.12	38407.20	39347.36	40314.56	41323.36
MONTHLY	2498.08	2560.65	2623.40	2692.39	2757.56	2826.89	2898.48	2972.32	3046.16	3122.43	3200.60	3278.95	3359.55	3443.61
BI-WEEKLY	1152.96	1181.84	1210.80	1242.64	1272.72	1304.72	1337.76	1371.84	1405.92	1441.12	1477.20	1513.36	1550.56	1589.36
HOURLY	14.412	14.773	15.135	15.533	15.909	16.309	16.722	17.148	17.574	18.014	18.465	18.917	19.382	19.867
4 ANNUAL	30727.84	31532.80	32283.68	33090.72	33895.68	34806.72	35667.84	36580.96	37440.00	38407.20	39347.36	40368.64	41335.84	42367.52
MONTHLY	2560.65	2627.73	2690.31	2757.56	2824.64	2900.56	2972.32	3048.41	3120.00	3200.60	3278.95	3364.05	3444.65	3530.63
BI-WEEKLY	1181.84	1212.80	1241.68	1272.72	1303.68	1338.72	1371.84	1406.96	1440.00	1477.20	1513.36	1552.64	1589.84	1629.52
HOURLY	14.773	15.160	15.521	15.909	16.296	16.734	17.148	17.587	18.000	18.465	18.917	19.408	19.873	20.369
5 ANNUAL	31480.80	32308.64	33090.72	33922.72	34781.76	35667.84	36553.92	37469.12	38407.20	39347.36	40314.56	41335.84	42355.04	43413.76
MONTHLY	2623.40	2692.39	2757.56	2826.89	2898.48	2972.32	3046.16	3122.43	3200.60	3278.95	3359.55	3444.65	3529.59	3617.81
BI-WEEKLY	1210.80	1242.64	1272.72	1304.72	1337.76	1371.84	1405.92	1441.12	1477.20	1513.36	1550.56	1589.84	1629.04	1669.76
HOURLY	15.135	15.533	15.909	16.309	16.722	17.148	17.574	18.014	18.465	18.917	19.382	19.873	20.363	20.872
6 ANNUAL	32283.68	33090.72	33895.68	34806.72	35667.84	36580.96	37440.00	38407.20	39347.36	40368.64	41335.84	42380.00	43403.36	44489.12
MONTHLY	2690.31	2757.56	2824.64	2900.56	2972.32	3048.41	3120.00	3200.60	3278.95	3364.05	3444.65	3531.67	3616.95	3707.43
BI-WEEKLY	1241.68	1272.72	1303.68	1338.72	1371.84	1406.96	1440.00	1477.20	1513.36	1552.64	1589.84	1630.00	1669.36	1711.12
HOURLY	15.521	15.909	16.296	16.734	17.148	17.587	18.000	18.465	18.917	19.408	19.873	20.375	20.867	21.389
7 ANNUAL	33090.72	33922.72	34781.76	35667.84	36553.92	37469.12	38407.20	39347.36	40314.56	41335.84	42355.04	43459.52	44503.68	45616.48
MONTHLY	2757.56	2826.89	2898.48	2972.32	3046.16	3122.43	3200.60	3278.95	3359.55	3444.65	3529.59	3621.63	3708.64	3801.37
BI-WEEKLY	1272.72	1304.72	1337.76	1371.84	1405.92	1441.12	1477.20	1513.36	1550.56	1589.84	1629.04	1671.52	1711.68	1754.48
HOURLY	15.909	16.309	16.722	17.148	17.574	18.014	18.465	18.917	19.382	19.873	20.363	20.894	21.396	21.931
8 ANNUAL	33895.68	34806.72	35667.84	36580.96	37440.00	38407.20	39347.36	40368.64	41335.84	42380.00	43403.36	44503.68	45631.04	46772.96
MONTHLY	2824.64	2900.56	2972.32	3048.41	3120.00	3200.60	3278.95	3364.05	3444.65	3531.67	3616.95	3708.64	3802.59	3897.75
BI-WEEKLY	1303.68	1338.72	1371.84	1406.96	1440.00	1477.20	1513.36	1552.64	1589.84	1630.00	1669.36	1711.68	1755.04	1798.96
HOURLY	16.296	16.734	17.148	17.587	18.000	18.465	18.917	19.408	19.873	20.375	20.867	21.396	21.938	22.487
9 ANNUAL	34781.76	35667.84	36553.92	37469.12	38407.20	39347.36	40314.56	41335.84	42355.04	43459.52	44503.68	45660.16	46787.52	47958.56
MONTHLY	2898.48	2972.32	3046.16	3122.43	3200.60	3278.95	3359.55	3444.65	3529.59	3621.63	3708.64	3805.01	3898.96	3996.55
BI-WEEKLY	1337.76	1371.84	1405.92	1441.12	1477.20	1513.36	1550.56	1589.84	1629.04	1671.52	1711.68	1756.16	1799.52	1844.56
HOURLY	16.722	17.148	17.574	18.014	18.465	18.917	19.382	19.873	20.363	20.894	21.396	21.952	22.494	23.057
10 ANNUAL	35667.84	36580.96	37440.00	38407.20	39347.36	40368.64	41335.84	42380.00	43403.36	44503.68	45631.04	46787.52	47941.92	49142.08
MONTHLY	2972.32	3048.41	3120.00	3200.60	3278.95	3364.05	3444.65	3531.67	3616.95	3708.64	3802.59	3898.96	3995.16	4095.17
BI-WEEKLY	1371.84	1406.96	1440.00	1477.20	1513.36	1552.64	1589.84	1630.00	1669.36	1711.68	1755.04	1799.52	1843.92	1890.08
HOURLY	17.148	17.587	18.000	18.465	18.917	19.408	19.873	20.375	20.867	21.396	21.938	22.494	23.049	23.626

Admin Asst.

Union 36

RANGE 18 DATA ENTRY OPERATOR I: (1201)

STEP:	A	B	C	D
ANNUAL	16,474.80	16,886.64	17,730.96	18,617.52
MONTHLY	1372.90	1407.22	1477.58	1551.46
BIWEEKLY	633.68	649.52	682.00	716.08
HOURLY	7.921	8.119	8.525	8.951

RANGE 19 OFFICE ASSISTANT II: (0121)

STEP:	A	B	C	D
ANNUAL	16,864.08	17,285.52	18,149.88	19,057.44
MONTHLY	1405.34	1440.46	1512.49	1588.12
BIWEEKLY	648.64	664.80	698.08	732.96
HOURLY	8.108	8.310	8.726	9.162

RANGE 20 DATA ENTRY CONTROL CLERK: (1211) / CLUBHOUSE ASSISTANT: (3201)

STEP:	A	B	C	D
ANNUAL	17,331.00	17,764.32	18,652.56	19,585.08
MONTHLY	1444.25	1480.36	1554.38	1632.09
BIWEEKLY	666.56	683.28	717.44	753.28
HOURLY	8.332	8.541	8.968	9.416

RANGE 21 CARETAKER: (4101)

STEP:	A	B	C	D
ANNUAL	17,746.44	18,190.08	19,099.68	20,054.64
MONTHLY	1478.87	1515.84	1591.64	1671.22
BIWEEKLY	682.56	699.60	734.64	771.36
HOURLY	8.532	8.745	9.183	9.642

Court Clerk I

RANGE 24 AUTOMOTIVE MECHANIC HELPER: (4164) / PROGRAM AIDE: (1401) / COURT CLERK I: (0140) / DATA ENTRY & CONTROL CLERK II: (1212) / SWITCHBOARD OPERATOR: (0100)

STEP:	A	B	C	D
ANNUAL	19,095.24	19,572.60	20,551.20	21,578.88
MONTHLY	1591.27	1631.05	1712.60	1798.24
BIWEEKLY	734.40	752.80	790.40	829.92
HOURLY	9.180	9.410	9.880	10.374

1-38

RANGE 25 FACILITY WORKER: (3301) / TRANSIT OPERATOR: (2101)
 ENGINEER TECHNICIAN I: (1101)

STEP:	A	B	C	D
ANNUAL	19,614.36	20,104.68	21,109.92	22,165.44
MONTHLY	1634.53	1675.39	1759.16	1847.12
BIWEEKLY	754.40	773.28	811.92	852.48
HOURLY	9.430	9.666	10.149	10.656

RANGE 26 DETENTION OFFICER I: (5210) / GREENS KEEPER: (3210) /
 PRINTER I: (0240) / OFFICE ASSISTANT III: (0119)

STEP:	A	B	C	D
ANNUAL	20,107.08	20,609.88	21,640.44	22,722.36
MONTHLY	1675.59	1717.49	1803.37	1893.53
BIWEEKLY	773.36	792.72	832.32	873.92
HOURLY	9.667	9.909	10.404	10.924

Court Clerk II's

RANGE 27 PARKING CONTROL OFFICER I: (2210) / COURT CLERK II: (0141)

STEP:	A	B	C	D
ANNUAL	20,600.04	21,115.08	22,170.84	23,279.40
MONTHLY	1716.67	1759.59	1847.57	1939.95
BIWEEKLY	792.32	812.08	852.72	895.36
HOURLY	9.904	10.151	10.659	11.192

RANGE 28 BUILDING MAINTENANCE WORKER: (4110) / FISCAL ASSISTANT I: (0207) /
 DATA ENTRY & CONTROL CLERK III: (1213)

STEP:	A	B	C	D
ANNUAL	21,093.12	21,615.48	22,701.36	23,836.44
MONTHLY	1757.76	1801.29	1891.78	1986.37
BIWEEKLY	811.28	831.36	873.12	916.80
HOURLY	10.141	10.392	10.914	11.460

RANGE 31 INSPECTOR I: (6101) / WARRANT OFFICER: (6160)

STEP:	A	B	C	D
ANNUAL	22,727.76	23,295.96	24,460.68	25,683.72
MONTHLY	1893.98	1941.33	2038.39	2140.31
BIWEEKLY	874.16	896.00	940.80	987.84
HOURLY	10.927	11.200	11.760	12.348

Table 63: KANSAS CITY, MO-KS MSA

1999 Pay Rates of the Court Personnel System with 6.51% Locality Pay Differential

STEP	CLASSIFICATION LEVEL												Number of Steps for Annual Increase	
	CL 21	CL 22	CL 23	CL 24	CL 25	CL 26	CL 27	CL 28	CL 29	CL 30	CL 31	CL 32		
DEVELOPMENTAL RANGE	01	13,957	17,532	21,716	24,048	26,580	29,253	32,149	35,164	45,817	54,137	63,715	74,719	
	02	14,103	17,715	21,943	24,299	26,856	29,559	32,484	35,523	46,296	54,722	64,379	75,497	
	03	14,249	17,898	22,170	24,551	27,133	29,864	32,820	35,877	46,774	55,296	65,042	76,276	
	04	14,395	18,081	22,397	24,802	27,410	30,170	33,155	36,248	47,252	55,831	65,706	77,055	
	05	14,541	18,264	22,624	25,053	27,687	30,476	33,481	36,550	47,720	56,415	66,370	77,833	
	06	14,687	18,448	22,851	25,303	27,964	30,781	33,827	36,852	48,200	56,980	67,033	78,612	
	07	14,833	18,631	23,078	25,556	28,241	31,087	34,162	37,153	48,687	57,544	67,697	79,390	
	08	14,979	18,814	23,304	25,807	28,518	31,393	34,498	37,455	49,165	58,109	68,360	80,169	
	09	15,124	18,997	23,531	26,059	28,795	31,698	34,833	37,752	49,643	58,673	69,024	80,948	
	10	15,270	19,180	23,758	26,310	29,072	32,004	35,169	38,058	50,121	59,238	69,687	81,726	
DEVELOPMENTAL RANGE	11	15,416	19,364	23,985	26,561	29,349	32,310	35,504	40,459	50,800	59,810	70,331	82,505	
	12	15,562	19,547	24,212	26,813	29,626	32,615	35,840	40,761	51,078	60,367	71,014	83,283	
	13	15,708	19,730	24,439	27,064	29,903	32,921	36,175	41,062	51,356	60,831	71,678	84,062	
	14	15,854	19,913	24,666	27,316	30,180	33,227	36,511	41,364	52,034	61,496	72,342	84,841	
	15	16,000	20,096	24,892	27,567	30,457	33,533	36,846	41,665	52,513	62,060	73,005	85,619	
	16	16,146	20,280	25,119	27,818	30,733	33,838	37,182	41,967	52,991	62,625	73,669	86,398	
	17	16,292	20,463	25,346	28,070	31,010	34,144	37,517	42,269	53,469	63,189	74,332	87,176	
	18	16,438	20,646	25,573	28,321	31,287	34,450	37,853	42,570	53,947	63,754	74,996	87,955	
	19	16,584	20,829	25,800	28,572	31,564	34,755	38,188	42,872	54,426	64,318	75,659	88,733	
	20	16,730	21,012	26,027	28,824	31,841	35,061	38,524	43,173	54,904	64,883	76,323	89,512	
DEVELOPMENTAL RANGE	21	16,875	21,195	26,254	29,075	32,118	35,267	38,859	43,475	55,382	65,447	76,986	90,291	
	22	17,021	21,379	26,481	29,326	32,395	35,572	39,195	43,776	55,860	66,012	77,650	91,069	
	23	17,167	21,562	26,707	29,578	32,672	35,878	39,530	44,078	56,338	66,576	78,314	91,848	
	24	17,313	21,745	26,934	29,829	32,949	36,284	39,866	44,379	56,817	67,141	78,977	92,626	
	25	17,459	21,928	27,161	30,081	33,226	36,589	40,201	44,681	57,295	67,705	79,641	93,405	4
	26	17,605	22,111	27,388	30,332	33,503	36,895	40,537	44,982	57,773	68,270	80,304	94,184	
	27	17,751	22,295	27,615	30,583	33,780	37,201	40,872	45,284	58,251	68,834	80,968	94,962	
	28	17,897	22,478	27,842	30,834	34,057	37,506	41,208	45,585	58,730	69,399	81,631	95,741	
	29	18,043	22,661	28,069	31,086	34,333	37,812	41,543	45,887	59,208	69,963	82,295	96,519	4
	30	18,189	22,844	28,295	31,337	34,610	38,118	41,879	46,189	59,686	70,528	82,959	97,298	
DEVELOPMENTAL RANGE	31	18,335	23,027	28,522	31,589	34,887	38,423	42,214	50,150	71,092	83,622	98,077		
	32	18,481	23,211	28,749	31,840	35,164	38,729	42,550	50,392	71,657	84,286	98,855		
	33	18,626	23,394	28,976	32,091	35,441	39,035	42,885	51,393	72,221	84,949	99,634		4
	34	18,772	23,577	29,203	32,343	35,718	39,341	43,221	51,795	72,786	85,613	100,412		
	35	18,918	23,760	29,430	32,594	35,995	39,646	43,556	52,196	73,350	86,276	101,191		
	36	19,064	23,943	29,657	32,846	36,272	39,952	43,892	52,598	73,915	86,940	101,969		
	37	19,210	24,127	29,884	33,097	36,549	40,258	44,227	52,999	74,479	87,603	102,748		2
	38	19,356	24,310	30,110	33,348	36,826	40,563	44,563	53,401	75,044	88,267	103,527		
	39	19,502	24,493	30,337	33,600	37,103	40,869	44,898	53,802	75,608	88,931	104,305		2
	40	19,648	24,676	30,564	33,851	37,380	41,175	45,234	54,204	76,173	89,584	105,084		
DEVELOPMENTAL RANGE	41	19,794	24,859	30,791	34,102	37,657	41,480	45,569	54,606	76,737	90,258	105,862		2
	42	19,940	25,042	31,018	34,354	37,934	41,786	45,903	55,007	77,302	90,921	106,641		
	43	20,086	25,226	31,245	34,605	38,210	42,092	46,240	55,409	77,866	91,585	107,420		2
	44	20,232	25,409	31,472	34,856	38,487	42,397	46,576	55,810	78,431	92,248	108,198		
	45	20,377	25,592	31,698	35,108	38,764	42,703	46,911	56,212	78,995	92,912	108,977		2
	46	20,523	25,775	31,925	35,359	39,041	43,009	47,247	56,613	79,560	93,575	109,755		
	47	20,669	25,959	32,152	35,611	39,318	43,314	47,582	57,015	80,124	94,239	110,534		2
	48	20,815	26,142	32,379	35,862	39,595	43,620	47,918	57,416	80,689	94,903	111,313		
	49	20,961	26,325	32,606	36,113	39,872	43,926	48,253	57,818	81,253	95,566	112,091		2
	50	21,107	26,508	32,833	36,365	40,149	44,231	48,589	58,219	81,818	96,230	112,870		
DEVELOPMENTAL RANGE	51	21,253	26,691	33,060	36,616	40,426	44,537	48,924	58,621	82,382	96,893	113,648		2
	52	21,399	26,875	33,287	36,867	40,703	44,843	49,260	59,023	82,947	97,557	114,427		
	53	21,545	27,058	33,513	37,119	40,980	45,149	49,595	59,424	83,511	98,220	115,205		2
	54	21,691	27,241	33,740	37,370	41,257	45,454	49,931	59,826	84,076	98,884	115,984		
	55	21,837	27,424	33,967	37,621	41,534	45,760	50,266	60,227	84,640	99,547	116,763		1
	56	21,983	27,607	34,194	37,873	41,811	46,066	50,602	60,629	85,205	100,211	117,541		1
	57	22,129	27,791	34,421	38,124	42,087	46,371	50,937	61,030	85,769	100,875	117,937		1
	58	22,274	27,974	34,648	38,376	42,364	46,677	51,273	61,432	86,334	101,539	117,937		1
	59	22,420	28,157	34,875	38,627	42,641	46,983	51,628	61,835	86,899	102,202	117,937		1
	60	22,566	28,340	35,101	38,878	42,918	47,288	51,944	62,239	87,463	102,865	117,937		1
61	22,712	28,523	35,328	39,130	43,195	47,594	52,278	62,646	88,027	103,528	117,937			

Federal Pay Scale

UNITED STATES DISTRICT COURT
DISTRICT OF KANSAS

POSITION VACANCY ANNOUNCEMENT

POSITION Criminal Debt Analyst
LOCATION Kansas City, Kansas
STARTING SALARY RANGE CL 24/1 - CL 24/25 (\$24,048 - \$30,081)
ISSUE DATE January 27, 1999
CLOSING DATE Open Until Filled

RECEIVED
KANSAS CITY, KS
JAN 28 1999
U.S. BANKRUPTCY COURT

POSITION FUNCTION

The Criminal Debt Analyst performs tasks in support of the financial operations of the United States District Court. Duties include, but are not limited to, the following:

- * Maintains ledger of restitution payments and ensures that victims receive payments.
- * Reconciles subsidiary ledgers with trial balances and control ledger on a monthly basis.
- * Coordinates criminal debt information with other court units (i.e., United States Probation Office, United States Attorney's Office, judges' staff, etc...).
- * Assists with the implementation of the new automated program for maintaining criminal debt.
- * Receives and reviews payment vouchers; enters data into the automated check writing/ accounting systems.
- * Prepares criminal debt report as required by the Administrative Office and the Treasury Department.
- * Assists the finance office in other duties as assigned.

QUALIFICATIONS

To qualify for the position of Criminal Debt Analyst, a person must be a high school graduate and have at least two years of general experience and one year of specialized experience. A degree in Accounting or related field desired. Ten-key by touch and personal computer experience required. Entry level will be based on experience and/or a combination of education and experience. Applicant must be a U.S. citizen or eligible to work in the United States.

General Experience: Progressively responsible clerical or administrative experience, which provided a good knowledge of office clerical practices such as filing, telephone usage, typing, record keeping, sorting and distributing mail.

Specialized Experience: Progressively responsible clerical or administrative experience, which provided a knowledge of rules, regulations, terminology, etc. of the area of finance, particularly as related to the courts. (Experience as a junior accountant or full charge bookkeeper in private industry would be appropriate specialized experience for this position).

* Education above the high school level may be substituted for required general experience on the basis of one academic year (30 semester or 45 quarter hours) equals nine months of experience.

SELECTION PROCESS

All resumes will be evaluated and the most qualified applicants invited for personal interview. Only applicants selected for interview will be notified when a successful applicant has been selected for the position.

Submit a complete resume to

Human Resources Manager
United States District Court
500 State Avenue, Room 259
Kansas City, Kansas 66101

*This position is subject to mandatory Electronic Fund Transfer for payment of net pay.

THE UNITED STATES DISTRICT COURT IS AN EQUAL OPPORTUNITY EMPLOYER

UNITED STATES DISTRICT COURT
DISTRICT OF KANSAS

POSITION VACANCY ANNOUNCEMENT

POSITION: Intake Clerk
LOCATION: Kansas City, Kansas
STARTING SALARY RANGE: CL24 (\$24,048 - \$30,081)
ISSUE DATE: January 8, 1999
CLOSING DATE: Open Until Filled

DUTIES

This position is responsible for coordinating incoming Clerk's Office documents. The Intake Clerk also proofreads documents for omissions and errors and opens documents on computerized docketing systems. Additionally, this position serves as a liaison between the Clerk's Office and the general public, litigants, and the bar. The Intake Clerk position performs other duties on an ad hoc basis.

QUALIFICATIONS

Successful applicants will possess a high school degree or equivalent and at least one year of clerical experience with knowledge of office practices; such as typing, record keeping, filing, telephone usage, etc. This position requires good public relations skills, organization skills and clerical skills and personal computer skills are preferred. Salary entry level will be based on experience and/or a combination of education and experience.

SELECTION PROCESS

All resumés will be evaluated and the most qualified applicants invited for personal interview. Only applicants selected for interview will be notified when a successful applicant has been selected for the position.

HOW TO APPLY: Submit a complete resumé and salary requirements to:

H.R. Manager
259 U.S. Courthouse
500 State Avenue
Kansas City, Kansas 66101



United States Bankruptcy Court District of Kansas

Position Vacancy Announcement - 98-KC-2

Position: Case Administrator
Location: Kansas City, Kansas
Starting Salary: CL 25/1 (\$25,651)
Issue Date: April 13, 1998
Closing Date: May 4, 1998

RECEIVED
 KANSAS CITY, KS
 APR 08 1998
 RUSSELL L. BRENNER, CLERK
 U. S. BANKRUPTCY COURT

Introduction

This position is located in the Clerk's Office of the U. S. Bankruptcy Court, in Kansas City, Kansas. The U. S. Bankruptcy Court has a divisional office in Kansas City and in Topeka, consisting of a deputy-in-charge and operational support staff. The Court's headquarters office is located at Wichita and consists of the Clerk, Chief Deputy Clerk, administrative and operational support staff. There are four full-time U. S. Bankruptcy Judges in the district.

Duties and Responsibilities

The incumbent manages the progression of bankruptcy cases, through a digital case assignment, from opening to final disposition by maintaining the official case records, monitoring the completion of the required procedural steps, and performing necessary noticing, administrative and clerical duties. Performance of various duties, including: making summary entries electronically on the docket, i.e., pleadings, petitions, motions, complaints, courtroom minute sheets and orders, scheduling and noticing court pretrials and hearings; maintaining a claims register; answering inquiries on case status; preparing cases for closing; answering the public telephone, assisting at the public counter, and other clerical duties, as assigned.

Qualifications

Minimum:

Must have a background which includes operation of personal computers and word processors in an office environment. Thorough knowledge of spelling, punctuation, grammatical usage. Skill in operating copying and mailing equipment. Ability to learn quickly and follow instructions. Ability to communicate effectively with a wide variety of individuals within and outside the court unit. Must be a high school graduate or equivalent.

Preferred:

Previous experience within a court unit, the U. S. Bankruptcy Court, in particular. Actual BANCAP experience. Previous legal experience in an attorney's office.

Training

The successful candidate will attend specific training programs related to bankruptcy, docketing on the automated BANCAP system, utilization of reports, E-mail, Lotus Organizer, and the organization of the federal court system.

Information to Applicants

Although not included in the federal government's Civil Service classification, employees of the United States Courts are entitled to similar benefits as other federal employees including annual leave, sick leave, choice of health benefit plans, and participation in the Federal Employees Retirement System. This position is subject to mandatory electronic fund transfer participation for payment of net pay. No funding is available for travel for interviews or relocation. The successful candidate for the position is subject to a background check. The best qualified applicants will be invited for personal interviews. *The United States Court is an Equal Opportunity Employer.*

Application Procedure:

All applicants must submit a detailed, *typewritten* resume. In addition to the resume, a *typewritten* A.O. 78, "Application for Judicial Branch Federal Employment" should also be submitted, which may be obtained from any of the U. S. Bankruptcy Court Clerk's Office located at 500 State Ave., Rm. 161, Kansas City, Kansas; 444 Southeast Quincy, Rm. 240, Topeka, Kansas; or 401 N Market, Rm 167, Wichita, Kansas. A written request may also be sent to the address below, or through a fax request to H. R. Manager - Fax # 316/269-6181. Send the resume and A.O. 78 to:

Human Resources Manager
U.S. Bankruptcy Court
401 N. Market, Rm. 167
Wichita, Kansas 67202



POSITION VACANCY ANNOUNCEMENT 98-KC-1

POSITION: Temporary Full-Time Office Clerk (not to exceed one year and one day, with possibility of extension)

LOCATION: Kansas City, Kansas

STARTING SALARY: CL 23/1 (\$20,989)

ISSUE DATE: February 16, 1998

CLOSING DATE: March 6, 1998

INTRODUCTION

This position is located in the Clerk's Office of the U. S. Bankruptcy Court in Kansas City, Kansas. The headquarters office, located in Wichita, consists of the Clerk, Chief Deputy Clerk, administrative and operational support staff. The Topeka and Kansas City divisional offices consist of a deputy-in-charge and operational support staff. There are four full-time U. S. Bankruptcy Judges in the district.

DUTIES AND RESPONSIBILITIES

The Office Clerk will perform general office duties such as: operate computerized case scanning system and input data into the automated bankruptcy system; serve as telephone receptionist by answering the office public lines; sort and distribute mail and meter outgoing mail; maintain court files; provide copies, file, and/or retrieve documentation for the clerk's staff and the public; and perform other duties, as assigned.

QUALIFICATIONS

MINIMUM:

Must be a high school graduate or equivalent. Must have a background which includes operation of personal computers and word processors in an office environment. Thorough knowledge of spelling, punctuation, grammatical usage. Skill in operating copying and mailing equipment. Ability to learn quickly and follow instructions. Ability to communicate effectively with a wide variety of individuals within and outside the court unit.

PREFERRED:

Previous experience within a court unit, the U. S. Bankruptcy Court, in particular. Previous legal experience in an attorney's office.

DISTRICT COURT
PERSONNEL JOB CODES, CLASS TITLES, PAY GRADES
(Alphabetical) a/o June 14, 1998

<u>Job Code</u>	<u>Class Title</u>	<u>Grade</u>
0851WS	Account Clerk I	11
0580WS	Account Clerk II	13
0898WS	Accounting Technician	15
<u>0115WS</u>	<u>Administrative Assistant</u>	<u>17</u>
08110J	Administrative District Judge	-
0950WS	Administrative Hearing Officer	33
05330J	Assigned Justice/Judge	-
0892WS	Bailiff	9
0948WS	Caseflow Manager	24
0797WS	Clerk	5
0570WS	Clerk of District Court I	17
0571WS	Clerk of District Court II	19
0572WS	Clerk of District Court III	23
0575WS	Clerk of District Court IV	27
0834WS	Clerk Typist	11
0949WS	Court Management Analyst	31
0579WS	Court Services Administrative Officer	27
0576WS	Court Services Officer I	21
0577WS	Court Services Officer II	23
0578WS	Court Services Officer III	25
0869WS	District Court Administrator I	32
0870WS	District Court Administrator II	34
0871WS	District Court Administrator III	36
08100J	District Court Judge	-
0872WS	District Court Staff Attorney	26
08220J	District Magistrate Judge	-
0849WS	Law Clerk	18
0951WS	Managing Court Reporter	26
0587WS	Official Court Reporter	25
0581WS	Programmer I	25
0582WS	Programmer II	29
0591WS	Records Clerk I	9
0592WS	Records Clerk II	11
0593WS	Records Clerk III	13
0836WS	Secretary I	13
0888WS	Secretary II	15
0B860J	Senior Judge	-
0C280J	Senior Judge Adm	-
0583WS	Systems Analyst	31

DISTRICT COURT
PERSONNEL JOB CODES, CLASS TITLES, PAY GRADES
(Alphabetical) a/o June 14, 1998

0590WS	Transcriptionist	16
0866WS	Trial Court Clerk I	11
0867WS	Trial Court Clerk II	13
0868WS	Trial Court Clerk III	15
0567WS	Trial Court Clerk IV	18
0568WS	Trial Court Clerk V	20
0602WS	Trial Court Coordinator	21
0873WS	Word Processing Technician I	13



THE DISTRICT COURT OF WYANDOTTE COUNTY, KANSAS
OFFICE OF THE COURT ADMINISTRATOR
COURTHOUSE
710 NORTH 7TH STREET
KANSAS CITY, KANSAS 66101-3076
913-573-2940

POSITION VACANCIES - 1998

The 29th Judicial District, Wyandotte County, has 138 non-judicial positions.
During the year 1998, **48% or 66 positions** became vacant.

This is a summary of the vacant positions during 1998.

By Reason

Newly Created Position	2
Promotions	20
Dissatisfied with Pay	22
Health Reasons	1
Job Abandonment	1
Retirement	4
Transferred to Other Positions	11
Other Reasons	5

***Note -- **33%** of the vacancies were due to employees being **dissatisfied with pay.**

By Departments

Adult Court Services	4
Civil Clerks	13
Court Administration	1
Court Data Services	6
Criminal	3
Judges Assistants	4
Official Court Reporter	1
Domestic Court Services	4
Juvenile – CSOs	3
Juvenile Clerks	13
Limited Actions Clerks	10
Probate Clerks	4

*** Note that **Civil Clerks and Juvenile Clerks** the offices suffered the greatest turnover rate. Each department has 13 clerical positions and had 13 **vacancies (100%)**.

By Position Title

Account Clerk II	2
Administrative Assistants	5
Clerk Typist	2
Court Services Officer I	5
Court Services Officer II	2
Court Services Officer III	1
Official Court Reporter	1
Programmer I	4
Secretary II	1
Systems Analyst	2
Trial Court Clerk I	27
Trial Court Clerk II	8
Trial Court Clerk III	3
Trial Court Clerk IV	2
Trial Court Clerk I – Part Time	1

*** Note -- The largest number of vacancies were among the **Trial Court Clerk I** positions. The **starting salary** for these positions is **\$ 7.24 per hour.**

1998 Vacancies - Showing Reason for Vacancy

	Vacancy Date	Actual Fill Date	# of Days Vacant
NEW POSITION			
TRIAL COURT CLERK I CIVIL	6/14/98	8/10/98	57
TRIAL COURT CLERK I JUVENILE CLERKS	6/14/98	7/20/98	36
PROMOTION			
ACCOUNT CLERK II JUVENILE CLERKS	5/4/98	6/8/98	35
COURT SERVICES OFFICER I DOMESTIC CT SERVICE	6/28/98	7/13/98	1
COURT SERVICES OFFICER I DOMESTIC CT SERVICE	12/27/98	1/25/99	29
COURT SERVICES OFFICER II JUVENILE	12/14/98	12/27/98	13
PROGRAMMER I COURT DATA SERVICES	10/29/98	12/7/98	39
SECRETARY II JUVENILE	2/8/98	2/22/98	14
TRIAL COURT CLERK I CIVIL	8/9/98	9/16/98	0
TRIAL COURT CLERK I PROBATE	5/3/98	6/8/98	36
TRIAL COURT CLERK I JUVENILE CLERKS	2/22/98	4/5/98	42
TRIAL COURT CLERK I CIVIL	10/18/98	1/11/99	85
TRIAL COURT CLERK I JUVENILE CLERKS	12/27/98		

	Vacancy Date	Actual Fill Date	# of Days Vacant
TRIAL COURT CLERK I <i>LIMITED ACTIONS</i>	2/22/98	4/8/98	45
TRIAL COURT CLERK I <i>LIMITED ACTIONS</i>	10/26/98	12/7/98	42
TRIAL COURT CLERK I <i>LIMITED ACTIONS</i>	1/25/98	2/18/98	24
TRIAL COURT CLERK II <i>PROBATE</i>	4/6/98	5/3/98	27
TRIAL COURT CLERK II <i>LIMITED ACTIONS</i>	1/21/98	2/22/98	32
TRIAL COURT CLERK III <i>CIVIL</i>	9/28/98	10/18/98	20
TRIAL COURT CLERK III <i>LIMITED ACTIONS</i>	3/22/98	4/5/98	14
PROMOTION (RECLASSIFIED)			
TRIAL COURT CLERK II <i>CIVIL</i>	10/18/98	10/18/98	0
TRIAL COURT CLERK II <i>CIVIL</i>	10/18/98	10/18/98	0
RESIGN - DISSATISFIED W/PAY			
ACCOUNT CLERK II <i>JUVENILE CLERKS</i>	12/18/98	12/27/98	9
ADMINISTRATIVE ASSISTANT <i>DIVISION 13</i>	10/30/98	11/16/98	17
ADMINISTRATIVE ASSISTANT <i>COURT ADMINISTRATIO</i>	9/11/98	9/14/98	3
CLERK TYPIST <i>ADULT COURT SERVICE</i>	8/21/98	9/8/98	18
COURT SERVICES OFFICER I <i>JUVENILE</i>	5/29/98	6/22/98	10

	Vacancy Date	Actual Fill Date	# of Days Vacant
OFFICIAL COURT REPORTER <i>DIVISION 6</i>	2/24/98	4/6/98	41
PROGRAMMER I <i>COURT DATA SERVICES</i>	5/22/98	6/15/98	24
PROGRAMMER I <i>COURT DATA SERVICES</i>	8/1/98	8/31/98	30
SYSTEMS ANALYST <i>COURT DATA SERVICES</i>	6/19/98	8/10/98	44
SYSTEMS ANALYST <i>COURT DATA SERVICES</i>	8/28/98	10/29/98	62
TRIAL COURT CLERK I <i>JUVENILE CLERKS</i>	11/20/98	12/21/98	31
TRIAL COURT CLERK I <i>JUVENILE</i>	12/4/98	1/11/99	38
TRIAL COURT CLERK I <i>JUVENILE CLERKS</i>	12/18/98	1/11/99	24
TRIAL COURT CLERK I <i>TRAFFIC</i>	4/30/98	6/16/98	47
TRIAL COURT CLERK I <i>JUVENILE CLERKS</i>	4/21/98	5/17/98	26
TRIAL COURT CLERK I <i>CIVIL</i>	12/2/98		
TRIAL COURT CLERK I <i>ADULT COURT SERVICE</i>	11/20/98	1/5/99	46
TRIAL COURT CLERK II <i>TRAFFIC</i>	9/26/98	10/26/98	30
TRIAL COURT CLERK II <i>CRIMINAL</i>	7/21/98	7/26/98	5
RESIGN - FAMILY REASONS			
COURT SERVICES OFFICER I <i>JUVENILE</i>	9/11/98	10/1/98	19

	Vacancy Date	Actual Fill Date	# of Days Vacant
TRIAL COURT CLERK 1- PART TIME <i>CRIMINAL</i>	1/1/98	3/2/98	60
TRIAL COURT CLERK I <i>CRIMINAL</i>	2/24/98	4/20/98	55
RESIGN - HEALTH			
ADMINISTRATIVE ASSISTANT <i>DIVISION 12</i>	1/23/98	2/8/98	16
RESIGN - JOB ABANDONMENT			
CLERK TYPIST <i>ADULT COURT SERVICE</i>	11/18/98	1/4/99	47
RESIGN - OTHER			
COURT SERVICES OFFICER II <i>DOMESTIC CT SERVICE</i>	6/19/98	6/28/98	9
PROGRAMMER I <i>COURT DATA SERVICES</i>	7/29/98	8/31/98	31
TRIAL COURT CLERK I <i>JUVENILE CLERKS</i>	7/11/98	8/10/98	30
TRIAL COURT CLERK I <i>LIMITED ACTIONS</i>	7/22/98	9/22/98	62
TRIAL COURT CLERK I <i>CIVIL</i>	8/21/98	9/16/98	26
RETIRED			
COURT SERVICES OFFICER III <i>DOMESTIC CT SERVICE</i>	12/11/98	12/14/98	3
TRIAL COURT CLERK I <i>PROBATE</i>	9/30/98	10/26/98	26
TRIAL COURT CLERK III <i>JUVENILE CLERKS</i>	5/1/98	5/3/98	2
TRIAL COURT CLERK IV <i>PROBATE</i>	3/20/98	3/22/98	2
TRANSFER			

1-55

	Vacancy Date	Actual Fill Date	# of Days Vacant
ADMINISTRATIVE ASSISTANT <i>DIVISION 3</i>	11/16/98	11/23/98	7
ADMINISTRATIVE ASSISTANT <i>DIVISION 5</i>	11/23/98	11/25/98	3
COURT SERVICES OFFICER I <i>ADULT COURT SERVICE</i>	7/12/98	8/13/98	50
TRIAL COURT CLERK I <i>JUVENILE CLERKS</i>	5/17/98	6/15/98	29
TRIAL COURT CLERK I <i>CIVIL</i>	4/5/98	4/6/98	1
TRIAL COURT CLERK I <i>CIVIL</i>	10/7/98	11/2/98	26
TRIAL COURT CLERK I <i>LIMITED ACTIONS</i>	2/8/98	2/23/98	15
TRIAL COURT CLERK I <i>CIVIL</i>	10/4/98	10/26/98	22
TRIAL COURT CLERK II <i>CIVIL</i>	7/26/98	8/9/98	14
TRIAL COURT CLERK II <i>TRAFFIC</i>	10/7/98	10/7/98	0
TRIAL COURT CLERK IV <i>CIVIL</i>	9/20/98	9/28/98	8

1998 Vacancies by Departments

	Vacancy Date	Actual Fill Date	# of Days Vacant
ADULT COURT SERVICES			
CLERK TYPIST	11/18/98	1/4/99	47
CLERK TYPIST	8/21/98	9/8/98	18
COURT SERVICES OFFICER I	7/12/98	8/13/98	50
TRIAL COURT CLERK I	11/20/98	1/5/99	46
CIVIL			
TRIAL COURT CLERK I	10/18/98	1/11/99	85
TRIAL COURT CLERK I	12/2/98		
TRIAL COURT CLERK I	10/7/98	11/2/98	26
TRIAL COURT CLERK I	4/5/98	4/6/98	1
TRIAL COURT CLERK I	6/14/98	8/10/98	57
TRIAL COURT CLERK I	8/21/98	9/16/98	26
TRIAL COURT CLERK I	8/9/98	9/16/98	0
TRIAL COURT CLERK I	10/4/98	10/26/98	22
TRIAL COURT CLERK II	10/18/98	10/18/98	0
TRIAL COURT CLERK II	7/26/98	8/9/98	14
TRIAL COURT CLERK II	10/18/98	10/18/98	0
TRIAL COURT CLERK III	9/28/98	10/18/98	20
TRIAL COURT CLERK IV	9/20/98	9/28/98	8
COURT ADMINISTRATION			
ADMINISTRATIVE ASSISTANT	9/11/98	9/14/98	3
COURT DATA SERVICES			
PROGRAMMER I	5/22/98	6/15/98	24
PROGRAMMER I	7/29/98	8/31/98	31
PROGRAMMER I	8/1/98	8/31/98	30
PROGRAMMER I	10/29/98	12/7/98	39

	Vacancy Date	Actual Fill Date	# of Days Vacant
SYSTEMS ANALYST	6/19/98	8/10/98	44
SYSTEMS ANALYST	8/28/98	10/29/98	62
CRIMINAL			
TRIAL COURT CLERK 1- PART TIME	1/1/98	3/2/98	60
TRIAL COURT CLERK I	2/24/98	4/20/98	55
TRIAL COURT CLERK II	7/21/98	7/26/98	5
DIVISION 12			
ADMINISTRATIVE ASSISTANT	1/23/98	2/8/98	16
DIVISION 13			
ADMINISTRATIVE ASSISTANT	10/30/98	11/16/98	17
DIVISION 3			
ADMINISTRATIVE ASSISTANT	11/16/98	11/23/98	7
DIVISION 5			
ADMINISTRATIVE ASSISTANT	11/23/98	11/25/98	3
DIVISION 6			
OFFICIAL COURT REPORTER	2/24/98	4/6/98	41
DOMESTIC CT SERVICES			
COURT SERVICES OFFICER I	6/28/98	7/13/98	1
COURT SERVICES OFFICER I	12/27/98	1/25/99	29
COURT SERVICES OFFICER II	6/19/98	6/28/98	9
COURT SERVICES OFFICER III	12/11/98	12/14/98	3
JUVENILE			
COURT SERVICES OFFICER I	9/11/98	10/1/98	19

	Vacancy Date	Actual Fill Date	# of Days Vacant
COURT SERVICES OFFICER I	5/29/98	6/22/98	10
COURT SERVICES OFFICER II	12/14/98	12/27/98	13
SECRETARY II	2/8/98	2/22/98	14
TRIAL COURT CLERK I	12/4/98	1/11/99	38

JUVENILE CLERKS

ACCOUNT CLERK II	12/18/98	12/27/98	9
ACCOUNT CLERK II	5/4/98	6/8/98	35
TRIAL COURT CLERK I	2/22/98	4/5/98	42
TRIAL COURT CLERK I	12/27/98		
TRIAL COURT CLERK I	4/21/98	5/17/98	26
TRIAL COURT CLERK I	11/20/98	12/21/98	31
TRIAL COURT CLERK I	6/14/98	7/20/98	36
TRIAL COURT CLERK I	7/11/98	8/10/98	30
TRIAL COURT CLERK I	12/18/98	1/11/99	24
TRIAL COURT CLERK I	5/17/98	6/15/98	29
TRIAL COURT CLERK III	5/1/98	5/3/98	2

LIMITED ACTIONS

TRIAL COURT CLERK I	1/25/98	2/18/98	24
TRIAL COURT CLERK I	2/8/98	2/23/98	15
TRIAL COURT CLERK I	10/26/98	12/7/98	42
TRIAL COURT CLERK I	2/22/98	4/8/98	45
TRIAL COURT CLERK I	7/22/98	9/22/98	62
TRIAL COURT CLERK II	1/21/98	2/22/98	32
TRIAL COURT CLERK III	3/22/98	4/5/98	14

PROBATE

TRIAL COURT CLERK I	9/30/98	10/26/98	26
TRIAL COURT CLERK I	5/3/98	6/8/98	36
TRIAL COURT CLERK II	4/6/98	5/3/98	27
TRIAL COURT CLERK IV	3/20/98	3/22/98	2

TRAFFIC

TRIAL COURT CLERK I	4/30/98	6/16/98	47
---------------------	---------	---------	----

	Vacancy Date	Actual Fill Date	# of Days Vacant
TRIAL COURT CLERK II	9/26/98	10/26/98	30
TRIAL COURT CLERK II	10/7/98	10/7/98	0

1998 Vacancies by Position Title

Title	Vacancy Date	Actual Fill Date	# of Days Vacant
ACCOUNT CLERK II			
JUVENILE CLERKS	12/18/98	12/27/98	9
JUVENILE CLERKS	5/4/98	6/8/98	35
ADMINISTRATIVE ASSISTANT			
COURT ADMINISTRATION	9/11/98	9/14/98	3
DIVISION 12	1/23/98	2/8/98	16
DIVISION 13	10/30/98	11/16/98	17
DIVISION 3	11/16/98	11/23/98	7
DIVISION 5	11/23/98	11/25/98	3
CLERK TYPIST			
ADULT COURT SERVICES	8/21/98	9/8/98	18
ADULT COURT SERVICES	11/18/98	1/4/99	47
COURT SERVICES OFFICER I			
ADULT COURT SERVICES	7/12/98	8/13/98	50
DOMESTIC CT SERVICES	12/27/98	1/25/99	29
DOMESTIC CT SERVICES	6/28/98	7/13/98	1
JUVENILE	9/11/98	10/1/98	19
JUVENILE	5/29/98	6/22/98	10
COURT SERVICES OFFICER II			
DOMESTIC CT SERVICES	6/19/98	6/28/98	9
JUVENILE	12/14/98	12/27/98	13
COURT SERVICES OFFICER III			
DOMESTIC CT SERVICES	12/11/98	12/14/98	3
OFFICIAL COURT REPORTER			
DIVISION 6	2/24/98	4/6/98	41

1-61

Title	Vacancy Date	Actual Fill Date	# of Days Vacant
PROGRAMMER I			
<i>COURT DATA SERVICES</i>	7/29/98	8/31/98	31
<i>COURT DATA SERVICES</i>	8/1/98	8/31/98	30
<i>COURT DATA SERVICES</i>	10/29/98	12/7/98	39
<i>COURT DATA SERVICES</i>	5/22/98	6/15/98	24
SECRETARY II			
<i>JUVENILE</i>	2/8/98	2/22/98	14
SYSTEMS ANALYST			
<i>COURT DATA SERVICES</i>	8/28/98	10/29/98	62
<i>COURT DATA SERVICES</i>	6/19/98	8/10/98	44
TRIAL COURT CLERK 1-PART TIME			
<i>CRIMINAL</i>	1/1/98	3/2/98	60
TRIAL COURT CLERK I			
<i>ADULT COURT SERVICES</i>	11/20/98	1/5/99	46
<i>CIVIL</i>	8/21/98	9/16/98	26
<i>CIVIL</i>	4/5/98	4/6/98	1
<i>CIVIL</i>	10/4/98	10/26/98	22
<i>CIVIL</i>	10/7/98	11/2/98	26
<i>CIVIL</i>	8/9/98	9/16/98	0
<i>CIVIL</i>	6/14/98	8/10/98	57
<i>CIVIL</i>	12/2/98		
<i>CIVIL</i>	10/18/98	1/11/99	85
<i>CRIMINAL</i>	2/24/98	4/20/98	55
<i>JUVENILE</i>	12/4/98	1/11/99	38
<i>JUVENILE CLERKS</i>	6/14/98	7/20/98	36
<i>JUVENILE CLERKS</i>	5/17/98	6/15/98	29
<i>JUVENILE CLERKS</i>	11/20/98	12/21/98	31
<i>JUVENILE CLERKS</i>	4/21/98	5/17/98	26
<i>JUVENILE CLERKS</i>	7/11/98	8/10/98	30
<i>JUVENILE CLERKS</i>	12/18/98	1/11/99	24

Title	Vacancy Date	Actual Fill Date	# of Days Vacant
JUVENILE CLERKS	12/27/98		
JUVENILE CLERKS	2/22/98	4/5/98	42
LIMITED ACTIONS	2/22/98	4/8/98	45
LIMITED ACTIONS	2/8/98	2/23/98	15
LIMITED ACTIONS	1/25/98	2/18/98	24
LIMITED ACTIONS	10/26/98	12/7/98	42
LIMITED ACTIONS	7/22/98	9/22/98	62
PROBATE	9/30/98	10/26/98	26
PROBATE	5/3/98	6/8/98	36
TRAFFIC	4/30/98	6/16/98	47
TRIAL COURT CLERK II			
CIVIL	7/26/98	8/9/98	14
CIVIL	10/18/98	10/18/98	0
CIVIL	10/18/98	10/18/98	0
CRIMINAL	7/21/98	7/26/98	5
LIMITED ACTIONS	1/21/98	2/22/98	32
PROBATE	4/6/98	5/3/98	27
TRAFFIC	9/26/98	10/26/98	30
TRAFFIC	10/7/98	10/7/98	0
TRIAL COURT CLERK III			
CIVIL	9/28/98	10/18/98	20
JUVENILE CLERKS	5/1/98	5/3/98	2
LIMITED ACTIONS	3/22/98	4/5/98	14
TRIAL COURT CLERK IV			
CIVIL	9/20/98	9/28/98	8
PROBATE	3/20/98	3/22/98	2

WSU Classified Senate on Behalf of WSU Classified Staff

Thank you for allowing us the opportunity to share our views on the limitations of our current pay plan.

Limitations of our current pay plan include:

Current pay system does not reward excellent performance among state employees.

The current pay system can, and often does, erode the work performance of exceptional employee. Excellent performance merits greater financial recognition.

The current pay plan allows those who have been in State service 14 years or more to reach the top of their pay range. This prevents them from receiving additional compensation beyond their 14th year. We have 45 employees at WSU who have served the State more than 15 years.

The current pay system does not allow us to be competitive in today's job markets. This makes it very hard to attract and retain new employees. We would encourage you to evaluate starting pay to reflect current market values. Increasing starting salaries would encourage graduates and a more diverse population to consider state service. Also, approximately ¼ of our classified employees work two jobs to make ends meet. This results in a loss of support to family obligations.

The policy regarding overtime worked during a holiday does not consider the operational needs of the University. Examples: the need for police to handle traffic during a basketball game, the removal of snow during the night by our Physical Plant employees, or all the extra time that registration and admissions staff put in to provide quality customer service during registration.

We would encourage the State to look at the cost of living differentials between rural and higher cost of living metro areas and to adjust the pay plan accordingly.

We would encourage all faculty, unclassified, and classified supervisors to engage in performance management training as is currently required for classified supervisors.

The current pay plan does not reward classified employees who supervise student assistants. These supervisors must retain and train student employees as well as assign, coordinate and monitor their work flow.

Finally, looking at the total compensation package, KPERS retirement allows employees to vest after 10 years of State service. Most private pension plans allow for vesting after 5 years.

We remain committed to serving WSU and the State of Kansas. We would request that you consider our concerns in evaluating the current pay plan.

Presented by Sally Fiscus, President of WSU Classified Senate, (316) 978-6305, February 10, 1999

Kansas 2000 Select Committee

Meeting Date 2-10-99

Attachment 2

The Governor's
Budget
Report

Volume 1

**Recommendations
and
Budget Schedules**

Fiscal Year 2000

Kansas 2000 Select Committee

Meeting Date 2-10-99

Attachment 3

Five-Year Outlook for the State General Fund

(Dollars in Millions)

	<u>FY 1999</u>	<u>FY 2000</u>	<u>FY 2001</u>	<u>FY 2002</u>	<u>FY 2003</u>
Adjusted Balance:	\$756.7	\$611.8	\$423.1	\$336.7	\$340.0
Revenue:					
Revenue Estimates	4,075.7	4,230.6	4,401.5	4,582.1	4,779.6
Tobacco Settlement	4.0	10.6	11.4	13.8	14.0
Tax Reductions	--	(15.1)	(17.3)	(20.8)	(21.9)
Car Tax Elimination Transfers	--	--	(19.2)	(60.3)	(109.4)
Other Revenue Adjustments	(1.6)	4.4	0.1	1.6	--
Total Available	\$4,834.8	\$4,842.3	\$4,799.6	\$4,853.0	\$5,002.3
Expenditures:					
Recommended Expenditures	4,043.4	4,335.7	--	--	--
Expenditures from Prior Year	--	--	4,419.2	4,462.9	4,513.0
Property Tax Replacement	179.6	83.5	32.4	16.5	16.2
KPERs Adjustment	--	--	5.3	5.3	5.3
School Finance Adjustment	--	--	(14.4)	(17.4)	(18.6)
Demand Transfer Adjustment	--	--	20.4	6.6	9.0
Subtotal Expenditures	\$4,223.0	\$4,419.2	\$4,462.9	\$4,474.0	\$4,524.9
Flexibility	--	--	--	39.0	127.0
As % of Expenditures Subtotal	--	--	--	0.9%	2.8%
Total Expenditures	\$4,223.0	\$4,419.2	\$4,462.9	\$4,513.0	\$4,651.9
Ending Balance	\$611.8	\$423.1	\$336.7	\$340.0	\$350.4
As % of Expenditures	14.5%	9.6%	7.5%	7.5%	7.5%
Change Attributed to Gov't Operations	6.2%	1.7%	(0.2%)	0.6%	2.5%
Change Attributed to Demand Transfers	0.3%	0.9%	0.5%	0.1%	0.2%
Change Attributed to Property Tax Relief	4.7%	2.0%	0.7%	0.4%	0.4%

The tobacco settlement revenue is one-half of 40.0 percent of the total payment estimated for the fiscal year.

School finance adjustments assume \$3,755 base state aid per pupil.

The State Highway Fund demand transfer is increased to 9.0 percent of sales taxes in FY 2000 and 10.0 percent for FY 2001 and thereafter.

Property tax replacement represents the amount expended from the State General Fund to replace decreases in school finance mill levies.

Statewide Salaries and Wages

	Actual FY 1998	Estimate FY 1999	Current Service	Enhance. Package	Governor's Rec.
Authorized Positions					
Classified--Regular	676,644,683	742,772,983	760,210,300	5,604,231	757,471,853
Classified--Temporary	7,131,969	8,467,409	8,522,700	230,406	8,360,365
Unclassified--Regular	609,791,235	627,547,109	614,410,470	2,026,404	612,653,458
Unclassified--Temporary	16,628,910	20,624,825	19,350,532	353,808	19,422,641
Boards and Commissions	3,617,713	3,757,354	4,706,365	1,820	3,775,101
Student Help	31,263,361	29,707,224	29,706,544	49,649	29,706,544
Authorized Total	\$ 1,345,077,871	\$ 1,432,876,904	\$ 1,436,906,911	\$ 8,266,318	\$ 1,431,389,962
New Positions--Classified	--	--	--	2,369,287	1,298,434
New Positions--Unclassified	--	30,396	233,426	2,895,628	1,097,519
Position Reclassifications	--	505,359	657,077	2,814,691	5,063,494
Base Salary Increase	--	--	--	--	7,577,322
Unclassified Merit	--	--	14,510,332	23,666,430	23,171,834
New Total	\$ --	\$ 535,755	\$ 15,400,835	\$ 31,746,036	\$ 38,208,603
Shift Differential	4,555,847	2,991,079	2,476,757	5,555	2,382,967
Overtime	11,149,864	8,954,208	8,582,021	52,581	8,378,311
Holiday Pay	6,968,784	3,467,499	3,576,218	13,907	3,577,698
Longevity	9,574,680	10,162,120	10,844,080	15,120	10,789,240
Total Base Salaries	\$ 1,377,327,046	\$ 1,458,987,565	\$ 1,477,786,822	\$ 40,099,517	\$ 1,494,726,781
Employee Retirement					
KPERS--Regular	27,636,518	34,002,338	36,188,119	585,105	36,440,497
KPERS--Insured Only	20,689	11,594	24,287	10,815	15,764
Deferred Compensation	264,335	290,351	309,302	--	305,540
TIAA	38,035,054	40,164,297	40,730,295	1,874,527	41,082,687
KBI	405,574	381,578	329,667	209,000	317,682
Highway Patrol	1,998,559	2,080,931	1,777,761	89,752	1,777,761
Judges Retirement	2,737,573	2,891,102	2,719,515	357,338	2,939,242
Security Officers	2,965,503	3,612,514	4,578,490	738,828	4,649,895
Retirement Total	\$ 74,063,805	\$ 83,434,705	\$ 86,657,436	\$ 3,865,365	\$ 87,529,068
Fringe Benefits					
FICA	93,742,863	102,211,702	103,740,540	2,582,565	104,766,315
Workers Compensation	19,829,597	15,507,530	14,736,526	429,177	14,683,252
Unemployment	2,495,699	4,088,518	2,869,966	74,982	2,788,566
Retirement Sick & Annual Leave	6,366,446	5,319,192	5,061,292	129,972	5,067,034
Employee Health Insurance (FT)	77,909,963	87,574,740	84,505,226	731,639	84,594,899
Employee Health Insurance (PT)	2,229,248	3,538,551	3,177,955	14,125	3,255,157
Family Health Insurance (FT)	18,016,868	19,649,959	16,393,964	199,086	16,422,194
Family Health Insurance (PT)	281,901	550,452	375,405	2,675	363,476
Regents GTA/GRA Insurance	--	--	786,292	7,956	786,292
Total Fringe Benefits	\$ 294,936,390	\$ 321,875,349	\$ 318,304,602	\$ 8,037,542	\$ 320,256,253
Gross Salaries and Wages	\$ 1,672,263,436	\$ 1,780,862,914	\$ 1,796,091,424	\$ 48,137,059	\$ 1,814,983,034
(Shrinkage)	15,129	57,179,771	52,202,357	961,969	57,959,921
(Retirement Reductions)	--	1,323,668	--	--	--
Total Salaries and Wages	\$ 1,672,248,307	\$ 1,722,359,475	\$ 1,743,889,067	\$ 47,175,090	\$ 1,757,023,113
State General Fund Total	\$ 800,071,592	\$ 835,841,474	\$ 863,065,287	\$ 37,623,094	\$ 871,524,118
FTE Positions	41,950.1	41,423.5	39,682.6	360.2	39,615.4
Unclassified--Temp. Positions	678.6	692.7	645.4	32.8	659.1
Total State Positions	42,628.7	42,116.2	40,328.0	393.0	40,274.5

Amounts include Off-Budget expenditures for the Department of Administration as well as the Department of Transportation salaries and wages associated with the construction program budgeted as capital improvements.

	Actual FY 1995	Actual FY 1996	Actual FY 1997	Actual FY 1998	Budgeted FY 1999	Budgeted FY 2000	Plus 0.2% Existing Base
KPERS State	23,798,568	25,421,877	27,109,073	27,393,874	34,002,338	36,440,497	38,179,900
Rate	3.20%	3.30%	3.59%	3.79%	3.99%	4.19%	4.39%
Salary Base	743,705,250	770,359,909	755,127,382	722,793,509	852,188,922	869,701,599	869,701,599
Annual Increase		1,623,309	1,687,196	284,801	6,608,464	2,438,159	1,739,403
SGF Portion		779,188	809,854	136,704	3,238,147	1,219,080	869,702
Salary Base Increase		3.6%	-2.0%	-4.3%	17.9%	2.1%	0.0%
KPERS School	58,208,329	62,708,172	68,815,868	75,775,129	84,561,389	92,430,725	96,842,693
Rate	3.20%	3.30%	3.59%	3.79%	3.99%	4.19%	4.39%
Salary Base	1,819,010,281	1,900,247,636	1,916,876,546	1,999,343,773	2,119,333,058	2,205,983,890	2,205,983,890
Annual Increase		4,499,843	6,107,696	6,959,261	8,786,260	7,869,336	4,411,968
SGF Portion		4,499,843	6,107,696	6,959,261	8,786,260	7,869,336	4,411,968
Salary Base Increase		4.5%	0.9%	4.3%	6.0%	4.1%	0.0%
BOTH increase		6,123,152	7,794,892	7,244,062	15,394,724	10,307,495	6,151,371
SGF Portion		5,279,031	6,917,550	7,095,965	12,024,407	9,088,416	5,281,669
		86.2%	88.7%	98.0%	78.1%	88.2%	85.9%