

MINUTES OF THE House COMMITTEE ON Computers, Communications & Technology

The meeting was called to order by George Dean
Chairperson

7:30 a.m./~~p.m.~~ on February 19, 1991 in room 529-S of the Capitol

All members were present except:

Committee staff present: Norman Furse, Revisor of Statutes
Julian Efird, Research
Mary Valdivia, Committee Secretary

Conferees appearing before the committee: Arthur Griggs, Acting Secretary
Department of Administration

Jerry Merriman, Project Director,
Department of Administration

Meeting called to order by Chairman Dean.

Chairman Dean introduced Mr. Arthur Griggs, Acting Secretary, Department of Administration. Mr. Griggs returned to answer some questions from February 14, 1991, meeting and continue his presentation.

Mr. Griggs introduced Mr. Jerry Merriman, Department of Administration. He commented that organizational changes have been made. Jerry is still going to be assisting with the project, he will be doing so from his former position with the Division of Purchases. We are hoping to bring the study closer to the Secretary's office. Jean Turner is the interim Project Director at this point.

Following documents were distributed by Mr. Griggs.

- Kansas Financial Information Systems Project Chronology (Attmt. #1)
- KFIS Overall Component System Implementation Schedule (Attmt. #2)
- Memorandum: ISI Modification Recommendations (Attmt. #3)
- Memorandum: UNISYS Computer Center (Attmt. #4)

Discussion followed.

There were no computer vendors noted on the proposals (Attmt.#1) because we were purchasing software products. Major hardware dealers were solicited but did not offer major software packages like payroll, purchasing, etc. There were approximately 25 vendors that RFP was sent to and can provide a list of these.

- The criteria used for selecting Peat Marwick:
- 1) Software that would work with one another.
 - 2) Wanted current technology in terms of data base technology, particularly in payroll personnel.
 - 3) DB2 was a real strong consideration. DB2 provided a data dictionary which reduced duplication.
 - 4) A firm that was experienced with putting in systems of this magnitude.

Unless specifically noted, the individual remarks recorded herein have not been transcribed verbatim. Individual remarks as reported herein have not been submitted to the individuals appearing before the committee for editing or corrections.

CONTINUATION SHEET

MINUTES OF THE House COMMITTEE ON Computers, Communications & Technology,
room 529S Statehouse, at 7:30 a.m./~~xxx~~p.m. on February 19, 1991

American Management Systems at that time had a DB2 product for financial systems and were working on a purchasing system. They could not provide an adequate personnel system, nor were they willing to get a compatible third party system to operate in with their system.

Management Science America would not commit to DB2 for any future date, but have since.

American Software offered DB2 software at that time but they did not offer a range of products.

There are thirteen states who operate the STARS accounting system. There are many counties larger than the State of Kansas who operate STARS. Quite a number of State Department of Transportation operate the STARS. Some states are moving in the direction of using all three packages.

Oklahoma (using Peat Marwick). Oklahoma got system in production in fourth quarter of 1990.

Kentucky (using Peat Marwick to start and then brought in other firms).

Texas (using Peat Marwick and Arthur Anderson) spent over \$30,000,000 for the accounting portion and are half way through the project.

Mr. Merriman stated that the state was at fault for not requiring full definition of package and for not having enough staff with skills required to handle software.

Discussion followed on changing rules and regulations on business practices to be able to utilize the software without modifications. Mr. Griggs was asked to provide copies of memos and/or letters making recommendations to legislature to make changes in statutes to keep from modifying program.

Chairman Dean created two subcommittees for CCT.

- 1) Legislative Computerization:
Rep. Ed McKechnie, Chairman
Rep. Phil Kline
Rep. Rand Rock
- 2) KFIS - as to what should be done
Rep. Sam Roper, Chairman
Rep. Kerry Patrick
Rep. Bob Mead

Reports due next Tuesday, February 26, 1991.

Minutes of February 13, 1991, meeting were presented for approval. Motion made by Rep. Roper and seconded by Rep. McKechnie to approve minutes as submitted. Motion passed.

Meeting adjourned at 8:25 AM. Next meeting Wednesday, February 20, 1991, 7:30 AM.

Kansas Financial Information Systems

Project Chronology

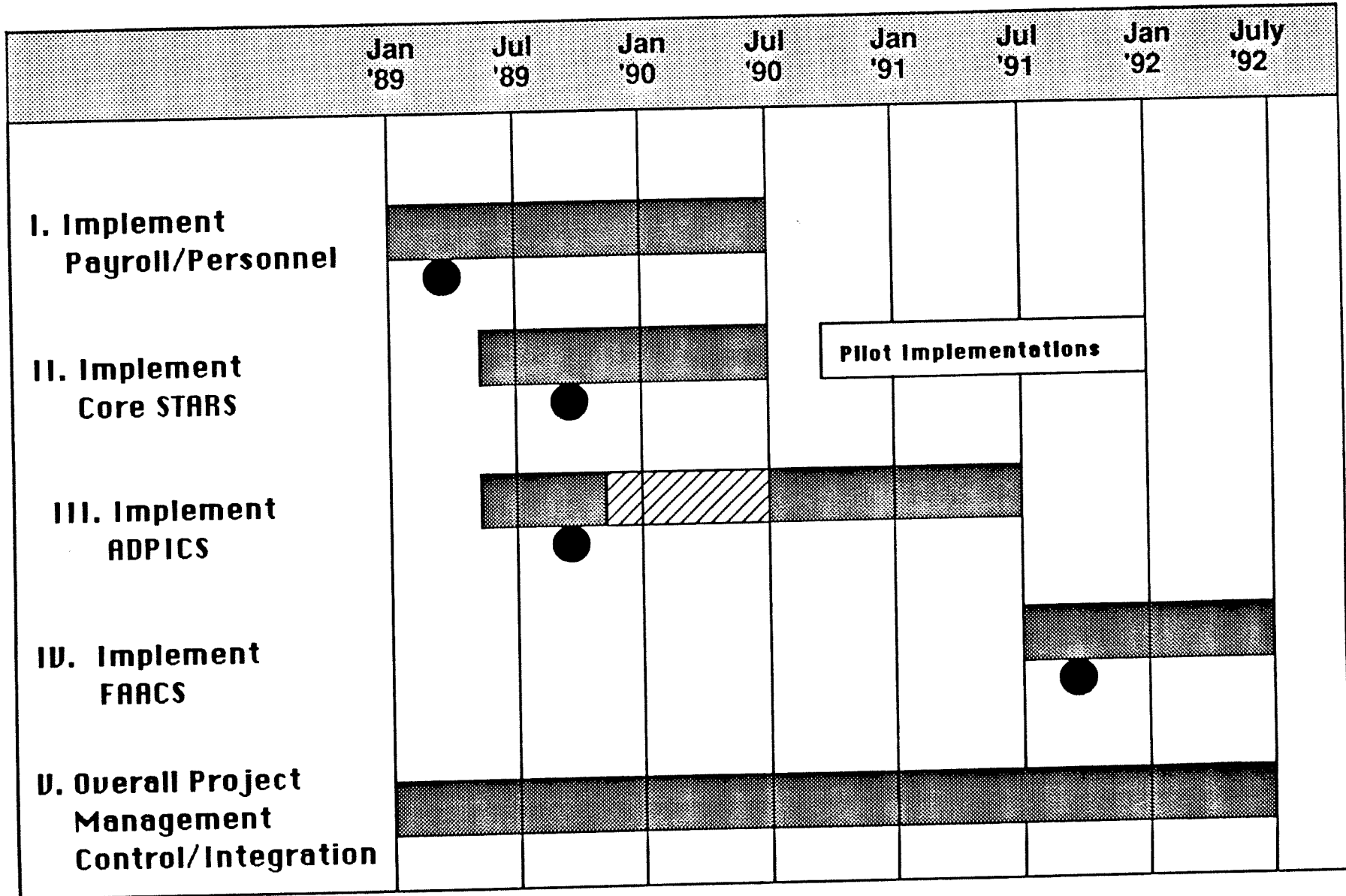
- 1987. Legislature approves acquisition of software packages for automation of Central Purchasing. (Alden Shields, Secretary)
- 1988. Legislature approves acquisition of software packages to replace personnel/ payroll system. (Ed Flentje, Secretary)
- April 27, 1988. Division of Purchases issues Request for Proposals for an automated procurement system. After the RFP was issued, several vendors and consultants contacted the State, advising that acquisition of single software packages would be a mistake. In fact, one firm was not going to submit a proposal for single packages, stating that a totally integrated solution provided the best and by far the least expensive approach. The procurement negotiating committee agreed that the State could ill afford to proceed on a piecemeal basis and an addendum was issued requesting bidders to include payroll/personnel software so that it may be included in negotiations.
- May 31, 1988. Bids close for financial systems software. Four proposals received.
 - American Management Systems
 - American Software, Inc.
 - Management Science America
 - Peat Marwick Main
- July - September 1988. Procurement Negotiating Committee reviews vendor proposals and determines:
 - American Software cannot provide payroll/personnel system.
 - American Management Systems had no experience in installing central systems at the State level.
 - American Management Systems payroll/personnel software was much less functional than other systems.
 - Management Science America also had no experience in installing central systems at the State level.
 - Peat Marwick is the only firm offering all software packages having extensive State level experience.
 - The project will not require increased appropriations.

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attm # 1

- October 1988. Procurement Negotiating Committee negotiates contract with Peat Marwick for central systems software packages.
(Shelby Smith, Secretary)
 - ADPICS. Purchasing system.
 - STARS. Central accounting system.
 - FAACS. Fixed asset accounting.
 - Integral Systems payroll/personnel packages.
- November 1988. Work commences on the Kansas Financial Information Systems (KFIS) project.

1/15/89

KFIS OVERALL COMPONENT SYSTEM IMPLEMENTATION SCHEDULE



Project Inactive

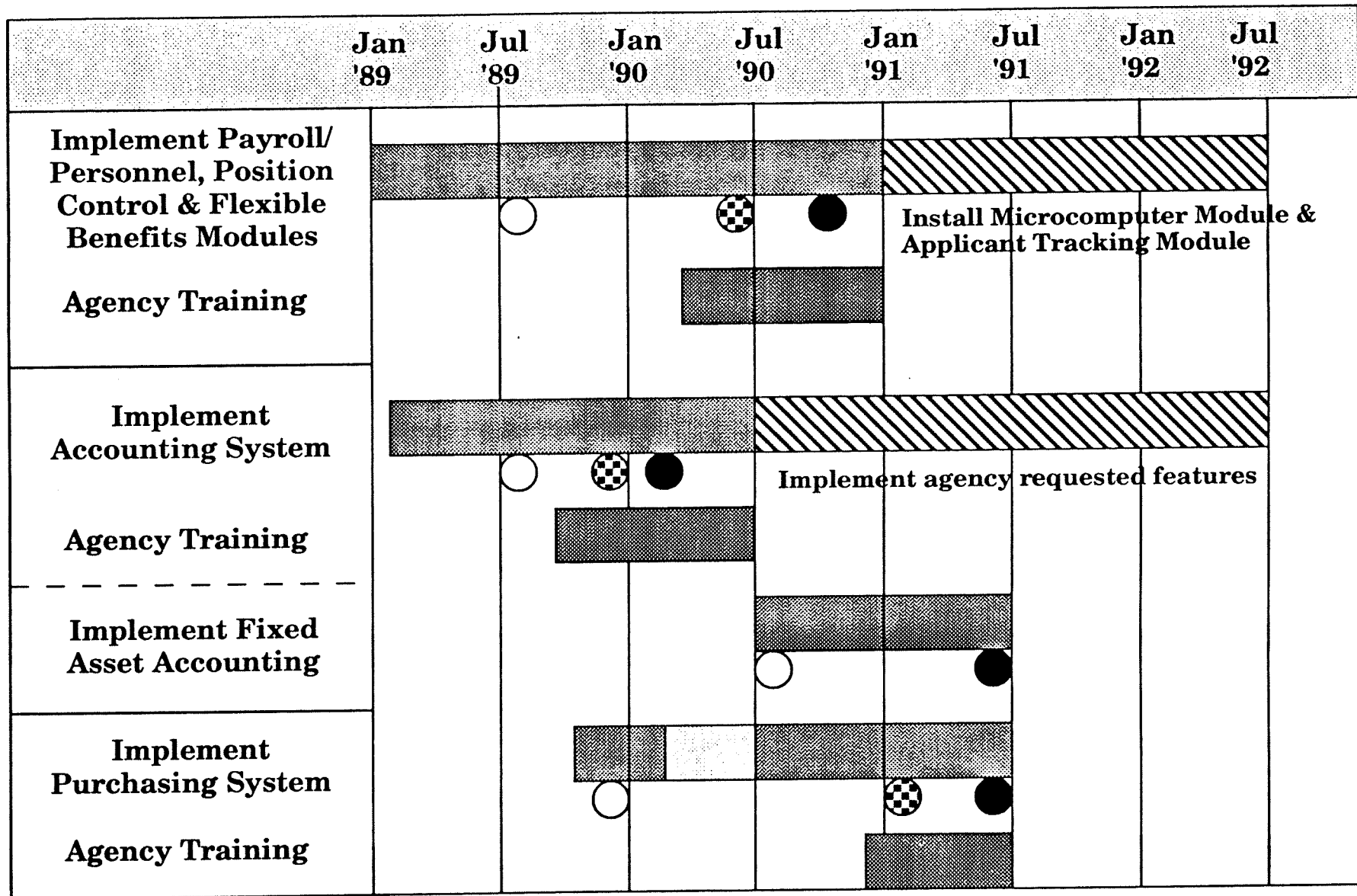


Requirements Confirmation Report - Used to confirm system design, identify extent of modifications, confirm implementation date.

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1/15/90

KFIS OVERALL COMPONENT SYSTEM IMPLEMENTATION SCHEDULE



○ Requirements Confirmation

● Production

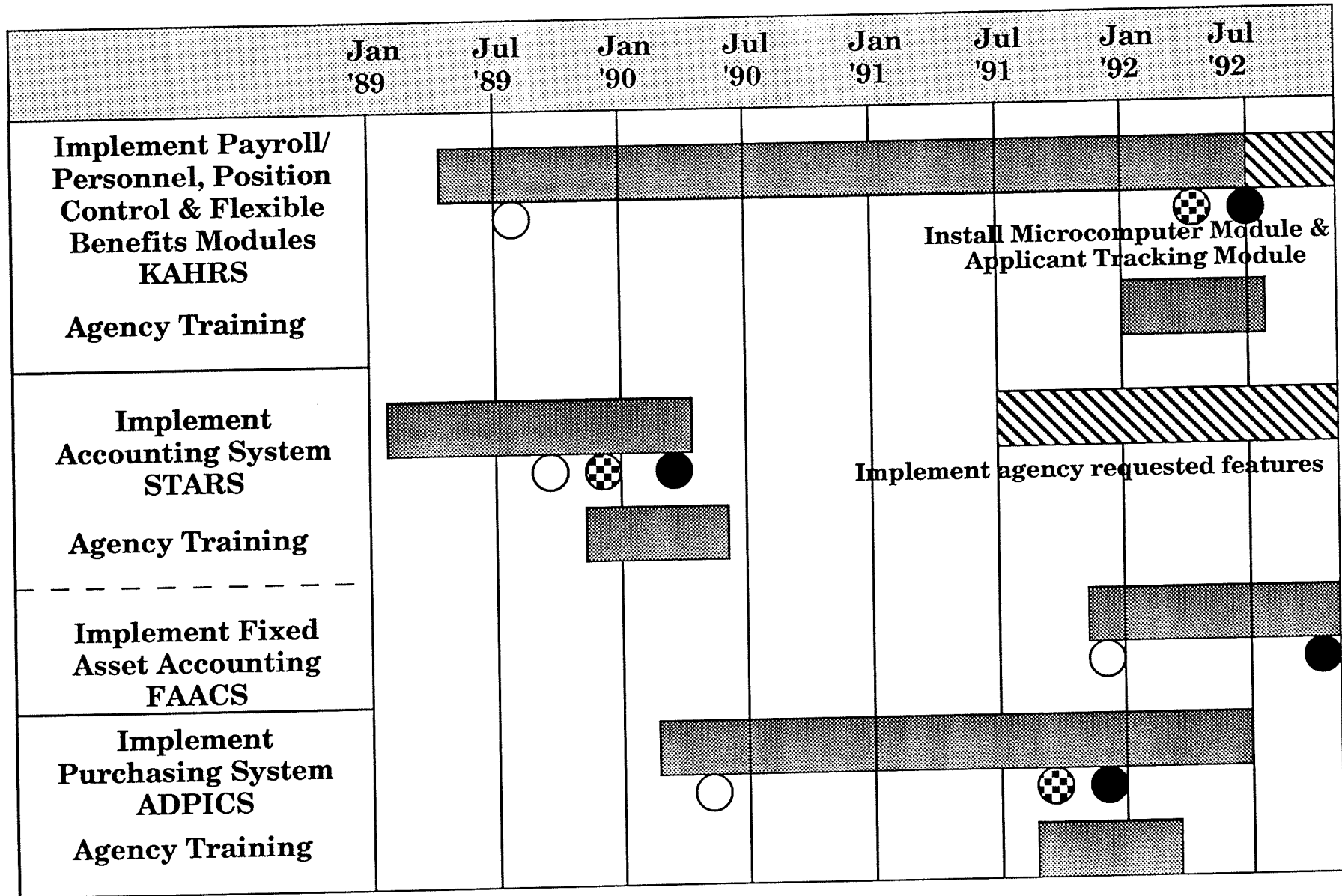
□ Project Inactive

◉ Agency Pilots

Handwritten initials

1/31/91

KFIS OVERALL COMPONENT SYSTEM IMPLEMENTATION SCHEDULE



○ Requirements Confirmation

● Production

⊗ Agency Pilots

▨ Post Production

2
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TO: Jerry Merryman, KFIS Project Director
FROM: Anne Sullivan, Peat Marwick Project Manager *AK Sullivan*
DATE: July 25, 1989
SUBJECT: ISI Modification Recommendations

The ISI project team has completed its examination of current business practices in the Payroll and Personnel areas in order to identify alternative approaches to ISI system modifications.

The project decision team, consisting of Dave Ison and Lisa Kerwin from Accounts and Reports, Terry Bernatis from Personnel Services, Faith Loretto from the Office of the Secretary, and the team's consultants first looked at the seven largest issues in detail in terms of potential impact on system modification and/or implementation effort. The results of this examination, presented to you on June 28, 1989 accomplished a savings of some 4,816 hours of modification effort.

The next step in the process involved examining all remaining modifications contained in the ISI System Core Implementation Report in detail, recommending their disposition, and refining the hours estimates for each. That effort, now complete, has resulted in an additional 8,240 hours of implementation savings.

In summary, the Decision Team is recommending ISI core system modifications totaling 10,806 hours of effort. We have recommended that 11,056 hours of modifications be deleted from consideration and 2,000 hours be deferred for consideration at some future time. The net result of this effort is a savings of 13,056 hours of implementation effort.

I believe that the objectives that everyone desired have been accomplished. I would like to commend the members of the Decision Team for a job well done and the spirit of cooperation each has shown toward the ultimate goal of a manageable and doable ISI system implementation. As I have indicated before, there are still differences of opinion; however, all team members understand the need for compromise and accept this recommendation.

Attached is a summarization of our recommendations. We will begin the final step in preparing for implementation - the project workplan - in the next several days. In the mean time, if there are any questions, comments, or changes, please let me know.

cc:
Vince Neton

*CCT
2-19-91
Attmt #3*

RECOMMENDED MODIFICATIONS

1.0 MAINTAIN EMPLOYEE INFORMATION

298 hours	Modify Account code structure for cost distribution.
80 hours	Mass update account codes at fiscal year end.
64 hours	Add elements for United Way.
40 hours	Allow flat amount or % rate for deferred compensation.
200 hours	Implement 9.2 Benefit table.
104 hours	VTSA processing.
64 hours	KPERS buyback processing.
200 hours	Process organization dues.
160 hours	Calculate length of service/service credit.
200 hours	Develop salary tables.
240 hours	Develop salary administration segment to occur with job segment.
40 hours	Develop appointment type identification.
40 hours	System generated 'next salary increase date'.
16 hours	Process legislative and board member allowance.
60 hours	Pay rate/step processing.
80 hours	Transfer processing.
60 hours	COBRA processing.
60 hours	Employee History.
80 hours	COLA processing.
120 hours	Payroll history report by Employee/Organization.
480 hours	Payroll History Report/Current Period Pay Data Online.
40 hours	Limit enrollment for employees in KPERS after returning to State service after retirement.

20 hours Enhance promotion processing.
60 hours Enhance demotion processing.
60 hours Enhance disciplinary/probation processing.
100 hours Enhance layoff processing.
40 hours Enhance death processing.
40 hours Enhance reinstatement processing.
40 hours Enhance reemployment processing.
90 hours Enhance acting appointment processing.
40 hours Enhance performance evaluation processing.
50 hours Enhance extended leave of absence processing.
240 hours Multiple bonds/multiple beneficiaries.
160 hours Multiple agency access to active employee records.
350 hours Suspense/Approval processing.
80 hours Future Effective dating.

Total Modifications Recommended - 1.0 4096

3.0 TIME CAPTURE

24 hours Convert judicial time to days.
480 hours Time reporting edits.
80 hours Non-standard schedules.

Total Modifications Recommended - 3.0 584

4.0 INTERNAL INTERFACES

32 hours Document and account for 20 interfaces.
1000 hours ROCKS.

Total Modifications Recommended - 4.0 1032

5.0 GROSS PAY

48 hours FLSA eligibility editing/calculate FLSA overtime.

24 hours	Calculate shift differentials.
80 hours	Add screen to enter payoff hours/days upon termination.
40 hours	Compute premium pay for eligible employees.
64 hours	Pay legislative employees in appropriate months.
Total Modifications Recommended - 5.0	
	<u>256</u>

6.0 NET PAY

40 hours	Department of Revenue remittance report.
72 hours	Perform GHI deduction processing.
62 hours	Deferred Compensation companies remittance report.
40 hours	United Way remittance report.
40 hours	Savings Bonds remittance report.
42 hours	Calculate retirement deduction based on appropriate percent.
40 hours	TIAA, TSA, VTSA remittance reports.
40 hours	KPERS remittance report.
40 hours	KPERS magnetic tape.
40 hours	Parking deduction receipt report.
64 hours	Determine wages exempt from levy.
64 hours	Calculate deduction not to exceed percent of disposable income.
32 hours	Process organization dues based on hourly rate of pay.
40 hours	Remittance reporting and AFSCME reporting.
64 hours	Calculate premium amount for deduction based on employee age group.
40 hours	Provide optional group life monthly remittance reporting.
32 hours	Calculation for WCI deduction.

32 hours Determine benefit gross for retirement benefits.

Total Modifications Recommended - 6.0

824

7.0 DISBURSEMENTS

48 hours Create microfiche record of warrants issued.

40 hours Report of details of warrants issued to agencies.

80 hours Print all current YTD and deduction information on warrant stub.

64 hours Ensure employees with ROCKS do not participate in direct deposit.

40 hours Develop online run processes for warrant restart to accomodate remakes and voided warrants.

160 hours Accomodate an 8-digit check code.

100 hours Print savings bonds.

Total Modifications Recommended - 7.0

532

8.0 DISTRIBUTION

240 hours STARS Interface.

200 hours Expand earnings array in PAR.

240 hours Agency Use Field.

150 hours Account verification.

120 hours Funding sufficiency.

420 hours Expensing employer contributions.

Total Modifications Recommended - 8.0

1370

9.0 ADJUSTMENTS

Total Modifications Recommended - 9.0

0

10.0 LEAVE ACCOUNTING

16 hours Determine benefits eligibility.

40 hours Provide agency report of employee leave balances.

40 hours	Modify leave accrual limit to allow accrual in excess of limit.	
24 hours	Determine eligibility for discretionary day.	
40 hours	Annually update discretionary day balance.	
32 hours	Edit maximum of allowed military leave taken.	
24 hours	Determine eligibility for funeral leave.	
32 hours	Calculation for compensatory time.	
32 hours	Allow maximum of 180 days of job injury leave.	
40 hours	Report employees on leave without pay for more than 30 days.	
40 hours	Allow LWOP of no more than 60 days for probational and conditional employees.	
Total Modifications Recommended - 10.0		<u>360</u>

13.0 SECURITY

Total Modifications Recommended - 13.0		<u>0</u>
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16.0 POSITION CONTROL

Total Modifications Recommended - 16.0		<u>660</u>
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17.0 EXTERNAL INTERFACES

80 hours	Generate magnetic tape to State Treasurer.
64 hours	Create pay detail tapes for agencies (one format).
32 hours	Generate salary expenditure tapes for agencies (one format).
40 hours	Generate new hire tape for DHR.
40 hours	Generate time detail tape for agencies (one format).
64 hours	Generate agency tape of personnel data (one format).
24 hours	Merge data and create magnetic tape of GHI deductions.
12 hours	Calculate maximum deduction amounts allowed for the year for employees in Deferred Comp or VTSA.

DELETED MODIFICATIONS

GENERAL IMPLEMENTATION

640 hours Customize user routines. Modifications included within individual modifications.

Total General Modifications Deleted **640**

1.0 MAINTAIN EMPLOYEE INFORMATION

56 hours Verify accounts codes online in EDB. Will be done in position control module.

40 hours Allow access to other agency funding sources. Accomodated as-delivered.

140 hours Archive adjustment data. Modification determined not to be required.

140 hours Retrieval of data archived to tape. Modification determined not to be required.

160 hours Accomodate State OASDHI codes. Will utilize as-delivered ISI codes.

120 hours Implement retirement code table. Implementation pending 9.2 benefit rates table from ISI.

180 hours Develop elements to accomodate ROCKS. Modification included in ROCKS issue statement.

24 hours Edit for 60 day waiting period for GHI. Edit included in suspense issue statement.

200 hours Develop GHI table of rates. Implementation pending 9.2 benefit rates table from ISI.

400 hours Provide for GHI open enrollment. Modification included in future effective dating issue statement.

40 hours Edit eligibility for optional group life. Modification estimate included in 6.0 calculation routine.

64 hours Add elements for VTSA processing. Combined with editing modification for VTSA.

40 hours Mass update capability for organization dues. Modification included in process organization dues modification.

1088 hours Provide for payroll related suspense processing. Modification included in major issue statement.

1000 hours Provide for future effective dating. Modification included in major issue statement.

200 hours Multiple bond purchases/multiple beneficiary data. Modification combined with other bond modification requirements.

140 hours Develop above step A table. Modification included in suspense issue statement.

80 hours Reallocation processing. Modification included in future effective dating issue statement.

40 hours CCJR reallocation processing. Modification included in future effective dating issue statement.

Total Modifications Deleted - 1.0 4152

3.0 TIME CAPTURE

100 hours Agency report/request locally. Modification included in payroll reporting modification.

128 hours Compensatory time accumulation on-line editing. Modification combined with time reporting edits modification.

Total Modifications Deleted - 3.0 228

4.0 INTERNAL INTERFACES

720 hours ROCKS. Modifications included in major issue statement.

Total Modifications Deleted - 4.0 720

5.0 GROSS PAY

80 hours Expense GHI and accruals to receiving agency when employee transfers. Modification included in transfer processing modification.

64 hours Leave hours worked with originating agency when employee transfers. Modification included in transfer processing modification.

Total Modifications Deleted - 5.0 144

6.0 NET PAY

40 hours	OASDHI remittance reporting. ISI format determined to be acceptable.
40 hours	OASDHI agency report for deductions not taken. ISI format determined to be acceptable.
32 hours	Tie Federal arbitrary tax deduction to State arbitrary tax deduction. No longer a requirement.
40 hours	IRS remittance report of amounts withheld. ISI format determined to be acceptable.
240 hours	Process voided warrants and allow split of warrant for wage earner plan deduction. Third party checks will be processed by STARS.
32 hours	Prioritize wage attachments. Accomodated in ISI.
40 hours	Provide UCI remittance reporting. ISI format determined to be acceptable.

Total Modifications Deleted - 6.0

464

7.0 DISBURSEMENTS

32 hours	Print non-cash earnings on warrant stub. Accomodated in ISI.
64 hours	Edit to ensure employees with ROCKS do not participate in direct deposit. Modification included in major issue statement.
400 hours	Produce third party vendor checks. Will be accomplished in STARS.
100 hours	Verify employee is new employee before issuing advance. Will be performed manually.
160 hours	Provide for cancelled warrant features. No longer required in ISI.

Total Modifications Deleted - 7.0

756

8.0 DISTRIBUTION

80 hours	Establish clearing funds. No longer a requirement due to STARS interface.
40 hours	Validate funding code. Modification addressed in major issue statement.
240 hours	Verify funding sufficiency. Modification addressed in major issue statement.
640 hours	Provide employer contribution expensing using actual information. Modification included in major issue statement.

Total Modifications Deleted - 8.0 1000

9.0 ADJUSTMENTS

1200 hours	Develop backdated deduction processing. No longer required.
64 hours	Provide for judicial payback adjustments. No longer required.
400 hours	Process supplemental pay. Modification determined not to be needed.

Total Modifications Deleted - 9.0 1664

10.0 LEAVE ACCOUNTING

24 hours	Deduct annual leave taken during payroll processing. Report produced by ISI determined to be acceptable.
80 hours	Display discretionary day balance on-line. Modification included in 1.0 modifications.
40 hours	Continue length of service calculation. Modification included in 1.0 modification.

Total Modifications Deleted - 10.0 144

16.0 POSITION CONTROL

660 hours	All position control modifications addressed in major issue statement.
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Total Modifications Deleted - 16.0 660

17.0 EXTERNAL INTERFACES

80 hours Extract GHI remittance data for Blues from central payroll. Modification included in 7.0 modification.

48 hours Accomodate receipt of magnetic tapes from State Treasurer. Tape is no longer used.

64 hours Create magnetic tape of annual information for employees quarterly information. Modification included in 7.0 modification.

64 hours Create magnetic tape of UCI covered wages quarterly. Requirement is accomodated.

64 hours Create magnetic tape not including prior quarter adjustments. Requirement is accomodated.

64 hours Entry of Regent's deferred compensation data to payroll system. Will be accomodated by minimum record requirements.

Total Modifications Deleted - 17.0 **384**

18.0 PAYROLL REPORTING

100 hours Development of unidentified reports. Reports will become future enhancements of be FOCUS generated.

Total Modifications Deleted - 18.0 **100**

TOTAL MODIFICATIONS DELETED **11,056**

MODIFICATIONS DEFERRED FOR LATER PHASES

1.0 MAINTAIN EMPLOYEE INFORMATION

240 hours	Provide system edit of zip code and county code against HMO enrollment when employee transfers and requires new enrollment.
120 hours	Rules governing eligibility benefit enrollment for other than current deductions.
80 hours	Adjust length of service for special type employees.
80 hours	System monitoring and editing project labor worker's 90 day limit of days worked.
16 hours	Customize job class table to accomodate legislative pay and legislative allowance.
40 hours	Add consistency edits for additional promotion codes required in job assignment.
60 hours	Automatic time/step movement.
160 hours	PC interface with CCJR processing.
40 hours	Salary step movements.
400 hours	Additional employee history processing.
100 hours	Furlough processing.
Total Modifications Deferred - 1.0	
	<u>1336</u>

6.0 NET PAY

40 hours	Develop report of employees enrolled but serving waiting period in GHI.
40 hours	Provide remittance reporting for employee refunds and obligations.
Total Modifications Deferred - 6.0	
	<u>80</u>

7.0 DISBURSEMENTS

200 hours	Print benefits related data on warrant stub.
Total Modifications Deferred - 7.0	
	<u>200</u>

9.0 ADJUSTMENTS

40 hours Develop report of cash collections processed.
40 hours Develop report of aging receivables.
80 hours Perform agency billing for adjustments processed.

Total Modifications Deferred - 9.0 **160**

10.0 LEAVE ACCOUNTING

80 hours Edit for maximum of six successive days of funeral
leave.

Total Modifications Deferred - 10.0 **80**

17.0 EXTERNAL INTERFACES

24 hours Provide summary data reports by carrier code to
central payroll.
120 hours Online centralized update to W-2 file. Generate
reports.

Total Modifications Deferred - 17.0 **144**

TOTAL MODIFICATIONS DEFERRED **2000**

3-14

STATE OF KANSAS



DEPARTMENT OF ADMINISTRATION
 State Capitol
 Room 263-E
 Topeka 66612-1572
 (913) 296-3011

Office of the Secretary

Joan Finney, Governor

M E M O R A N D U M

TO: Art Griggs
 Acting Secretary of Administration

FROM: Jean Turner *Turner*
 Special Assistant

DATE: February 19, 1991

SUBJECT: UNISYS Computer Center

The following information was provide by DISC on the UNISYS hardware and software currently installed.

Device	Original Installation	Last Upgrade
1100/74 Processor	1980	1990 (a)
Magnetic Tape Subsystem(10 drives)	1980	1983 1993 (b)
Line Printer (2)	1980	1980
Disk Storage Subsystem (13.5 billion character capacity)	1990	1990 (c)
Communications Controllers	1988	1988 (d)

- (a) added fourth processor
- (b) number of drives increased
- (c) a 1985 year model
- (d) a 1987 year model, includes DCP40 Communications Processor

The system software products were upgraded in 1988. The software products licensed to run on this configuration are:

EXEC 100	CMS1100
DMS1100	MAPPER 1100
SortMerge	BCOB
BFTN	PCIOS
COBOL,ASCII	FORTTRAN, ASCII
QUIP	RPC1100
PAR	DFP
LA	OSAM
CADIS	MCB
CTS	FLIT
DCP/OS	SNA/Net
TELCOM	

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