

December 8, 1966

Communication Equipment and Engineering Company  
5646 West Race Avenue  
Chicago, Illinois

Gentlemen:

A voucher which covers the rental payment for calendar year 1967 for the roll call machine located in the State Capitol, House of Representatives, Topeka, Kansas, is enclosed. Please sign this voucher where indicated and return it to this office so that a warrant may be prepared in payment of this obligation.

Also enclosed with this letter is a list of the 1967 session representatives' names which should be inserted on the roll call machine. In addition, this letter will serve as your authority to prepare 3,000 continuous voting tabulation sheets for use on the voting machine. A sample form is attached, except it should contain the names of the 1967 session representatives shown.

Will you please have these forms wrapped securely and forwarded to this office prior to December 30, 1967, as they were received in "bad" condition when they arrived last year due to improper packing.

This office has been designated to handle the rental payment to you as the appropriation for this purpose has been made to this department. The contract provides for having your service representative call prior to the opening of each session to check and adjust the system and to make needed repairs. The session convenes on January 9, 1967. Will you please confirm by return mail the date on which your representative will service the machine and the anticipated date of shipment of the roll call sheets.

Very truly yours,

Roy Shapiro, Controller  
Accounts and Reports Division

RS:jw

Enc: List of Representatives.  
1967 Session  
Sample of roll call

*Just*  
*Communication Equipment*  
*Company called 12/2/66*  
*Advised that cards, etc. would be*  
*available by Jan. 10, 1966. Repairman*  
*to call week of Jan. 2, 1966*  
*Ben Sturmsky. Major repairs should*  
*be reported to company in Chicago*  
*at 378 3109. Minor repairs should*  
*be reported to Mr. Frank*  
*System, Columbia Road*  
*Chicago, Illinois*  
*3-8336*

*Control*  
*Recording*