

SENATE WAYS AND MEANS COMMITTEE

Minutes of the Meeting  
February 6, 1963

The meeting was called to order by Vice-Chairman Smith at 10:00 a.m., February 6, 1963. All members were present except Senators Lauterbach, Farmer, Harper, Hults, and Van Sickle.

Mr. Robert J. Kaiser, State Director of Penal Institutions; Mr. Patrick Brazil, Assistant Director; Mr. John D. Munns, superintendent of the Industrial Reformatory at Hutchinson; Mrs. Marion Phillips, superintendent of the Industrial Farm for Women at Lansing; and Mr. Theodore L. Heim, acting superintendent of the Receiving and Diagnostic Center at Topeka, appeared before the Committee concerning their agencies' budget requests.

Mr. Kaiser stated:

1. One of the major problems of penal institutions is the inability to attract trained personnel because of low pay scales (as compared to the federal scale).
2. 2,930 prisoners are housed in the State institutions; with slightly more than 500 employees involved.
3. The Governor has recommended a few more personnel; this is considered to be minimum staff necessary to operate properly.
4. Lansing is full. The problem is being solved at present by sending the overflow to the Hutchinson Reformatory.
5. To further relieve the problem of prison population, the department plans to establish more work camps, similar to that already at Tuttle Creek.
6. The department proposes, if the Legislature concurs, to move the Industrial Farm for Women to the site of the Children's Receiving Home at Atchison. This would remove the undesirable elements at Lansing.
7. The Atchison facilities would permit educational and vocational training as well as keep the prisoners secure.
8. At Atchison, improvements needed include fencing the perimeter of three buildings and installing detention sashes and locks in some of the buildings.

9. An alternative plan to move the women prisoners to Tipton, Missouri, rather than Atchison, will be offered the Legislature. Missouri authorities have offered to accept 50 prisoners, with per capita cost estimated at \$3,400 per year.
10. The department is requesting funds to begin building a 600-man Adjustment and Treatment Building at the Penitentiary. It would take about six years to complete, at an estimated expenditure of from \$6 to \$8 million. The Penitentiary's request for preliminary planning money has been approved by the Governor, and is specifically requested.
11. Additional funds are requested to expand prison industries.

Concerning the Reformatory's budget requests, Mr. Munns stated:

1. Restoration of \$5,080 for contractual services is asked. \$33,060 was originally requested; the Governor recommended \$27,980. It is believed the larger amount is minimum. The estimate includes: 25¢ per week allowance for 900 boys, or \$11,700; 660 boys "dressed out" during the year, \$810; release pay is estimated to be \$23.50 each, or a total of \$15,500; and incentive pay, \$5,050.
2. The increased number of inmates had not been anticipated; therefore the fiscal year 1963 budget will not be adequate. It is anticipated the population will increase to 900 in 1964, about double what it was four years ago.
3. \$15,351 was originally requested for officers uniforms. It could be "trimmed" to \$8,050 (\$57.50 for 140 officers). The Governor recommended \$6,500. A minimum of \$8,050 is requested.
4. Reinstatement of an Account Clerk II (\$3,282) is needed to handle the additional accounting work.
5. A minimum of \$45,000 is requested for rents and utilities due to the increased population. The Governor recommended \$40,500.
6. A travel and subsistence request of \$1,500 was cut to \$1,250 by the Governor. The full \$1,500 is needed to also allow the Superintendent to attend the annual warden's convention.
7. A total amount of \$13,180 was originally requested to permit the replacement of laundry equipment. The Governor recommended \$4,160. The presses are considered both maintenance and training aids; therefore, the full amount of \$13,180 is requested.

8. An amount of \$600 is requested to replace a pipe threading machine. The Governor disallowed the request. This also is a training device.
9. \$35,000 was asked for feed. The Governor allowed \$28,000. The full amount is requested as the feed crops may not be sufficient to fulfill requirements.
10. A supplemental appropriation for professional services will be needed for fiscal year 1963. To February 1, 1963, \$10,281 had been spent for services; \$5,000 was originally appropriated.
11. \$9,000 was the fiscal year 1964 request for professional services; the Governor recommended \$7,500.
12. An additional amount of \$1,500 over the Governor's recommended budget of \$5,000 for professional and scientific supplies and materials is requested. To December 31, 1962, \$4,400 had been expended. This amount included purchases of library books.
13. Senator Glades asked if utilization of the State Traveling Library would benefit the Reformatory as an economical solution to the purchase of books.
14. The Governor recommended a \$67,914 budget for personnel in the rehabilitation department. The agency requests \$74,488.
15. Included is a request for \$1,150 for school books. This was cut to \$800 by the Governor. The Superintendent stated that although the request should have been \$2,076, a minimum of \$1,150 is required; therefore, a request is made for that amount.
16. The request for \$30,000 for vocational program materials, supplies and parts, was cut to \$21,000 by the Governor. Since the program is 90 percent self-sustaining through sale of goods, the full amount of \$30,000 is requested.
17. Senator Glades inquired into the possibility of making the program fully self-supporting. The Superintendent indicated the program heretofore has been considered vocational training; however, the matter could be explored.
18. A new position of Vocational Coordinator at \$4,130 is requested. The Governor disallowed the request.
19. None of the agency's \$14,850 requested for capital improvements were allowed by the Governor. The Superintendent stated all are needed; specifically the \$4,500 for a wood shaping machine. All shaping is presently done by hand. This also is considered training.

20. The agency's request of \$104,000 for food for 778 inmates was cut to \$86,000 by the Governor. To January 1, 1963, \$44,579 was spent for an average of 755 inmates. The full amount is required.
21. A deficiency appropriation of approximately \$40,000 for fiscal year 1963 will be requested due to the unanticipated increase of inmates.
22. The request of \$568,933 for security officers (120) was cut to \$455,323 (or 84) by the Governor. The agency asks that nine additional positions be allowed if the work week remains at 44-hours. If a 40-hour work week is adopted, an additional 28 positions would be required.
23. \$1,400 is requested for two-way radios at the work camp and the proposed mobile camp. The request was disallowed by the Governor. Reinstatement is asked.
24. A request of \$22,000 for the superintendent's residence was cut to \$15,000. The full amount is requested to permit building of "a quality residence".
25. Items of \$10,000 for complete resurfacing of institutional roads, \$25,000 for replacing the old Plant House, and \$15,500 for replacing and modernizing the east gate, (included in a total request of \$578,500) was eliminated by the Governor's recommendation. However, it is requested that \$108,000 (for building an adjustment unit, maximum security building) be reinstated so that proper segregation of inmates can be done.
26. The foregoing requests for reinstatement total \$348,336:  
    \$145,587 for operating costs,  
    165,500 for capital improvements, and  
    37,249 for manpower (if based on 44-hour workweek)  
or 32,810 for manpower (additionally required if  
    based on 40-hour workweek).

Mr. Harton, deputy warden of the Penitentiary, stated:

1. The attached listing of requests for reinstatement reflects the wishes of the agency. (See Attachment No. 1.)
2. It is requested that \$261,000 instead of the \$200,000 already asked, be allowed in fiscal year 1964 to build one wing and a control room of the planned \$600,000 Adjustment and Treatment Building. An additional \$20,000 is also requested to allow employment of a supervisor for the building.
3. Reinstatement of a request for \$51,000 to repair the locking systems in "A" and "C" cell houses is asked.

Mrs. Marion Phillips, superintendent of the Industrial Farm for Women, stated the original budget was developed to use present quarters. The proposal to utilize the Atchison facilities arose shortly before this appearance. (See Attachment No. 2.) She stated:

1. If the proposal to move the Farm to Atchison is adopted, the agency asks reinstatement of a Social Worker. Presently the services required for social and welfare problems of the inmates are provided by Penitentiary personnel.
2. The addition of \$2,400 for professional fees to permit hiring of part-time doctor, dentist and chaplain services is asked if the Farm is moved to Atchison.

Mr. George Clark, superintendent of prison industries, stated that a posting machine in the accounting section (\$6,800) is needed for accurate cost accounting. An additional Account Clerk is requested. (See Attachment No. 3.) The agency hopes to obtain a display room at the Diagnostic Center area to allow central viewing of products offered.

Mr. Theodore Heim, acting superintendent of the Reception and Diagnostic Center, stated:

1. A request for a full-time Protestant Chaplain, rather than half-time, is made.
2. \$18,000 is requested to allow widening and repairing of the entrance road. The Governor disallowed the request. At Senator Glades suggestion, the Highway Commission will be approached to determine if they would repair the road.
3. 107 people sentenced for felony offenses have been evaluated to date. Sixty-nine were released as follows:
  - 11 to the Penitentiary
  - 43 to the Reformatory
  - 6 to Larned State Hospital
  - 8 were returned to the courts
  - 1 was paroled.
4. The Center is operating at about one-fourth of its potential.

The meeting adjourned at 12:10 p.m.

Glee S. Smith, Vice-Chairman  
Senate Ways and Means Committee

KANSAS STATE PENITENTIARY  
Lansing, Kansas

February 6, 1963

Ways and Means Committee

Gentlemen:

The budget for the Kansas State Penitentiary as proposed by the Governor seems to be reasonable and will enable the Agency to make considerable headway in the Penal programs.

There are certain areas where additional personnel would be of great value to the State. These additional positions are; one Deputy Warden (Individual Treatment); one Construction Foreman; one Refrigeration and Air Conditioning Mechanic; one Storekeeper III; one Prison Industries Superintendent (Slaughter House); and one Farmer II. We also feel that consideration should be given to enough additional Correctional Officers so that the work week can be reduced to 40 hours.

The present work load for the Deputy Warden is so great that it is impossible for him to give the proper consideration to all phases of his job. The addition of a Deputy Warden (Individual Treatment) to the staff would enable the existing Deputy Warden to concentrate his efforts on the security and mass treatment programs. The Deputy Warden (Individual Treatment) would be responsible for the Education, Classification, Religious and individual work programs which are of a more individual nature. This position is essential for a well supervised program of treatment and security. (Page 41 of budget)

The addition of one Construction Foreman will enable us to put out one more work detail of from 10 to 25 inmates for construction or maintenance work. This will permit us to accomplish more work as well as utilizing this number of inmates for constructive work. (Page 74 of budget)

The number of refrigeration units being used at the institution warrants the inclusion of a Refrigeration and Air Conditioning Mechanic on our staff. This position will enable us to establish better preventive maintenance programs on these units and to make the necessary repairs as well as conducting a vocational training course in this field. (Page 74 of budget)

In order to maintain adequate control of the purchasing and supply function, it is necessary that an assistant to the Supply Officer be provided. We request the position of Storekeeper III for this activity. (Page 88 of budget)

Presently the Slaughter House is supervised by a Correctional Officer. The importance of this operation to the institution justifies the addition of a position. We have requested a Prison Industries Superintendent II for this activity. (Page 95 of budget)

*Recapitulation of personnel requests:*

<i>Deputy Warden</i>	<i>6,693</i>
<i>Construction Foreman</i>	<i>4,743</i>
<i>Refrigeration &amp; Air Cond. Mechanic</i>	<i>4,743</i>
<i>Storekeeper III</i>	<i>3,531</i>
<i>Prison Industries Supv.</i>	<i>4,092</i>
<i>Farmer II</i>	<i>3,531</i>
<i>19 Correctional Officers</i>	<i>70,452</i>
<i>Total</i>	<i>\$ 97,785</i>

A Farmer II (Livestock) is necessary for the farm. On much of the farm work it is necessary to run the details 7 days a week. Presently the farm employees are working longer hours per week than the other employees at the institution. We feel that the farm employees are entitled to the same number of holidays, vacation time, etc., as the other employees; therefore, another Farmer II position should be allowed. (Page 108 of budget)

Every employee that works at the Penitentiary must under go a considerable amount of security training before he is of much help to the institution. The turnover of personnel results in considerable time used in training which could be used to good advantage for regular duties if the turnover was reduced. Since July 1, 1962, we have had 20 Correctional Officers terminate their employment. It is our opinion that a 40 hour work week would do much to reduce this turnover. It would require 19 additional Correctional Officers to reduce the work week to 40 hours. If this is not acceptable to you, we would appreciate being given consideration to raising the Correctional employees salary by 5% as an inducement to the employees in making a career of this work, thereby reducing the turnover. (Page 47 of budget)

#### CAPITAL IMPROVEMENTS

It appears that the facilities at the Penitentiary will be used for maximum security purposes for a number of years, therefore, there are certain improvements that are important for this purpose.

#### Adjustment & Treatment Building:

The \$200,000 recommended for the Adjustment and Treatment Building will not complete one wing and the Central Control section. In order to assure the completion of this portion of the building at the earliest possible date, we request that an appropriation of \$261,000 be made. We believe that it will be beneficial to the State to include adequate funds to employ the necessary supervision for the construction of this building. We estimate that this supervision will cost \$20,000. (Page 113 of budget)

#### Hospital Facilities:

The present hospital is not ideal for this size of an institution, however, it does not seem feasible to build a new hospital at this time, therefore, there should be an appropriation to provide an adequate elevator and for utility and scrub rooms in the present facility. (Page 117 of budget)

#### Repair Locking Systems

The locking systems in "A" and "C" Cell houses are worn to the extent that they do not provide proper security. Since funds are not available for renovating the locking system on both Cell houses, we request that consideration be given to appropriating funds for such renovation in "A" Cell house. This will require \$51,000. (Page 119 of budget)

### Power Plant Boilers:

The request of \$65,000 to replace an old boiler in the power plant, which was installed in 1924, should be allowed. This old boiler, which is used as a "stand-by" facility, has almost reached the point that it is not feasible to maintain it. This would leave the institution in the position of depending on the two newer boilers, neither of which will provide adequate steam by itself in cold weather. If there were trouble with either of these boilers during extreme winter weather, we would not be able to maintain the heat for the institution. We believe provisions should be made for this before an emergency exists. (Page 121 of budget)

### Sausage Room at Slaughter House:

The addition of a meat processing room to the Slaughter House will permit us to make various sausages, lunch meats, etc., rather than buy them on the market. This will utilize much of the scrap meat to a good advantage. Information obtained from various sources indicate that by processing our own meat, we can save about .15¢ per pound on frank's, or wieners, and about .10¢ per pound on other types of lunch meats. This is the labor cost on such meats. This will also provide a good work and training program for about 12 inmates. (Page 123 of budget)



THE STATE INDUSTRIAL FARM FOR WOMEN  
Lansing, Kansas

February 6, 1963

Ways and Means Committee

Gentlemen:

The Governor's recommendation for the proposed move of The Women's Industrial Farm to the Receiving Home at Atchison, would, in our opinion, provide better facilities for improvement of the program for the women offenders requiring institutional confinement.

The proposed budget for this Agency seems reasonable with the addition of the following items:

At present the following professional personnel are furnished by Kansas State Penitentiary for Doctor, Dentist, and Chaplains when needed. In order to provide these services it will be necessary to add \$2,400 to Professional Fees. This will provide "On Call" services in the estimated amount of \$200 per month.

Additional Staff:

Social Worker - Salary range 25, (294-376) (7389 Class. Code).

The services of the Classification and Record Offices at present are provided by Kansas State Penitentiary personnel. In order to provide this important part of the institution program the position of Social Worker is being requested. It would be the responsibility of this person to keep records, do fingerprinting, compute time, write case histories, prepare Parole Board material and serve on the Classification Committee.

Institutional Business Manager I - Salary range 32 (415-530).

Because of diversity of responsibilities, we are requesting position of Institutional Business Manager I in this classification in lieu of the proposed Account Clerk II. This employee will be responsible for all purchasing; disbursements; supply issue; inventories; inmate trust funds; inmate earnings; accounting; inmate store and all personnel transactions.

Vocational Teacher - Salary range 27 (324-415).

In addition to basic education, an effort is being made to provide the opportunity for the inmate to develop vocational skills essential to return to the community. Staff in this classification will not necessarily be proficient in all areas, but must have the ability to co-ordinate a vocational program. The following are some areas that should be developed in such a program, using the available staff skills in a co-ordinated schedule. Personal grooming and beauty culture; furniture finishing; upholstery; cooking, large quantity and home cooking; sewing, tailoring, millinery; ceramics; landscaping; vocational nursing; home nursing; baby care; first aid; laundry; motel and hotel services.

If this committee feels it can not, budget wise, allow the Vocational Teacher in addition to the proposed (3) part time teacher positions, it is our opinion that the Vocational Teacher would provide a more realistic training program for the population.

KANSAS STATE INDUSTRIES

LANSING, KANSAS

Contingent upon the inclusion of the Posting Machine in the 1964 Fiscal Budget, it is highly desirable that an Account Clerk be considered. This position was included in the original Budget request for the purpose of operating the Posting Machine, among other duties. It is pointed out that, while this position is not of an absolute nature in connection with the Posting Machine, it is considered highly desirable in view of the fact that much of the accounting activities of Industries requires much coordination between civilian employees, both at this institution and others. Also it provides the continuity of a trained operation.