

SENATE WAYS AND MEANS COMMITTEE

Minutes of the Meeting  
February 2, 1965

The meeting was called to order at 10:00 a.m., February 2, 1965, by Chairman Sanborn. All members were present except Senator Smith.

Mr. James Bibb, State Budget Director, continued his outline of the State's method of financing State government.

The Budget Director also requested consideration of a proposed bill which would enact into general legislation certain appropriation language for approval of State payrolls. (See Budget Division Report attached.) Senator Bell moved that the Committee introduce such a bill for action by the Legislature. Senator Van Sickle seconded the motion. Motion carried.

There being no further business to come before the meeting, it was adjourned.

Theo. A. Sanborn, Chairman

REPORT

ON

RECOMMENDED IMPROVEMENTS IN APPROPRIATION BILLS

During each session of the Legislature between twenty and thirty appropriation bills are introduced. These bills must be drafted, proofed, printed at least once for each house, enrolled for the Governor's signature and then printed in the session laws. The amount of work and expense involved requires that each bill be as brief and concise as is consistent with legal requirements and a clear statement of legislative intent.

With these injunctions in mind, the appropriation bill language has been examined for excess verbiage and other needed improvements. It was found that several words could be deleted from each proviso relating to reappropriated balances without detracting from the bill. The appropriation bill texts for each agency in the Governor's Budget Report for Fiscal Year 1966 include the revised language.

Each bill now has three sections concerning fixing of salaries, cash basis, and approval of expenditures. These three sections appear in appropriation bills and involve thirty-four lines of printed type. Seventeen bills included these sections in the 1964 Budget Session. Legal counsel informed us that the material contained in the three sections is needed. The three sections are shown as follows:

SEC. Fixing of salaries. Except as may be otherwise fixed under the state civil service act or other applicable laws, salaries and wages shall be fixed on an annual basis prior to the beginning of each fiscal year by any state board for employees of institutions under its control, and by elected officials, department heads or commissions for their authorized employees. When salaries or wages have been so fixed, the controller of the state department of administration shall be advised in writing and he shall be guided by such advice in passing payrolls for payment. Changes in such salaries made during the fiscal year shall be reported to the state controller, in writing, for his guidance. Except as otherwise provided by law, each employee of the state shall be paid for the proportion of his annual salary earned each month as of the end of such month and as soon as is practicable after the end of the month.

SEC. Cash basis. In all cases in which appropriations are made by the provisions of this act, the officer or persons having charge of such appropriation shall, in no case, by any contract, act or proceeding attempt to obligate the state of Kansas at any time to pay a larger sum or sums than that herein specifically appropriated, and no larger sum or sums shall be audited by the controller of the state department of administration for the purpose herein mentioned than are herein appropriated, and in no case shall any appropriation herein provided be used for any purpose or purposes except that specifically stated herein; and no officer or employee of the state shall purchase any article or service on the state's credit unless specific appropriation has been made therefor.

SEC. Approval of expenditures. The controller of the state department of administration is hereby authorized to draw his warrant on the state treasurer upon the presentation of payrolls or vouchers duly itemized and approved in the name of the chief executive officer of the state agency to which appropriations are by this act made available.

Since the language contained in these sections is needed, it is recommended that it be included as a part of the general statutes. Enactment of general provisions would eliminate the need for each appropriation act to contain them. Each appropriation bill would be shortened by thirty-four lines of printed type. Since each bill must be typed and then printed at least four times, a significant savings in cost and employee time would be realized. Furthermore, the chances of errors being made in drafting, typing, and printing the bills would be lessened.

A proposed bill to include the language of the three sections in the general statutes is attached. It was prepared by the Attorney of the Department of Administration at the request of this office and was reviewed and approved by the State Controller.

## By Committee on Ways and Means

AN ACT relating to state agencies as therein defined, prescribing the manner of fixing certain salaries, providing for the approval of payrolls.

Be it enacted by the Legislature of the State of Kansas:

SECTION 1. Application: definition. The provisions of this act shall apply to any state agency, as defined in KSA 75-3701, having charge of any appropriation from the state general revenue fund or from any special revenue fund.

SEC. 2. Fixing of salaries. (a) Except as may be otherwise fixed under the state civil service act or other applicable laws, salaries and wages shall be fixed on an annual basis prior to the beginning of each fiscal year by any state agency for all officers and employees under its control or jurisdiction.

(b) When salaries or wages have been so fixed, the controller of the state department of administration shall be advised in writing and he shall be guided by such advice in passing payrolls for payment. Changes in such salaries made during the fiscal year shall be reported to the state controller, in writing, for his guidance.

(c) Except as otherwise provided by law, each officer and employee of a state agency shall be paid for the proportion of his annual salary earned each month as of the end of such month and as soon as practicable after the end of each month.

SEC. 3. Appropriation acts, other statutes affecting. All appropriation acts, or acts authorizing the expenditure of funds for any purpose by any state officer or agency, whether denominated an expenditure limitation, a transfer act, or by some other name or title, shall be deemed to include and be subject to the provisions of KSA 75-3024, 75-3025, 75-3026, 75-3730, 75-3731, 75-3732, and 75-3733.

SEC. 4. Effective date. This act shall take effect and be in force from and after its publication in the official state paper.