

Approved Thomas F. Walker 3-88
Date

MINUTES OF THE HOUSE COMMITTEE ON GOVERNMENTAL ORGANIZATION

The meeting was called to order by Representative Thomas F. Walker at
Chairperson

9:00 a.m./p.m. on Friday, March 25, 1988, 1988 in room 522-S of the Capitol.

All members were present except:

Representative Schauf
Representative Peterson

Committee staff present:

Avis Swartzman - Revisor
Carolyn Rampey - Legislative Research Dept.
Mary Galligan - Legislative Research Dept.
Emalene Correll - Legislative Research Dept.
Jackie Breymeyer - Committee Secretary

Conferees appearing before the committee:

Representative Walker, Chairman, called the meeting to order.
He asked the committee if they would like to have their picture taken. The general consensus was that no picture was wanted.

Representative Brown stated she would like to pursue the request made on the 23rd. She referred to the attachments she had distributed to the committee.

Staff said they would work with the Department of Administration and with Representative Brown to see that her request is thorough and what she wants. No formal motion is needed.

Copies of the Space Management Administrator position description were distributed.
(Attachment 1)

The committee turned its attention to SB 654 - Division of Architectural Services and Board of Indigents' Defense Services.

Representative Bowden distributed an amendment to SB 654. (Attachment 2)
He directed attention to page 5, section 7 of the amendment. He said this is the key part. The amendment deals with an appeals process that employees can take.

Representative Barr moved that the amendment to SB 654 be set for hearing Monday.
Representative Weimer gave a second to the motion. The motion carried.

The Chairman said the minutes would stand approved at the end of the meeting if there were no corrections or additions.

Discussion began on SB 650. A memorandum regarding Interim and Legislative Post Audit Studies of Social and Rehabilitation Services and Related Issues, dated March 24, 1988, was distributed. (Attachment 3)

Frustration was voiced at the bigness of the department and the short span of time that any study can be done. Some members called for a systematic overview on a periodic basis. Other members called for a look at the financial structure of the department. Children was another area that several members wanted more in-depth study of. The elderly, and mental health were other areas of concern.

Representative Brown moved to sunset the Department and Secretary of Social and Rehabilitation Services for one year. Representative Sprague gave a second to the motion.

Staff shared the concern of taking on too much when other important areas such as Department of Revenue, Water Office and Water Authority are coming up next session.

The Chairman told the committee to let him know what they want so he can direct letters to the LCC or other proper entities with their concerns expressed.

Some other suggestions such as having bills drafted and forming a group composed of six members from each party to look at the various SRS department were made. Some members made the suggestion that constant oversight is needed. The possibility of having one division report each year was voiced.

Staff mentioned that there was precedent for drafting a bill that would break down the department into divisions.

Representative Brown withdrew her motion and Representative Sprague his second.

The Chairman stated the discussion would continue on Monday.

The meeting was adjourned.

DATE: 11/12/84
R. 12-7

POSITION DESCRIPTION

R 11/12/84

State of Kansas—Department of Administration
Division of Personnel Services

Class. UNCLASSIFIED
Agency No. 173
Position No. 18-20-00-004 - 75-8
Previous No. _____

Instructions: Use no more than one (1) additional sheet of bond paper for further describing the position and attach current organization chart. Show agency name, position number and duty number on additional sheet, if used. Make statements simple, brief, and complete. Form must be signed by supervisor and appointing authority.

Distribution: 1—Employee: 1—Supervisor; 1—Agency; 1—Division of Personnel Services (Original Copy)

PART I. Items 1-10 are to be completed by the supervisor or appointing authority.
Items 11, 12, 13 and 14 are to be completed by the appropriate personnel office.

1. Present Class Title: Management Analyst III
2. Proposed Title: Space Management Administrator
3. Working Title: Space Management Administrator
8. Check below:
Full Time Perm. _____ Inter. _____
Part Time _____ Seasonal _____
9. Title of Supervisor: Director
10. No. of Supervisor's Position: 18-00-00-100

<p>4. Budget Activity Number: <u>071</u></p> <p>5. Agency Name and Number: <u>173, Dept. of Administration</u></p> <p>6. Division: <u>of Architectural Services</u> Branch: <u>Space Management</u> Section: _____</p> <p>7. City where position located: <u>Topeka</u> County: <u>Shawnee</u></p>	Reserved for use by Position Classifier	<p>11. Allocation/Reallocation: <u>SPACE MANAGEMENT ADMINISTRATOR (NEW CLASS) (U) 0469</u></p> <p>By <u>Kg</u> Approval Supr. _____ Admin. _____</p> <p>12. Effective Date: <u>12-18-83</u></p> <p>13. Audited by: _____ Date: _____</p> <p>14. Inventory Record Leg. F.Y. _____ Add. _____ Other _____</p>
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PART II. The position Supervisor or other designee of the Appointing Authority shall complete the remaining sections of the description using numbered statements and/or paragraphs in section B of Part II.

SECTION A: Position Purpose:

Explain concisely why the duties and responsibilities assigned to this position are essential to agency operations.
The Secretary of Administration has assigned the Space Management Office of the Division of Architectural Services the management function for assignment of all space in certain State owned buildings in Shawnee County and all leased space statewide.

State owned and leased space in Shawnee County alone totals over 1,400,000 square feet and annually represents budget expenditures over \$6,000,000. (FY83) Leases statewide total more than 500. These are divided into four categories with the largest segment office and storage space leases in the private sector. This group currently contains about 400 contracts representing annual expenditures of over \$6.2 million and total obligations in excess of \$28.5 million.

This position is essential in directing the space allocation function for the Department of Administration buildings and providing the review of leases which is a statutory responsibility of the Department. In addition it is imperative that a continuity in planning for the future, the enforcement of all applicable state laws and regulations and cost effectiveness be provided. This position carries these responsibilities.

ydy

SECTION B: Duties and Responsibilities:

Instructions: (1) Number each duty and indicate approximate percent of time spent on each major duty or group of duties. (2) Include specific data as to responsibility for direction of work of other employees; position numbers and class titles of decision making, and program and policy planning; nature, purpose, and level of contact supervision this position functions, or conversely, how closely and directly the position

ATTACHMENT 1
G.O. COMMITTEE 3/25/88

Part I

Duties

- 1. 5% Assigns office and storage space to the various agencies in the Department of Administration buildings in Topeka. This primarily concerns 503 Kansas, 535 Kansas and the Kansas State Office Building. Is responsible for the monthly space billing of agencies. This billing will exceed \$4.5 million in FY84.
- 2. 10% Reviews all State agency leases on the basis of completeness, fiscal impact and compliance with State law, plans, policies and standards and guidelines. Rejects, recommends modifications or approves these leases to the Secretary of Administration. Private sector leases for office and storage alone number over 400, require an annual expenditure of over \$6.2 million, and a total obligation in excess of \$28.5 million.
- 3. 10% Recommends, develops and implements space standards, leasing and space management policies and procedures and implements administrative controls to ensure compliance with these established policies, procedures, standards and practices.
- 4. 5% Consults with Agency heads and evaluates space needs. Ensures that these plans are consistent with state short and long range space policies, goals, objectives, and are in compliance with all applicable state laws and regulations.
- 5. 10% Participates in special studies and projects related to the accomplishment of long range space management objectives as well as long range space needs of state agencies. This includes studies of buildings which may be recommended either for construction, purchase, or lease to solve the need for consolidation or additional space. Initiates and develops these studies when appropriate.
- 6. 25% Negotiates leases for state agencies with landlords in the private sector. Develops specifications and criteria for the space provided by these leases, evaluates competitive proposals and concludes this process with a lease which is efficient, cost effective, and meets statutory and regulative requirements. Provides appropriate information to the agencies for the preparation of the necessary budget and accounting procedures related to the lease and occupying the premises.

(Use additional sheet of bond paper if necessary)

SECTION C: MINIMUM QUALIFICATIONS: (Education and Experience, Certificates, Licenses, Degrees, Skills required)
 Any combination of education and experience in accounting, real estate, banking, public administration, architecture, property management or business administration which demonstrates capability to effectively manage the space management office.

SECTION D: CERTIFICATION:
 I certify that this is an accurate non-fraudulent statement of the major duties and responsibilities of this position and its organizational relationships, and that this position is necessary to carry out the government functions for which I am responsible. (This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.)

Juan B. Him
 Signature of Supervisor

10/19/83
 Date

Juan B. Him
 Signature of Appointing Authority

10/19/83
 Date

PART III. Annual Position Audit or Review Dates:	Employee's Initials:	Supervisor's Initials:

to the various agencies in
space

Duties (continued)

7. 10% Provides assistance to state agencies in accomplishing moves through the dissemination of information through memorandum, joint meetings and individual consultation. Monitors Agency moves to evaluate the effectiveness of the planning process, the validity of cost factors used in budgeting, and necessary time factors.
8. 15% Is responsible for the training and supervision of the Space Management Assistant (title change?). This position is primarily responsible for the creation of office plans for moves, negotiating leases out of Shawnee County, creation of the space billing and maintenance of the administrative controls and assisting in various studies and special projects.
9. 10% Performs various specific duties for the Division Director and the Secretary of Administration which may include special research, provision of management information, the drafting of issue papers, special reports to legislators, special negotiations, problem resolution, or coordination of activities between various segments of the Division of Architectural Services or the Department of Administration, internally, or with other agencies.

Section B, Duties and Responsibilities

PART II This position functions with a high degree of independence and latitude for creativity. The work is of a technical, sometimes politically sensitive, or of a highly confidential nature. Individual must be able to work fairly and objectively with a wide range of individuals including agency heads, business leaders, landlords, and lower and middle management people from both the public and private sector. Faulty judgment or bias in the space management and leasing program can result in large financial loss to the state or contribute to inefficient operation of state agencies. This position has a degree of public visibility and the results of the work are sometimes quite visible to the public. (Particularly buildings which are built specifically for lease to the State.) The results of the work are reviewed by the Director of Architectural Services for conformance to Division space management goals and objectives.

PROPOSED AMENDMENTS TO S.B. NO. 654

Be amended:

On page 4, following line 144, by inserting the following sections to read as follows:

"Sec. 4. K.S.A. 1987 Supp. 75-2929d is hereby amended to read as follows: 75-2929d. (a) The state civil service board shall hear appeals taken to it pursuant to: (1) K.S.A. 75-2940, 75-2949 and 75-3747 and amendments thereto concerning demotion, dismissal or suspension of a permanent employee in the classified service, or concerning refusal to examine an applicant or to certify a person as eligible for a job class, and (2) K.S.A. 75-2973 and amendments thereto concerning disciplinary action in violation of that statute, and (3) subsection (7) of K.S.A. 79-2938 and amendments thereto concerning a classification action which affects a state officer or employee in the classified service.

(b) When an appeal is taken to the board, the board shall establish a time and a place for the hearing which shall be held within 45 days after receipt of request for the appeal. The board shall notify the person bringing the appeal and the appointing authority or other person whose action is being reviewed of the time and the place of the hearing, at least 14 days prior to such hearing, by certified mail, return receipt requested. Each party at the hearing shall have the right to be heard, to be represented by a person of the party's own choice, to present evidence and to cross-examine witnesses.

(c) The board, or the director of personnel services when authorized by majority vote of the board, may take deposition of witnesses. Either party to a hearing may depose witnesses with the approval of the other parties. The board may issue subpoenas to compel the attendance of witnesses at such place as may be designated in this state and to compel the production of books and papers pertinent to any inquiry or investigation authorized

by this act. Subpoenas may be issued at the request of the parties to the proceedings other than the board and the director. If books and papers are required to be produced in advance of a hearing date, the person or agency producing the books and papers shall be entitled to receive reasonable compensation to recover all costs of such production from the person or agency for which they are produced. The board, any member thereof, any hearing examiner designated or appointed under K.S.A. 75-2929f and amendments thereto, or the director when authorized by the board, may administer oaths and take testimony. The board, any such hearing examiner or the director may examine such public records as may be required in relation to any matter which the board has authority to investigate. All officers and other persons shall attend and testify when required to do so by the board, or by the director when authorized by the board.

(d) In case of the refusal of any person to comply with any subpoena issued under this section or to testify to any matter regarding which the person may be lawfully interrogated, the district court of any county, on application of any one of the members of the board, or on application of the director when authorized by the board, may issue an order requiring such person to comply with the subpoena and to testify, and any failure to obey the order of the court may be punished by the court as a contempt thereof. Unless incapacitated, the person placing a claim or defending a privilege before the board shall appear in person and may not be excused from answering questions and supplying information, except in accordance with such person's constitutional rights and lawful privileges.

(e) Each person not in the classified or unclassified service who appears before the board or the director by order shall receive for such person's attendance the fees and mileage provided for witnesses in civil actions in the district court, which fees and mileage shall be audited and paid by the state upon presentation of proper vouchers. Each witness subpoenaed at the request of parties other than the board or the director shall

be entitled to compensation from the state for attendance or travel only if the board certifies that the testimony of such witness was relevant and material to the matter investigated or, if such witness is not called to testify, the board determines and certifies that such compensation should be paid.

(f) The board and the director, in conducting hearings and investigations in accordance with the provisions of this act, shall not be bound by the technical rules of evidence.

Sec. 5. K.S.A. 75-2938 is hereby amended to read as follows: 75-2938. (1) Except as otherwise provided in the Kansas civil service act, the director of personnel services, after consultation with the heads of state agencies or persons designated by them, shall assign each position in the classified service to a class according to the duties and responsibilities thereof. Titles shall be specified by the director for each such class for use in examining and certifying the names of persons for appointment under this act. A description of the duties and responsibilities with suitable qualifications required for satisfactory performance in each class shall be specified by the director. The classes and titles so specified and described shall be used for (a) original appointments, (b) promotions, (c) payrolls and (d) all other records affecting the status of persons in the classified service. Each class when approved or modified and approved as modified by the governor shall take effect on a date or dates specified by the governor. After consultation with the director of the budget and the heads of state agencies or persons designated by them, the director shall recommend changes in classes from time to time, and such changes, when approved or modified and approved as modified by the governor, shall take effect on a date or dates specified by the governor.

(2) The director of personnel services shall recommend to the governor the assignment, and from time to time the reassignment, of each class to a specified range approved or modified and approved as modified by the governor, the same shall

become effective on a date or dates specified by the governor. In adopting or revising any plans, the governor shall give consideration to pertinent rates in other public and private employment in the appropriate labor markets, and for this purpose the director shall have made periodic wage and salary surveys with one survey to be conducted each year. The results of such survey and recommendations for revisions in the pay plan are to be forwarded to the governor, the secretary of administration, the director of the budget and the legislature. The recommendations shall give consideration and weight to survey results, to changes in the cost-of-living and to proper internal alignment of the various job classes. The director may use the results of other appropriate surveys conducted by public or private agencies in lieu of or in addition to surveys authorized to be conducted under this subsection (2).

(3) The secretary of administration may delegate the authority to assign positions in the classified service to a class according to the duties and responsibilities thereof to the appointing authority. Such delegation shall specify the particular classes, ranges, and schedules authorized. Appointing authorities delegated such assigning authority shall make monthly reports of assigning transactions to the director of personnel services. Any delegation of such authority is subject to review by the secretary of administration who may modify any delegation made in order to ensure consistency with the state classification plan and may withdraw the delegated authority from the appointing authority upon evidence of improper use of such authority by the appointing authority. The decision of the secretary of administration in regard to the withdrawal of such delegated authority shall be final.

(4) After consultation with the director of the budget and the secretary of administration, the director of personnel services shall prepare a pay plan which shall contain a schedule of salary and wage ranges and steps, and from time to time changes therein. When such pay plan or any change therein is

approved or modified and approved as modified by the governor, the same shall become effective on a date or dates specified by the governor and any such modification, change of date shall be in accordance with any enactments of the legislature applicable thereto.

(5) The classes and pay plan for the classified service as approved by the governor shall be used by the director of the budget in preparation of the budget.

(6) Whenever any appropriation or other act specifies any pay plan or any change, limitation or condition upon the pay plan, personnel or policies of the state or any state agency, such appropriation act or other act shall control the provisions of this section to the extent of their application thereto.

(7) Each state officer or employee in a position in the classified service under the Kansas civil service act may have a review of any classification action under this section which affects such officer's or employee's position by submitting a written request for review to the director of personnel services in accordance with this subsection. Such request for review shall be submitted within 30 days after the effective date of the classification action to be reviewed or, in the case of a classification action which was effective during a payroll period chargeable to the fiscal year ending June 30, 1988, within 30 days after the effective date of this act. Upon receipt of any such request, the director of personnel services or the director's designee shall hold a hearing thereon within 30 days after the date of such receipt and shall review the classification action and the circumstances thereof. Such review shall consider the actual duties and responsibilities of the position and may include a full audit of the position where appropriate. The director of personnel services may adjust, amend or rescind the classification action or take other appropriate action as may be required based upon the findings and conclusions of such review. Any such findings and conclusions and any actions taken by the director of personnel services with respect thereto

may be appealed to the state civil service board in accordance with K.S.A. 75-2929d and amendments thereto by the officer or employee requesting review under this subsection.

As used in this subsection (7), "classification action" includes any reassignment of a position in the classified service to another job class, any modification in the duties and responsibilities of or the qualifications for the existing job class to which the position of the officer or employee requesting the review is assigned, any reassignment of a job class to a range or other position on the pay plan, any abolition of a position in which all or part of the duties and responsibilities of the abolished position are assigned to a new position, and any failure to take a requested classification action when a comparable classification action was taken regarding another position in the classified service which is related or comparable to the position of the officer or employee requesting the review.";

And by renumbering sections 4 and 5 as sections 6 and 7;

Also on page 4, in line 145, by striking "and" the first time it appears and inserting in lieu thereof a comma; also in line 145, preceding "K.S.A." where it appears for the last time, by inserting "75-2938 and"; in line 146, after "22-4524" by inserting "and 75-2929d";

On page 1, in the title, in line 17, by striking all after "to"; in line 18, by striking "cerning" and inserting in lieu thereof "the Kansas civil service act; placing certain"; in line 20, preceding the semicolon, by inserting "in the classified service thereunder"; also in line 20, preceding "amending" by inserting "providing for review of certain classification decisions regarding positions in the classified service;"; also in line 20, by striking "and" and inserting in lieu thereof a comma; in line 21, after "1202d" by inserting "and 75-2938"; also in line 21, after "22-4524" by inserting "and 75-2929d";

And the bill be passed as amended.

MEMORANDUM

March 24, 1988

TO: House Committee on Governmental Organization
FROM: Kansas Legislative Research Department
RE: Interim and Legislative Post Audit Studies of Social and
Rehabilitation Services and Related Issues

The following audits and interim studies have been completed during the last five years on health and welfare related issues. The annotation after the title gives the date of the study or the interim committee, proposal number, and interim during which the study was conducted. For the interim studies, a summary of the charge is included. Within each major subject heading, the studies are arranged beginning with the most recent.

ASSISTANCE PROGRAMS

"SRS Issues" -- Ways and Means--SRS, Pro. No. 38 (1987)

Study the various programs and issues relating to SRS including: (1) welfare reform; (2) medical assistance; (3) financing of long-term care; and (4) community mental health and retardation centers' programs.

"Eligibility for Assistance Programs" -- Special Care, Pro. No. 53 (1983)

Review the eligibility requirements for Aid to Families with Dependent Children, General Assistance and the portion of the Medical Assistance Program that applies to the medically indigent.

HOSPITALS AND COMMUNITY FACILITIES

Client Abuse Reporting Systems, Part III: Reviewing Implementation of Previous Audit Recommendations. 2-88

Federal Staffing Requirements for Registered Nurses Applicable to Larned State Hospital. 12-87

Client Abuse Reporting Systems, Part II: Parsons and Norton State Hospitals and Kansas Neurological Institute. 9-87

"Distribution of Funds to Community Mental Health Centers" -- Ways and Means, Pro. No. 42 (1987)

Review the methods of distribution used by the state for financing community mental health centers.

Regulation and Operation of Cowley County Developmental Services. 5-87

Client Abuse Reporting System at Winfield State Hospital. 3-87

Kansas Industries for the Blind. 2-87

Cowley County Developmental Services, Inc. 1-87

"Residential Facilities for Handicapped, Elderly, Mentally Ill and Functionally Disabled Adults" -- Public Health and Welfare, Pro. No. 25 (1986)

Review current state regulatory programs that affect residential facilities for handicapped, elderly, mentally ill, and functionally disabled adults and determine whether there are gaps in the state regulatory role or overlapping regulatory jurisdictions; and consider ways to reduce the waiting lists for community facilities for the mentally retarded.

"State Mental Health and Mental Retardation Facilities" -- Public Health and Welfare, Pro. No. 51 (1985)

Study the impact of community based facilities serving the mentally ill and mentally retarded on the population of the SRS institutions and the impact of federal regulation on such state facilities.

"Financing for Care of the Mentally Ill and Mentally Retarded" -- Ways and Means, Pro. No. 57 (1985)

Review the financing for care of the mentally ill and mentally retarded at the state institutions and community facilities, including analysis of the long-term program and capital improvement needs of the institutions and community facilities and the adequacy of funding from all sources.

Court-Ordered Mental Evaluations At State Hospitals. 3-84

"Nurse Specialist Position" -- Special Care, Pro. No. 40 (1983)

Determine the advisability of creating the position of nurse specialist in the central office of SRS to serve as a consultant to the nursing staff at the state's social and rehabilitative institutions.

YOUTH SERVICES

Placement of Abused and Neglected Children. 2-87

"Dispositional Alternatives" -- Judiciary, Pro. No. 19 (1986)

Explore the possibility of instituting fines and counseling as an additional dispositional alternative under the Juvenile Offenders Code.

"Children's Task Force" -- Judiciary, Pro. No. 20 (1986)

Review and determine the merits of those unenacted recommendations of the 1985 Attorney General's Task Force on Missing and Exploited Children, with emphasis on the problem of runaway children as well as the procedures utilized in instances of alleged child abuse.

"Educational Services at Schools for the Deaf and Visually Handicapped" -- Ways and Means, Pro. No. 37 (1986)

Explore alternative options for financing educational services at the School for the Deaf and the School for the Visually Handicapped.

"Educational Services for Juveniles" -- Ways and Means, Pro. No. 46 (1984)

Financing of educational services provided to juveniles in SRS custody in out-of-state residential treatment centers.

"Juvenile Preadjudicatory Process" -- Judiciary, Pro. No. 24 (1984)

Preadjudicatory care of children in need of care and juveniles including holding in adult jails, juvenile detention facilities, funding responsibilities, and related issues.

"Child Support Enforcement" -- Judiciary, Pro. No. 50 (1984) and Judiciary, Pro. No. 61 (1985)

(1984) Review of laws in light of changes in federal law.

(1985) Monitor implementation of 1985 S.B. 51 and changes in federal rules.

ADULT SERVICES

"Transportation Services to Elderly and Handicapped Persons" -- Transportation, Pro. No. 41 (1987)

Review the present network of transportation systems which address the needs of elderly and handicapped persons; evaluate the efficiency of such systems, including proposals for changes in order to make improvements in the systems; and determine whether state financial assistance should be provided for transportation services.

Private-Pay Rates for Adult Care Homes. 7-87

"Organ Transplants" -- Public Health and Welfare, Pro. No. 26 (1986)

Study the state's policy for reimbursement for organ transplants through the Medical Assistance Program; consider whether the state should regulate the number and type of transplant programs in the state; review the system used to determine which potential transplant patients receive available donor organs; and consider the need for legislation concerning the sale of or profiting from organ transplant procedures.

"Division of Assets" -- Judiciary, Pro. No. 17 (1986)

Study the issue of spousal division of assets for the purpose of determining eligibility for medical assistance.

"Access the Health Care for the Medically Indigent" -- Public Health and Welfare, Pro. No. 24 (1986)

Attempt to determine the extent to which Kansas has a medically indigent population; consider the impact on such persons of changes in federal and state programs and third party payor reimbursements; review the initiatives developed by other states to assure access to health care for the medically indigent; consider ways of assuring access for those who are unable to pay for necessary medical care through insurance, savings, or public programs, including the state's "medical only" program; and coordinate this study with the Statewide Health Coordinating Council study on access to health care.

"Homeless and Indigent Services" -- Public Health and Welfare, Pro. No. 27

Determine whether there is a significant homeless population in Kansas; consider the location of any such population, the programs available to serve such population, and the causes leading to homelessness; and review and make recommendations regarding any gaps in publicly funded services for the homeless and other indigents.

Personal Needs Allowance for Medicaid Residents. 2-86

"Unlicensed Adult Care Home Employees" -- Public Health and Welfare, Pro. No. 48 (1985)

Study the need for a means of assuring that unlicensed employees of adult care homes and home health agencies who are unqualified for employment by reason of substance abuse, resident abuse, or other causes, do not continue in the field.

"Substance Abuse Programs" -- Judiciary, Pro. No. 38 (1985)

Study various alcoholism and drug abuse treatment programs available in Kansas, including applicable laws, problems that have arisen, funding, and other related issues.

"Age Rating in Medicare Supplemental Policies" -- Financial Institutions and Insurance, Pro. No. 11 (1985)

Study the use of age as a criteria for setting insurance premiums for Medicare supplemental policies.

Adult Care Homes in Kansas:

Administrative Costs. 3-84

Property Costs. 6-84

Summary Report. 7-84

"Adult Care Home Audits" -- Public Health and Welfare, Proposal No. 52 (1984)

Review the post audits above.

"Continuing Care Contracts" -- Judiciary, Pro. No. 30 (1983)

Study the use of continuing care contracts by the elderly in Kansas and determine whether legislation should be implemented to regulate the use of such contracts.

"Services for the Developmentally Disabled" -- Special Care, Pro. No. 38 (1983)

Review the services available to the developmentally disabled at both the state and community level; to identify those programs and resources that are needed to meet the needs of the various classes and ages of developmentally disabled; to study the concept of regionalization of services, the appropriate source and level of funding for services, issues relating to accountability for services and federal, state, and local funding; and to assess the roles of state and community programs in a service system for the developmentally disabled.

"Cost and Quality of Adult Care Homes" -- Special Care, Pro. No. 39 (1983)

Study the quality of care provided by adult care homes, including the levels of care, state monitoring of compliance with state and federal standards, and the costs of care.

HEALTH CARE SERVICES (EXCEPT ADULT CARE HOMES)

Retirants Health Care Benefits Plan -- Ways and Means, Pro. No. 36 (1987)

Review various issues regarding the establishment of a health care benefits plan for retirants of the Kansas Public Employees Retirement Systems, including who should participate in such a plan, the appropriate level of benefits for retirants, and how such a plan should be operated, financed, and administered.

"Health Insurance for 'Uninsurables'" -- Financial Institutions and Insurance, Pro. No. 14 (1985)

Study desirability and feasibility of making available health insurance benefits to persons unable to obtain benefits through ordinary methods.

"Mandatory Health Insurance Coverage" -- Commercial and Financial Institutions, Pro. No. 7 (1984)

Mandatory coverage of mental illness, alcoholism, and drug abuse treatment.

"Health Care Cost Issues" -- Public Health and Welfare, Pro. No. 40 (1984)

Review the certificate-of-need program to determine if it is an appropriate vehicle for ensuring that cost containment, accessibility, and quality of care are assured in the Kansas health care system. Determine the extent to which competition is being introduced into the health care system in the state. Review the effect of recent federal changes in reimbursement on Kansas hospitals, especially rural hospitals. Review health care cost containment initiatives in other states and their applicability to Kansas.

WEATHERIZATION/UTILITY ASSISTANCE

Northwest Kansas Planning and Development Commission's Weatherization Program. 6-84

"Utility Service and the Elderly" -- Energy and Natural Resources, Pro. No. 22 (1984)

Study and make recommendations concerning utility service issues affecting the elderly.

Improving the Weatherization Program. 8-83

MISCELLANEOUS

"Epilepsy and Other Seizure Related Disorders" -- Public Health and Welfare, Pro. No. 30 (1987)

Identify any special problems experienced by persons with seizure related disorders; review programs implemented in other states that address these problems; and if warranted, recommend the development of a state plan to assist persons with seizure related disorders.

Licensing Kansas Drivers with Medical Disabilities. 10-86

Handicapped Accessibility in Kansas. 3-86

"Trauma Injured" -- Public Health and Welfare, Pro. No. 51 (1984)

Monitor the identification by agencies of the state of existing services for victims of trauma-related injuries, including but not limited, to the head injured. Monitor the development of plans for assisting trauma-injured individuals and their families in identifying and accessing services.