

M I N U T E S

Joint Committee on Legislative Services and Facilities

November 23, 1971

The Joint Committee on Legislative Services and Facilities met Tuesday, November 23, 1971, at 10:00 a.m. in Room 522 of the Statehouse. Members present were Chairman Carl Ossmann, Senators Ross Doyen and Glee Smith, and Representatives Harley Huggins and Robert Talkington. Staff present were Mr. Bill Bachman, Mr. Fred Carman, Mr. Richard Ryan, and Dr. J.W. Drury. Guests of the committee were Representative Rex Hoy; Representative Kenith Howard; Mr. Bud Buser, Southwestern Bell Telephone; Mr. Kenneth McClain, State Architect; Mr. William G. Nace, Capitol Complex Manager; Mr. Bob Houglund, Mr. Gary Carlat, and Mr. Ed Marcotte, of the State Architect's Office.

Telephone System During the Session

Mr. Bachman discussed with the committee several changes in the telephone system. The committee agreed to have lights installed in the House telephones, instead of having the existing bells. They also agreed to having the House paging system installed into the switchboard, thus eliminating the old microphone set-up that exists now.

Mr. Bud Buser explained how the telephone company intends to stop the direct dialed calls from the House and Senate. He said that he was attempting to get authorization to modify the long distance trunks so that they would go through a coin circuit and the calling party would realize he had dialed incorrectly and should use the WATS lines. Mr. Buser explained that the Kansas City and Wichita lines were Telepak, a government system which saves money for its users. Mr. Buser said he would check with Major Carl Gray, Telepak coordinator, about the Telepak lines around the 15th of December to insure their availability for the session. Representative Huggins moved that two Kansas City and two Wichita lines be added to the House switchboard. Representative Talkington seconded the motion, and the motion passed. Representative Huggins moved that Mr. Bachman be authorized to tie up the necessary Telepak lines ahead of the session if necessary so they will be available for the session. Senator Smith seconded the motion, and the motion passed.

Bill Digests

Representative Rex Hoy and Representative Kenith Howard appeared before the committee to advocate the legislature having bill digests available for legislators. They passed out samples of other states' digests (copy attached). They explained that there were several ways to do this. One was to have the author of the bill write a short statement of intent. Another way was to have the Research Department or bill drafter analyze what the bill does. Representative Howard thought it would be good to experiment with the idea this session to see what problems there would be. The bills could be analyzed upon introduction, or when they are actually passed out of committee. Mr. Carman said the bill drafter would be most qualified to do the analysis and said the summaries would have to be done with very great care. Dr. Drury said if the legislature wants a lay kind of approach,

then the Research Department could do it, but if they wanted a statement of intent, the bill drafter should do it. He said the sponsor should have a rejoinder after the summary is written. Mr. Carman said that this could be done only if personnel were added to their department. The committee discussed having the author write a concise statement of intent. Some agreed that there might be a problem of slanting or over-selling the bill if this method was used. Mr. Carman mentioned that if the bill drafter wrote the summary he would have sole responsibility and would have to take great care which would require much more time than takes now. Mr. Carman said that the bill drafters would like to take more time with less bills, but this could only be done if more personnel were added. Chairman Ossmann told Representatives Hoy and Howard that the committee would give further consideration to this project.

Page Policy

Chairman Ossmann directed the committee's attention to the page information sheets prepared by Mr. Bachman (copy attached). The committee agreed to use the page formulas included in the letters. *None*

Presentation by State Architect

Mr. Bob Hougland introduced Mr. Kenneth McClain, the newly-appointed State Architect. Mr. Hougland reported that the work in the House of Representatives was almost complete and that by the end of the week of November 29 all the desks should be back in and the work completed. He stated that the Senate attic deck was done.

Mr. Hougland passed out copies of the accounting of 62 Account Balance (copy attached). Chairman Ossmann stated that at the last meeting the committee had discussed three items: 1. reworking of hearing room 529; 2. constructing a permanent partition from the corner of the old janitor's room, which had been authorized by the Legislative Coordinating Council for use by the Legislative Services office, to the wall by Room 535, thus enlarging the Legislative Services office; and 3. reworking some of the tables in the hearing rooms. The committee had thought that this could be done as part of the fifth floor remodeling. Chairman Ossmann said he had requested Mr. Hougland to give him an accounting of funds available for these jobs. He said that at the last meeting the committee had felt it very important that the work to enlarge Mr. Bachman's office be done in time for the session. Senator Smith asked what the estimated cost of this project was, and Mr. Hougland stated that it would cost \$8,500 to put the partition in and move the existing door into Room 535 and use it in the partition as the entrance door. He stated that if they soundproofed the existing door and added a completely new door and frame to the partition the cost would be \$5,300. Chairman Ossmann said that the revised plan costing \$5,300 would be quite acceptable. Senator Smith mentioned that the Legislative Post Auditor had been directed to make a fiscal audit of the State Architect's office, and this would be done in every department when there was a change of directorship, mostly for the new director's benefit. Senator Doyen moved that the committee direct the State Architect to complete the addition to Mr. Bachman's office, using the modified plan, to be completed as soon as possible before the legislative session. Senator Smith seconded the motion and the motion passed.

Mr. Hougland passed out copies of a plan for a proposed sound system for Room 529 (copy attached). He stated that the necessary

work could be completed by the start of the session. Chairman Ossmann and the committee left the final decision of amplification to Mr. Bachman.

Senator Smith told the committee that on request of the Legislative Coordinating Council this committee would introduce a bill to the 1972 Legislature which would improve the Legislature's control of the Statehouse and would make a better working relationship with the State Architect. Mr. Carman passed out copies of the proposed bill (copy attached). The committee agreed that the bill should be amended so that the State Architect could not move the elected officials from the Statehouse without approval of the Legislative Coordinating Council. Mr. Carman was directed to change the language of the bill to reflect this change. Senator Smith moved that the committee introduce the bill as amended. Senator Doyen seconded the motion, and the motion passed.

Mr. Bachman asked Mr. Nace if there would be provision for legislative employee parking for this session. Mr. Nace answered that they have not talked with the city about this yet, but there would be parking of some sort this year.

Document Mailing Fees

Mr. Bachman asked if the committee thought it necessary to raise the document mailing fees for the 1972 session. Senator Doyen moved that the committee charge the same rate as charged for the 1971 session. Senator Smith seconded the motion, and the motion passed.

Telephone Line for Legislative Services Office

Representative Talkington moved that the committee authorize that another telephone line be added to the Legislative Services office. Senator Doyen seconded the motion, and the motion passed.

Supplies for Lieutenant Governor's Office

Mr. Bachman told the committee that he had had a request for certain supplies for the Lieutenant Governor's office. The committee agreed to authorize Mr. Bachman to furnish the Lieutenant Governor with certain office supplies.

Date of Next Committee Meeting

The committee agreed to meet again Tuesday, December 14 at 10:00 a.m. in Room 535 of the Statehouse.

Meeting adjourned.

Respectfully submitted,



Committee Secretary

MINUTES APPROVED:


Carl Ossmann, Chairman

Except as otherwise noted, the individual remarks recorded herein have not been transcribed verbatim and this record has not been approved by the committee or by the individuals making such remarks.

MEMORANDUM

Research Department, Kansas Legislative Council October 8, 1969

RE: Illustrative Materials in Selected States on Bill Summaries

States Requiring Summaries of New Bills

California -- Digests are printed on the face of each bill and are modified with every amendment as necessary by Legislative Counsel.

Lawmaking in the West, Vol. II - Council of State Governments - May 1967.

Idaho -- Digests are attached to the original bill when formally introduced, but are not printed on the bill.

New York -- A new bill procedure (1968) requires sponsors to attach a memorandum of purpose, intent and justification to all bills introduced.

Ohio -- The Ohio Legislative Services Commission prepares analyses of bills for the legislative leadership at their request. About 800 analyses were prepared during the last session and took the time equivalent of four members of the professional staff (actually ten members of the staff worked on the memorandum).

More detailed information on the Ohio experience forms Appendix A of this memorandum.

Oregon -- Bill drafters write measure summaries. The summaries consist of brief and impartial statements of the essential features of the measure. It is a summary, not an analysis.

For example, on a separate page a sample summary read: "Permits cancellation by county courts of the delinquent property taxes amounting to less than \$1.80 where cost of collection is more than amount due."

Utah -- Digests were available in 1967, prepared by the new legal advisory office, but not to be printed on the bill.

Wisconsin -- Since 1967 all bills introduced (and all important joint resolutions and resolutions) carry a brief analysis prepared by the Legislative Reference Bureau written by the same draftsmen who drafted a bill. The analysis explains the proposal. More detailed information on the Wisconsin situation forms Appendix B.

Current Recommendations

Colorado -- The matter of preparing bill summaries was considered in Colorado and rejected. The reasons for the rejection and further comments are included in Appendix C.

Illinois -- In a publication entitled, "Improving the State Legislature," it was recommended that a synopsis be prepared by the Legislative Reference Bureau and be printed at the top of each bill. It was further recommended that a synopsis be prepared of substantial amendments to keep the information on each bill current."

"Improving the State Legislature," pages 140-146, Illinois Commission on Organization of the General Assembly, 1967.

Minnesota -- "Fiscal Notes and Bill Summaries: We recommend that fiscal notes and bill summaries be prepared by the professional staff of the Legislature and accompany bills upon introduction. They should be amended as bills are amended."

Organization of State Policymaking, Citizens League, February 16, 1968. Not now used (as of February 1968).

Nevada -- In a publication, "Legislative Techniques," by the Legislative Commission of the Legislative Council Bureau of Nevada, a recommendation was made that bill analyses be prepared. More complete information forms Appendix D.

Washington -- The Legislature should provide by rule that the Code Revisor or some other qualified legislative agency shall prepare an analysis of the bill in the form it is recommended for passage.

Report to the Legislature on Modernization of State Government, pages 51-52. Joint Interim Committee on Facilities of the Washington State Legislature. February, 1967.

SENATE BILL 265

LRB - 688
AMS:kc:1

March 29, 1967 - Introduced by Senator LOURIGAN. Referred to
Committee on Labor, Taxation, Insurance and Banking.

1 AN ACT to repeal 108.02 (19) and 108.04 (3); and to amend 108.04 (2) (a)
2 and (13) (b) of the statutes, relating to the waiting period in unemployment
3 compensation.

4 Analysis by the Legislative Reference Bureau

5 This bill eliminates the one week waiting period now required by
6 statute as a condition precedent to receipt of unemployment compensa-
7 tion.

8
9 The people of the state of Wisconsin, represented in senate and
10 assembly, do enact as follows:

11 SECTION 1. 108.02 (19) of the statutes is repealed.

12 SECTION 2. 108.04 (2) (a) and (13) (b) of the statutes are amended
13 to read:

14 108.04 (2) (a) An employe shall be deemed eligible, ~~for waiting~~
15 ~~period or~~ benefit purposes, as to any given week for which he receives
16 no wages, only if he has within such week registered for work in such
17 manner as ~~may~~ is then ~~be~~ prescribed by commission rules, ~~provided that,~~
18 If the commission finds that there are conditions under which an employe
19 cannot reasonably be required to comply with the foregoing registration
20 requirement, the commission may by general rule waive this requirement

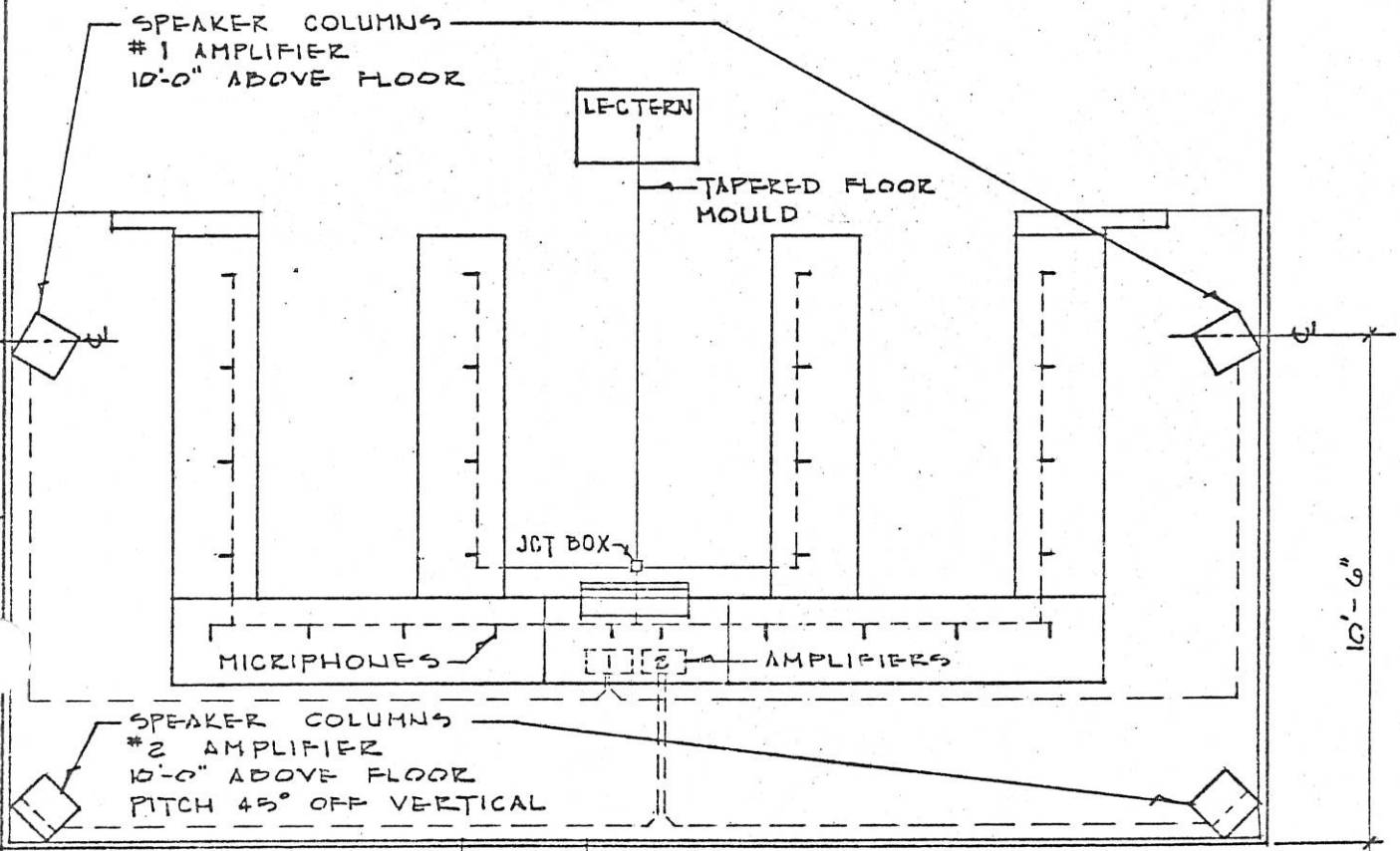
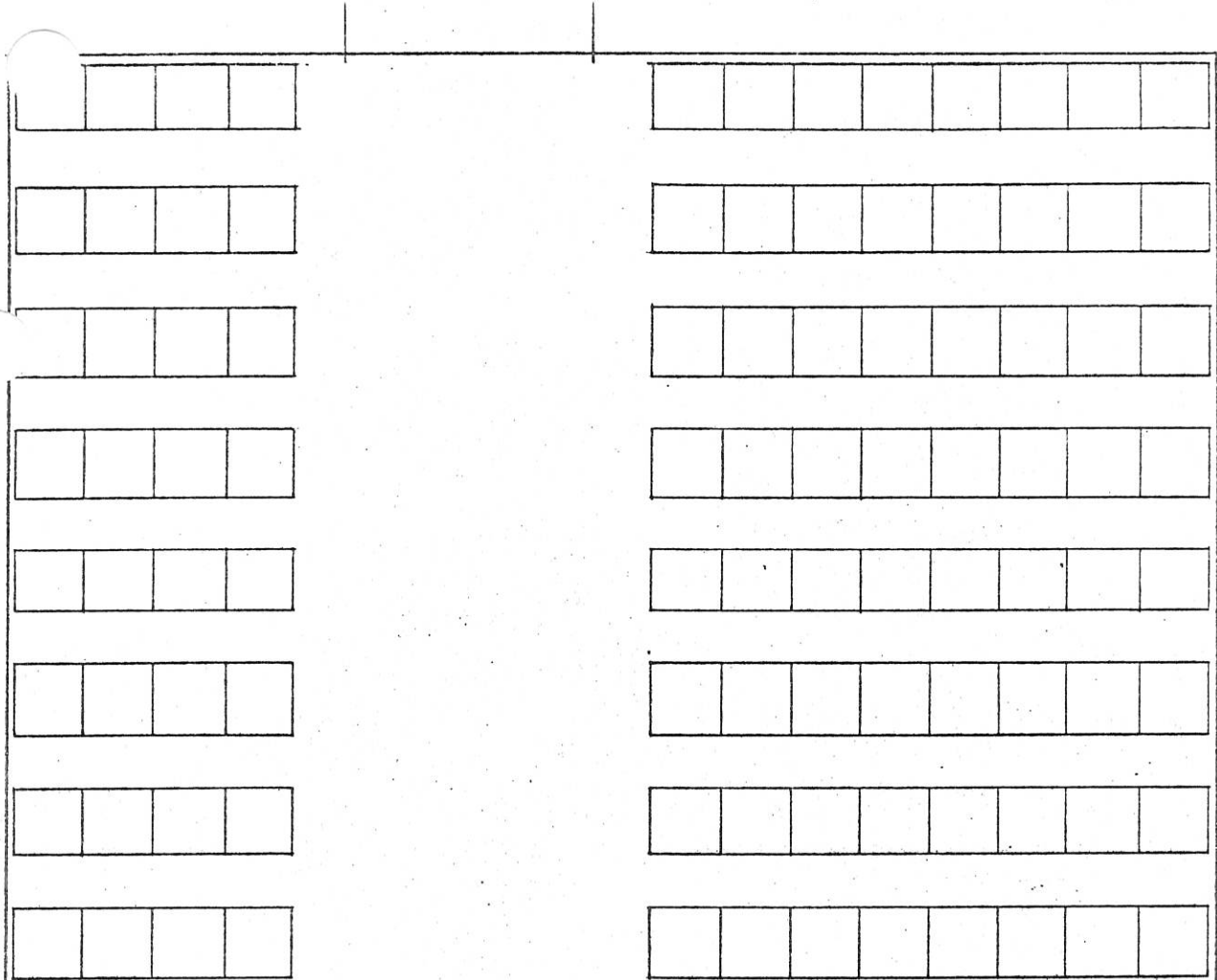
To: Legislative Services and
Facilities Committee

From: Robert Houglan

Report Date: November 22, 1971

Funds Available

Balance in 62 Account	\$838,278.71	
e Items still on Books	654,500.00	
<hr/>		
Minus Special Maintenance Balance	\$183,778.71	
Funds Available for Active Contracts	4,595.41	
		\$179,183.30
Outstanding Liabilities (Estimated)		
Senate Lounge	20,000.00	
Winter A.C. Areaway Rooms	46,042.54	
Legislative Graphics	8,000.00	
Document Room	24,000.00	
House Exhaust System	1,200.00	
Senate Attic (Bid + Extras)	41,225.69	
Page Supervisor Elect/PH./P.Call	1,500.00	
Desks Modifications & Refinish	4,000.00	
Carpet @4th floor offices	2,200.00	
Additional Cabinets (House)	700.00	
Put Sound System in Conduits	3,000.00	
Misc. Electrical Items	1,200.00	
Unit Prices		
Plaster Patching	3,500.00	
Millwork Patching	2,500.00	
Marble Patching	1,000.00	
C.O.#9 (House) (Actual)	7,336.80	
7/12 of Contingencies for Year	17,500.00	
<hr/>		
Total		\$184,905.03
Estimated		\$ 5,719.73 in Red



ROOM 529 - SOUND SYSTEM
SCALE 1/4" = 1'-0"

BILL NO. ____

By Committee on Legislative Services
and Facilities

AN ACT relating to occupancy and assignment of space and facilities in the state capitol building and certain other state buildings; rental charges in certain cases; amending K. S. A. 1971 Supp. 75-3633 and 75-3765 and repealing the existing sections, also repealing K. S. A. 1971 Supp. 75-3772.

Be it enacted by the Legislature of the State of Kansas:

Section 1. K. S. A. 1971 Supp. 75-3765 is hereby amended to read as follows: 75-3765. The state architect ~~is hereby authorized and empowered to~~ shall assign office space and facilities ~~in the state capitol building, the state office building, the office building known as 801 Harrison street and the buildings and grounds of the Kansas technical institute, to~~ all state owned or operated property or buildings in Shawnee county, Kansas, except the state capitol building, Kansas state reception and diagnostic center, the Kansas neurological institute, the state industrial school for boys, the Topeka state hospital, state highway shops and laboratory and property of the Kansas national guard, for the use of the various state agencies and may determine, fix and establish a system of rental charges by the square foot and ~~to~~ collect the same monthly for space used and facilities occupied by ~~said~~ each state agency whenever any appropriation for rental for ~~office space has been made by the legislature for such office, board, commission, department or agency~~ space and facilities is made therefor, in an amount not to exceed the amount appropriated ~~therefor~~. The ~~money so~~ amounts collected shall be deposited in an account to be known as the "building and grounds fund" in the state treasury, except that ~~rental moneys so~~ amounts collected for ~~the use of~~ space and facilities in the state

office building ~~at Tenth and Harrison street~~ located between Ninth, Tenth, Harrison and Topeka streets shall be deposited in the fund provided in K. S. A. 75-3615. Notwithstanding the other provisions of this section, charge for and deposit of rentals for the building and property to which K. S. A. 1971 Supp. 75-3629 to 75-3634 apply shall be in compliance with said statutes. ~~Assignment of space and facilities on the third, fourth and fifth floors of the state capitol building, except for space occupied by the supreme court and the state library, shall be made by a vote of five (5) of the members of the legislative coordinating council.~~

Sec. 2. K. S. A. 1971 Supp. 75-3633 is hereby amended to read as follows: 75-3633. The state architect upon acquisition of said lands and building is hereby authorized to enter into leases with a state agency or agencies presently housed in publicly or privately owned office space in Shawnee county and the state architect may ~~direct such agencies (except agencies headed by elected officers or boards)~~ state agencies to occupy space in said building at a rental necessary to defray the pro rata cost of such space so occupied to the state architect including cost of operation and maintenance, subject to funding being available in the appropriations or funds of any such agency. Before any leases are entered into, the state architect shall compute the rental rates by amortizing the cost of the property over a period of not to exceed ten (10) years, estimate the cost of operation and maintenance thereof, together with interest on the bonded indebtedness and other expenses to determine the actual rate required so that the bonds can be retired within the ten (10) year period.

New Sec. 3. Assignment of space and facilities on the third, fourth and fifth floors of the state capitol building shall be made by a vote of five (5) of the members of the legislative coordinating council. Space and facilities in the state capitol building shall

be permanently assigned only to the governor, lieutenant governor, secretary of state, the legislature and staff offices, departments and agencies thereof. Space and facilities in the state capitol building occupied on the effective date of this act by the supreme court, attorney general, state library and agencies, offices and departments thereof are temporarily assigned in accordance with such occupancy, but such occupancies shall be modified in accordance with this section from time to time as other offices and facilities become available. The state architect shall provide offices and facilities outside of the state capitol building at the earliest practicable time for occupants of the state capitol building other than the foregoing permanent and temporary assignments. Subject to the foregoing the state architect, with the approval of the legislative coordinating council, shall assign space and facilities in the state capitol building.

Sec. 4. K. S. A. 1971 Supp. 75-3633, 75-3765 and 75-3772 are hereby repealed.

Sec. 5. This act shall take effect and be in force from and after its publication in the official state paper.

75-3772. Office space of governor, lieutenant governor and supreme court. Before decreasing, increasing or reassigning office space occupied by the supreme court, the governor or the lieutenant governor in the state capitol building, the state architect shall procure the approval of the supreme court, the governor or the lieutenant governor, as the case may be. [K. S. A. 75-3772; L. 1971, ch. 184, § 40; May 1.]

PAGE POLICY

for

1972 Session

The 1971 session was 90 days (62 legislative days). Each House member was authorized to appoint 3 pages in January, 4 in February and 6 in March-April. Total - 13 page days. Each Senator was authorized 9 pages in January, 11 in February and 19 in March & April. Total - 39 page days.

If the committee desires to continue the quota system in the 60 day 1972 session, the allocation would be as follows for the approximately 40 legislative days: House: January - 3, February & March - 5. Total 8 page days. Senate: January - 8, February & March - 17. Total 25 page days.

Attached is a proposed letter to members of the legislature explaining the page policy.

STATE OF KANSAS

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CARL G. OSSMANN, TOPEKA

SECRETARY
WILLIAM R. BACHMAN
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TOPEKA

SENATORS
GLEE S. SMITH, LARNED
ROSS O. DOYEN, CONCORDIA
JOSEPH C. HARDER, MOUNDRIDGE
JOE WARREN, MAPLE CITY

REPRESENTATIVES
HARLEY D. HUGGINS, KANSAS CITY
MORRIS KAY, LAWRENCE
BRIAN J. MOLINE, WICHITA
ROBERT V. TALKINGTON, IOLA

JOINT COMMITTEE ON
LEGISLATIVE SERVICES AND FACILITIES
September 10, 1971

To: Members of the Senate

The quota system used last year for the assignment of pages seemed to be acceptable to most members of the Senate. The Legislative Services and Facilities Committee has again determined that use of the quota system in the 1972 session will be most equitable to all concerned.

With approximately 40 legislative days in the next session each Senator will be authorized a total of 25 pages, (page days). Following the formula of last year, 8 page-days may be used in January and 17 page-days may be used during February and March. You should schedule the actual dates with the page supervisor to insure that space is available on the date requested.

Sincerely yours,

William R. Bachman, Secretary
Joint Committee on Legislative
Services and Facilities

WRB:jc

STATE OF KANSAS

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JOINT COMMITTEE ON
LEGISLATIVE SERVICES AND FACILITIES

September 10, 1971

To: Members of the House of Representatives

The quota system used last year for the assignment of pages seemed to be acceptable to most members of the House. Although it was inconvenient in a few instances, almost everyone agrees that such limitations are necessary.

The Legislative Services and Facilities Committee has again determined that 25 pages is the maximum number which can efficiently serve the House on any one legislative day. With approximately 40 legislative days in the next session, each member will be authorized a total of 8 pages, (page days). Following the formula of last year, 3 page days may be used in January and 5 page days may be used during February and March. You should schedule the actual dates with the page supervisor to insure that space is available on the date requested.

If you do not normally appoint pages or if you find that you are unable to use your quota for a particular period, I am sure that those members who need extra quotas would appreciate your telling the page supervisor so that the quotas can be reassigned.

For the Committee

William R. Bachman
Secretary

WRB:jc